



# Zoning & Planning Committee Report BUDGET

## City of Newton In City Council

**Monday, May 9, 2016**

Present: Councilors Hess-Mahan (Chair), Danberg (Vice Chair), Leary, Yates, Albright, Sangiolo and Baker

Absent: Councilor Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), Jacob Cole (Senior Financial Analyst), James Freas (Acting Director, Planning Dept.), Barney Heath (Incoming Director of Planning), Rachel Blatt (Urban Designer), Lily Reynolds (Community Engagement Coordinator), Norine Siltan (Administrative Assistant), Alice Ingerson (Community Preservation Manager), John Lojek (Commissioner, Inspectional Services), Karyn Dean (Committee Clerk)

### Referred to Finance and Appropriate Committees

- #288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

### Referred to Finance and Appropriate Committees

- #288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

### Referred to Finance and Appropriate Committees

- #288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

## BUDGET AND CIP DISCUSSIONS

### **COMMUNITY PRESERVATION ADMINISTRATION**

Alice Ingerson, Community Preservation Manager, joined the Committee. She provided materials with details of the Program and allocation of funds which is attached to this report for reference. The proposed FY17 budget is \$3,682,060

Ms. Ingerson explained that the plannable part of the CPA budget is just that they are required to dedicate at least 10% of each year's new funds to housing, historic resources and open space or recreation land. She assumes a 2.5% increase in local revenue and then guesses at what the state revenue might be. This year she guessed 18% and right after that the state told her it would 19%. She believes there is an excellent chance that could even be in the 20s.. There are a series of lags in the budget because the state does not match local revenue until the Comptroller closes the books on that year and certifies the revenue, therefore, the 2.5% increase is over the "guesstimated" revenue from 2016 since the year is only half over. There is a 5% administrative cost cap and that cost is mostly for Ms. Ingerson's salary and benefits and a small portion for consultants, postage and printing.

Projects are not budgeted. They go through the proposal process and the Community Preservation Committee holds hearings. The projects which submitted pre-proposals and qualify for next fall's funding round are Crescent Street design and construction, Jackson Road senior housing and Newton Highlands Local Historic District survey. If these projects would like to submit a full proposal for the fall, the CPC will then continue the process and if funding is approved it will come before the City Council. There may be other projects that come along that need more immediate action, like property acquisitions which cannot wait a full year for the next funding round, but these are the three projects that are in the queue.

#### Committee Questions/Comments

The Planning Department's pre-proposal for the Newton Highlands Local Historic district survey is to hire a consultant. The neighborhood has also committed to a fair amount of volunteer assistance and there will be some fundraising.

Since West Newton Hill and Waban are also considering forming Local Historic Districts, it was asked if there would be any benefit in combining the projects. Ms. Ingerson said it would not really provide any economy of scale since the consultant would still have to look at every building in each of the proposed districts.

A Committee member commented that the CPA website was wonderful and was filled with so much helpful information, but she could not find a history of how much money has been spent on each category. Ms. Ingerson explained that there is a project section in the reports page called "Cumulative" which has a report of showing where funds come from and another page for how much has gone for each category since the beginning of the program. There is another page that describes each project and the costs involved. There is also a page in the handout which shows the cumulative allocation which shows 33% has been spent on housing; 25% on historic; 38% on open space; and about 15% on recreation. The recreation category is lower because the rules changed relative to allowable use on recreation projects in 2012.

A Committee member noted that the Mayor is going to see the 300 Hammond Pond Parkway site this coming week along with other staff.

The CPC voted to recommend \$2.5M in funding for Newton Highlands Playground project. The Committee received a communication from the Parks & Recreation Commissioner asking the CPC to hold that recommendation because they were thinking of phasing the project. That revised proposal has not been received so far. If the Commissioner confirms that he would like to change the proposal for phasing it will have to be re-heard by the CPC. If the proposal is not very different, they will probably not hold a public hearing as they have had public hearings already. They will certainly do a notice in the papers, the newsletter and via her 900 person email list. A Committee member said there was concern in the community that if the project were phased it would never be fully completed. The CPC said they would want to be sure they were comfortable with what would be accomplished in each phase before approving it.

Councilor Hess-Mahan took a straw vote to approve the Community Preservation Administration FY17 budget and the Committee voted in favor unanimously.

#### **INSPECTIONAL SERVICES DEPARTMENT**

The FY17 budget for the Inspectional Services Department is \$1,585,909 which is a 6% increase over the FY16 budget. John Lojek, Commissioner of Inspectional Services addressed the Committee. The increase is due to the three new positions that have been funded. Some funding for overtime has been deleted. Those funds had been used for a part-time inspector for second water meters but the addition of the third plumbing inspector will satisfy that need.

Commissioner Lojek noted that the organizational chart in the budget book is incorrect. It does not note the number of Plumbing and Gas, Building and Electrical inspectors. The correct chart is attached to this report. The only vacancies currently in the department are two Building Inspectors. He has been interviewing and a position was offered to one candidate but they took a different job. Dave Norton, who had been the Deputy Commissioner, left the employ of the City. Anthony Ciccariello has been in that position as the Acting Deputy and the Commissioner hopes he will ascend to that position. Ed Mullen who is now the Periodic Inspector will move into the Zoning Enforcement Agent position.

Sherri Lougee, the Office Information Coordinator is taking a position in Health and Human Services soon so her position will need to be filled as well. He hopes to move someone from within the department to fill that position.

#### **Code Enforcement**

It was noted that code enforcement is an important part of the role of the Inspectional Services Department. The Commissioner said he does understand that and Ed Mullen has been doing some enforcement work with Anthony Ciccariello and has been doing a great job.

The Periodic Inspections have been going very well. Those include schools, licensed establishments, places of assembly and buildings three-units and above. There are approximately 865 inspections that

need to be done with 750 of those on an annual basis. They are hoping to report a completion rate of 100% by the end of the year, for the first time ever.

### Permits and Inspections

The Commissioner reported that last year the department issued 13,456 total permits; this year so far they have issued 12,525 and projecting 15,000. Revenue last year was \$8.6M and this year they are already at \$7.7M and projecting \$9.3 for the year.

There is now a kiosk outside the department and most past permits are online. Any new permits are online and people can look up records from home or from the kiosk. There is a dedicated scanning staff person and all the gas/electric/plumbing permits have been scanned. The building permits are well on their way as they are a little more complicated. They have gotten almost all records scanned from 2005 through the present. They will start scanning 2004 soon and work backwards from there. There are files back to the 1800s. He is hoping to scan back to 1995 because there are not many requests for records prior to that. They don't put any public buildings online.

The department has maintained its rate of inspections and performs as many same-day inspections as possible with a 90% success rate. Some of the Plumbing/Gas/Electric inspections have gone out 3 or 4 days which is certainly not ideal. Not only do they not like to hold people up, but also revenue goes up when inspections are completed. If contractors have to wait for inspections they often just do the work without them. The new inspectors of plumbing/gas and electric will start in the next week.

The Commissioner explained that he would really like to eliminate voicemail for his inspectors. They may come in and have 30 voicemails which take an hour to listen to. He would prefer texting or emailing for inspections and is looking for some technology that might assist with that. He has been talking with the IT Department to look for a solution. Ms. Zaleznik said the City is working on updating the departments one-by-one so staff can get their voicemails via their email, but it does not convert a voicemail to written text.

The department continues to identify and either bring into compliance or shutdown illegal accessory apartments. The Commissioner estimates they are finding 3 a month and the outreach has helped. Some people have come in to talk and the department is able to help them find safe solutions.

Illegal apartment issues, particularly with the student population are ongoing. He has started conversations with Lasell, Mt. Ida and Boston College.

Code compliance in the schools has been an ongoing and complicated issue. Through the good work of the inspector and the fire department, an efficient system has been put in place. The administration has provided new inspectional software which can be loaded on handheld devices which accelerates the process. A Committee comprised of the Commissioner, the Fire Chief, City Solicitor, Commissioner of Public Buildings, Mike Cronin from the school department and two inspectors meet every month to review work done and work to be completed. They are now

starting to consider issuance of permanent Certificates of Occupancy. All the schools are on temporary Certificates because until all the violations are addressed, the permanent CO cannot be issued. They have lessened most of the serious issues and he is pleased with the progress.

### Special Permits

The Commissioner would like to see all special permits uploaded to Community Plus for easy access. He is working with the Planning Department and the Clerk's Office for a joint effort on this initiative.

### Committee Comments/Questions

#### *Code Enforcement Ticketing*

A Councilor asked how much revenue has been generated from code enforcement ticketing. The Commissioner explained that about \$19K is in an account that was primarily from code enforcement over the past couple of years, but their goal is not to generate funds from code enforcement, the goal is to get people to comply with the rules. The fines are used as a last resort. The outdoor hoarding issues are more difficult to deal with because there is usually a mental health aspect involved, but tickets have been written on occasion. As long as the department is seeing some progress, they will not ticket.

#### *Room Houses and Lodging Houses*

It was asked if the department inspects rooming and lodging houses. The Commissioner explained that there is no ordinance allowing them in the City so they do not do inspections. Councilor Hess-Mahan noted that he and Councilor Crossley docketed an item to look into those establishments and are looking at Brookline to see how they handle those issues.

#### *Temporary Certificates of Occupancy*

The Commissioner said that the cost of a Temporary CO is \$50 a month, which is sufficient in his opinion. These are usually offered as a convenience for people trying to get into their homes while the last few things are being completed and they are given out sparingly. These are not really given out to contractors needing to sell a house.

#### *Staffing*

It was asked if the added positions in the department will be sufficient for the increased demand in permits. The Commissioner said he is pleased to have the new staff and he believes it will be sufficient. He also feels that he will be able to fill the open positions fairly quickly. He relies heavily on recommendations and referrals. A Councilor asked if the part-time fund was still available to assist during times of seasonal demand. The Commissioner noted that they do not have those additional funds but feels his staff will be able to handle the work.

#### *Special Permit Inspections*

Committee members asked if the department would ever get to the point where they could inspect special permit conditions. The City Council and staff spend a significant amount of time working on

these conditions and they should be enforced. The Commissioner said he would like to get all the special permits uploaded so they have access to them and then can determine next steps. It was suggested by a Committee member that another staff person may be needed, even part-time to perform the inspections.

It was asked how complaints relative to construction sites should be submitted. The Commissioner explained a call should go to his office and he will send someone to inspect. They have recently implemented a requirement to erect construction fences around sites and hopes that helps with some of the problems. A stop work order is very compelling and usually solves problems.

#### *Permits Database*

It was mentioned that any permits that have been taken out since 2005 can be found in the searchable database on the ISD site. More records are being added all the time. The staff at the counter is available for assistance with this as well.

A Committee member felt other information should be included in the records such as whether a property goes before the Historical Commission for a demolition permit and when the clock might start on the delay period, as well as a tree permit. It would be very helpful if all information on a property could be found in one location instead of having to search various departments. Commissioner Lojek said the tree permit and site plan would be included with the application. He's not sure if the tree plan is included but they do receive an approval or disapproval form from the Forestry division.

#### *Inspections*

The Commissioner reported that the multi-family inspections are every 5 years and there are only about 75-80 in the City and those are being completed at the end of this inspection cycle. Attached singles are not included, such as townhouses and one and two –families are exempt as well.

It was suggested that for any new system of scheduling inspections that a map feature be included to efficiently route the service calls.

#### *ISD/Assessing*

It was asked if ISD and Assessing have worked out any way to share information. The Commissioner said that has not yet been developed. He thought perhaps Assessing could download lots to say simply if they are developable or undevelopable, which would be helpful. A Councilor felt that the administration could find a way to make this information more accessible and unified. It was noted that IT is working with Community Plus to do some cross-departmental work, but perhaps Finance Committee could look at this as well.

#### *Challenges to ZBA*

It was asked how many challenges to his department have gone to the Zoning Board of Appeals. The Commissioner estimated there are perhaps 6 a year. The ZBA would have the exact number as

they are submitted to them. ZBA support had been run out of the ISD office and that was separated last year and the ZBA management is now out of the Planning Department.

Councilor Hess-Mahan took a straw vote of the Committee to approve the Inspectional Services Department FY17 budget and the Committee voted in favor unanimously

### **PLANNING AND DEVELOPMENT**

The FY17 budget for the Planning & Development Department is \$1,689,101 which is a 0.75% decrease from the FY16 budget. James Freas, Acting Director of the Planning Department addressed the Committee. This is a basically a level-funded budget. Two positions are being added to the department which includes a Deputy Director for Community Development and Housing and a Planner for the Continuum of Care which is the homelessness prevention program in partnership with Brookline, Waltham and Watertown. This position is grant-funded but they feel it would be renewable each year.

The focus for the year ahead is to be more innovative, transparent and improving and enhancing community engagement practices. The new positions of the Urban Design and the Community Engagement Manager are positive steps in working towards those goals.

A Director of Planning and Development has been hired, Barney Heath, and he will start on June 7<sup>th</sup>. There is one vacancy in the department and that is a Long Range Planner, which had been Mr. Freas' position.

In the Outcomes section of the budget book, they included all the functions they actually perform in the department. In the past they had not noted Special Permits and a couple other categories. Those Outcomes may be found in the budget book under the Planning & Development Department tab.

#### Upcoming Projects

The department will be working to advance strategically identified housing and mixed-used projects.

In partnership with DPW they are planning for one village-based major infrastructure project per year. This coming year it will be West Newton Square and the next year will be Newtonville and in 2019 it will be Newton Corner.

The Citywide multi-modal transportation strategy is online and a demonstration will be taking place this coming Friday at Washington and Walnut Streets. It will be interactive and information will be shared relative to the benefits of piloting and what the best practices are for making intersections safe for all. The Washington/Walnut intersection is the one that received the most comments in the transportation workshop in February.

Zoning Reform will be moving forward and some new online community engagement tools will be implemented.

The Planning Department website will be re-designed to be more user-friendly, interactive and informative.

### Committee Questions/Comments

#### *Staffing*

Committee asked Mr. Freas to describe further the new Deputy position in the department. He explained that the position is designed to bring management and leadership to the Housing and Community Development division. There will now be a Director and two Deputies overseeing the department with the other Deputy leading Long Range and Current Planning, which will be his position.

#### *Boards and Commissions/Website Redesign*

A Committee member asked that all the agenda, minutes and back-up information for the meetings be posted online. It was wondered if that area might be highlighted and also make it easier for people to find all the Boards and Commissions. Mr. Freas said the website redesign is going to be from the end-user, resident perspective and should result in a much more user-friendly site. He anticipates having linking capabilities as well. A Councilor said the City of Worcester has a webpage that lists all of the meetings in the City with all related documents and audio. Any meeting can be found there and it is searchable and intuitive. A Committee member wondered if there was an easier way to see what is on agendas without having to open each document to look for an item.

Ms. Zaleznik suggested that the Zoning & Planning Committee assist in reviewing the Boards and Commissions to determine which are helpful and which might need to be sorted out. There are 26 Boards and Commissions in the Planning Department. She would like to see some turnover on some of these to allow others who are interested and have been interested an opportunity to serve. The Committee asked for the list of Boards and Commissions in Planning.

#### *Development Regulations*

It was suggested that all the ordinances and regulations that affect development should be put in one place for easy access and information. Perhaps the Planning Department should prepare a packet of that information when petitioners come to them at the beginning of a project. This would be a proactive approach to reducing the amount of enforcement necessary by providing people with the information they need to have in order to be in compliance.

#### *Annual Action Plan Resolution*

A Resolution was voted to amend the Annual Action Plan. It was asked what the Planning Department response would be to that resolution. Mr. Freas explained that he just received a copy of the resolution on Friday. They are taking it seriously, and working with the Law Department to



be sure than any statement in the resolution are consistent with the HUD conciliation agreement which makes statements about Fair Housing training among other things. The evaluation is ongoing. The Committee asked for the response when it was ready.

#### *Historic Districts*

It was mentioned that perhaps 3 more historic districts were exploring formation. It was asked if there would be sufficient staffing should they be formed. Mr. Freas said existing staff are at maximum capacity with the existing regime. A new Historic District has to be approved by the City Council and the staffing and budget issues would be something to be considered when that time comes. Historic Districts are an expensive form of regulation that require a tremendous amount of time and resources for review.

#### *Zoning Reform*

The money has just been approved for the consultant and they are still working on the contract. The Pattern Book therefore may not be completed by the summer as stated in the Outcomes. Those Outcomes were written a while back.

It was asked who would be dedicated to the Zoning Reform project. Mr. Freas said the Long Range Planner will be the point person. In fact, written into the job description is the requirement for experience in writing zoning ordinances and around zoning issues. This will be a team effort with the Urban Designer and the Community Engagement Coordinator and Mr. Freas will be available as well. There will be regular updates in the Zoning & Planning Committee.

#### *Deer Park*

The Deer Park will be restored and the project will be consuming a large portion of the funds for conservation for the City. The Conservation Commission is trying to determine what they might do there in the long-term, but they are considering at this point allowing an individual who works for the state in the agriculture area who would like to have a set of beehives to use as a regulatory back up system. A pilot license operation is being considered.

Mr. Freas said there is still \$17K of unencumbered, unspent money for conservation from a previous year. He feels confident along with the \$50K in the budget they will be covered for the upcoming year. Jennifer Steele has a very detailed plan for each year and she is comfortable with the funding.

#### *Sudbury Aqueduct*

Mr. Freas said all the materials were drafted but the discussion led to what is the difference between having a permit and not having a permit. People are still accessing the aqueduct regularly with no oversight. The permit may open up more issues. A Councilor said the concerns from the Conservators and others are there might be some minor improvements like stairs or signage. The awareness factor is problematic and the resource is a missed opportunity. There were some abutter concerns but that could be mitigated with more education. This is public land. Mr. Freas

said they would like to get an idea of use that might allow them to track use over time. The abutters were concerned with increased usage but were fairly comfortable with current usage. Tracking could provide a data point. They recently purchased some stop-motion cameras to track usage on the trail as Arlington has done.

*Newton Centre Building*

An RFP is being developed and the rezoning of the property has been docketed.

*Webster Woods*

There will be a site visit with Mayor soon. It was asked if there was anything else to report. Ms. Zaleznik said the City has been asked by Boston College to wait until the sale has been completed. There is still work to be done with the Temple and they asked the City not do an appraisal at this point. Therefore they are trying to get a sense of the community and what is the scope of interest for use. Boston College has expressed an interest in talking to the City about how everyone's interest in preserving the woods can happen. There was a possible closing date of June 1<sup>st</sup> but that is not confirmed.

Councilor Hess-Mahan took a straw vote of the Committee to approve the Planning and Development Department FY17 budget and the Committee voted in favor unanimously.

Revolving Funds

There are no questions for revolving funds.

Meeting adjourned.

**Respectfully Submitted,**

**Ted Hess-Mahan, Chair**

# Newton Community Preservation Program Fy17 Budget for Zoning & Planning Committee, 9 May 2016

FY 16  
PROJECTS

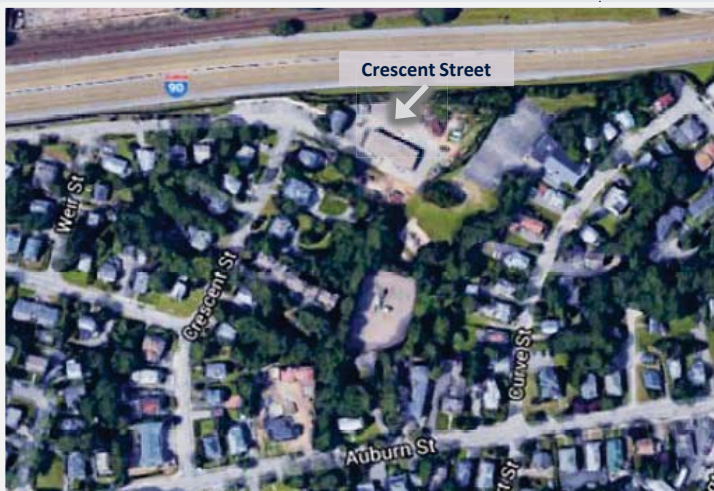
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# Newton Community Preservation Program Fy17 Budget for Zoning & Planning Committee, 9 May 2016

FY 16  
PROJECTS

2



# Newton Community Preservation Program Fy17 Budget

for Zoning & Planning Committee, 9 May 2016

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## Revenue

- local surcharge
- state funds
- undesignated fund balance

## Expenditures

- program administration
- debt service
- budgeted reserves

# Newton Community Preservation Program Fy17 Budget

## for Zoning & Planning Committee, 9 May 2016

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REVENUE	Fiscal 2016	Fiscal 2017
local CPA surcharge	\$2,843,904	\$2,915,002
state matching funds	\$499,417	\$426,586
undesignated fund balance	\$229,184	\$340,472
<b>TOTAL REVENUE</b>	<b>\$3,572,506</b>	<b>\$3,682,060</b>

Q. What is the “undesignated fund balance”?	
A.	Sometimes a portion of Newton’s state CPA funding for a given year is confirmed too late to be included in that year’s budget.  We add these “extra” state funds to the <i>following</i> year’s budget as “undesignated fund balance.”

EXPENDITURES	Fiscal 2016	Fiscal 2017
<b>PROGRAM ADMINISTRATION &amp; DEBT SERVICE</b>		
Program Administration	-\$150,505	-\$154,767
Debt Service: 20 Rogers St. (recreation)	-\$269,344	-\$259,681
<b>BUDGETED RESERVES</b>		
Community Housing Reserve (10% of annual new funds)	-\$357,251	-\$368,206
Historic Resources Reserve (10% of annual new funds)	-\$357,251	-\$368,206
Open Space Reserve (10% of annual new funds)	-\$357,251	-\$368,206
General Reserve - all annual new funds not budgeted for purposes above.	-\$2,080,905	-\$2,162,994
<b>TOTAL EXPENDITURES</b>	<b>-\$3,572,506</b>	<b>-\$3,682,060</b>

# Newton Community Preservation Program Fy17 Budget

## Detail for Program Administration

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REVENUE	Fiscal 2016	Fiscal 2017
local CPA surcharge	\$2,843,904	\$2,915,002
state matching funds	\$499,417	\$426,586
undesignated fund balance	\$229,184	\$340,472
<b>TOTAL REVENUE</b>	<b>\$3,572,506</b>	<b>\$3,682,060</b>

Program Administration	Fiscal 2016	Fiscal 2016
<b>PERSONNEL</b>		
Program Manager (salary plus benefits)	\$103,905	\$108,867
Work by Other Depts. (mostly Housing in Planning)	\$11,700	\$7,000
<b>SUBTOTAL Personnel</b>	<b>\$115,605</b>	<b>\$115,867</b>
<b>OTHER</b>		
Consultants	\$21,500	\$22,000
Advertising/ Publications	\$500	\$500
Audiovisual Equipment	\$500	\$500
Computer Software	\$0	\$1,500
Dues & Subscriptions	\$7,900	\$7,900
Office Supplies & Equipment	\$500	\$500
Postage	\$1,500	\$1,000
Printing	\$1,500	\$3,000
Signs	\$1,000	\$2,000
<b>SUBTOTAL Other Expenses</b>	<b>\$34,900</b>	<b>\$38,900</b>
<b>TOTAL</b>	<b>\$150,505</b>	<b>\$154,767</b>

# Newton Community Preservation Program Overview

for Zoning & Planning Committee, 9 May 2016 - Optional Slides

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- A. **sources of funds** (CPA & Newton's program)
- B. **allowable/required/cumulative uses of funds** (CPA & Newton's program)
- C. **Newton's *Community Preservation Plan***: funding guidelines
- D. **Newton's funding process**
- E. **Newton's currently available funds**, showing impact of recent & pending funding decisions
- F. **Newton's 5-year funding forecast**
- G. **Newton's 5-year comparison of future available funds vs. possible future proposals**
- H. **reports available on Newton CPC website**

# The Community Preservation Act

## A. Sources of Funds

<b>bonds</b>	debt financing: CPA communities may sell bonds backed by their future local surcharge revenue but may not borrow against their future state matching funds.
<b>other local</b>	(including interest) Since 2012, communities that adopt at least a 1% surcharge may also adopt a revised version of the CPA to count toward their state match additional local revenue from the following sources. <b>Newton has not done this. ✓</b> <ul style="list-style-type: none"> <li>• hotel taxes</li> <li>• linkage &amp; inclusionary zoning payments</li> <li>• sale of municipal property</li> <li>• parking fines</li> <li>• private gifts for CPA-eligible purposes</li> <li>• other pre-existing local funds for CPA-eligible purposes</li> <li>• but not state or federal funds</li> </ul>
<b>state</b>	<b>matching funds</b> from fees paid to the Registry of Deeds; maximum 100% match for local funds <b>Newton's most recent match was 31%. ✓</b> As of 2013, the state legislature may (but is not required to ) add \$25 million from each year's state budget surplus. 1% communities participate in only the 1 <sup>st</sup> round state match each year; communities that raise more locally participate in the 1 <sup>st</sup> , 2 <sup>nd</sup> and in some cases 3 <sup>rd</sup> rounds.
<b>local</b>	<b>surcharge on local real estate taxes</b> maximum 3%, minimum 1% <b>Newton's surcharge is 1%. ✓</b> Communities may also adopt a range of exemptions for both residential and commercial/ Industrial properties. <b>Newton has no exemptions. ✓</b>

# The Community Preservation Act

## B. Allowable Uses of Funds

NOT EVERY USE for EVERY RESOURCE	Community Housing	Historic Resources	Open Space	Recreation Land
<b>ACQUIRE</b>	YES	YES	YES	YES <sup>B</sup>
<b>CREATE</b>	YES	NO	YES	YES
<b>PRESERVE</b>	YES	YES	YES	YES
<b>SUPPORT</b>	YES <sup>C</sup>	NO	NO	NO
<b>REHABILITATE/ RESTORE</b>	YES <span style="border: 1px solid yellow; padding: 2px;">D</span>	YES <sup>E</sup>	YES <span style="border: 1px solid yellow; padding: 2px;">D</span>	YES

A. real property acquired with CPA funds must be owned by the local government

B. convert land never used for recreation, or not used recreationally for a very long time

C. including funds for an affordable housing trust

D. IF the resource was acquired or created with CPA funds in the first place

E. projects must use National Park Service guidelines



# The Community Preservation Act

## B. Allowable Uses of Funds



<b>NOT EVERY USE for EVERY RESOURCE</b>	<b>Community Housing</b>	<b>Historic Resources</b>	<b>Open Space</b>	<b>Recreation Land</b>
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### Real property

- if acquired with CPA funds, must be owned by local government
- the CPA-eligible use must be permanent & protected by a deed restriction

### CPA funds are for capital improvements, which

- materially add to or appreciably prolong the useful life of real property
- are permanently affixed so that removal would cause material damage
- are intended to remain for an indefinite period of time

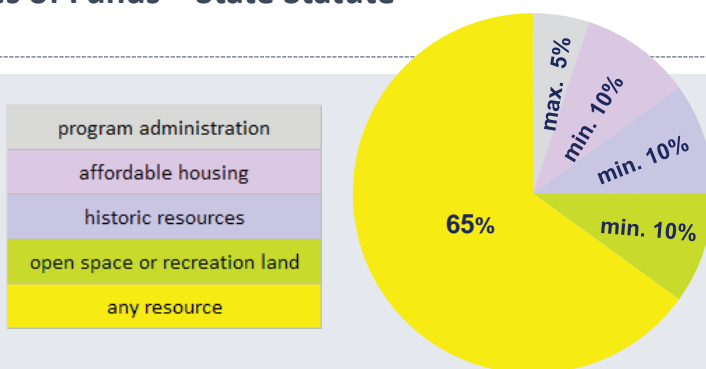
**CPA funds “shall not replace existing operating funds, only augment them.”**

### CPA funds may not be used for

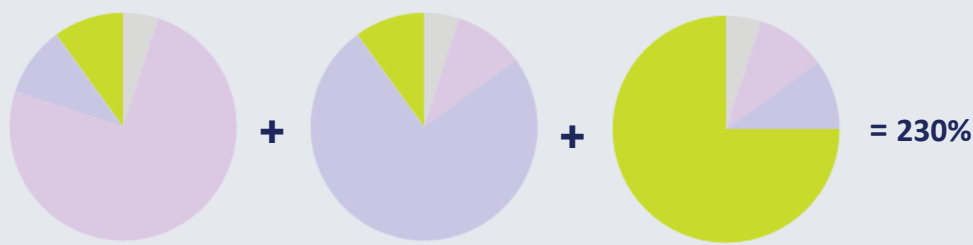
- maintenance = incidental repairs that keep the property in a condition of fitness, efficiency or readiness
- artificial turf; land for horse or dog racing; or a stadium, gymnasium or similar structure

# The Community Preservation Act

## E. Uses of Funds – State Statute

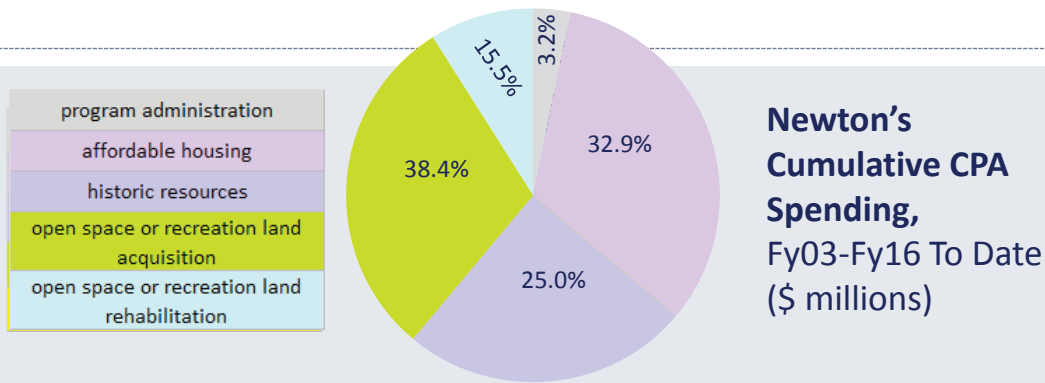


The “general” 65% can be spent on any resource ... but not on every resource!



# The Community Preservation Act

## E. Uses of Funds - Newton's Guidelines



Allocation Targets: Balancing Funds Among CPA-Eligible Resources	± 5%
affordable housing: development	30
historic resources: all purposes	25
open space & recreation land: acquisition	20
open space & recreation land: rehabilitation / capital improvements	20
<b>total, min. - max.</b>	<b>75-115%</b>

# Newton Community Preservation Plan

## C. Funding Guidelines



1. Use community-wide plans to guide funding decisions.
2. Balance the allocation of funds across all eligible resources & allowable uses.
3. Require proven capacity for project management & long-term maintenance.
4. Evaluate results to ensure accountability & improve future projects.

# Newton Community Preservation Plan

## C. Funding Guidelines



CPA Appropriateness
<b>core public services &amp; assets:</b> appropriate for funding from core public revenue (not CPA)
<b>special public or community projects:</b> appropriate for full CPA funding
<b>public-private partnerships:</b> appropriate for partial CPA funding that will leverage other funds
<b>philanthropy:</b> appropriate for entirely private funding (not CPA)

Expected Share of Non-CPA Funding	
projects on public property, with broad or City-wide public benefits	less
projects on public property, with narrower or mostly single-neighborhood benefits	more
projects on private property, with broad public benefits (including affordable housing)	
projects on private property, with narrower but still significant public benefits	most

Allocation Targets: Balancing Funds Among CPA-Eligible Resources	± 5%
<b>affordable housing:</b> development	30
<b>historic resources:</b> all purposes	25
<b>open space &amp; recreation land:</b> acquisition	20
<b>open space &amp; recreation land:</b> rehabilitation / capital improvements	20
<b>total, min. - max.</b>	<b>75-115%</b>

# Newton's Community Preservation Program

## D. Funding Process



# Newton Community Preservation Program Fy16

## Additional Handouts in Council Packet



- E. Currently Available Funds
- F. 5-year Funding Forecast
- G. 5-Year Comparison of Potential Proposals vs. Available Funds

# Newton Community Preservation Plan

## H. reports available on Newton CPC website



### [www.newtonma.gov/cpa](http://www.newtonma.gov/cpa)

<b>News, Calendar, Contact</b>	(same as "home" -- calendar lists all agenda & funding deadlines)	
<b>About the CPA</b>	(state statute, Newton's ordinance, etc.)	
<b>Committees &amp; Meetings</b>	(CPC agendas, packets, minutes; CPC members; City Council committees)	
<b>Guidelines &amp; Forms</b>	(proposal instructions, sample forms, community plans to reference, etc.)	
<b>Proposals &amp; Projects</b>	(each project page has links to full-text major documents)	
<b>Reports &amp; Presentations</b>	<b>Current Status Reports</b>	Pending Pre- & Full Proposals
		Active Funded Projects
		Currently Available Funds
		Debt-Financed Projects
		Funding Forecast (5-year)
	<b>Cumulative Reports</b>	All Projects
		All Funds & Spending
<b>Annual Reports</b>		
<b>Special Presentations</b>		

City of Newton, Massachusetts Community Preservation Fund AVAILABLE FUNDS	DRAFT updated 28 April 2016, A. Ingerson		
	Fiscal 2014	Fiscal 2015	Fiscal 2016
<b>REVENUE</b>			
local CPA surcharge	\$2,707,415	\$2,811,676	\$2,843,904
state matching funds			
confirmed & budgeted in listed year	\$642,882	\$622,706	\$499,417
confirmed late in prior year, budgeted in listed year	NA	\$668,257	\$229,184
additional Fy16 state funds to budget in Fy17 (excluded from Fy16 available funds below)			\$340,472
additional sources:			
fund balance ( <i>unspent funds forwarded from prior year; should not be totaled across years</i> )	\$8,140,573	\$8,214,318	\$8,223,464
interest	\$18,635	\$25,333	
other ( <i>incl. liens</i> )	\$5,952	\$7,070	
<b>TOTAL REVENUE</b>	<b>\$11,515,457</b>	<b>\$12,349,360</b>	<b>\$11,795,970</b>
<b>EXPENDITURES</b>			
<b>PROGRAM ADMINISTRATION &amp; DEBT SERVICE</b>			
program administration (max 5% of current-yr new funds)	-\$107,779	-\$109,760	-\$150,505
debt service for 20 Rogers St. ( <i>final payment in fy17, allocated 100% to recreation / general reserve</i> )	-\$293,250	-\$280,500	-\$269,344
<b>AVAILABLE FUNDS</b> after program administration & debt service	<b>\$10,605,928</b>	<b>\$11,959,100</b>	<b>\$11,376,121</b>
<b>PROJECT APPROPRIATIONS by City Council (chronological order)</b>			
<b>in FISCAL 2016 (chronological order)</b>			
Museum Archives - <i>remainder of Fy15 recommendation</i>			-\$93,491
WPA Mural (Newton North High School)			-\$114,900
New Art Center			-\$72,652
Crescent Street Site Assessment (housing & park)			-\$100,000
Cambria Road (housing)			-\$471,117
Allen House Phase 2 (historic resources)			-\$2,000,000
<b>AVAILABLE FUNDS</b> after new appropriations	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$8,523,961</b>
<b>CPC RECOMMENDATIONS to City Council (chronological order)</b>			
<b>AVAILABLE FUNDS</b> if all current recommendations were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$8,523,961</b>
<b>FULL PROPOSALS SUBMITTED to CPC</b>			
Newton Highlands Playground (construction) - <i>docketed with City Council, then held at request of Parks &amp; Recreation, which plans to submit a revised request to CPC</i>			-\$2,500,000
<b>AVAILABLE FUNDS</b> if all submitted proposals were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$6,023,961</b>
<b>Pre-PROPOSALS SUBMITTED to CPC * = estimates by CPC staff</b>			
Crescent Street Design & Construction (housing & park) - design & construction			-\$3,200,000
Jackson Road Senior Housing (Newton Housing Authority)			-\$1,500,000
Newton Highlands Local Historic District Survey			-\$20,000
<b>AVAILABLE FUNDS</b> if all pre-proposals were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$1,303,961</b>
<b>Note:</b> Unless exceptional needs require otherwise, Newton's CPC aims to maintain a fund balance of ≈ \$3 million, so the program can start each year with about 2 years' worth of funds.			

City of Newton, Massachusetts Community Preservation Fund		annual assumptions	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Estimated Totals for FY17-21	Estimated Totals for FY17-26 (using same assumptions)
<b>FUNDING FORECAST, FY17-21</b>									
<b>NEW REVENUE</b>									
local CPA surcharge		2.5%	\$2,915,002	\$2,987,877	\$3,062,574	\$3,139,138	\$3,217,617	\$15,322,207	\$29,017,441
<b>state matching funds:</b>									
confirmed & budgeted in listed year		-3.0%	\$511,902.76	\$437,250.28	\$358,545.23	\$275,632	\$188,348.29	\$1,771,678	\$1,868,507
confirmed late in prior year, budgeted in listed year *			\$340,472					\$340,472	\$340,472
forwarded fund balance **									
<b>TOTAL REVENUE</b>			<b>\$3,767,377</b>	<b>\$3,425,127</b>	<b>\$3,421,119</b>	<b>\$3,414,770</b>	<b>\$3,405,965</b>	<b>\$17,434,358</b>	<b>\$31,226,419</b>
<b>BUDGETED EXPENDITURES</b>									
<b>Program Administration &amp; Debt Service</b>									
program administration (fy 16 actual budget; other years as 4.5% of annual new funds; statutory maximum is 5%)			(\$154,767)	(\$154,131)	(\$153,950)	(\$153,665)	(\$153,268)	(\$769,781)	(\$1,390,424)
debt service for 20 Rogers St. from general reserve			(\$259,781)	\$0	\$0	\$0	\$0	(\$259,781)	(\$259,781)
<b>AVAILABLE FUNDS</b> after program administration + debt service			<b>\$3,352,828</b>	<b>\$3,270,996</b>	<b>\$3,267,169</b>	<b>\$3,261,105</b>	<b>\$3,405,965</b>	<b>\$16,558,064</b>	<b>\$29,729,483</b>
<b>Required Reserves</b> (min. allocation of annual new funds under the CPA)									
affordable housing (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
historic resources (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
open space & recreation (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
general (total revenue minus all budgeted expenses above)			\$2,222,615	\$2,243,458	\$2,240,833	\$2,236,674	\$2,384,175	\$11,327,756	\$20,361,557

**NOTES**

\* State revenue received each year is confirmed too late to be included in the current-year budget. Any state funds in addition to those budgeted are therefore budgeted and become available in the following year.

\*\* Unspent funds forwarded from prior budget year. This amount is not forecast for future years, in part to avoid counting the same unspent funds multiple times, and in part because the amount forwarded could be zero, if all funds available in a given year are spent in that year.

Newton, Massachusetts, Community Preservation Program						
Current & Future Proposals Compared to Available Funds & Allocation Targets						
Info. Source, CIP Priority & Yr	Project Title	Affordable Housing	Historic Resources	Open Space or Recreation Land		
				Acquisition	Rehabilitation	
<b>Funded Projects, Fy12-Fy15</b> (including debt service) ≈						
		\$9,368,276	\$3,026,208	\$2,206,787	\$3,178,081	\$957,200
		% allocation by resource	32%	24%	34%	10%
		<b>CPC target allocations by resource, ± 5%</b>	<b>30%</b>	<b>25%</b>	<b>20%</b>	<b>20%</b>
<b>Oct 2015 CIP Ranking</b>	<b>Current Proposals or Pre-proposals, with Related Future Proposals</b>					
	✓ = Fy16 appropriation    ? = recommended by CPC but not yet funded    * = cost revised or estimated by CPC staff					
	Fy16 budget	✓ 20 Rogers Street (debt service)			\$269,344	
	Proposal	✓ Museum Archives, Fire Suppression, Etc.		\$93,491		
	Proposal	✓ 1930s Mural		\$114,900		
	Proposal	✓ New Art Center (preservation planning)		\$72,562		
	Proposal	✓ 70 Crescent Street Site Assessment	\$50,000			\$50,000
	Proposal	✓ Cambria Road housing (2 units)	\$471,117			
	Proposal	✓ Allen House		\$2,000,000		
CIP 56 & 141	Proposal, CIP 71 & 72, Fy18	Newton Highlands Playground (constr.) - CPC <i>recommendation on hold at request of Parks &amp; Recreation</i>				\$2,500,000
CIP 140	Pre-proposal & Proposal, CIP 76	70 Crescent Street (4 affordable housing units, park, <i>City of Newton</i> )	\$1,950,000			\$1,250,000
	Proposal	New Art Center * (final design & construction)		\$2,250,000		
	Pre-proposal	Jackson Road Senior Housing (32 units, <i>Newton Housing Authority</i> )	\$1,500,000			
	Pre-proposal	New Local Historic District - Newton Highlands		\$20,000		
		<b>Subtotal ≈</b>				
		\$12,591,414	\$3,971,117	\$4,550,953	\$269,344	\$3,800,000
		% Allocation by Resource	32%	36%	2%	30%
<b>Other Future Proposals</b> * = cost revised or estimated by CPC staff    CIP ( <i>Capital Improvement Plan</i> ) listings as of October 2015						
<b>Branch Libraries (Current or Former)</b>						
CIP 116 & 224	CIP 67 & 68	Waban Library		\$318,500		
CIP 120	CIP 63	West Newton Library (Police Annex)		\$250,500		
CIP 126	CIP 56	Newton Centre Library (former Health Dept.)		\$1,500,000		
CIP 171 & 173	CIP 46 & 47	Auburndale Library		\$255,000		
CIP 199 & 215	CIP 60 & 61	Newton Corner Library (Mass Challenge)		\$292,500		
CIP 214	CIP 62	Nonantum Library		\$200,000		
<b>City Archives</b>						
CIP 138	CIP 50	City Archives ( <i>facilities</i> )		\$100,000		
CIP 198	CIP 69	Engineering Map Archives ( <i>scanning</i> )		\$900,000		
<b>City Hall</b>						
CIP 133	CIP 51	City Hall War Memorial - Exterior Stairs		\$450,000		
CIP 189	CIP 52	City Hall War Memorial - Auditorium HVAC		\$150,000		
CIP 239	CIP 70	City Hall/War Memorial Historic Landscape		\$1,500,000		
CIP 63	CIP 49, Fy18-19	City Hall Doors & Windows ( <i>note: Public Bldgs Commissioner withdrew this pre-proposal in writing on 7 January 2016.</i> )		\$1,000,000		
<b>Crafts Street Stable (Public Works, Operations)</b>						
CIP 92 & 175	CIP 53 & 54, Fy20	Crafts Street Stable		\$1,450,000		
<b>Jackson Homestead (Historic Newton)</b>						
CIP 216 & 232	CIP 57 & 58	Jackson Homestead		\$292,000		



	Info. Source, CIP Priority & Yr	Project Title	Affordable Housing	Historic Resources	Open Space or Recreation Land			
					Acquisition	Rehabilitation		
<b>Historic Burying Grounds (Historic Newton)</b>								
CIP 211, 241, 247	CIP 73, 74, 75	Historic Burying Grounds		\$702,600				
<b>Parks &amp; Recreation</b>								
CIP 87 (Fy20)	CIP 55	Crystal Lake Bathhouse (Fy20)				\$5,543,589		
CIP 162	CIP 48	Burr Park Fieldhouse				\$313,500		
CIP 226	CIP 59	Newton Centre Playground Recreation Ctr ("The Hut")		\$1,500,000				
CIP 242	CIP 45	Chaffin Park Wall (abutting Farlow Park)		\$200,000				
CIP 159, City Bonding	Parks & Rec Commissioner 22 Nov 2015 memo to CPC, (CIP still lists as 159 for City bonding)	Upper Falls/Braceland Playground (Fy21, per memo from Parks & Rec Commissioner)				\$1,675,000		
<b>Senior Center</b>								
CIP 160, 168, 206	CIP 64, 65, 66	Senior Center		\$519,000				
<b>Not Listed in CIP *</b>								
	Inquiry to CPC	Conservation Land Acquisition - placeholder			\$5,000,000			
	Inquiries to CPC staff	New Local Historic Districts - placeholder		\$50,000				
<b>Subtotal ≈</b>								
				\$24,162,189	\$0	\$11,630,100	\$5,000,000	\$7,532,089
				% Allocation by Resource	0%	48%	21%	31%
<b>TOTAL Current Proposals + Pre-proposals &amp; Related Proposals + Other Future Proposals ≈</b>								
				\$36,753,603	\$3,971,117	\$16,181,053	\$5,269,344	\$11,332,089
				% Allocation by Resource	11%	44%	14%	31%
<b>AVAILABLE FUNDS, based on CPC target allocations by resource, ± 5%:</b>			<b>30%</b>	<b>25%</b>	<b>20%</b>	<b>20%</b>		
<b>FIVE-YEAR FORECAST: Total Available Funds for Fy16-20 ≈</b>								
				\$25,125,000				
			target allocations – 5%	\$7,160,625	\$5,967,188	\$4,773,750	\$4,773,750	
			target allocations + 5%	\$7,914,375	\$6,595,313	\$5,276,250	\$5,276,250	
<b>TEN-YEAR FORECAST: Total Available Funds for Fy16-25 ≈</b>								
				\$42,750,000				
			target allocations – 5%	\$12,183,750	\$10,153,125	\$8,122,500	\$8,122,500	
			target allocations + 5%	\$13,466,250	\$11,221,875	\$8,977,500	\$8,977,500	





Setti D. Warren, Mayor

# Community Preservation Program Annual Report for Fiscal 2015

Taft Avenue  
(Housing)



Museum Archives, Access & Fire Suppression

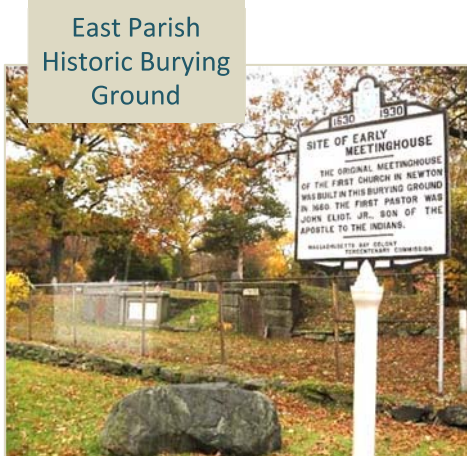
new  
project  
funding



City Archives  
Strategic Plan



Allen House  
Partial  
Occupancy



East Parish  
Historic Burying  
Ground



Newton  
Homebuyer  
Assistance  
Program



Waban Hill Reservoir



Farlow Park Pond & Bridge

## Acknowledgements

Newton’s Community Preservation Program relies on the participation of many groups and individuals, including the Board of Aldermen under the leadership of President Scott Lennon; Mayor Setti Warren, his executive staff, and department heads; and City boards, including those required by statute to appoint one of their members to serve on Newton’s Community Preservation Committee—the Conservation Commission, Newton Historical Commission, Newton Housing Authority, Parks & Recreation Commission, and Planning & Development Board; and many Newton residents and nonprofits, especially Newton’s League of Women Voters, which has read and commented on every proposal in the program’s history.

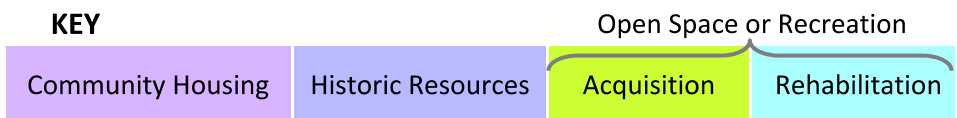
## CPA Funding Sources & Allowable Uses

Massachusetts’ Community Preservation Act (CPA, Massachusetts General Laws Chapter 44B) allows communities to commit funds from a surcharge on their local property taxes and other sources, and to receive state matching funds from Registry of Deeds fees, for spending on four eligible resources:

ALLOWABLE SPENDING PURPOSES under the Community Preservation Act				
RESOURCES → ↓ ACTIVITIES	COMMUNITY HOUSING	HISTORIC RESOURCES	OPEN SPACE	LAND for RECREATIONAL USE
ACQUIRE	YES	YES	YES	YES
CREATE	YES	NO	YES	YES
PRESERVE	YES	YES	YES	YES
SUPPORT	YES	NO	NO	NO
REHABILITATE / RESTORE	YES, IF acquired or created with CPA funds	YES	YES, IF acquired or created with CPA funds	YES

Each CPA community must form a volunteer Community Preservation Committee to recommend projects for funding, which must then be appropriated by the local legislature. Newton’s CPA surcharge is 1%. Newton’s local legislature was its Board of Aldermen through 2015 but was renamed the City Council as of 2016.

## Newton’s Fiscal 2015 CPA Sources & Uses



FY15 REVENUE	
Local Surcharge	\$2,811,676
State Matching Funds: budgeted Fy15 (budgeted as 23% of Fy14 local revenue, final received 31.5%)	\$622,706
budgeted Fy16 (difference between Fy15 budgeted & Fy15 received)	\$229,184
Interest & Other Local Revenue	\$32,403
Fund Balance Forwarded from Fy14 **	\$8,214,318
<b>TOTAL REVENUE</b>	<b>\$11,910,287</b>
FY15 EXPENDITURES	
Program Administration (max. 5% of annual new funds; confirmed Fy15 spending 3.2%)	-\$109,760
Debt Service (20 Rogers Street)	-\$280,500
New Project Funding	
Allen House, Phase 1: Partial Occupancy (historic resources)	-\$300,000
City Archives Strategic Plan (historic resources)	-\$20,000
Farlow Park Pond & Bridge (historic resources)	-\$476,780
Historic Burying Grounds, Phase 3 – East Parish Tomb Repairs (historic resources)	-\$208,007
Museum Archives, Access & Fire Suppression (historic resources)	-\$306,509
Newton Homebuyer Assistance Program	-\$1,057,000
Taft Avenue (housing)	-\$584,029
Waban Hill Reservoir (recreation land – acquisition & rehabilitation)	-\$980,000
<b>TOTAL EXPENDITURES</b>	<b>-\$4,322,585</b>

\*\* CPA funds may be spent either the year they are received or forwarded for spending in future years. Each year’s state funds match a percentage of confirmed local CPA revenue for the *preceding* year.



## Fiscal 2015 Project Funding

### New Projects

**Allen House Phase 1 (Partial Occupancy):** Begin work to rehabilitate the pre-Civil War home of educator Nathaniel Topliff Allen, near West Newton Square, for use as a community cultural center, with offices and classrooms for nonprofit arts groups, as well as event spaces for recitals, lectures, poetry readings, theater performances and other community gatherings. Further funding requests will be considered upon completion of this phase.

**City Archives Strategic Plan:** Build on the previous CPA-funded survey of historic records held by all 25 City departments, to recommend the most cost-effective combination of facilities improvements and scanning to preserve these records and make them accessible for research.

**Taft Avenue (Affordable Housing):** Rehabilitate and expand an existing single-family home in West Newton, to create two permanently affordable rental units: a 3-bedroom unit affordable at 80% of area median income, and a 2-bedroom unit affordable at 50% of area median income.

**Waban Hill Reservoir (Manet Road):** Acquire this Chestnut Hill site from the Massachusetts Water Resources Authority, with a conservation restriction to protect its man-made pond and scenic vistas; fund initial engineering and safety improvements required to open the site for passive recreation; and create a long-term master plan for further improvements.

### New Funding for Previously Funded Projects

**Farlow Park Pond & Bridge:** Restore this historic park's ornamental pond and build a new, accessible bridge that echoes the design of the 1880s twig-style bridge; dig a well to fill the pond and supply a new irrigation system that will preserve the landscape in both the park and the adjoining school playground.

**Historic Burying Grounds:** Following on gravestone and tomb repairs at all 3 of these City-owned sites, including West Newton (Cherry Street) and South Parish (Winchester Street), repair the remaining tombs in poor or dangerous condition at the East Parish Burying Ground (Centre & Cotton Streets), after first removing or pruning trees that would otherwise interfere with these repairs.

**Museum Archives, Accessibility & Fire Suppression:** Final supplemental funding for the 1809 Jackson Homestead, operated by Historic Newton as a public-private partnership between the City and the Newton Historical Society, to: provide museum-quality archival storage space; make the archives accessible for research; and enhance public safety and accessibility.

**Newton Homebuyer Assistance Program:** Provide downpayment assistance to first-time homebuyers with at up to 80 percent of the area median income, in return for permanent affordability restrictions. In response to Newton's rapidly rising home prices, this phase of funding raised the program's maximum subsidies and allowed the Planning Dept. to raise them one step further, under specific conditions.

### Newton's Fiscal 2015 Community Preservation Committee

- ◆ Michael Clarke (Mayoral Appointee, Wards 5 or 6, open space)
- ◆ Joel Feinberg (Chair Fy15, Mayoral Appointee, Wards 7 or 8, community housing)
- ◆ Don Fishman (Parks and Recreation Commission)
- ◆ Laura Fitzmaurice (Newton Historical Commission)
- ◆ Beryl Gilfix (Mayoral Appointee, Wards 3 or 4, historic resources)
- ◆ Rick Kronish (Newton Housing Authority)
- ◆ James Robertson (Vice Chair Fy15, Mayoral Appointee, Wards 1 or 2, recreation)
- ◆ Jane Sender (Conservation Commission)
- ◆ Jonathan Yeo (Planning & Development Board)

Newton, Massachusetts  
Community Preservation Program  
Annual Report for Fiscal 2015



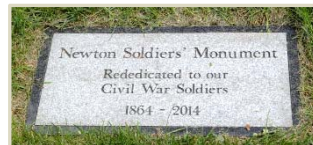
Durant-Kenrick  
Homestead



Angino  
Farm Barn



Allen House –  
Partial Occupancy



Civil War  
Soldiers'  
Monument



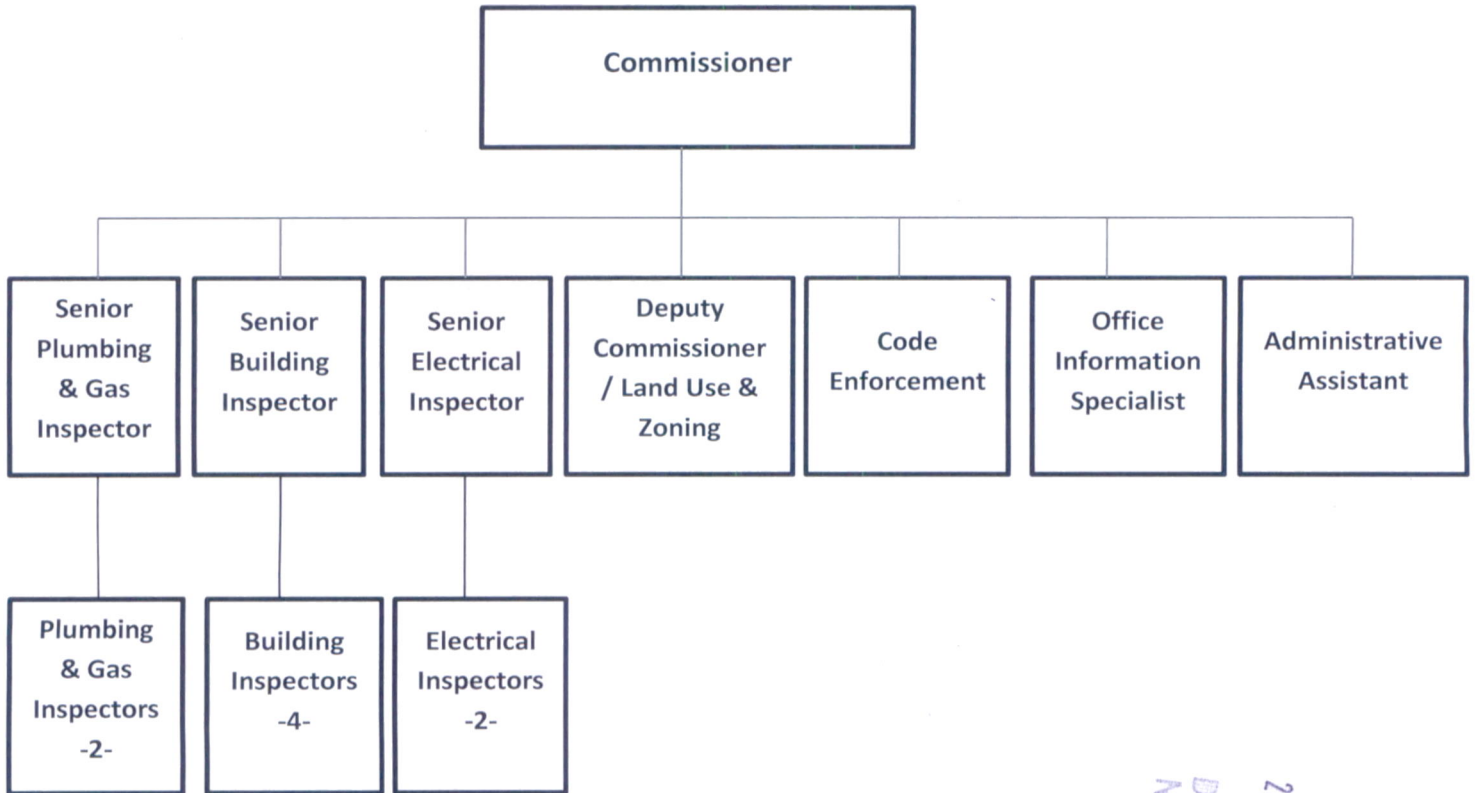
projects  
completed

Newton, Massachusetts, Community Preservation Program website:  
[www.newtonma.gov/cpa](http://www.newtonma.gov/cpa)

The website includes detailed information about both the state Community Preservation Act (CPA) and Newton's CPA program, including annual & cumulative reports, proposal instructions, and major documents for all funded projects and current proposals. Printed copies of most documents are available upon request.

**Contact** Alice E. Ingerson, Community Preservation Program Manager,  
phone 617.796.1144 or email [aingerson@newtonma.gov](mailto:aingerson@newtonma.gov)

Services Department



RECEIVED  
Newton City Clerk  
2016 MAY 11 PM 4:18  
David A. Olson, Clerk  
Newton, MA 02459



## Planning & Development Department Committee List May 9, 2016

1. Land Use Committee\*
2. Real Property Reuse Committee\*
3. Zoning and Planning Committee\*
4. Auburndale Historic District Commission
5. Brookline, Newton, Waltham, Watertown Continuum of Care
6. Chestnut Hill Historic District Commission
7. Commission on Disability
8. Community Preservation Committee
9. Conservation Commission
10. Economic Development Commission
11. Economic Development Advisory Committee
12. Fair Housing Committee
13. Farm Commission (Angino)
14. Human Services Advisory Committee
15. Newton Corner Advisory Committee
16. Newton Historical Commission
17. Newton Housing Partnership
18. Newton Upper Falls Historic District Commission
19. Newtonville Advisory Committee
20. Newtonville Historic District Commission
21. Nonantum Advisory Committee
22. Planning and Development Board
23. Transportation Advisory Group (TAG)
24. West Newton Advisory Committee
25. Urban Design Commission
26. Zoning Board of Appeals

In addition to the above list, the Department also supports project related committees such as the Austin Street Liaison Committee. Asterisks indicate City Council Committees