Assessing

Mission Statement

To value real and personal property efficiently, fairly and accurately, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle excise, exemption and abatement programs, and to address all concerns of members of the public professionally, quickly and courteously.

Fiscal Year 2016 Accomplishments

Valuations - Valued 27,000 parcels of taxable real estate and 2,400 personal property accounts amounting to over a \$24.3 Billion assessment.

New Growth - Valued new growth due to new construction and renovations that resulted in over \$5.1 million in "new" revenue.

Abatements - Less than 1% of properties' assessed values were contested.

Tax Assistance - Successfully administered over 500 personal exemptions, deferrals, tax work-offs and Elderly and Disabled Tax Aid grants.

Excise - Met goal of 2-Day turnaround on 1,976 fully-documented excise abatement applications.

Fiscal Year 2017 Desired Outcomes

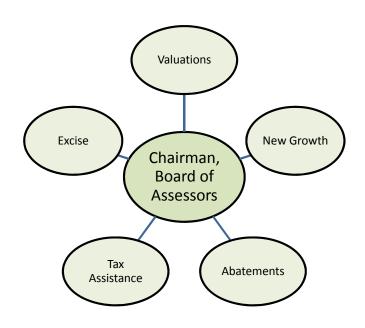
Valuations - Timely, full, fair cash values that meet or exceed Massachusetts Department of Revenue FY2017 Guidelines.

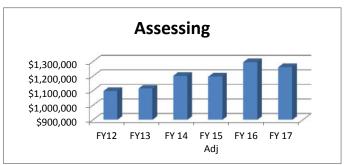
New Growth - Accurate calculation of all property values resulting from new construction or redevelopment as of January 1st.

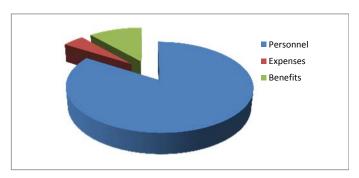
Abatements - Timely processing of abatement applications to meet or exceed state guidelines and successful defense of values.

Tax Assistance - Administration of all tax assistance programs pursuant to Massachusetts Law and City Ordinance.

Excise - 2-Day turnaround of fully-documented excise abatement applications.





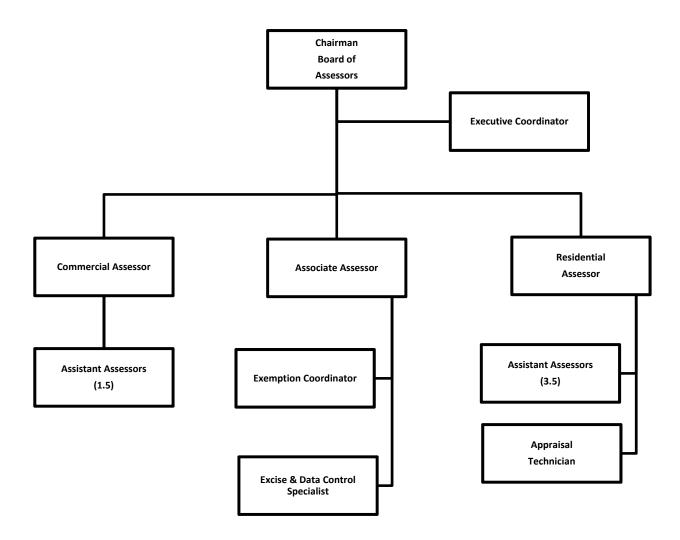


Department Detail										
	<	<-Adj Budget->	<-Proposed->							
	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017				
Expenditure by Core Function										
Personnel	\$924,421	\$953,821	\$1,035,719	\$1,037,841	\$1,109,076	\$1,060,275				
Expenses	\$37,363	\$38,550	\$44,634	\$40,885	\$58,025	\$58,025				
Benefits	\$135,741	\$122,258	\$122,487	\$117,797	\$129,070	\$143,587				
Total	\$1,097,525	\$1,114,629	\$1,202,840	\$1,196,523	\$1,296,171	\$1,261,887				
% Incr		1.56%	7.91%	-0.53%	8.33%	-2.65%				
Personnel										
Full-Time	13	13	13	13	13	13				
Part-Time	0	0	0	0	0	0				
Total	13	13	13	13	13	13				

	Target	Dogult
Outcome #1 - Timely, Full, Fair Cash Values Strategy #1: Sales Verification	<u>Target</u>	<u>Result</u>
nspected sold properties/interview buyers/consult sources to update property database.	2 Mos	Completed
.00% of properties inspected within 2 months of deed reciept.	Annual	Completed
trategy #2: CAMA Software	7 1111 1001	- Completed
tilized Computer Assisted Mass Appraisal software to analyze sales to develop formulas to		
alue properties.	Jul 2015	Completed
trategy #3: Cyclical Property Re-inspection		
aspected residential, commercial and industrial properties to verify property characteristics	Dec 2015	Completed
nd update database.	Dec 2015	Completed
trategy #4: Income/Expense Analysis of Commercial, Industrial and Apartments (4+		
ent income and expense forms to be returned by owners of these types of properties.	April 2016	Completed
analyzed income and expense forms.	Jul 2015	Completed
Strategy #5: Personal Property		
Mailed Forms of List to be returned by businesses to keep the personal property database	Dec 2015	Completed
urrent for valuation.		p
trategy #6: Receive Certification of Values from Massachusetts Department of Revenue	Nov. 2045	Committee 1
Met or exceeded DOR standards for FY2016 certification of values.	Nov 2015	Completed
Outcome #2: Accurate Calculation of New Growth due to New		
Construction/Renovations	<u>Target</u>	<u>Result</u>
Strategy #1: Inspect all Properties with Building Permits		
Made data changes and determined value change due to new construction or renovation.	Nov 2015	Completed
Photographed all properties with large building permits within 2 weeks of January 1		·
ssessment date.	Jan 2015	Completed
trategy #2: Calculate New Growth Based of DOR-Required Formula		
Jtilized required State Form LA-13 for calculations.	Oct 2015	Completed
trategy #3: Submit Calculations on Form LA-13 to DOR for Approval		
ubmitted by October, so that Tax Classification Hearing could be scheduled.	Oct 2015	Completed
Outcome #3: Timely Review of Abatement Applications and Successful Defense of		
<u>'alues</u>	<u>Target</u>	<u>Result</u>
trategy #1: Review all Legally-Filed Abatement Requests		<u> </u>
Conduct Inspections.	May 2016	Ongoing, expect to meet target
Meet w/Taxpayers.	May 2016	Ongoing, expect to meet target
Act within statutorily required 3-month period.	May 2016	Ongoing, expect to meet target
Strategy #2: Prepare for Appellate Tax Board	Voor Dound	Ongoing
Perform appraisal and create report.	Year Round	
· · ·	Year Round	Ongoing Ongoing
lire expert witnesses and outside consultants, if necessary.	Year Round	Ongoing
fire expert witnesses and outside consultants, if necessary.	Year Round	
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City	Year Round <u>Target</u>	
· · ·		Ongoing
dire expert witnesses and outside consultants, if necessary. Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Itrategy #1: Publicize Tax Assistance Programs		Ongoing
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. Provided F.A.Q.'s and application forms on website.	<u>Target</u>	Ongoing <u>Result</u>
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. Provided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if	Target Dec 2015	Ongoing Result Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #1: Publicize Tax Assistance Programs Included inserts in 3rd quarter tax bill. Orovided F.A.Q.'s and application forms on website. Outcome #4: Tax Assistance Programs Included inserts in 3rd quarter tax bill. Orovided F.A.Q.'s and application forms on website. Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts	Target Dec 2015 Jul 2015	Ongoing Result Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. rovided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year.	Target Dec 2015 Jul 2015 Jul 2015	Ongoing Result Completed Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. rovided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if iranted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. iranted exemptions to qualifying applicants.	Target Dec 2015 Jul 2015	Ongoing Result Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs included inserts in 3rd quarter tax bill. rovided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if irranted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. irranted exemptions to qualifying applicants. trategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015	Result Completed Completed Completed Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. Provided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. Granted exemptions to qualifying applicants. trategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications	Target Dec 2015 Jul 2015 Jul 2015	Ongoing Result Completed Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Outcome #4: Tax Assistance Programs Outcome #4: Tax Assistanc	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015	Result Completed Completed Completed Completed Completed
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. Provided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Alailed all prior-year recipients applications at start of fiscal year. Granted exemptions to qualifying applicants. trategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications act within statutory deadline.	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016	Result Completed Completed Completed Completed Completed Completed
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs ncluded inserts in 3rd quarter tax bill. rovided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if iranted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. irranted exemptions to qualifying applicants. trategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications act within statutory deadline. Dutcome #5: 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015	Result Completed Completed Completed Completed Completed
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance Brategy #1: Publicize Tax Assistance Programs Crovided inserts in 3rd quarter tax bill. Crovided F.A.Q.'s and application forms on website. Crategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. Granted exemptions to qualifying applicants. Crategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications act within statutory deadline. Dutcome #5: 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests Grategy #1: Publicize Requirements for Motor Vehicle Excise Abatements	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016 Target	Result Completed Completed Completed Completed Completed Completed Completed Result
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs included inserts in 3rd quarter tax bill. rrovided F.A.Q.'s and application forms on website. trategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. Granted exemptions to qualifying applicants. trategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications and within statutory deadline. Dutcome #5: 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests trategy #1: Publicize Requirements for Motor Vehicle Excise Abatements provided F.A.Q.'s and abatement application form on website.	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016	Ongoing Result Completed Completed Completed Completed Completed Completed
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance O	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016 Target	Result Completed Completed Completed Completed Completed Completed Completed Result
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs Included inserts in 3rd quarter tax bill. Incovided F.A.Q.'s and application forms on website. Itrategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Idranted, to Appear on the 3rd Quarter Tax Bill Idralled all prior-year recipients applications at start of fiscal year. Isranted exemptions to qualifying applicants. Itrategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications Incit within statutory deadline. Dutcome #5: 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests Itrategy #1: Publicize Requirements for Motor Vehicle Excise Abatements Irrovided F.A.Q.'s and abatement application form on website. Itrategy #2: Process Qualifying Abatements as Soon as Supporting Documentation is Implied	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016 Target	Result Completed Completed Completed Completed Completed Completed Completed Result
Dutcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City Ordinance trategy #1: Publicize Tax Assistance Programs neluded inserts in 3rd quarter tax bill. Provided F.A.Q.'s and application forms on website. Strategy #2: Process 70% of Prior-Year Recipients' Applications in Time for Deduction, if Granted, to Appear on the 3rd Quarter Tax Bill Mailed all prior-year recipients applications at start of fiscal year. Granted exemptions to qualifying applicants. Strategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications act within statutory deadline. Dutcome #5: 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests Strategy #1: Publicize Requirements for Motor Vehicle Excise Abatements Provided F.A.Q.'s and abatement application form on website.	Target Dec 2015 Jul 2015 Jul 2015 Dec 2015 May 2016 Target	Result Completed Completed Completed Completed Completed Completed Completed Result

FY 2017 Desired Outcomes - Assessing	
Outcome #1 - Timely, Full, Fair Cash Values	<u>Target</u>
Strategy #1: Sales Verification	
Inspect sold properties/interview buyers/consult sources to update property database. 100% of properties inspected within 2 months of deed reciept.	2 Months from Deed Receipt Annual
Strategy #2: CAMA Software	
Utilize computer gssisted Mass appraisal software to analyze sales to develop formulas to	
value properties.	July 2016
Strategy #3: Cyclical Property Re-Inspection	
Inspect residential, commercial and industrial properties to verify property characteristics	
and update database.	December 2016
Strategy #4: Income/Expense Analysis of Commercial, Industrial and Apartments (4+	
Units)	
Send income and expense forms to be returned by owners of these types of properties.	April 2016
Analyze income and expense forms.	July 2016
Strategy #5: Personal Property	
Mail Forms of List to be returned by businesses to keep the personal property database	December 2016
current for valuation.	Deterriber 2010
Strategy #6: Receive Certification of Values from Massachusetts Department of Revenue	
Meet or exceed DOR standards for FY2016 certification of values.	November 2016
Outcome #2: Accurate Calculation of New Growth due to New	
Construction/Renovations	<u>Target</u>
Strategy #1: Inspect all Properties with Building Permits	
Make data changes and determine value change due to new construction or renovation.	November 2016
Photograph all properties with large building permits within 2 weeks of January 1	
assessment date.	January 2017
Strategy #2: Calculate New Growth Based on DOR-Required Formula	
Utilize required State form LA-13 for calculations.	October 2016
Strategy #3: Submit Calculations on Form LA-13 to DOR for Approval	October 2010
Submit by October, so that Tax Classification hearing can be scheduled.	October 2016
Outcome #3: Timely Review of Abatement Applications and Successful Defense of Values Values 11 Parism All Legally Filed Abatement Requests	<u>Target</u>
Strategy #1: Review All Legally-Filed Abatement Requests	Mary 2017
Conduct inspections.	May 2017
Meet w/ taxpayers.	May 2017
Act within statutorily required 3-month period.	May 2017
Strategy #2: Prepare for Appellate Tax Board	v 5
Perform appraisal and create report.	Year Round
Hire expert witnesses and outside consultants, if necessary.	Year Round
Outcome #4. Tay Assistance Programs Pursuant to Massachusetts Law and City	
Outcome #4: Tax Assistance Programs Pursuant to Massachusetts Law and City	<u>-</u>
Ordinance Chartery #4 Publisher Toy Assistance Programs	<u>Target</u>
Strategy #1: Publicize Tax Assistance Programs	December 2016
Include information inserts in 3rd quarter tax bill.	December 2016
Provide F.A.Q.'s and application forms on website.	July 2016
Strategy #2: Process 70% of Prior Year Recipients' Applications in Time for Deduction, if	
Granted, on 3rd Quarter Tax Bill	
Mail all prior-year recipients applications at start of fiscal year.	July 2016
Grant exemptions to qualifying applicants.	December 2016
Strategy #3: Validate all Remaining Timely-Filed and Documented Exemption Applications	
	May 2017
Act within statutory deadline.	May 2017
Outcome #5. 2-Day Turnaround of Timely-Filed, Fully-Documented Excise Requests	<u>Target</u>
Strategy #1: Publicize Requirements for Motor Vehicle Excise Abatements	
Provide F.A.Q.'s and abatement application form on website.	Feb 2017
Strategy #2: Process Qualifying Abatements as Soon as Supporting Documentation is	
Supplied	
Cross train staff so that 2-day turnaround goal can continue to be met during high-demand	Voor Derred
and low-staffing periods.	Year Round
Once approved, supply Treasurer/Collector with abatement information within 2 days.	Year Round
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ASSESSING



FUND: **01 - GENERAL FUND**DEPARTMENT: **106 - BOARD OF ASSESSORS**

CITY OF NEWTON BUDGET DEPARTMENT LEGAL LEVEL OF CONTROL

	ACTUAL 2014	ACTUAL 2015	AMENDED 2016	YTD 4/13/2016	RECOMMENDED 2017	CHANGE 2016 to 2017
BOARD OF ASSESSORS SUMMARY						
51 - PERSONAL SERVICES	1,035,719	1,037,841	1,109,076	843,204	1,060,275	-48,801
52 - EXPENSES	44,634	40,885	58,025	34,244	58,025	0
57 - FRINGE BENEFITS	122,487	117,797	129,070	98,623	143,587	14,517
TOTAL DEPARTMENT	1,202,840	1,196,523	1,296,171	976,072	1,261,887	-34,284
ASSESSING						
51 - PERSONAL SERVICES	1,035,719	1,037,841	1,109,076	843,204	1,060,275	-48,801
52 - EXPENSES	44,634	40,885	58,025	34,244	58,025	0
57 - FRINGE BENEFITS	122,487	117,797	129,070	98,623	143,587	14,517
TOTAL ASSESSING	1,202,840	1,196,523	1,296,171	976,072	1,261,887	-34,284

FUND: 01 - GENERAL FUND

DEPARTMENT: 106 - BOARD OF ASSESSORS

CITY OF NEWTON BUDGET DEPARTMENTAL DETAIL

	_	ACTUAL FY2014	ACTUAL FY2015	AMENDED 2016	YTD 4/13/2016	RECOMMENDED 2017	CHANGE 2016 to 2017
06 - BOARD OF A	SSESSORS						
0110601 - ASSES	SSING						
PERSONAL SE	ERVICES						
511001	FULL TIME SALARIES	992,903	992,109	1,042,764	783,108	1,019,219	-23,545
514001	LONGEVITY	10,700	12,908	12,500	13,092	8,825	-3,675
514309	OTHER STIPENDS	30,116	29,923	30,231	23,423	30,231	0
515003	SPECIAL LEAVE BUY BAC	0	0	8,954	8,954	0	-8,954
515005	BONUSES	0	900	0	0	0	0
515006	VACATION BUY BACK	0	0	12,127	12,127	0	-12,127
515102	CLEANING ALLOWANCE	2,000	2,000	2,500	2,500	2,000	-500
TOTAL P	PERSONAL SERVICES	1,035,719	1,037,841	1,109,076	843,204	1,060,275	-48,801
EXPENSES							
52401	OFFICE EQUIPMENT R-M	1,258	1,183	2,000	1,408	2,000	0
52403	MOTOR VEHICLE R-M	400	500	500	0	500	0
52405	COMPUTER EQUIPMT R-M	2,300	0	500	0	500	0
52410	SOFTWARE MAINTENANC	10,333	11,945	16,750	12,863	16,750	0
5319	TRAINING EXPENSES	4,009	3,604	4,000	2,383	4,000	0
53401	TELEPHONE	1,682	1,741	2,200	1,169	2,200	0
53404	INTERNET ACCESS CHAR	869	884	1,075	429	1,075	0
5341	POSTAGE	11,079	10,423	14,000	9,740	14,000	0
5342	PRINTING	1,560	3,372	4,000	1,515	4,000	0
5343	ADVERTISING/PUBLICATIO	0	492	500	0	500	0
5420	OFFICE SUPPLIES	4,721	2,342	5,000	1,816	5,000	0
5480	GASOLINE	1,500	1,150	1,700	608	1,700	0
5523	PAPER GOODS & SUPPLIE	358	0	500	482	500	0
5592	BOOKS/MANUALS/PERIODI	333	438	500	48	500	0
5710	VEHICLE USE REIMBURSE	207	494	500	31	500	0
5711	IN-STATE CONFERENCES	2,276	419	2,500	244	2,500	0
5730	DUES & SUBSCRIPTIONS	1,750	1,900	1,800	1,510	1,800	0
TOTAL E	EXPENSES	44,634	40,885	58,025	34,244	58,025	0
FRINGE BENE	FITS						
57DENTAL	DENTAL INSURANCE	3,040	3,058	3,143	2,460	3,108	-35
57HLTH	HEALTH INSURANCE	104,004	99,455	108,460	82,351	120,014	11,554
57LIFE	BASIC LIFE INSURANCE	562	514	511	345	397	-114
57MEDA	MEDICARE PAYROLL TAX	14,881	13,959	14,712	11,737	12,491	-2,221
57OPEB	OPEB CONTRIBUTION	0	810	2,244	1,730	7,577	5,332
TOTAL F	RINGE BENEFITS	122,487	117,797	129,070	98,623	143,587	14,517
TOTAL ASSE	SSING	1,202,840	1,196,523	1,296,171	976,072	1,261,887	-34,284
TOTAL BOARD	OF ASSESSORS	1,202,840	1,196,523	1,296,171	976,072	1,261,887	-34,284

FUND: 01 - GENERAL FUND

DEPARTMENT: 106 - BOARD OF ASSESSORS

CITY OF NEWTON BUDGET PERSONAL SERVICES SUMMARY

		2016			2017			
ACCOUNT	POSITION TITLE	RANGE	FTE	SALARY	RANGE	FTE	SALARY	
511001	APPRAISAL TECH	S07	1.0	54,843	S07	1.00	56,269	
	ASSESSOR	H11	2.0	221,610	H11	2.00	227,386	
	ASSOCIATE ASSESSOR	H10	1.0	105,913	H09	1.00	72,335	
	ASST COMRCL ASSESSOR	H07	2.0	157,315	H07	2.00	161,411	
	ASST RESID ASSESSOR	H07	3.0	202,555	H07	3.00	207,817	
	CHAIRMAN - ASSESSORS	H13	1.0	127,159	H13	1.00	130,474	
	EXCISE DATA CONTROL SPE	S06	1.0	43,972	S06	1.00	44,625	
	EXECUTIVE COORDINATOR	S07	1.0	62,638	S07	1.00	64,271	
	EXEMPTION COORDINATOR	S07	1.0	53,251	S07	1.00	54,630	
	Account Totals:		13.0	1,029,255		13.00	1,019,219	
	Report Totals:		13.0	1,029,255		13.00	1,019,219	