

CITY OF NEWTON

IN BOARD OF ALDERMEN

PUBLIC FACILITIES COMMITTEE AGENDA

WEDNESDAY, MAY 5, 2010

7:45 PM  
Room 209

#128-10 COMMISSIONER OF PUBLIC WORKS requesting Board of Aldermen approval to remove the traffic island at the intersection of Beacon Street and Herrick Road. [04-27-10 @ 1:59 PM]

**REFERRED TO CMT ON COMM PRES., PUB. FAC. AND FIN. COMMITTEES**

#83-10 THE COMMUNITY PRESERVATION COMMITTEE recommending that the sum of sixty three thousand, eight hundred forty five dollars (\$63,845) be appropriated from the FY10 Community Preservation Fund's historic resources and general reserves to be expended by the Public Buildings Department to complete the design of storage and accessibility improvements for the archives at the Jackson Homestead. [03/09/10 @ 4:20 PM]

**REFERRED TO COMM. PRES., PUB FAC & FINANCE COMMITTEES**

#147-08 COMMUNITY PRESERVATION COMMITTEE recommending that the sum of \$359,400, including \$2,000 for legal costs, be appropriated from the FY'08 Community Preservation Fund's historic resources and general reserves, for a project to rehabilitate and expand storage space for the research library and archives at the Newton History Museum, to preserve the existing collections, and enhance public access to the collections. [04-01-08 @ 4:10 PM]  
**COMMUNITY PRESERVATION APPROVED 6-0 on 4-29-08**  
**(A) DESIGN FUNDS ESTIMATE \$37,500.00 – BOA APPROVED ON 07/21/08**  
**(B) BALANCE OF PROJECT ESTIMATE \$321,900.00 – HELD**

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

#133-10 HIS HONOR THE MAYOR requesting authorization to appropriate one hundred twenty thousand dollars (\$120,000) from Free Cash to the Public Buildings Department for the purpose of funding actual and anticipated costs associated with the restoration of City Hall as a result of the severe rain storms in march of this year.

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

#134-10 HIS HONOR THE MAYOR requesting authorization to transfer one hundred thousand dollars (\$100,000) from the Sewer MWRA Assessments line item to the Sewer Main Repair/Installation Overtime account to fund a projected shortfall in the Sewer overtime account.

- #385-07 ALD. SCHNIPPER AND GENTILE updating the Public Facilities Committee on the progress of the Newton North High School Project. [11/21/07 @ 10:23 AM]

**ITEMS NOT YET SCHEDULED FOR DISCUSSION:**

**Public Hearing to be assigned for May 12, 2010**

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #121-10(2) HIS HONOR THE MAYOR submitting recommended FY2011 Water and Sewer Rates for implementation on July 1, 2010.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #121-10 HIS HONOR THE MAYOR, in accordance with Section 5-1 of the City of Newton Charter, submitting the FY'11 Municipal/School Operating Budget totaling \$340,073,328, passage of which shall be concurrent with the FY'11- FY'15 Capital Improvement Program.  
**EFFECTIVE DATE OF SUBMISSION: 04/20/10; LAST DATE TO PASS BUDGET 06/4/10**

**Public Hearing to be assigned for June 9, 2010**

- #127-10 NSTAR ELECTRIC petitioning for a grant of location to install a new pole (514/12A) in CHURCH STREET on the northeasterly side 80' ± northwest of Wellington Terrace. (Ward 1) [04-07-10 @ 11:46 AM]

- #116-10 ALD. CROSSLEY AND HESS-MAHAN requesting discussion regarding status of ESCO weatherization audit focusing on building envelope retrofits proposed for Phase II and Phase III and coordinating those efforts to inform decision making on related capital expenditures.

**REFERRED TO POST AUDIT AND PUBLIC FACILITIES COMMITTEE**

- #107-10 ALD. YATES, LAPPIN, FREEDMAN, FISCHMAN AND HESS-MAHAN requesting an update on the Newton South High School athletic field drainage project. [03/15/10 @ 12:09 PM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #53-10 ALD. FULLER, SCHNIPPER, CROSSLEY & BAKER requesting a Resolution to His Honor the Mayor requesting the implementation of new parking meter payment methods and/or parking meter systems to eliminate the sole use of coins. [02/09/10 @ 12:43 PM]  
**(A) Resolution to His Honor the Mayor requesting that the pay station for the Cypress Street Municipal Lot be installed within 120 days APPROVED 7-0 on 03/03/10**  
**(B) Resolution to His Honor the Mayor requesting the implementation of new parking meter payment methods and/or parking meter systems to eliminate the sole use of coins –HELD 7-0 on 03/03/10**

- #23-10 ALD. YATES & DANBERG proposing a Resolution urging His Honor the Mayor to re-present the city's request for State bond money to be appropriated to implement the Needham Street reconstruction plan developed in partnership with the Needham Street property owners over the past decade. [01/04/10 @ 8:16 PM]

- #22-10 ALD. YATES & DANBERG requesting a report from current and former members of the Design Review Committee on the treatment of the members of the committee relevant to the Newton North High School Project. [01/04/10 @8:16 PM]
- #397-09 NSTAR ELECTRIC petitioning for a grant of location to install a new pole (233/4-1X on the northeasterly side of HOMER STREET opposite Grafton Street. (Ward 6) [11-10-09 @ 12:24 PM]

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #376-09 HIS HONOR THE MAYOR submitting the FY11-15 Capital Improvement Program, totaling \$140,377,285 and the FY10 Supplemental Capital budget, which require Board of Aldermen approval to finance new capital projects over the next five years.
- #367-09 PUBLIC FACILITIES COMMITTEE requesting discussion with the Law Department on how to resolve the dispute with NStar regarding whose responsibility it is to repair the streetlight connection between the manhole and the base of the streetlight. [10/21/09 @ 9:00 PM]
- #175-09 PUBLIC FACILITIES COMMITTEE requesting monthly updates from the Department of Public Works on the Commonwealth Avenue project. [06-03-09 @10:30 PM]
- #126-09 ALD. LAPPIN requesting an update on the status of repairs and rental of the Kennard Estate. [04/17/09 @ 2:49 PM]
- #111-09 ALD. ALBRIGHT AND MANSFIELD requesting discussion of recent information (made available to the Land Use Committee) from NStar related to double poles, focusing on the 350 double poles waiting only for removal of wires or streetlights by the City of Newton.

**REFERRED TO PS&T, PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #60-09 ALD. SANGIOLO, GENTILE AND HARNEY requesting the installation of traffic islands on CONCORD STREET to be funded with the Cabot, Cabot and Forbes Traffic Mitigation Fund for Lower Falls (Ward 4). [02/03/09 @ 1:01 PM]

**RECOMMITTED TO FINANCE AND PUBLIC FACILITIES ON 02/17/09**

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #13-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend three hundred eighty-five thousand dollars (\$385,000) from bonded indebtedness to the Public Works Department for the purpose of replacing both the salt shed and the Quonset hut at Crafts Street. [12/30/08 @ 5:04 PM]

**REFERRED TO PUBLIC FACILITIES AND PROGRAMS & SERVICES**

- #8-09 ALD. HESS-MAHAN LINSKY, ALBRIGHT, FREEDMAN, MANSFIELD, JOHNSON, HARNEY & VANCE proposing an ordinance requiring that the installation of synthetic in-filled turf athletic fields on city-owned property shall use sustainable, recyclable, lead-free, non-toxic products to the maximum extent feasible. [12/30/08 @9:55 AM]

#457-08 ALD. LAPPIN AND SALVUCCI requesting discussion with NStar regarding the timely repair of City streetlights and the development of a standard response timeframe. [11/20/08 @ 12:51 PM]

**REFERRED TO PROG. & SERV. AND PUBLIC FACILITIES COMMITTEES**

#271-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, the Parks and Recreation Department, and the Department of Public Works in order to determine the most effective and efficient way to organize the work of managing our public resources. [07/17/08 @ 9:53 AM]

#208-08 ALD. GENTILE, SANGIOLO, SALVUCCI AND SCHNIPPER requesting a discussion on establishing a permanent Building Committee in the City of Newton. [05/16/08 @ 11:47 AM]

**REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES**

#89-08 ALD. PARKER requesting the following:  
A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)  
B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility  
C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds. [02/13/08 @ 12:07 PM]

**ITEM RECOMMITTED TO PUBLIC FACILITIES AND FINANCE ON 6/19/08**

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

#11-08 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$1,200,000 from bonded indebtedness for the purpose of funding the installation of four modular classrooms. [01/02/08 @ 4:53 P.M.]

**B) \$1,225,000 from bonded indebtedness**

*NOTE: Letter received from Mayor on 1/4/08 requesting that appropriation amount be amended to \$1.3 million. Letters received 5/7 and 5/21 requesting that the funding source to capital stabilization for costs incurred for design work and the remaining \$1,225,000 from bonded indebtedness be voted no action necessary. Part A) \$75,000 from Capital Stabilization approved on 6/19/08.*

#253-07 ALD. LINSKY ALBRIGHT, JOHNSON, HARNEY, SANGIOLO, SALVUCCI, MANSFIELD, BURG, SCHNIPPER requesting (1) a review as to how provisions of applicable ordinances, specifically 5-58, were implemented during the course of the Newton North project, and (2) consider proposed revisions of 5-58 including, but not limited to:  
(a) timely provision of documentation by the public building department to the Board of Aldermen and Design Review Committee;  
(b) establishment of liaison committees to facilitate communications and input from neighborhoods affected by projects subject to this ordinance;  
(c) approval of final design plans by the Board of Aldermen of projects subject to this ordinance;

- (d) oversight during the construction phase of projects subject to this ordinance by appropriate Board committee(s) both in respect to approval of change orders as well as design changes; and
- (e) generation of a required record detailing the entire construction process by the public building department to guide present and future oversight of projects subject to this ordinance. [08/07/07 @ 3:12 PM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #76-07 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$300,000 from Free Cash for the purpose of conducting a study of the municipal buildings throughout the city. [02-27-07 @ 4:16 PM]
- #54-07 ALD. SANGIOLO requesting discussion with the School Department and the Public Buildings Department about giving the School Department increased control over maintenance of school building facilities thereby allowing the School Department to have direct authority to deploy/hire staff to make necessary repairs to their school facilities. [02/09/07 @ 1:46 PM]
- #224-06(2) ALD. LINSKY, ALBRIGHT & JOHNSON, BAKER & SCHNIPPER requesting further deliberation on the conditions set forth in the Site Plan Approval Board Order relating to the Newton North High School project, considering possible expansion and modification of the conditions.
- #152-06 PS&T COMMITTEE requesting discussion re Road Classification Design Types (as outlined by the Planning and Development Department) for future use as an overall management tool for the City.
- #386-04 ALD. SANGIOLO, HESS-MAHAN, JOHNSON, AND DANBERG proposing an ordinance to require that designers selected have LEED certification and include high performance/life cycle analysis for all municipal construction projects in the City of Newton.
- #321-04(2) ALD. JOHNSON requesting a RESOLUTION to His Honor the Mayor requesting that he expeditiously as possible find funding to create traffic calming measures on Mill Street as requested by the Traffic Council.

**REFERRED TO PROG. & SERV., PUB. FAC. AND FINANCE COMMITTEES**

- #309-01 ALD. PARKER requesting increase in the income eligibility level of the 30% water/sewer discount for low-income senior citizens.

Respectfully submitted,

Sydra Schnipper, Chairman

PUBLIC BUILDINGS DEPARTMENT

#83-10



Telephone: (617) 796-1600

Fax: (617) 796-1601

TTY: (617) 796-1089

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren  
Mayor

April 27, 2010

Alderman Sydra Schnipper  
Chairman, Public Facilities Committee  
Alderman Lenny Gentile  
Chairman, Finance Committee  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Newton History Museum Archives Storage and Accessibility  
Improvement Project – Additional Architectural Services Funding

Dear Aldermen:

At the joint Public Facilities Committee and Finance Committee meeting held on April 7, 2010, several members of the committees requested additional back-up information regarding the request for the additional \$ 63,845.00 in Architectural Services funding.

For your review and information, the following is enclosed:

1. Structural Engineers report on the museum
2. Rough Construction Cost Estimate
3. Detailed breakdown of the Architectural Fee Request
4. Other funding sources for the project
5. How these other funding sources will be used

Should you have any questions, please feel free to contact my office.

Sincerely,

Arthur F. Cabral  
Interim Commissioner of Public Buildings

AFC:dl

CC: David Olson, Clerk of the Board  
Alice Ingerson, Community Preservation Project Manager  
Cindy Stone, Director, Newton History Museum  
Jonathan Kantar, Chair, Buildings & Grounds Committee



April 13, 2010

Martha Werenfels  
Durkee, Brown, Viveiros & Werenfels Architects  
111 Chestnut Street  
Providence, RI 02903

Re: Newton History Museum Archives  
527 Washington Street - Newton, MA

Dear Martha,

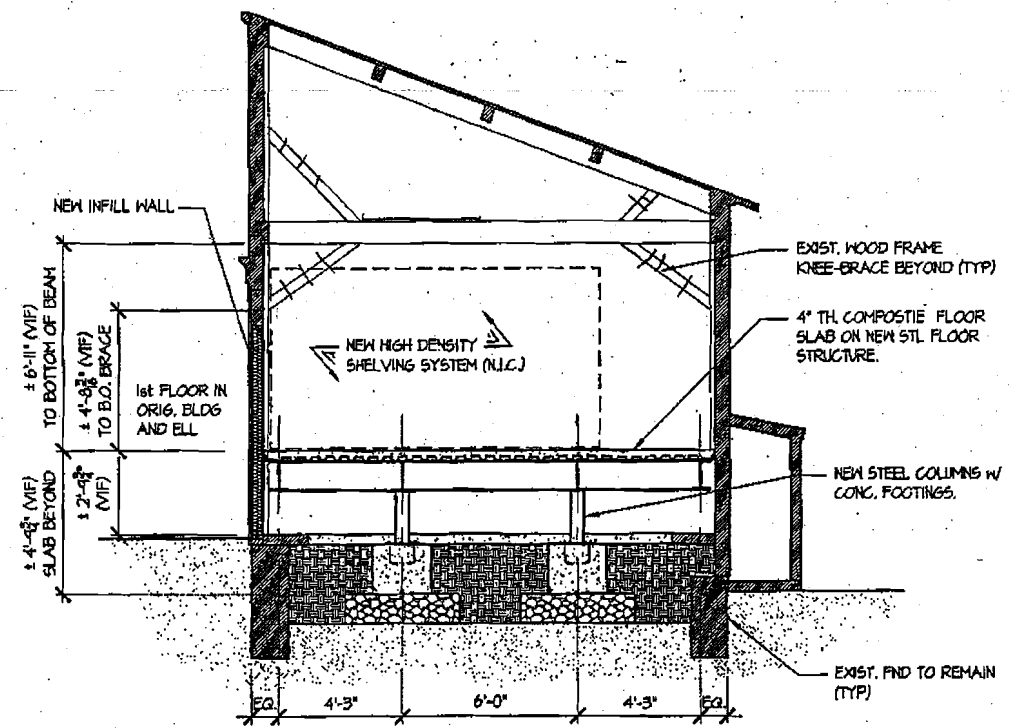
This letter is to confirm that we have made a structural observation of the above referenced historic building. This consisted of a walk through of the area of the proposed renovation in the existing one story ell addition as well as portions of the existing two story main building (exhibit areas). Based on my walk through, I did not observe any structural conditions that would make the proposed renovations unreasonable or unsafe based on the current provisions of 780 CMR Section 3409 for Historic Buildings.

The first floor framing of the ell addition will be designed to meet the floor live load requirements of the code for office and compact storage shelving. The floor framing in the areas with compact shelving will be new and constructed with a reinforced concrete slab placed either directly on grade or on new structural steel beams, columns, and footings. Also included as part of our structural services will be a structural evaluation of the existing floor load capacity in the main building (exhibit areas) in accordance with 780 CMR 3409.2.2.5.

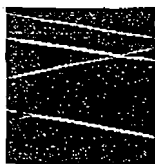
If you have any further questions in regards to this matter, please feel free to give me a call.

Sincerely,

Loren Yoder, PE  
President  
Yoder + Tidwell Ltd.



**A1** Section thru Proposed Archive Area  
 SCALE: 1/4"=1'-0"



**DURKEE BROWN  
 VIVEIROS WERENFELS  
 ARCHITECTS**  
 111 CHESTNUT STREET  
 PROVIDENCE, RI 02843  
 T 401 878 7240  
 F 401 351 1344  
 www.durbrow.com

**CITY OF NEWTON - PUBLIC BUILDINGS DEPT.**  
 62 ELLIOT STREET - NEWTON HIGHLANDS, MA  
 SCALE: 1/4"=1'-0"  
 FILE: -  
 DRAWN: EC  
 JOB NO.: 0927  
 © COPYRIGHTED BY DURKEE BROWN, VIVEIROS & WERENFELS. ALL RIGHTS RESERVED.

**NEWTON HISTORY MUSEUM ARCHIVES**  
 527 WASHINGTON STREET - NEWTON, MA  
**Proposed ELL Section**  
 ISSUED FOR: Schematic Design  
 DATE ISSUED: Aug 23, 2009  
 REVISION DATE: -

**Ax.00**



Use of project funding by source:

#83-10

<u>ACTIVITY</u>	<u>CPA</u>	<u>CDGB</u>	<u>PRIVATE DONATIONS</u>	
DESIGN and RELATED COSTS	\$ 90,632	\$ -	\$ -	\$ 90,632
ACCESSIBILITY	\$ 51,000	\$ 40,000	\$ -	\$ 91,000
CONSTRUCTION	\$ 260,000	\$ -	\$ 24,000	\$ 284,000
COLLECTION CATALOGING	\$ -	\$ -	\$ 13,164	\$ 13,164
TEMPORARY ARCHIVE STORAGE	\$ 11,664	\$ -	\$ -	\$ 11,664
FF & E	\$ 50,000	\$ -	\$ -	\$ 50,000
5% Contingency	\$ 27,023			
TOTAL	\$ 490,319	\$ 40,000	\$ 37,164	\$ 567,483

**1.) Design and related Costs**

**Revised Total**

**#83-10**

Design/Construction Administration	\$ 76,280
Hazardous material testing/specification writing	\$ 3,000
Geotechnical/Archaeological Services	\$ 3,000
Site Survey	\$ 5,852
Printing	\$ 2,500

**Design and related Costs \$ 90,632**

**2.) Other Non-Construction Costs**

FF & E (Shelving)	\$ 50,000
Temporary Archive Storage	\$ 11,664
Cataloging of Collection	\$ 13,164

**Other Non-Construction Costs \$ 74,828**

**Soft Cost Total \$ 165,460**

**3.) Construction Costs**

Handicapped Accessibility Upgrade (ramp & site work)	\$ 91,000
Renovation of current Archive space	\$ 134,000
Additional interior improvements/expansion of Archive sp:	\$ 150,000

**Construction Costs \$375,000**

**Construction Cost Total \$ 375,000**

**Project Cost w/o contingency \$ 540,460**

**5% Project Contingency \$ 27,023**

**Total Project Cost w/5% Contingency \$ 567,483 \***

**\* Potential Project Funding**

CPA	\$ 490,319
CDGB (ramp)	\$ 40,000 (FY 11 Grant Opportunity)
Private Donations	\$ 37,164 (\$24K anonymous donation, \$13,164 donation for cataloging)
	\$ 567,483

## Newton History Museum Additional Architectural Fee Request:

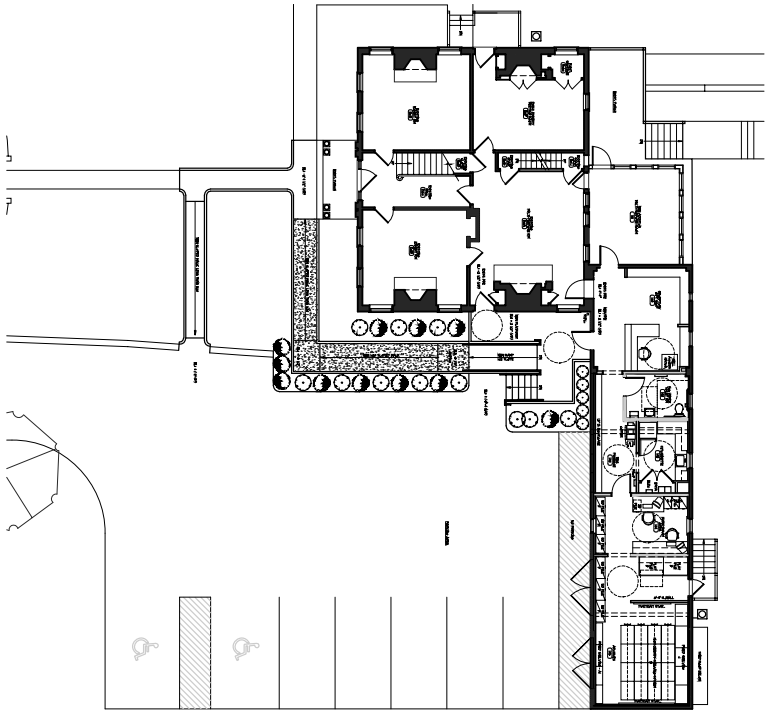
4/16/2010

	<u>Original Request to CPA</u>	<u>Revised Total</u>	<u>Additional funding</u>
Design/Construction Administration	\$ 36,000	\$ 76,280 *	\$ 40,280
Legal	\$ 1,500	\$ 1,500	\$ -
Hazardous material testing/specification writing	\$ -	\$ 3,000	\$ 3,000
Geotechnical/Archaeological Services	\$ -	\$ 3,000	\$ 3,000
Site Survey	\$ -	\$ 5,852 **	\$ 5,852
Printing	\$ -	\$ 2,500	\$ 2,500
Contingency	\$ -	\$ 9,213	\$ 9,213
Total	\$ 37,500	\$ 101,345	\$ 63,845

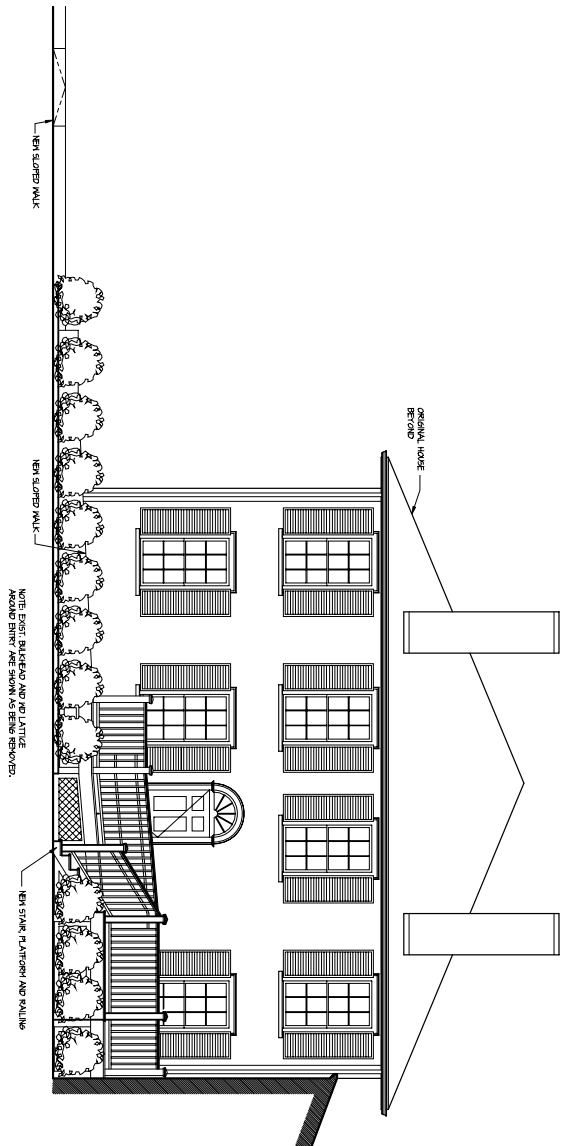
\* Revised contract cost:

\$ 34,240	(Existing contract total through bidding phase( balance of contract was not encumbered)
\$ 8,560	(Construction Administration phase for existing contract to be encumbered)
\$ 5,900	(MAAB Analysis & application)
\$ 7,500	(Add'l cost of Ramp design)
\$ 9,000	(Add'l cost of Ell Design)
\$ 9,800	(Add'l MEP)
\$ 1,280	(Add'l structural)
\$ 76,280	

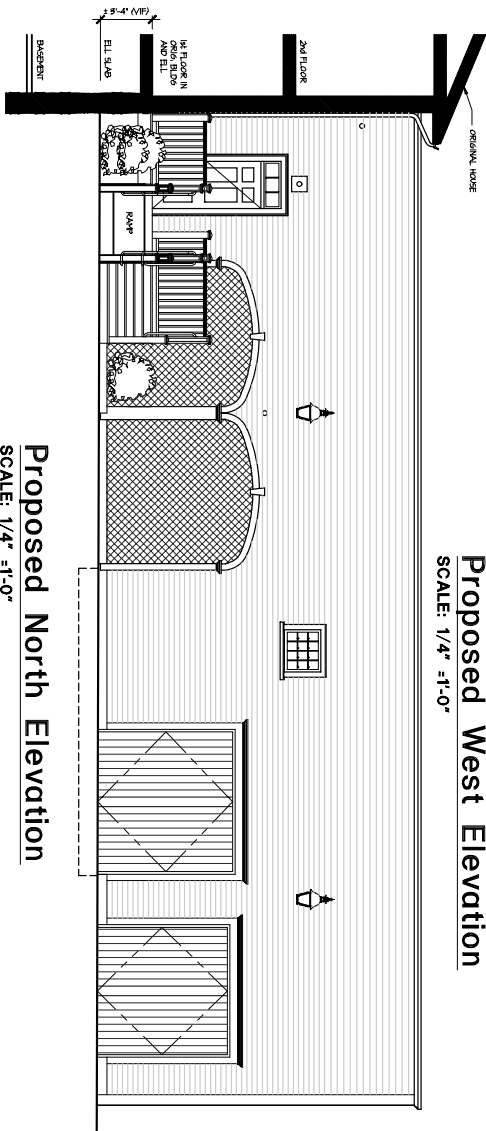
\*\*Not including property stakeout



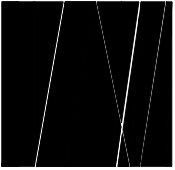
**Proposed Site Plan**  
SCALE: 1/16" = 1'-0"



**Proposed West Elevation**  
SCALE: 1/4" = 1'-0"



**Proposed North Elevation**  
SCALE: 1/4" = 1'-0"



**DURKEE BROWN  
VIVEROS WERNEFELS**  
ARCHITECTS  
111 CHESTNUT STREET  
PROVIDENCE, RI 02903  
T 401 881 1240  
F 401 331 1845  
WWW.DURKEEBROWN.COM

**CITY OF NEWTON - PUBLIC BUILDINGS DEPT.**  
52 ELLIOT STREET - NEWTON HIGHLANDS, MA  
SCALE: 1/8" = 1'-0"  
FILE: -  
DRAWN: EC  
JOB NO.: 0727  
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**NEWTON HISTORY MUSEUM ARCHIVES**  
527 WASHINGTON STREET - NEWTON, MA  
**Sloped Walk Site Option**  
ISSUED FOR: Schematic Design  
DATE ISSUED: Dec. 03, 2004  
REVISION DATES: -

**A7.1**



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#133-10

Telephone  
(617) 796-1100

Facsimile  
(617) 796-1113

TDD/TTY  
(617) 796-1089

E-mail  
swarren@newtonma.gov

April 27, 2010

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

10 APR 27 PM 6:06  
CITY CLERK  
NEWTON, MA. 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate \$120,000 from Free Cash to the Public Buildings Department for the purpose funding actual and anticipated costs associated with the restoration of City Hall as a result of the severe rain storms in March of this year.

As you are aware, ground water entered the basement area and caused severe damage to the Planning Department and the two vault areas. Costs include removing and replacing damaged drywall and floor tile, as well as cleaning and the cost of shredding damaged confidential records.

Efforts are underway to seek reimbursement from the federal government (FEMA) for all eligible costs. In the interim, we will need to transfer funds to the Public Buildings Department to meet these expenses.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE



PUBLIC BUILDINGS DEPARTMENT

Telephone: (617) 796-1600

Fax: (617) 796-1601

TTY: (617) 796-1089

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren  
Mayor

April 26, 2010

The Honorable Setti D. Warren  
Mayor  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: City Hall Water Damage Restoration Costs

Dear Mayor Warren:

The Public Buildings Department respectfully requests the sum of \$120,000 to cover the cost of the City Hall Water Damage Restoration. As you are aware, as a result of the two March, 2010 rain storms, ground water entered the basement area and caused severe damage to the Planning Department and the two vault areas.

At this time we will be removing and replacing damaged drywall, and removing and replacing floor tile that is coming up as a result of the standing water. Both vault areas will be cleaned and sanitized per the direction of our Health Department and outside Industrial Hygienist. The cost of shredding damaged confidential records is also included in this request.

Attached is a summary of our actual and anticipated expenses.

Should you have any questions regarding this matter, please feel free to contact my office.

Sincerely,

Arthur F. Cabral  
Interim Commissioner of Public Buildings

AFC:dla

Enclosure

CC: Robert Rooney, Chief Operating Officer

Maureen Lemieux, Chief Financial Officer

Josh Morse, Facilities and Operations Supervisor

## CITY HALL BASEMENT WATER DAMAGE RESTORATION COSTS

4/26/2010

PLANNING DEPARTMENT MOVING	\$	9,000.00
HYGIENIST OVERSIGHT OF CLEANING, ETC.	\$	5,285.00
ASBESTOS ABATEMENT	\$	17,500.00
VAULT CLEANING, SANITIZING & MOVE	\$	25,500.00
SHEET ROCK REMOVAL	\$	9,500.00
SHEET ROCK REPLACEMENT	\$	15,750.00
FLOOR RE-TILING	\$	5,000.00
PAINTING	\$	7,500.00
FF & E		TBD
DOWNSPOUT REPAIRS/EXTENSIONS	\$	11,000.00
DOCUMENT DESTRUCTION/SHREDDING	\$	5,000.00
CARPET CLEANING	\$	1,250.00
PLASTIC PALLETS	\$	2,000.00

SUB-TOTAL \$ 114,285.00

CONTINGENCY \$ 5,715.00

**PROJECT TOTAL \$ 120,000.00**

City of Newton



Setti D. Warren  
Mayor

## DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE COMMISSIONER  
1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

#134-10

April 27, 2010

Mayor Setti Warren  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Re: Sewer Budget Transfer

Dear Mayor Warren:

The Department of Public Works respectfully requests the Honorable Board docket for consideration a transfer of \$100,000 from the Sewer MWRA Assessments line item (27A10781-563001) to the Sewer Main Repair/Installation Overtime account (27A401Y1-513001) to cover a projected shortfall in the Sewer overtime account. Leading factors impacting the FY10 Sewer salary and overtime line items include:

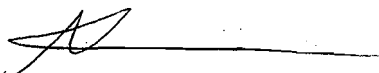
- 1) The original FY10 Sewer budget included funding for Newton Municipal Employee Association (NMEA) employees at their June 30, 2006 pay rates. No funds were included in the budget for retroactive pay for Fiscal Years 2007-2009, however, \$112,336 was included in a departmental wage reserve for the projected July 1, 2009 pay rates (the difference between budgeted June 30, 2006 pay rate and anticipated increases for the July 1, 2006 to June 30, 2009 time period). An additional \$78,000 was brought forward from FY09 salary and wages for FY10 collective bargaining needs. Even with this \$190,336 in supplemental funding, DPW projects the Sewer budget was under-funded for the wage settlement by approximately \$80,000.
- 2) The two respective rain events in mid and late March significantly impacted the Sewer overtime budget. Overtime charges for all DPW Divisions related to the March rain storms were charged to the Sewer budget totaling \$68,482. Efforts are underway to seek reimbursement for some or all of the storm related costs from the federal government (FEMA). In the interim, DPW cannot reasonably predict how much and when these expenses will be reimbursed necessitating the proposed transfer of funds to meet projected year-end salary obligations within the Sewer Division.



The FY10 Sewer budget includes \$229,000 for overtime and DPW has restricted both water and sewer overtime only to emergency events throughout FY10. The approximately \$150,000 value of the NMEA and storm issues outlined above has been offset by \$50,000 from Sewer overtime budget. DPW projects an additional \$100,000 is needed in the Sewer overtime account to meet year-end obligations. Funds are available in the MWRA Assessments line item based upon the variance between the February 2009 preliminary and final MWRA sewer wholesale charge - a difference of \$260,093.

Thank you for your consideration of this matter.

Sincerely,



Thomas Daley  
Commissioner of Public Works

CC: D. Turocy, Deputy DPW Commissioner  
F. Russell, Director of Utilities  
M. Lemieux, Chief Financial Officer  
S. Ecker, Director of Community Relations  
R. Rooney, Chief Operating Officer  
D. Wilkinson, Comptroller  
K. Griffey, DPW Director of Administration  
R. Ferrara, DPW Chief of Budget and Finance