

# Veterans' Services

## Mission Statement

To aid and assist veterans and their dependents in obtaining resources that will help them to lead safe and healthy lives.

## Fiscal Year 2015 Accomplishments

**Benefits** - Provided benefits to veterans and their families.

**Public Events & Ceremonies** - Changed parade route and participation for Memorial Day Parade 2014 to work in conjunction with 150th anniversary of dedication of Civil War memorial.

**Outreach** - Monthly regional Veterans Center meetings held with increasing attendance.

**Graves & Burials** - Dignified burials of Newton veterans in the veteran plots at Newton Cemetery. New quadrant of lots secured.

## Fiscal Year 2016 Desired Outcomes

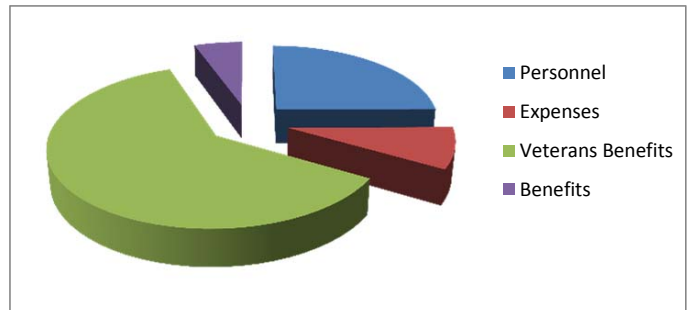
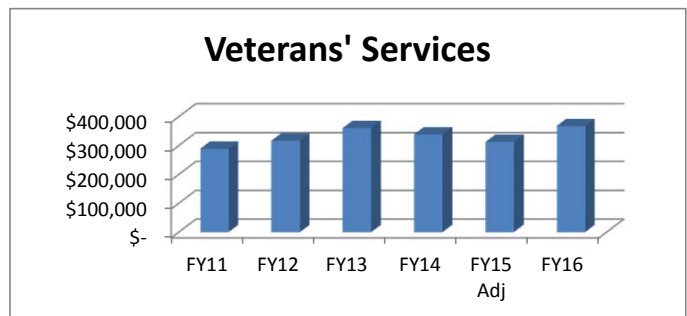
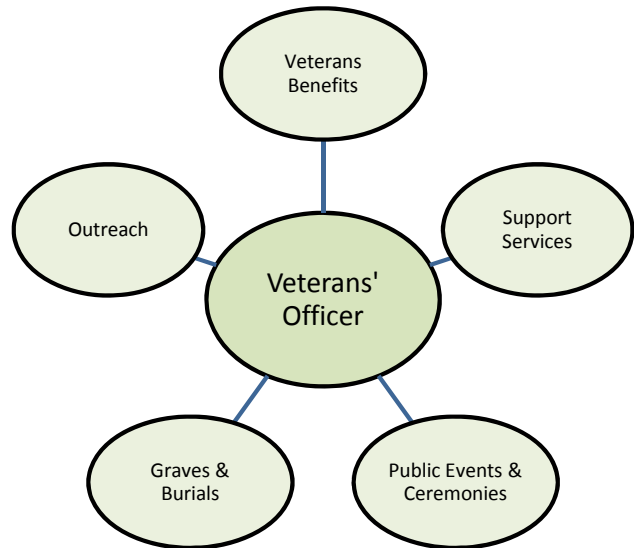
**Benefits** - Ensure that veterans and their dependents who are receiving Chp115 benefits are paid in a timely manner.

**Support Services** - Work with Human Services and Senior Services on transportation and other support services for veterans.

**Public Events & Ceremonies** - Conduct Memorial Day & Veterans' Day events and Flag Day ceremony.

**Outreach** - Continue to recruit veterans to join regional Veterans Center and expand activities to include weekly times for Senior Center office hours.

**Graves & Burials** - Decorate the graves of all veterans buried in Newton on Memorial Day.



## Department Detail

	Actual				<-Adj Budget-> FY2015	<-Proposed-> FY2016
	FY2011	FY2012	FY2013	FY2014		
<b>Expenditure by Core Function</b>						
Personnel	\$ 141,157	\$ 120,373	\$ 85,857	\$ 88,680	\$ 62,990	\$ 91,338
Expenses	\$ 15,364	\$ 16,829	\$ 15,639	\$ 34,270	\$ 31,135	\$ 31,135
Veterans Benefits	\$ 100,181	\$ 154,127	\$ 243,325	\$ 200,000	\$ 200,000	\$ 225,000
Benefits	\$ 32,150	\$ 26,056	\$ 16,066	\$ 16,038	\$ 18,154	\$ 20,275
<b>Total</b>	\$ 288,852	\$ 317,385	\$ 360,887	\$ 338,988	\$ 312,279	\$ 367,748
<b>% Incr</b>		9.88%	13.71%	-6.07%	-7.88%	17.76%
<b>Personnel</b>						
Full-Time	2	2	1	1	1	1
Part-Time	0	0	0	0	0	0
<b>Total</b>	2	2	1	1	1	1

## **FY2015 Accomplishments - Veterans Affairs**

### **Outcome #1: Provide benefits to veterans under provisions of MGL Ch 115** **Target** **Result**

#### **Strategy #1: Maintain certification through training and education**

Attend annual training and certification class	Mar 2015	Completed
Number of regional trainings attended	10	Will complete in FY2016

#### **Strategy #2: Provide service work to veterans and their dependents**

Assist veterans in applying for claims with the Department of Veterans Affairs	25	Completed
Assist veterans in developing claims with Social Security; SSD; SSI, etc.	13	Will complete in FY2016
Number of state and federal training programs attended	12	Will complete in FY2016

### **Outcome #2: Provide burial and gravesite assistance to veterans** **Target** **Result**

#### **Strategy #1: Provide burial assistance**

Help veterans who want to be buried in Bourne Natl Cemetery, State cemeteries, and Newton Cemetery	Ongoing	Ongoing
Help veterans obtain financial aid from state agencies for burials	Ongoing	Ongoing
Ensure that there is sufficient room at Newton Cemetery to bury veterans	Ongoing	Completed

#### **Strategy #2: Graves Registration**

Decorate the graves of all veterans buried in Newton during Memorial Day Season	May 2015	Completed
Develop a list of all veterans buried in Newton and a map as to where they are buried	May 2015	Will complete in FY2016
Develop a group of volunteers to help with grave registration project	Jul 2014	Will complete in FY2016

### **Outcome #3: Deliver high quality public events, parades and ceremonies** **Target** **Result**

#### **Strategy #1: Conduct parades and ceremonies**

Work with various committees to plan and conduct these events	Ongoing	Completed
Develop high-quality parades/ceremonies on Memorial Day, Flag Day, Veterans Day, etc.	Ongoing	Completed
Hold ceremonies recognizing 40th anniversary of end of Vietnam War		Will complete in FY2016
Expand number of participants in Memorial Day parade	Increase by 10%	Will complete in FY2016

### **Outcome #4: Develop a Robust Outreach Program** **Target** **Result**

#### **Strategy #1: Reach out to public about benefits, services, issues, and events**

Produce and host a local cable TV show	Ongoing	Not completed
Expand viewership of monthly cable show	Flyers, posters, email	Not completed
Number of newsletters distributed in a year	6	12
Host workshops and symposiums to inform veterans community on specific veterans issues, such as health, housing, education, and employment	4	Will complete in FY2016

### **Outcome #5: Grow Regional Vets Center at Post 440** **Target** **Result**

#### **Strategy #1: Establish connections with neighboring communities and veteran organizations**

Work with American Legion members to increase new attendants at Veterans' Center	Ongoing	Ongoing
Increase number of Veterans' Center registrants	600	Will continue to work toward goal in FY2016
Develop and implement contacts with neighboring communities on veterans' affairs	7	Will complete in FY2016

#### **Strategy #2: Develop programs and events for Center**

Hold information sessions at Veterans' Center	Monthly	Completed
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## **FY2016 Desired Outcomes - Veterans Affairs**

### **Outcome #1: Providing benefits to Veterans and dependents**

**Target**

**Strategy #1: Increase number of veterans and their dependents who are receiving Chp115 benefits.**

Use regular events such as monthly Veterans Center meetings to proactively ensure all eligible veterans are receiving benefits

Increase eligible number to 50

**Strategy #2: Ensure that all veterans and their dependents who are receiving Chp115 benefits are paid in a timely manner**

Ensure all eligible veterans receive their benefits check by the 1st of each month

100% Monthly

### **Outcome #2: Provide quality support services**

**Target**

**Strategy #1: Work with Human Services and Senior Service staff on transportation and other support services for veterans**

Dec-15

Expand transportation options and destinations for eligible veterans

Ongoing

### **Outcome #3: Quality events and ceremonies to honor our veterans**

**Target**

**Strategy #1: Plan and execute high quality events with increased turn out from the previous year**

Expand participation and spectatorship in annual Memorial Day Parade

May-15

Expand participation and spectatorship in annual Flag Day Ceremony

15-Jun

Expand participation and spectatorship in annual Veterans Day Event

15-Nov

### **Outcome #4: Outreach**

**Target**

**Strategy #1: Continue to recruit veterans to join the Veterans Center**

Expand activities to include weekly hours at Senior Center

15-Dec

### **Outcome #4: Graves and Burials**

**Target**

**Strategy #1: Ensure grave sites are provided for all qualified Veterans**

Provide gravesite for any qualified veterans whose family makes request

100%

# **VETERAN SERVICES**

**Veterans' Services Officer**

FUND: 01 - GENERAL FUND  
DEPARTMENT: 503 - VETERAN SERVICES DEPT

**CITY OF NEWTON BUDGET  
DEPARTMENT LEGAL LEVEL OF CONTROL**

	ACTUAL 2013	ACTUAL 2014	AMENDED 2015	YTD 4/15/2015	RECOMMENDED 2016	CHANGE 2015 to 2016
<b>VETERAN SERVICES DEPT SUMMARY</b>						
51 - PERSONAL SERVICES	85,857	88,680	62,990	15,953	91,338	28,348
52 - EXPENSES	258,964	234,270	231,135	187,984	256,135	25,000
57 - FRINGE BENEFITS	16,066	16,038	18,154	231	20,275	2,121
<b>TOTAL DEPARTMENT</b>	<b>360,887</b>	<b>338,989</b>	<b>312,279</b>	<b>204,168</b>	<b>367,748</b>	<b>55,469</b>
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FUND: 01 - GENERAL FUND  
DEPARTMENT: 503 - VETERAN SERVICES DEPT

CITY OF NEWTON BUDGET  
DEPARTMENTAL DETAIL

	ACTUAL FY2013	ACTUAL FY2014	AMENDED 2015	YTD 4/15/2015	RECOMMENDED 2016	CHANGE 2015 to 2016
<b>503 - VETERAN SERVICES DEPT</b>						
<b>0150301 - VETERAN SERVICES</b>						
<b>PERSONAL SERVICES</b>						
511001 FULL TIME SALARIES	85,857	88,680	47,990	0	91,338	43,348
511101 PART TIME < 20 HRS/WK	0	0	15,000	15,953	0	-15,000
<b>TOTAL PERSONAL SERVICES</b>	<b>85,857</b>	<b>88,680</b>	<b>62,990</b>	<b>15,953</b>	<b>91,338</b>	<b>28,348</b>
<b>EXPENSES</b>						
5230 WATER & SEWER SERVIC	80	78	144	144	100	-44
52401 OFFICE EQUIPMENT R-M	0	0	450	0	450	0
5301 CONSULTANTS	600	0	0	0	0	0
53401 TELEPHONE	148	151	160	96	160	0
5341 POSTAGE	111	1,953	9,956	8,938	10,000	44
5342 PRINTING	88	219	5,000	1,367	5,000	0
5420 OFFICE SUPPLIES	360	530	400	0	400	0
5594 FLAGS & BUNTINGS	2,346	3,263	3,500	0	3,500	0
5709 VETERAN BENEFITS-REIM	243,325	216,524	200,000	176,696	225,000	25,000
5709A VETERAN BENEFITS-LOCA	0	1,590	0	0	0	0
5710 VEHICLE USE REIMBURSE	1,256	0	99	25	250	151
5711 IN-STATE CONFERENCES	0	0	651	651	500	-151
5712 REFRESHMENTS/MEALS	450	420	500	66	500	0
5730 DUES & SUBSCRIPTIONS	0	0	75	0	75	0
5782 MEMORIAL DAY PARADE	10,200	9,543	10,200	0	10,200	0
<b>TOTAL EXPENSES</b>	<b>258,964</b>	<b>234,270</b>	<b>231,135</b>	<b>187,984</b>	<b>256,135</b>	<b>25,000</b>
<b>FRINGE BENEFITS</b>						
57DENTAL DENTAL INSURANCE	438	412	478	0	200	-278
57HLTH HEALTH INSURANCE	14,408	14,374	16,300	0	15,782	-518
57LIFE BASIC LIFE INSURANCE	57	47	57	0	0	-57
57MEDA MEDICARE PAYROLL TAX	1,163	1,206	1,319	231	1,324	5
57OPEB OPEB CONTRIBUTION	0	0	0	0	2,968	2,968
<b>TOTAL FRINGE BENEFITS</b>	<b>16,066</b>	<b>16,038</b>	<b>18,154</b>	<b>231</b>	<b>20,275</b>	<b>2,121</b>
<b>TOTAL VETERAN SERVICES</b>	<b>360,887</b>	<b>338,989</b>	<b>312,279</b>	<b>204,168</b>	<b>367,748</b>	<b>55,469</b>
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FUND: 01 - GENERAL FUND  
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**CITY OF NEWTON BUDGET  
 PERSONAL SERVICES SUMMARY**

ACCOUNT	POSITION TITLE	2015			2016		
		RANGE	FTE	SALARY	RANGE	FTE	SALARY
511001	VETERANS' AGENT		1.0	90,990	H10	1.00	91,338
	<b>Account Totals:</b>		<b>1.0</b>	<b>90,990</b>		<b>1.00</b>	<b>91,338</b>
	<b>Report Totals:</b>		<b>1.0</b>	<b>90,990</b>		<b>1.00</b>	<b>91,338</b>