



BLUE RIBBON COMMISSION

Agenda

Wednesday, January 16, 2019 7:00 to 9:30 p.m.

Room 204, City Hall

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| Review initial list of criteria and data findings (Claudia) | 20 mins |
| Review and confirm guiding principles, necessary work and sub-committee objectives (Jim) | 45 mins |
| Discuss scope of each sub-committee (Claudia & Jim) | 30 mins |
| Determine go forward meeting schedule* (All) | 10 mins |

**Team should come prepared with schedule availability*

Respectfully submitted,

**Co-Chair Claudia Dumond-Henderson
Co-Chair James Simons**

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

Agenda 1/16/19

- Review initial list of criteria and data findings from 1-3-19 meeting (Claudia & Relevant Team Members) 20 min
 - Review and confirm guiding principles, necessary work and sub-committee objectives (Jim) 45 min
 - Discuss scope of each sub-committee (Claudia & Jim) 30 min
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- Following tonight's meeting, sub-committee to-do's :
 - Proposed time needed to identify list of criteria
 - Propose time (weeks) needed to execute and deliver
 - Present proposed above to next Committee (all) meeting for review and agreement TBD

Sub-Committees

Data Collection – Stakeholder Voice Collection

Determine what we want to know and from which key stakeholders (could be in or outside MA)

- Questionnaires for key stakeholders – design (assuming council and school committee members)
- Provide recommendations on what public comments would be invited and in what forum(s)

Peer Group Selection

Who do we want to “compare” ourselves with and why?

- Benchmarking
- Develop Criteria for Selecting Municipalities
- Develop List of Items to Benchmark

Sub-Committees to Come

**Recommendation
Drafters**