

Community Preservation Program

Mission Statement

Fund affordable housing, historic resources, open space and outdoor recreation projects through a 1% local surcharge on Newton real estate taxes, plus state matching funds provided under the Community Preservation Act (MGL Ch. 44B).

Fiscal Year 2017 Key Accomplishments

Recommended funds appropriated by the City Council: Newton Highlands Playground Construction, Crescent Street feasibility & design.

Pre-Proposals Under Consideration: Crescent Street Housing & Community Playground (City of Newton), Jackson Road Senior Housing (Newton Housing Authority), Echo Bridge Historic Railing (MWRA), Auburn Street Affordable Housing & Historic Preservation (CAN-DO/Metro West/Price Center).

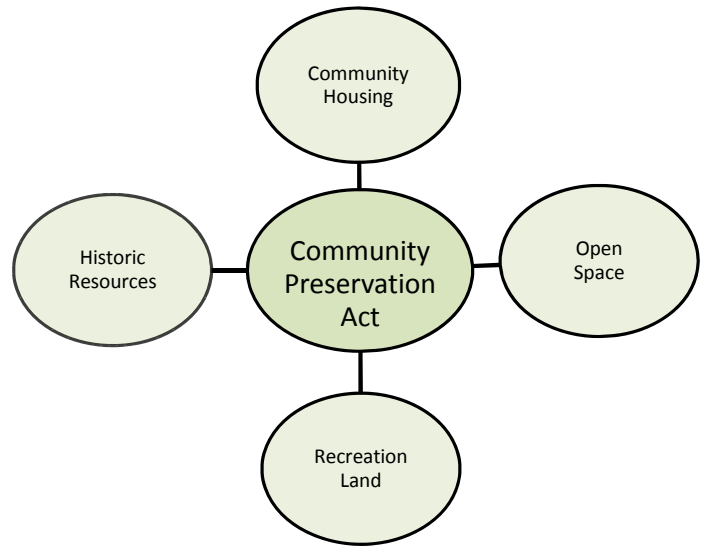
The **Community Preservation Plan** includes 5- and 10-year comparisons between the program's funding forecast and anticipated requests, based on both pre-proposals received and future City projects listed as CPA-eligible in the *Capital Improvement Plan*. These comparisons are updated several times a year on the program website.

Fiscal Year 2018 Desired Outcomes

Consider in the regular FY18 fall funding round any new proposals submitted by the 2 October 2017 deadline, following the CPC's established policy of making each proposal available to the public for at least 1 month prior to that proposal's CPC's public hearing.

Consider outside the regular funding round proposals that respond to unique, time-sensitive opportunities or threats, usually but not always involving real estate acquisition. Continue providing at least 1 month's notice for public hearings on these off-cycle proposals.

Use program administration funds, as available, for special community initiatives or plans related to CPA-eligible resources.



Since 2012, both open space & recreation projects may be funded from the open space reserve.

Allocation of Annual New Funds by Resource			
allowable uses	required by state CPA statute	Newton CPC targets (± 5% for all except admin.)	Newton Average for Most Recently Completed 5 Years (Fy12-Fy16)
program administration	5% max.	3-5%	3.1%
community housing (affordable housing)	10% min.	30%	19.8%
historic resources	10% min.	25%	22.9%
open space or land for outdoor recreation	acquisition rehabilitation	20%	2.2%
		20%	5.3%
any eligible resource	65%-70%		Most of Newton's significant existing unspent fund balance could be spent on any CPA-eligible resource.

Funding Guidelines in Newton's **Community Preservation Plan**, adopted by the Community Preservation Committee, February 2015

1. Use community-wide plans to guide funding decisions.
2. Balance the allocation of funds across all eligible resources & allowable uses.
3. Require proven capacity for project management & long-term maintenance.
4. Evaluate results to ensure accountability & improve future projects.

Community Preservation Program Budget	Fiscal 2017	Fiscal 2018
REVENUE		
Local CPA Surcharge	\$ 2,915,002	\$ 2,987,877
State Matching Funds	\$ 426,586	\$ 291,500
Undesignated Fund Balance	\$ 340,472	\$ 181,657
TOTAL REVENUE	\$ 3,682,060	\$ 3,461,034

EXPENDITURES	Fiscal 2017	Fiscal 2018
PROGRAM ADMINISTRATION & DEBT SERVICE		
Program Administration	\$ (154,767)	\$ (155,728)
Debt Service: 20 Rogers St. (recreation) - final pmt FY17	\$ (259,681)	\$ -
BUDGETED RESERVES		
Community Housing Reserve (10% of annual new funds)	\$ (368,206)	\$ (346,103)
Historic Resources Reserve (10% of annual new funds)	\$ (368,206)	\$ (346,103)
Open Space Reserve (10% of annual new funds)	\$ (368,206)	\$ (346,103)
General Reserve - all annual new funds not budgeted for purposes above.	\$ (2,162,994)	\$ (2,266,996)
TOTAL EXPENDITURES	\$ (3,682,060)	\$ (3,461,034)

Detail for Program Administration	Fiscal 2017	Fiscal 2018
PERSONNEL		
Program Manager (salary plus benefits)	\$ 108,867	\$ 113,328
Work by other Depts. (mostly Housing staff in Planning)	\$ 7,000	\$ 5,500
SUBTOTAL PERSONNEL	\$ 115,867	\$ 118,828
OTHER		
Consultants	\$ 22,000	\$ 2,200
Advertising/Publications	\$ 500	\$ 500
Audiovisual Equipment	\$ 500	\$ 500
Computer Software	\$ 1,500	\$ 1,500
Computer Supplies	\$ -	\$ -
Dues & Subscriptions	\$ 7,900	\$ 7,900
Office Supplies & Equipment	\$ 500	\$ 500
Postage	\$ 1,000	\$ 500
Printing	\$ 3,000	\$ 2,500
Signs	\$ 2,000	\$ 1,000
SUBTOTAL OTHER EXPENSES	\$ 38,900	\$ 36,900
TOTAL	\$ 154,767	\$ 155,728

FUND: 21 - CPA FUND
 DEPARTMENT: ALL DEPARTMENTS

CITY OF NEWTON BUDGET
 PERSONNEL DETAIL

Account	Position Title Employee Name	Benefits Date			Holiday		Grade	F.Y.	FTE	GROSS
		Hire Date	Yrs. Service	Longevity	OPEB	Add Comp				
114 - PLANNING & DEVELOPMENT										
21Z114 - CPA ADMINISTRATION										
511001	CPA PROGRAM MANAGER	4/23/2007	10.2			0		FY 2017	1.00	94,010
	INGERSON, ALICE	4/23/2007	10.2	775	0	0	H9-21	FY 2018	1.00	96,830
Account Totals:						0		FY 2017	1.00	94,010
					775	0	0	FY 2018	1.00	96,830
TOTAL CPA ADMINISTRATION						0		FY 2017	1.00	94,010
					775	0	0	FY 2018	1.00	96,830
TOTAL PLANNING & DEVELOPMENT						0		FY 2017	1.00	94,010
					775	0	0	FY 2018	1.00	96,830