



## Public Safety & Transportation Committee Agenda

### City of Newton In City Council

Wednesday, June 8, 2016

7:30 PM NOTE LATE START TIME  
Room 205

#### Items Scheduled for Discussion:

#### Referred to Public Safety & Transportation and Finance Committees

- #212-16**      **Appropriation request for \$250,000 to fund police overtime costs**  
HIS HONOR THE MAYOR requesting authorization to appropriate two hundred fifty thousand dollars (\$250,000) from Free Cash to the Police Department Overtime Account to fund additional FY 2016 overtime costs. [05/31/2016 @ 4:36 PM]
- #185-16**      **License renewal for Needham Shuttle Bus**  
128 BUSINESS COUNCIL, request for triennial renewal of the Needham Shuttle Bus License. There are no changes proposed to last year's license. [04/26/16 @ 4:14 PM]
- #123-16**      **Request for Presentation of the "Complete Streets Policy and Prioritization Plan"**  
PUBLIC SAFETY & TRANSPORTATION COMMITTEE, requesting a presentation and discussion of the "Complete Streets Policy" and "Complete Streets Prioritization Plan" with the Department of Public Works and Planning Department. [03/25/16 @ 10:49 AM]

**Chairman's Note:** It is the Chairman's intention to entertain a motion for No Action Necessary on the following item:

#### Referred to Public Safety & Transportation and Finance Committees

- #64-16**      **Increase the number of Chief of Operation positions in the Fire Department**  
HIS HONOR THE MAYOR, requesting a temporary increase in the number of Chief of Operations in the Fire Department from one to two Chief, as the current Assistant Chief of Operations is on extended sick leave, does not intend to return to his position, and his accrued time does not run out until August 2016. An Assistant

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The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, *please contact Jini Fairley, at least two days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov), or 617-796-1253. For Telecommunications Relay Service dial 711.*

Chief has been working as the acting Chief of Operations and the Fire Chief would like to permanently appoint him as the Chief of Operations before August 2016, as the acting Chief of Operations cannot attend bargaining sessions due to a possible conflict of interest should he return to a union position as Deputy Chief. [02/09/16 @ 2:47 PM]

**Held 6-0 on 02/17/16**

**Items Not Scheduled for Discussion at this meeting:**

**Referred to Public Safety & Transportation and Public Facilities Committees**

- #208-16**      **Update on fire prevention at the compost operation at Rumford Avenue Landfill**  
COUNCILOR LEARY requesting the Executive Office, the Fire Department, and the Department of Public Works provide an update on fire safety issues at the compost operation at the Rumford Avenue Landfill including details about who is currently managing the site for fires. [05/31/16 @ 4:52 PM]
- #188-16**      **Discussion concerning traffic safety measures in West Newton Square**  
COUNCILORS HESS-MAHAN, COTE AND BROUSAL-GLASER, requesting a discussion with the Police Department, DPW and Transportation Division concerning safety measures to protect individuals from motor vehicles in West Newton in light of the accident on March 1, 2016, which caused fatalities and serious injuries. [05/06/16 @ 1:02 PM]
- #187-16**      **Discussion on steps taken to train the Police Department on downing drones**  
COUNCILORS COTE AND HARNEY, requesting a discussion with the Chief of Police on the steps the department has taken, either internally or externally with mutual aid to prepare the city for potential criminal threats by drones including what the department has done to train officers in effective means of downing dangerous drones. [05/04/16 @ 4:13 PM]
- #186-16(A)&(B)**      **License renewals for Boston College Bus**  
BOSTON COACH TRANSPORTATION, request for annual renewal of the Boston College Bus Licenses. There are no changes proposed to last year's licenses. [04/28/16 @ 1:18 PM]
- #106-16**      **Appeal of Traffic Council Decision of new parking regulations on Chestnut Street**  
COUNCILOR HESS-MAHAN, appealing the Approval of TC56-15 Traffic Council Decision on February 25, 2016: 15-minute parking zone, 8:00 a.m. to 5:00 p.m. in front of 25 Chestnut Street. Requesting on behalf of business owners 1) Reduce or eliminate the five approved 15-minute parking spaces. 2) Reinstate the one-hour limit, west side, 7:00 a.m. to 6:00 p.m. (Ward 3) [Appeal filed 03/04/16]

- #80-16 Discussion on alternative bus routes impacting the closing of the Elliott Street Bridge**  
COUNCILOR YATES, requesting a discussion with the Massachusetts Department of Transportation and Massachusetts Bay Transportation Authority to work with the City to develop alternative routes for bus route 59 that lessen the impact of closing the Elliot Street (Cooks) Bridge. [02/22/16 @ 4:45 PM]  
**Held 5-0 on 03/23/16, Councilor Lipof not voting**

**REFERRED TO PROGRAMS & SERVICES AND PUBLIC SAFETY COMMITTEES**

- #312-15 Update from Health Department on opiate overdose epidemic**  
ALD. COTE, HARNEY AND NORTON, requesting a review and discussion of the opiate overdose epidemic including an update from the Health Department appraising the board on the current situation to include comparative statistics from previous years as to the number of opiate overdoses handled by first responders. In addition, what is being done immediately to take this on and what support can the Board provide. [10/19/15 @ 1:30 PM]

**REFERRED TO PUB FACIL, PROG & SERV, AND PS&T COMMITTEES**

- #46-15 Discussion of parking options and permits at municipal and school parking lots**  
ALD. JOHNSON & CICCONE, requesting a discussion with the Commissioner of Department of Public Works and the School Department to determine and discuss parking options including use of school properties based on the current municipal parking lot programs including the issuance of permits. [02/11/15 @ 1:35 PM]
- #72-14 Discussion of installing a possible bike lane on Walnut Street**  
ALD. CICCONE & JOHNSON, requesting a discussion of the installation of a possible bike lane on Walnut Street between Otis Street and Commonwealth Avenue. [03/03/14 @ 8:17 AM]
- #28-14 Discussion on duplicate street names**  
ALD. CICCONE AND FULLER, on behalf of the Health Department and the Emergency Medical Services (EMS) requesting a discussion on duplicate street names. [01/09/14 @ 10:57 AM]
- #240-12 Request Chapter 19 Motor Vehicles & Traffic be amended, Sec. 19-224 and 19-226**  
RECODIFICATION COMMITTEE, requesting that **Chapter 19 MOTOR VEHICLES AND TRAFFIC** be amended to determine who has jurisdiction for parking on municipal land, the owning department as described in **Sec. 19-224. Parking prohibited on city grounds.** or the Traffic Council as described in **Sec. 19-26. Authority and role of Traffic Council.**

**REFERRED TO PS&T AND PUBLIC FACILITIES COMMITTEES**

**#413-11**

**Updates on the renovations to the City's fire stations**

ALD. CICCONE, SALVUCCI, GENTILE & LENNON, updating the Public Facilities and Public Safety & Transportation Committees on the progress of renovations to the city's fire stations. [11/17/11 @11:07 AM]

**#137-11**

**Possible changes to long-term meter fees to discourage short-term use**

ALD. DANBERG AND FULLER, requesting possible changes to City Ordinance 19-191, Parking Meter Fees, to require a minimum purchase at long-term parking meters in order to discourage short-term use. [04/26/11 @ 9:52 AM]

**Respectfully submitted,**

**Allan Ciccone, Jr. Chair**



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#212-16

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(617) 796-1100

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(617) 796-1113

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(617) 796-1089

E-mail  
swarren@newtonma.gov

May 31, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to appropriate the sum of \$250,000 from June 30, 2015 Certified Free Cash to Acct # 0120101-512001 Police Department Overtime to fund additional FY2016 overtime costs.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

RECEIVED  
Newton Office  
2016 MAY 31 PM 4: 36  
David A. Olson, Clerk  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

**Danielle Delaney**

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**From:** Danielle Delaney  
**Sent:** Tuesday, May 17, 2016 10:46 AM  
**To:** 'Patrick Sullivan'  
**Subject:** FW: Request to for Renewal Board Order #201-13

Hi Patrick,

Sgt. Babcock asked that you attend the June 8, PS&T Committee meeting to address the following questions/concerns:

1. *Who will be their service bus provider for the next three years?*
2. *Will the service provider continue to have back up cameras in each bus?*
3. *There are concerns about trash being left by riders on top of the bridge - what's their problem solving for this.*

*All these would be tied into their permit.*

*From Sgt. Babcock*

I will send you a copy of the agenda in early June.

Thank you  
Danielle Delaney

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**From:** Danielle Delaney  
**Sent:** Thursday, April 28, 2016 1:38 PM  
**To:** 'Patrick Sullivan'  
**Subject:** RE: Request to for Renewal Board Order #201-13

Thank you. I have scheduled you for June 8.  
I will be in touch.  
Danielle

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**From:** Patrick Sullivan [<mailto:psullivan@128bc.org>]  
**Sent:** Tuesday, April 26, 2016 2:35 PM  
**To:** Danielle Delaney  
**Cc:** Lisa Stiglich  
**Subject:** Request to for Renewal Board Order #201-13

Hello Danielle,

Please see the attached request letter to renew Board Order #201-13. We have not changed the route, vehicle, or vendor since the permit was last amended in June, 2015.

Please let me know if I can provide you with any additional information pertaining to this request.

Thank you,  
Patrick Sullivan

Patrick Sullivan, LEED GA

Director of Policy & Outreach

128 Business Council

395 Totten Pond Rd, Suite 302

Waltham, MA 02451

e. [psullivan@128bc.org](mailto:psullivan@128bc.org)

p. 781-890-0093, ext. 5

f. 781-890-4736

w. [www.128bc.org](http://www.128bc.org)



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# 128 BUSINESS COUNCIL

April 25, 2016

Danielle Delaney, Committee Clerk  
Newton Board of Alderman  
Public Safety & Transportation Committee  
1000 Commonwealth Ave  
Newton, MA 02459

RECEIVED  
NEWTON BOARD OF ALDERMAN  
2016 APR 26 PM 4:14  
DANIELA DELANEY, CLERK  
NEWTON, MA 02459

triennial  
renewal

RE: Renewal of board order # 201-13


Mrs. Delaney:

128 Business Council is requesting a renewal of our permit to operate the Needham Shuttle in Newton, board order# 201-13.

The Needham Shuttle operates Monday through Friday from 6:30am - 10am and from 3:45pm - 6:40pm. The shuttle service provides commuter with direct transit access from Newton Highlands MBTA Station on Walnut Street to offices located at 320 Needham Street in Newton, as well as the Needham Crossing Office Park in Needham. Over the past two years the Needham Shuttle has provided nearly 45,000 rides to commuters who would otherwise likely be driving to their destination in single-occupancy vehicles.

128 Business Council seeks to renew our permit to allow our shuttle to travel on Oak Street, Eliot Street, Woodward Street, and Lincoln Street.

The shuttle route between 320 Needham Street and Newton Highland Station has the vehicle turning left off of Needham Street on to Oak Street, then right onto Eliot Street. The shuttle then travels on Eliot Street across Route 9 and onto Woodward Street, then right on Lincoln Street. Please see the attached map for a detailed view of the route.

128 Business Council staff has met with Sergeant Babcock from the Newton Police Traffic Bureau Division several times since 2013 to review the shuttle route and inspect the vehicle. There have not been any changes made to the shuttle route or vehicle used for the service since 128 Business Council requested an amendment to the permit in June 2015. 

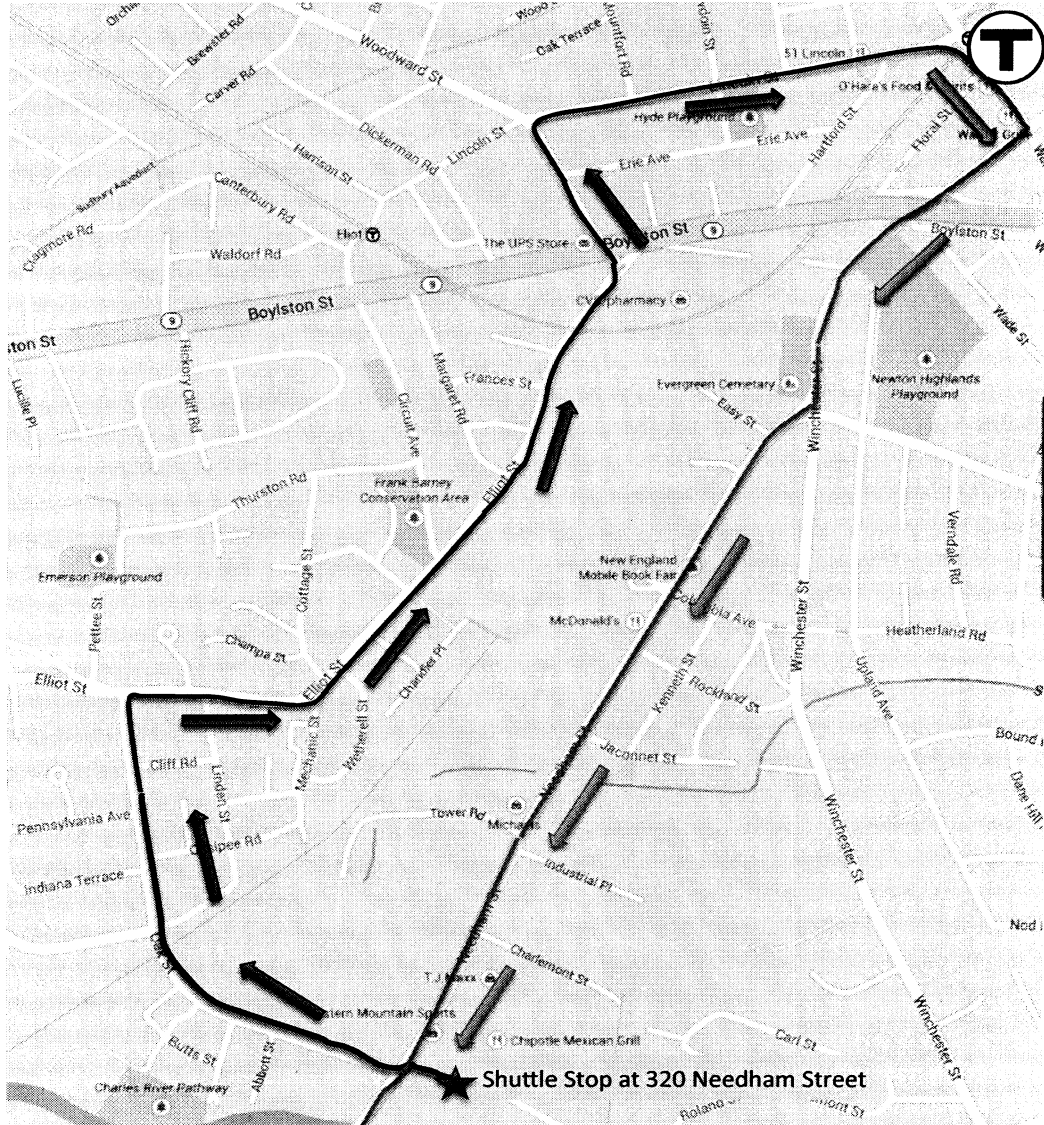
Sincerely,  
Patrick Sullivan  
Director of Policy & Outreach  
128 Business Council

UNLOCKING THE GRID

395 Totten Pond Road, Suite 302, Waltham, MA 02451 • Main: 781.890.0093 Fax: 781.890.4736 • [www.128BC.org](http://www.128BC.org)



Current Route for 128 Business Council Shuttle – Connecting 320 Needham Street & Needham Crossing Office Park with Newton Highlands Station



Turn-By-Turn Route

- Left on Oak St
- Right on Eliot St
- Straight onto Woodward St
- Right onto Lincoln St
- Right onto Walnut St

CITY OF NEWTON  
IN BOARD OF ALDERMEN

June 17, 2013

TO BE ISSUED JULY 14, 2013 (TO JULY 14, 2016)

The Board of Aldermen, pursuant to the provisions of Section 19-361 et. Seq. of the Revised Ordinances, as amended, hereby grants a license to

The 128 Business Council  
395 Totten Pond Road  
Waltham, MA 02454-1290

Through its bus operator:  
Local Motion, Inc.  
66B Rocsam Park Road  
Braintree, MA 02184

to operate a motor vehicle for the carriage of passengers for hire over the following described ways in the City of Newton as further specified herein.

1. Designated Routes:

Service between Newton Highlands and businesses located on Wells Avenue in Newton and in the Town of Needham

(a) Newton Highlands Green Line Stop – Walnut Street – Centre Street – Winchester Street – Needham – Street – to border of Town of Needham.

(b) From border of Town of Needham – Nahanton Street – 2 Wells Avenue – 95 Wells Avenue.

2. Days and Hours of Operation: Monday through Friday, 6:00 a.m. until 7:00 p.m. Shuttle service leaves approximately every 45 minutes. There is no midday service.

3. Vehicle Specifications:

a. Type of Vehicle(s): 2009 International RE Commercial

Number of vehicles: 1

Seating Capacity: 36 plus 2 ADA accessible seats

Propulsion system: Six cylinder, low sulfur diesel

b. The Licensee shall equip vehicles with two-way radios and cell phones and shall maintain contact between a dispatcher and all vehicles while in operation on the routes described herein.

4. Street Use: Centre Street, Columbus Street, Forest Street, Lincoln Street, Nahanton Street, Needham Street, Station Avenue, Walnut Street, and Wells Avenue.

5. Passenger Pickup: The Newton Highlands T Station, opposite the station on Walnut Street, other locations on private property.

6. Modifications: Subsequent to the renewal of the License, the Licensee shall be authorized to make minor adjustments to the regular bus service. The Licensee shall notify the Chief of Police within five (5) business days of any adjustment in the days of operation and hours. The Chief of Police shall maintain a file of all such requests in order to verify the total changes to the service at the end of each License term. Any other changes to the regular service shall require the approval of the Board of Aldermen.

7. Term: This License is valid beginning July 14, 2013 and shall expire on July 14, 2016. Subsequent license renewals shall be granted in the discretion of the Board of Aldermen.

8. Enforcement and violation: The Chief of Police shall be charged with the enforcement of the provisions of this License. Violation of any of the above provisions shall be cause for revocation of this license in accordance with procedures to be established by the Board of Aldermen.

9. Hold harmless: The 128 Business Council and Local Motion, Inc. systems, and their officials, trustees, agents, servants and employees shall hold harmless and defend the City of Newton from and against all claims, damages, demands and actions of every kind arising out of the exercise of this License.

10. Severable provisions: The provisions of this License are severable. If any of the provisions of this License are held invalid by a court of competent jurisdiction, the remaining provisions of this License shall not be affected by such invalidity and shall remain in full force and effect, provided that upon such a finding or invalidity the City shall have the right to initiate proceedings to revise the remaining provisions of the License in a manner not inconsistent with any such finding of invalidity.

Under Suspension of Rules  
Readings Waived and Approved  
22 yeas 0 nays 1 absent (Alderman Lappin) 1 vacancy

(SGD) DAVID A. OLSON  
City Clerk

(SGD) SETTI D. WARREN  
Mayor

Date: \_\_\_\_\_

CITY OF NEWTON

IN BOARD OF ALDERMEN

September 15, 2014

The Board of Aldermen, pursuant to the provisions of Section 19-361 et. Seq. of the Revised Ordinances, as amended, hereby AMEND license #201-13, issued on July 14, 2013 to

The 128 Business Council  
395 Totten Pond Road  
Waltham, MA 02454-1290

Through its bus operator:  
Local Motion, Inc.  
66B Rocsam Park Road  
Braintree, MA 02184

to operate a motor vehicle for the carriage of passengers for hire over ways in the City of Newton as follows:

1. Include as destinations: 320 Needham Street, Newton, and Needham Crossing Office Park via Needham Street stops.
2. In Street Use eliminate Columbus Street and Forest Street
3. In Street Use add Elliot Street, Oak Street, and Woodward Street.
4. All other conditions in license #201-13 shall remain in effect.

Under Suspension of Rules  
Readings Waived and Approved  
22 yeas 0 nays 1 absent (Alderman Lappin) 1 vacancy

(SGD) DAVID A. OLSON  
City Clerk

(SGD) SETTI D. WARREN  
Mayor  
Date: \_\_\_\_\_

CITY OF NEWTON  
IN BOARD OF ALDERMEN

June 15, 2015

The Board of Aldermen, pursuant to the provisions of Section 19-361 et. Seq. of the Revised Ordinances, 2012, hereby AMENDS license #201-13 issued on July 14, 2013 and further amended on September 15, 2015 to

The 128 Business Council  
395 Totten Pond Road  
Waltham, MA 02454-1290

to operate a motor vehicle for the carriage of passengers for hire over ways in the City of Newton as follows:

1. Delete the current bus operator:  
Local Motion, Inc.  
66B Rocsam Park Road  
Braintree, MA 02184
  
2. And insert in place therefore the following  
  
Bus operator  
TransAction Associates, Inc.  
5 Wheeling Avenue  
Woburn, MA 01801
  
3. Delete the following:
  - a. Vehicle Specifications:  
  
Type of Vehicle(s): 2009 International RE Commercial  
Number of vehicles: 1  
Seating Capacity: 36 plus 2 ADA accessible seats  
Propulsion system: Six cylinder, low sulfur diesel
  
4. Insert the following:
  - a. Vehicle Specifications  
  
Type of Vehicle(s): 2013 Starcraft Ford Chassis  
Number of vehicles: 1  
Seating capacity: 33, not ADA accessible  
Propulsion system: Ten cylinder, gas vehicle

Vehicle's features: GPS, 2-way radio, backup camera

5. In condition 9. Hold harmless: delete the words "Local Motion, Inc." and substitute in place thereof the words "TransAction Associates Inc."
6. All other conditions in license #201-13 as amended shall remain in effect.

Under Suspension of Rules

Readings Waived and Approved

21 yeas 0 nays 3 absent (Aldermen Albright, Fuller, and Lennon)

(SGD) DAVID A. OLSON  
City Clerk

(SGD) SETTII D. WARREN  
Mayor

Date: \_\_\_\_\_

# City of Newton

## **DRAFT** Complete Streets Policy



### **§ 1. Vision**

The City of Newton is committed to developing complete streets throughout the community. It is hereby the policy of the City to accommodate all users equally by creating a roadway network that meets the needs of everyone, without regard to their age, abilities, income, or the mode(s) of transportation they use.

This Complete Streets Policy envisions streets that serve as public spaces and community resources, and further aims to expand transportation choices within Newton by creating an integrated network of inviting facilities for those choosing to travel on foot and by bike, transit, motor vehicle, or a mix of these and other transportation modes. The City undertakes this policy with the goals of encouraging active lifestyles and overall wellbeing for residents, improving air quality and stormwater quality, and preventing transportation-related deaths and injuries.

It is the City's vision that the roadway network will be designed and operated in accordance with complete streets principles – to provide safety, comfort, and access for all the users of our streets, including, but not limited to, pedestrians, bicyclists, transit riders, motorists, motorcyclists, freight haulers, service and delivery personnel, and emergency responders, etc. (collectively, all users). Broadly, the principles of complete streets design and operations include promoting safety, health, economic growth, environmental protection, accessibility, livability, and a better quality of life for users of all ages and capacities. Complete streets also advance fairness by providing safe travel options for all, regardless of income.

Complete streets design and operations values the preservation and enhancement of scenic, aesthetic, historical, and environmental resources while maintaining or improving safety, mobility, and infrastructure conditions. Complete streets design and operations also values inclusion, transparency, sensitivity to the immediate context, and the broader physical, economic, and social setting of any particular project.

This policy directs City staff to consistently incorporate complete streets principles and values into all planning and decisions related to the city's roadways.

### **§ 2. Core commitments**

- A. The City of Newton affirms that all users of all transportation modes have an equal right to safe use of the roads. The City will plan, design, operate, and maintain Newton's streets so that they are safe for users of all ages and abilities.
- B. The City endeavors to meaningfully involve community members in relevant processes of complete streets prioritization and individual projects, and to involve them in ways that reflect a commitment to inclusiveness and equity.

C. The City recognizes that all roadway projects, including new construction, maintenance, and reconstruction offer the opportunity to apply complete streets principles and values. The City will avail itself of those opportunities to the maximum extent practical, and will integrate complete streets principles and values into all roadway projects in order to provide a balanced and connected network for all users.

- (1) Complete streets design recommendations shall be incorporated into all publicly and privately funded projects, as appropriate. All transportation infrastructure and street design projects requiring funding or approval by the City of Newton, as well as projects funded by the state and federal governments, including but not limited to Chapter 90 funds, City improvement grants, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding, and other state and federal funds for street and infrastructure design shall adhere to the City of Newton Complete Streets Policy.

Private developments and related roadway design components shall adhere to the complete streets principles. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets Policy, including the design, construction, and maintenance of such roadways within City boundaries.

- (2) City departments, in consultation with a Complete Streets Committee (described below), will use best judgment regarding the practicality of applying complete streets principles for routine roadway maintenance and projects, such as repaving, restriping, and so forth.
- (3) Transportation infrastructure projects, including but not limited to roadway reconstruction, roadway reconfigurations, or subdivisions, may be excluded upon approval by the Newton Complete Streets Committee, where documentation and data indicate that any of the following apply:
  - i. Roadways where specific users are prohibited by law, such as interstate freeways or pedestrian malls. An effort will be made, in these cases, for accommodations elsewhere.
  - ii. Cost or impacts of expanding multi-modal accommodations are excessively disproportionate to the need or probable future use.
  - iii. Minor, routine, and preventative maintenance of the transportation network that does not change the roadway geometry or operations; such as mowing, sweeping, overlay, microsurfacing, crack sealing, and spot repair.
  - iv. Private Ways, which are neither owned nor maintained by the City. Private ways shall be encouraged to consult with the Complete Streets Committee before beginning projects.
  - v. Other City policies, regulations, or requirements contradict or preclude implementation of complete streets principles.



### § 3. Best practices

In meeting the Complete Streets vision and commitments described above the following best practices will guide the activities of the Complete Streets Committee.

- A. The City of Newton will carry out the Complete Streets Policy cooperatively within all relevant departments in the City and, to the greatest extent possible, with private developers, state, regional, and federal agencies, as well as members of the public.
- B. The City commits to considering all potential complete streets projects in a context-sensitive way with regards to both potential infrastructure changes and the process through which they are adopted. The City will establish opportunities for ongoing and project-specific engagement around complete streets topics.
- C. The City recognizes that complete streets principles and values may be achieved through major infrastructure projects as well as incrementally through a series of smaller improvements and maintenance activities over time.
- D. The City will integrate the Complete Streets Policy into its existing policies, planning, and design efforts related to roadway development and maintenance as well as future policy, planning, and roadway design work.
- E. The latest design guidance, standards, and recommendations available will be used in the implementation of complete streets principles, including but not limited to the most up-to-date versions of the following:
  - (1) Project Development & Design Guide; Massachusetts Highway Department, January 2006. <https://www.massdot.state.ma.us/highway/DoingBusinessWithUs/ManualsPublicationsForms/ProjectDevelopmentDesignGuide.aspx>
  - (2) A Policy on Geometric Design of Highway and Streets; American Association of State Highway Transportation Officials (AASHTO), 6<sup>th</sup> Edition - 2011.
  - (3) The Manual on Uniform Traffic Control Devices (MUTCD); the United States Department of Transportation Federal Highway Administration, 2009. <http://mutcd.fhwa.dot.gov/>
  - (4) 521 CMR Rules and Regulations; Massachusetts Architectural Access Board (MAAB), 2006. <http://www.mass.gov/courts/case-legal-res/law-lib/laws-by-source/cmr/500-599cmr/521cmr.html>
  - (5) Public Rights of Way Accessibility Guidelines (PROWAG) DRAFT; United States Access Board, July 2011. <https://www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way/proposed-rights-of-way-guidelines>
  - (6) ADA Standards for Accessible Design; United States Department of Justice, September 2010. <http://www.ada.gov/regs2010/2010ADAStandards/2010ADASTandards.htm>
  - (7) Urban Street Design Guide, National Association of City Transportation Officials, October 2013. <http://nacto.org/publication/urban-street-design-guide/>
  - (8) Boston Complete Streets Design Guidelines; City of Boston, October 2013. <http://bostoncompletestreets.org/>

- (9) Documents and plans created for the City of Newton, including but not limited to, the 2007 Comprehensive Plan, 2006 Newton Tree Manual, 2011 Bicycle Network Plan, 2014 Parking Management Plan, 2015 Newton Centre Parking Strategy, and the 2016 Newton-in-Motion Transportation Strategy (forthcoming).

#### **§ 4. Implementation**

##### **A. Complete Streets Committee Organization**

- (1) The City will utilize interdepartmental coordination to promote the most responsible and efficient use of resources for activities within the public way.
- (2) The existing Complete Streets Working Group will be expanded and formalized as the Complete Streets Committee (the Committee). This committee is comprised of members of relevant City departments required to implement this vision. The Complete Streets Committee will be a multidisciplinary team and members will include representation from: Department of Public Works (DPW), Planning and Development Department, Department of Health and Human Services, Office of the ADA Coordinator, Office of the Director of Sustainability, Parks and Recreation Department, Mayor's Office, and other committees, departments, or organizations within the City as the Mayor shall determine.
- (3) The City will secure training for relevant City staff and decision-makers on both the technical content of complete streets principles and best practices, as well as community engagement methods for implementing the Complete Streets Policy.

##### **B. Complete Streets Committee Purpose Statement**

The City of Newton, with the leadership of the Complete Streets Committee, shall make complete streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with all relevant departments, agencies, and jurisdictions to achieve complete streets principles and values throughout Newton's transportation network.

##### **C. Complete Streets Committee Activities**

- (1) In accordance with the vision, core commitments, and best practice of this policy, the Committee will review roadway projects and make recommendations regarding complete streets opportunities. As practicable, the Committee will provide recommendations for incorporating complete streets design and operations in a project's beginning stages of design.
- (2) The Committee will develop context-specific community engagement strategies, as appropriate, in order to ensure that the perspectives of community members are considered and incorporated in the process of a project. The Committee will collaborate with the Community Engagement Manager and relevant stakeholder groups to ensure two-way communications about the implementation of this policy.
- (3) The Committee will evaluate projects within the Capital Improvement Plan to encourage implementation of this policy.

- (4) The Committee shall oversee the maintenance of a comprehensive inventory of walking and bicycling facilities, and shall highlight projects that eliminate gaps in the sidewalk and bikeway network.
- (5) The Committee will seek out appropriate sources of funding and grants for implementation of the Complete Streets Policy.
- (6) The Committee will make recommendations to the Mayor concerning the need to alter existing practices that may be impeding implementation of this policy.
- (7) This policy in no way alters the decision making role of City Council committees that review and approve roadway projects. Twice a year, the Complete Streets Committee will provide updates to the Public Facilities Committee of the City Council and will provide guidance on particular projects as appropriate.

### **§ 5. Evaluation of effectiveness**

The Complete Streets Committee will develop performance measures to periodically assess the rate, success, and effectiveness of implementing the Complete Streets Policy. The Committee will determine the frequency of assessment and utilize appropriate metrics for analyzing the success of this policy. These metrics may include the total miles of new bicycle lanes; the linear feet of new pedestrian accommodation; number of retrofitted pedestrian facilities or amenities; number of intersection improvements made to improve safety for vehicles, pedestrians, and bicyclists; number of accessible pedestrian signals; rate of crashes by mode; rate of children walking or bicycling to school; and/or number of trips by mode. The Committee will report on these metrics in its semi-annual reporting to the City Council's Public Facilities Committee.



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

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February 9, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to approve the temporary suspension until September 15, 2016 of Article II – Fire Department Sec. 10.18 of the City of Newton Revised Ordinances to allow for the permanent appointment of the Acting Assistant Fire Chief to the position of Assistant Fire Chief.

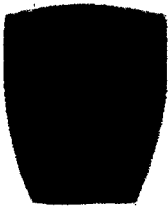
Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

RECEIVED  
Newton City Hall  
2016 FEB -9 PM 2:14  
David A. Olson  
City Clerk  
Newton, MA 02459





Bruce A. Proia  
Chief

**CITY OF NEWTON, MASSACHUSETTS  
FIRE DEPARTMENT HEADQUARTERS**

**1164 Centre Street, Newton Center, MA 02459-1584  
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230  
FAX: (617) 796-2211 EMERGENCY: 911**



Setti D. Warren  
Mayor

January 26, 2016

Maureen Lemieux  
Chief Financial Officer  
City of Newton  
Newton, MA 02459

Dear Maureen,

I am requesting to docket an item to create a temporary position for the Assistant Chief of Operations position. Assistant Chief Paul Chagnon has been on extended sick leave since December of 2014, and will run out of time in August of this year. Assistant Chief Gino Lucchetti has been working in an acting position in his place, and was promoted into the Acting position on March 15, 2015.

Assistant Chief Paul Chagnon is still on extended sick leave and will not be returning to his position with the Newton Fire Department. He will run out of accrued time in August 2016, and I do not want to wait any longer to permanently fill this very important position. The Ops Chief is second in command for The Newton Fire Department and among the many responsibilities, steps in as Acting Chief when I am not available for any reason. This includes responding to emergency calls to serve as, and take on the responsibilities, of the Incident Commander (I.C.). In addition, I need the Ops Chief to attend bargaining sessions, which he has not done to this point in time because of a possible conflict of interest should he return back to a union position as Deputy Chief. He has done a fantastic job since stepping into this position and I would like to make it permanent. Four additional promotions into acting positions were made in March of 2015 per the CBA. All of the acting positions have been covered with my operational budget. This will also be the case here should you grant the request for a temporary Ops Chief position. Once Assistant Chief Chagnon retires the temporary position will be cut from the budget.

Thank you for your consideration, and please let me know if you have any questions.

Sincerely,

  
Bruce Proia  
Chief of Department

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Newton City Clerk  
2016 FEB -9 PM 2:43  
David A. Olson, CMA  
Newton, MA 02459