

CITY OF NEWTON  
IN BOARD OF ALDERMEN  
PUBLIC FACILITIES COMMITTEE AGENDA  
SPECIAL MEETING

MONDAY, SEPTEMBER 20, 2010

7 PM  
Room 202

**ITEMS SCHEDULED FOR DISCUSSION:**

**PUBLIC HEARING**

- #241-10      NATIONAL GRID petitioning for a grant of location to install and maintain 229'  $\pm$  of 4" gas main in WARREN ROAD from the existing 12" gas main in Beacon Street northerly to 17 Warren Road. WARD 5 [08/10/10 @ 2:39 PM]
- #246-10      HIS HONOR THE MAYOR appointing Stephanie Gilman as COMMISSIONER OF PUBLIC BUILDINGS pursuant to Sec. 3-3(a) of the City Charter, effective September 13, 2010 (30-day Board action date 10/7/10). [09/01/10 @ 4:38 PM]

All other items will be held without discussion.

Respectfully submitted,

Sydra Schnipper, Chairman

The location of this meeting is handicap accessible, and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, please contact the Newton ADA Coordinator Kathleen Cahill, 617-796-1125, via email at [KCahill@newtonma.gov](mailto:KCahill@newtonma.gov) or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting date.

CITY OF NEWTON  
MASSACHUSETTS

PETITION for GRANT OF LOCATION

To the Petitioner:

City of Newton Ordinance Section 23-52 requires that each petition for grant of location be submitted to the Public Works Department for a preliminary review before the applicant files the petition with the Board of Aldermen. The comments of the Public Works Commissioner will be part of the record submitted to the Board of Aldermen. Upon filing with the Board of Aldermen, the petition will be scheduled for a public hearing before the Public Facilities Committee of the Board of Aldermen. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

Grant of Location Process:

1. Applicant submits completed Petition Form and required materials to Public Works Department
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Petitioner files Petition Form with Clerk of the Board of Aldermen
4. Board of Aldermen schedules petition for a public hearing before the Public Facilities Committee of the Board of Aldermen
5. Public Facilities Committee recommendations are forwarded to the Board of Aldermen for a final decision

Questions may be directed to:

Lou Taverna, City Engineer, 617-796-1020 JD 8/13/10  
Shawna Sullivan, Clerk of the Board of Aldermen, 617-796-1213

**I. IDENTIFICATION (Please Type or Print Clearly)**

Company Name NATIONAL GRID

Address 40 SYLVAN RD.  
WALTHAM MA. 02451

Phone Number 617-293-0480 Fax Number \_\_\_\_\_

Contact Person DENNIS REGAN Title PERMIT REPRESENTATIVE

Signature [Signature] Date 8-10-10  
Person filing application

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy:

**II. DESCRIPTION OF PROJECT: to be completed by petitioner**

A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

TO INSTALL AND MAINTAIN APPROXIMATELY 229 FEET MORE OR LESS OF 4 INCH GAS MAIN IN WARREN RD. NEWTON FROM THE EXISTING 12 INCH GAS MAIN IN BEACON ST. NORTHERLY TO HOUSE #17 FOR A NEW GAS SERVICE

B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide: Title of Plan 17 WARREN RD. NEWTON Date of plan 8-6-10

III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department

10 AUG 10 A 2:39  
CITY CLERK  
NEWTON, MA 02159

Check One:

Minor Project

Major Project

Lateral

(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan

Stamped Plans

DATE AND COMMENTS:

RECOMMENDATIONS:

8/13/10

1. 36" minimum cover on all trenches  
2. Backfill shall be 95% compaction

- 1. Street opening permit required from City of Newton
- 2. Notify Engineering 48 hours prior to work
- 3. Police detail required

- 3. Bituminous concrete roadway shall be replaced in kind to City of Newton specifications
- 4. Concrete sidewalk and curbs shall be replaced in kind and grade to City of Newton specifications
- 5. Traffic shall be maintained
- 6. Protect all existing structures.

L. Laverne 8/17/10

B.G. O'Shea

V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:

Commissioner, Public Works

8/19/10

Date

**PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS**

#241-10

**City of Newton / Board of Aldermen:--**

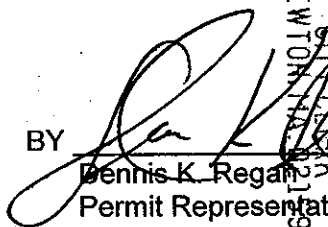
The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways, and places of the **City of Newton** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

**To install and maintain approximately 229 feet, more or less of 4 inch gas main in Warren Road, Newton.**

**From the existing 12 inch gas main in Beacon Street Northerly to house #17 for a new gas service.**

**Submitted is a set of plans of said gas mains.**

DATE August 10, 2010

BY   
Dennis K. Regan  
Permit Representative  
10 AUG 10 2:39  
NEWTON CITY

**ORDER FOR GAS MAIN LOCATION**

**City of Newton / Board of Aldermen:--**

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways, and places of the **City of Newton** substantially as described in the petition dated August 10, 2010 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **City of Newton** applicable to the enjoyment of said locations and rights.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

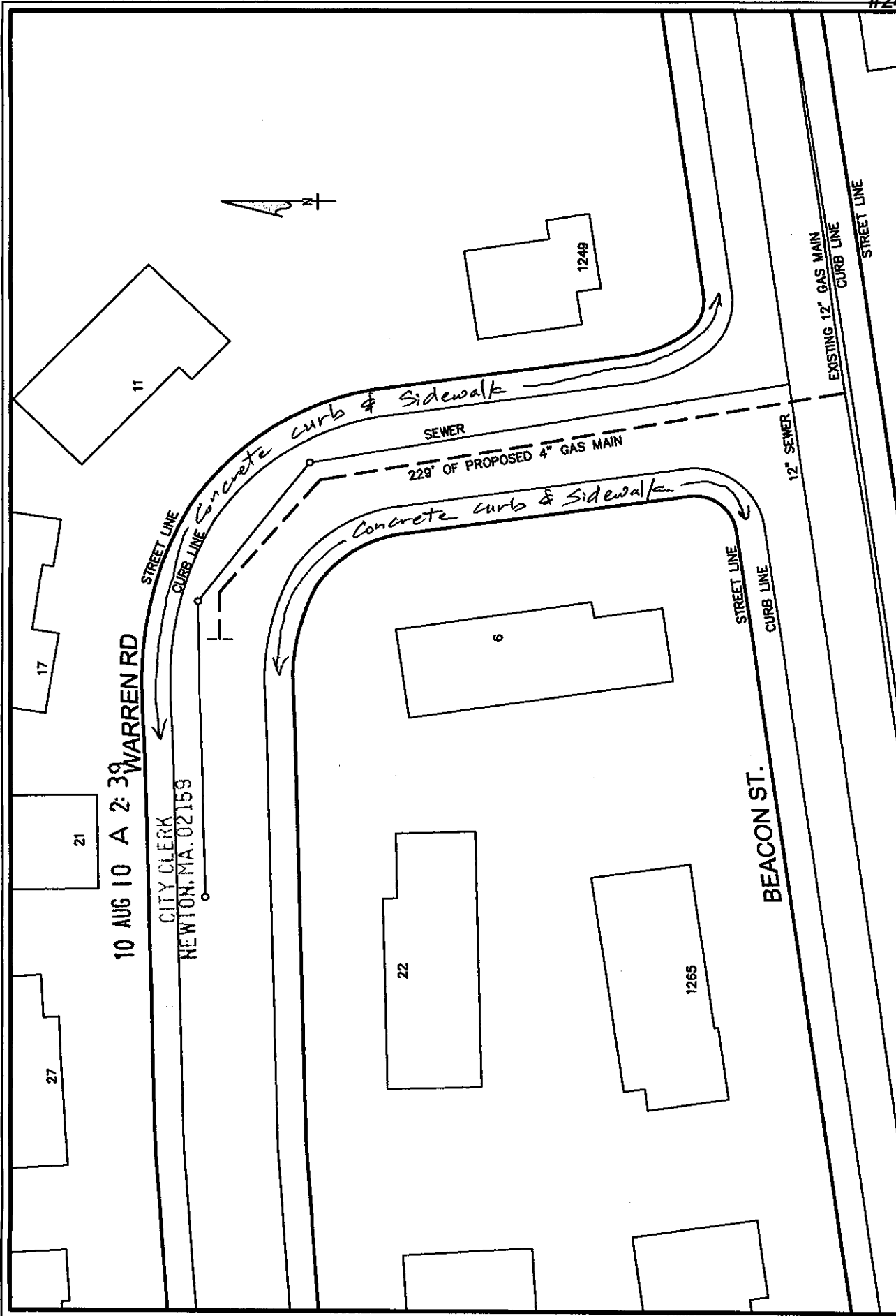
I hereby certify that the foregoing order was duly adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_, MA on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

BY \_\_\_\_\_

\_\_\_\_\_  
Title

MN # 144-8502-735690

**RETURN ORIGINAL TO THE PERMIT SECTION  
NATIONAL GRID  
52 SECOND AVENUE, WALTHAM, MA 02451  
RETAIN DUPLICATE FOR YOUR RECORDS**



10 AUG 10 A 2:39 WARREN RD

CITY CLERK  
NEWTON, MA 02459

SCALE: 1" = 40'-0"  
SHEET 1 OF 1  
DRAWING NO.

GP-NEW-735690-10-131

NEWTON GRANT OF LOCATION	WORK ORDER NO.
INSTALL 229' OF 4" GAS MAIN TO	735690
17 WARREN ROAD, NEWTON, MA.	LENGTH: 229'
DATE: 8/8/2010	MATERIAL: PLASTIC
SIZE: 4"	P.P.
ENG./DRT/IN	
D.B./C.M.E.	

nationalgrid

40 Shuman Road  
Boston, Massachusetts 02461

NOTE:  
THE LOCATION OF SERVICES AND  
AND NOT WARRANTED TO BE CORRECT  
CALL BEFORE YOU DIG  
1-888-486-3436

UTILITIES AND STREET LINES COMPILED  
FROM AVAILABLE DATA SOURCES  
NO FIELD VERIFICATION PERFORMED

#241-10

#241-10

SNEIDER FREDRIC  
1248 BEACON ST  
WABAN, MA 02468

#241-10

HUQ RASEKH S  
1250 BEACON ST UN 1250  
WABAN, MA 02468

#241-10

DAVENPORT STEPHEN  
1249 BEACON ST  
WABAN, MA 02468

#241-10

LEUNG ROBERT E  
1254 BEACON ST  
WABAN, MA 02468

#241-10

MINDLIN OLGA & GENNADY  
1265 BEACON ST  
WABAN, MA 02468

#241-10

THEODOROU IGNATIUS E  
367 CENTRAL ST  
AUBURNDALE, MA 02466

#241-10

BAUER PAULA ALPERT  
1275 BEACON ST  
WABAN, MA 02468

#241-10

ROSOVSKY MICHAEL & RACHEL  
1285 BEACON ST  
WABAN, MA 02468

#241-10

KANTROWITZ EVAN R & ELLEN  
1299 BEACON ST  
WABAN, MA 02468

#241-10

THEODOROU IGNATIUS E  
367 CENTRAL ST  
AUBURNDALE, MA 02466

#241-10

11 KIPPY DRIVE REALTY TRUST  
11 KIPPY DR  
WABAN, MA 02468

#241-10

CHEN ZHONG & LANLAN SHENG  
6 WARREN RD  
WABAN, MA 02468

#241-10

BURTEN JUDI G  
11 WARREN RD  
WABAN, MA 02468

#241-10

FERESTIEN SANDRA  
20 HORIZONZ RD  
SHARON, MA 02067

#241-10

WECHTER JOHN D & CINDY H  
21 WARREN RD  
WABAN, MA 02468

#241-10

BEELER PATRICIA & MICHAEL  
22 WARREN RD  
WABAN, MA 02468

#241-10

PADDOCK KIMBERLY A  
27 WARREN RD  
WABAN, MA 02468

#241-10

KARP MARCIA S  
32 WARREN RD  
WABAN, MA 02468

#241-10

SHISHMANIAN EUNICE M  
33 WARREN RD  
WABAN, MA 02468

#241-10

POLASKY MARK S & EILEEN S  
41 WARREN RD  
WABAN, MA 02468

#241-10

INBAR NOAH & GALIT  
45 WARREN RD  
WABAN, MA 02468

#241-10

BIRNBAUM NATHAN & ROBIN  
49 WARREN RD  
WABAN, MA 02468

#241-10

ANTHONY MATHEW & PARASKEVI TRS  
52 WARREN RD  
WABAN, MA 02468

#241-10

YOFFE MIRON & IRENE  
57 WARREN RD  
WABAN, MA 02468



SETTI D. WARREN  
MAYOR

**City of Newton, Massachusetts**  
**Office of the Mayor**

**#246-10**

Telephone  
(617) 796-1100

Telefax  
(617) 796-1113

TDD  
(617) 796-1089

E-mail  
[swarren@newtonma.gov](mailto:swarren@newtonma.gov)

August 30, 2010

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

10 SEP - 1 P 4: 38  
CITY CLERK  
NEWTON, MA 02159

This letter is to request your confirmation of Stephanie Gilman as Newton's Building Commissioner effective September 13, 2010 pursuant to Section 3-3 of the City Charter. The grade/step and salary of this position H-14/Step 1 at an annual salary of \$95,226.24.

Through an extensive interview process Stephanie has received high marks for her experience and knowledge in capital planning and the management of these assets. Based on the recommendation of your fellow colleagues and others who served on the selection committee, based on her professional attributes and needs of the City, I am convinced that she is the right person for the job ahead. I look forward to your review on this matter.

Very truly yours,

Setti D. Warren  
Mayor

Encl: resume

cc David Olson, City Clerk  
Bob Rooney, Chief Operating Officer  
Maureen Lemieux, Chief Financial Officer  
Dolores Hamilton, Director of Human Resources

## STEPHANIE KANE GILMAN

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### PROFESSIONAL SUMMARY

**Licensed Architect and Strategic Capital Planning Professional with expertise in sustainability and planning for both private and public educational institutions. Excellent communication and consensus building skills. Resourceful, collaborative, and creative problem solver with strong ability to build relationships and understand organizational behavior. Proven ability to navigate complex organizational structures to effect positive change and achieve desired results.**

### PROFESSIONAL EXPERIENCE

#### **HARVARD UNIVERSITY, Cambridge, MA**

2006-2009

##### **Program Manager, Green House Gas Initiative, Office for Sustainability (2009)**

- Facilitated University-wide effort to document and reduce Harvard's GHG emissions through improved building and central plant energy efficiency, operational changes, and potential alternative energy supply options.
- Led committees to create revised comprehensive Green Building Guidelines and Building Operations Best Practice Principles. Created detailed organizational structure for both.
- Drafted new Temperature Policy and coordinated effort to reach consensus across the University.

##### **Capital Project Services Program Manager, Harvard Real Estate Services (2006-2008)**

- Organized University Construction Management Council. Developed clear mission statement and facilitated consensus-driven policy and procedure improvements for capital program leading to:
  - New University Capital Project Sustainability Guidelines.
  - Revised University Project Labor Agreement that incorporated universal drug testing.
  - New University Construction Safety Manual.
  - Revised University Construction Mitigation Guidelines that resolved contractor parking issues and implemented strict diesel truck emissions standards.
- Developed and supported 200 member University Project Management Community.
- Collaborated with Legal, Labor, Health and Safety, Insurance, Audit, Affirmative Action, and Project Management departments to improve language for Design and Construction contracts.

#### **STATE UNIVERSITY CONSTRUCTION FUND, Albany, New York**

2001-2004

##### **Capital Program Manager**

- Developed and managed Five-year Campus Capital Plans for five SUNY campuses.
- Served as primary liaison between Construction Fund, Consultants and Campus Facilities and Administration Officers on capital planning and construction.
- Collaborated with NYSERDA and other state agencies on development of State Guidelines for Implementation of Governor's Executive Order, "Clean and Green State Facilities and Vehicles."
- Selected to create internal Construction Fund implementation guidelines to meet Governor's Executive Order "Clean and Green State Facilities and Vehicles."

#### **MALLIN MENDEL & ASSOCIATES PC, Albany, New York**

1996-2000

##### **Project Architect (1999-2000)**

- Designed New Gymnasium and Classroom Addition, Parsons Child and Family Center, Albany.
- Led effort to develop Campus Master Plan for The Albany Academy in Albany, NY.
- Developed conceptual plans for Troy School District Feasibility Study, Troy, NY.



## STEPHANIE KANE GILMAN

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### Intern Architect (1996-1999)

- Documented and evaluated existing facility conditions, assessed programming and code compliance requirements, and proposed multiple solutions to address client needs and available resources for several large college and secondary school projects.
- Designed science labs, solved accessibility issues, designed lighting layout and managed engineering coordination.

### UNIVERSITY of MICHIGAN, Ann Arbor, MI

1994-1995

#### Intern Architect, Facilities Planning & Design Office

- Documented historic campus building facades and detailed window replacement solutions for Campus-wide Energy Efficient Window Replacement project.
- Developed construction details for New Indoor Tennis Facility construction documents.
- Devised accessibility upgrades for entrances, rest rooms, lecture halls, and sports facilities.

### KUKESHI ARCHITECTURE OFFICE, Fukuoka, Japan

1992-1993

#### Designer

- Developed designs for multi-use, multi-level buildings in Fukuoka City.
- Gained working knowledge of Japanese construction techniques and building codes.

## EDUCATION AND PROFESSIONAL TRAINING

### University of Michigan, College of Architecture and Urban Planning, Ann Arbor, MI

- Master of Architecture, 1992
- Bachelor of Science in Architecture, 1990

### Syracuse University, School of Architecture, Syracuse, NY

- Architecture Program, Florence, Italy, Fall 1987

### Tufts University, Medford, MA

- Bachelor of Arts in Art and Architectural History, 1987

### Massachusetts "Stretch" Code Training, 2010

### MassEnergyInsight, Massachusetts Online Energy Management Tool, 2010

### Energy Star for Schools Webinar, 2010

### New York State Code Enforcement Official, 2003

### United States Green Building Council LEED Training, 2002

### Registered Architect, State of New York, 2000

## ACTIVITIES / AFFILIATIONS

United States Green Building Council (USGBC) MA Chapter Member, 2010

Newton High Performance Building Coalition Member, 2010

Boston Society of Architects (BSA), 2005-present

American Institute of Architects (AIA), 1995-present

Treasurer, AIA, Eastern New York Chapter, Albany, New York, 2004.

North Eastern Solar Energy Association (NESEA) Member, 2003-present