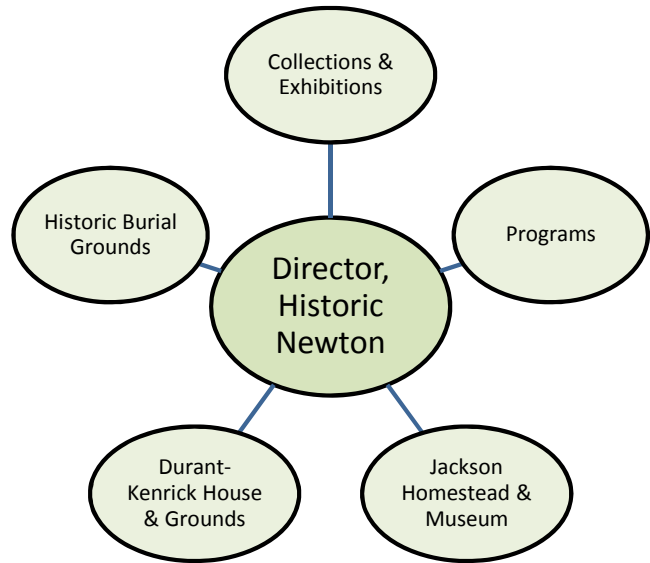


Historic Newton

Mission Statement

To encourage inquiry about and exploration of Newton within the broad context of American History by maintaining historic properties, interpreting Newton's past and present, collecting, preserving and exhibiting artifacts of local significance and presenting public programs that involve the diverse population of Newton and the region.



FY2014 Accomplishments

Jackson Homestead - Created interesting exhibits that attract and educate the public.

Durant Kenrick - is open and functioning.

Collections & Exhibitions - Began process of safe and accessible storage for archives.

Historic Burial Grounds - Restored tombs in East Parish Burial Ground.

Programs - Presented programs that promote an increased awareness of Newton's history.

Fiscal Year 2015 Desired Outcomes

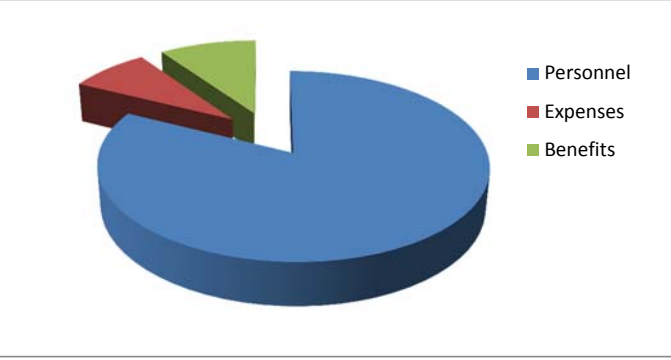
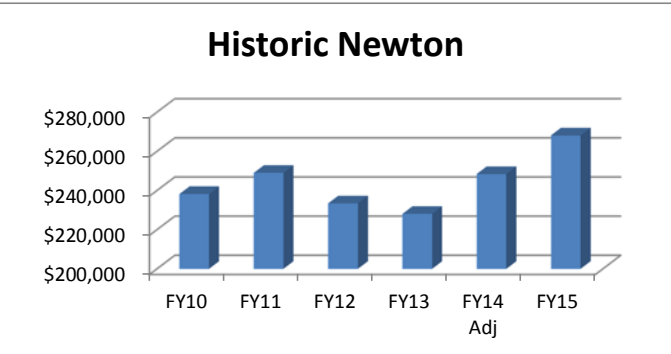
Jackson Homestead - Make significant progress on Archives Project.

Durant-Kenrick - Launch programs for schools and grow visitation.

Collections & Exhibitions - Develop new Native-American exhibition.

Historic Burying Grounds: Make progress on historic burying grounds restoration.

Programs - Offer programs that expand the knowledge and appreciation of Newton's history.



Department Detail

	Actual				Adj Budget		Proposed	
	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2015	
Expenditure by Core Function								
Personnel	\$ 184,938	\$ 194,626	\$ 186,815	\$ 185,930	\$ 203,761	\$ 220,852		
Expenses	\$ 18,327	\$ 19,484	\$ 19,437	\$ 18,795	\$ 19,449	\$ 21,396		
Benefits	\$ 34,903	\$ 34,867	\$ 27,196	\$ 23,350	\$ 25,238	\$ 25,878		
Total	\$ 238,168	\$ 248,977	\$ 233,448	\$ 228,075	\$ 248,448	\$ 268,126		
% Incr		4.54%	-6.24%	-2.30%	8.93%	7.92%		
Personnel								
Full-Time	2	2	2	2	2	2		
Part-Time	3	3	3	3	3	3		
Total	5	5	5	5	5	5		

FY2014 Accomplishments - Historic Newton**Outcome #1 - Interesting Exhibitions that Attract the Public****Target****Result****Strategy #1. Exhibitions for Durant Kenrick**

Test interactive exhibitions	Sum 2013	Complete
Install permanent interactive exhibitions	Fall 2013	Complete
Develop 2 audio exhibitions	Fall 2013	Complete
Fund-raising for exhibitions and gardens	Jun 2014	Fund-raising for exhibitions and gardens 50% complete

Strategy #2. On-going exhibitions at JH and elsewhere

Seek funding to update Native American exhibition	Mar 2014	Received planning funding.
New on-site exhibitions	Jun 2014	Charles Connick, Adventurer in Light and Color
Off-site exhibitions	May 2014	Several exhibitions at library, NCA stroll, seniors housing

Outcome #2: An Open and Functional Durant-Kenrick Facility**Target****Result****Strategy #1. Finish gardens, start programming**

Complete installation of exhibitions	Dec 2013	Interior exhibitions installed.
Implement education programming	Apr 2014	Programs to be piloted in spring but not offered until fall 2014.

Establish cyclical maintenance schedule

Mar 2014 Done--needs to be formalized

Complete installation of gardens

Jun 2014 Will be done in timeframe.

Garden Party

Jun 2014 Fund-raising event moved to next year.

Outcome #3: Safe and Accessible Storage for Archives and Artifacts**Target****Result****Strategy #1. Archives Project**

Organize storage of archives and offices during construction	Oct 2014	Identified consultant to plan storage.
Construction	May 2014	Contract negotiations with architect completed. Construction to start by July 1.
Reinstall collections back to renovated storage area	Jun 2014	See above. Moved to next year.

Strategy #2. Make plan for artifact storage

Identify space for storage of artifact collection Jun 2014 Space not yet identified.

Manage Durant-Kenrick collections Ongoing Done

Outcome #4: Preservation & Stewardship of Burial Grounds**Target****Result****Strategy #1 Programming**

Number clean-ups	2	Done
Number of Public Programs on Burial Grounds	1	Program on Newton Cemetery by staff

Strategy #2 Restoration of Burying Grounds

Restore Dangerous tomb in East Parish BG Oct 2013 Contractor identified. Contract in mayor's office to be signed.

Develop Plan for Future Restoration of BG

May 2013 Application for CPA funding submitted

Outcome #5: Increase Awareness of Newton's History**Target****Result****Strategy #1 Continue Established Programs**

Offer house tour, hayfest, preservation awards, walking tours, lecture series Ongoing Done

Strategy #2 New Programs for DK

Create One Signature Program at DK Apr 2014 Family program scheduled for May.

Use DK Classroom for public programs Ongoing Classroom used for public programs & teacher workshops

Outcome #6 Insure Sufficient Resources for All of the Above**Target****Result****Strategy #1 Match or Increase 2013 levels for membership income for NHS**

Maintain Copper Beech Society and Century Club Ongoing Old members have been called to sign up again. New members event held.

Increase Corporate Giving over 2013 Levels Ongoing Done

FY2015 Desired Outcomes - Historic Newton**Outcome # 1 JH--Make Significant Progress on Archives Project****Target****Strategy #1 Move Archival Collections Out of Jackson Homestead**

Hire consultant and make plan	Late Summer/Fall 2014
Identify a secure appropriate space	Late Summer/Fall 2014
Pack and move archival collections	Late Summer/Fall 2014

Strategy #2 Construction

Finalize plans and prepare bid docs	Late Summer/Fall 2014
Hire contractor	Fall 2014
Establish temporary admissions area and entrance	Fall 2014/ Winter 2015
Construction	Winter-Summer 2015
Finalize construction and punch list	Summer/Fall 2015

Outcome # 2 DK--Launch Program for Schools & Grow Visitation**Target****Strategy #1 School Program**

Develop school brochure and print	Summer/Fall 2014
Implement school program	Beginning Fall 2014

Strategy #2 Grow Visitation of Public

Print and distribute brochure	Summer/Fall 2014
Promote through Museum of Boston	Fall 2014
Promote rentals through website	Ongoing

Outcome #3--Col. & Ex.-- New Native American Exhibition**Target****Strategy #1 Planning**

Identify and hire consultants	Fall 2014
Meet with content consultants and develop script	Fall 2014
Meet with design consultant and develop design plan	Winter 2015
Seek funding	Winter/Spring 2015

Strategy #2 Implementation

Determine funding	Spring/Summer 2015
Secure artifacts, images, video	Summer 2015
Fabricate exhibition and install	Summer/Fall 2015
Open and publicize	Fall/Winter 2015

Outcome #4 -- Progress on Historic Burying Grounds Restoration**Target****Strategy #1 Tomb work in East Parish Burying Ground**

Get funding secured through CPA, aldermanic committees, BOA.	Summer/Fall 2014
Send out RFP to potential contractors	Summer/Fall 2014
Apply for matching funds	Apr 2015
Begin restoration of 6 tombs.	Summer 2015

Outcome #5 Programs to Expand Knowledge of Newton's History**Target****Strategy #1 Continue established programs**

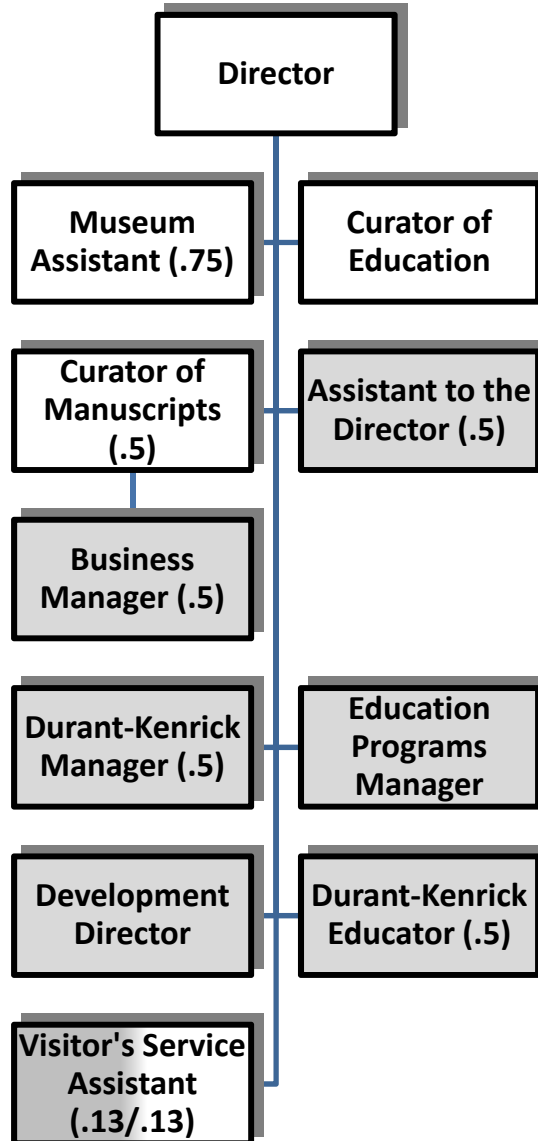
Offer hayfest, house tour, preservation awards, walking tours, lecture series, and school vacation programs.	Ongoing
--	---------

Strategy #2 Offer new programs

Offer new programs with new content e.g.: plant programs at DK.	Spring/Summer 2015
Offer programs for new audiences. e.g.: summer enrichment	Summer 2015

HISTORIC NEWTON

Grey boxes are funded by the Historical Society.



FUND: 01 - GENERAL FUND
 DEPARTMENT: 603 - NEWTON HISTORY MUSEUM

CITY OF NEWTON BUDGET
 DEPARTMENT LEGAL LEVEL OF CONTROL

	ACTUAL 2012	ACTUAL 2013	AMENDED 2014	YTD 4/22/2014	RECOMMENDED 2015	CHANGE 2014 to 2015
DEPARTMENT SUMMARY						
51 - PERSONAL SERVICES	186,815	185,930	203,761	160,322	220,852	17,091
52 - EXPENSES	19,437	18,795	19,449	12,912	21,396	1,947
57 - FRINGE BENEFITS	27,196	23,350	25,238	20,197	25,878	640
TOTAL DEPARTMENT	233,448	228,074	248,448	193,431	268,126	19,678
MUSEUM SERVICES						
51 - PERSONAL SERVICES	186,815	185,930	203,761	160,322	220,852	17,091
52 - EXPENSES	19,437	18,795	19,449	12,912	21,396	1,947
57 - FRINGE BENEFITS	27,196	23,350	25,238	20,197	25,878	640
TOTAL MUSEUM SERVICES	233,448	228,074	248,448	193,431	268,126	19,678

FUND: 01 - GENERAL FUND
DEPARTMENT: 603 - NEWTON HISTORY MUSEUM

CITY OF NEWTON BUDGET
DEPARTMENTAL DETAIL

	ACTUAL FY2012	ACTUAL FY2013	AMENDED 2014	YTD 4/22/2014	RECOMMENDED 2015	CHANGE 2014 to 2015
603 - NEWTON HISTORY MUSEUM						
0160301 - MUSEUM SERVICES						
PERSONAL SERVICES						
511001 FULL TIME SALARIES	129,363	133,028	138,224	108,565	148,760	10,536
511101 PART TIME < 20 HRS/WK	23,031	42,188	35,813	28,493	37,340	1,527
511102 PART TIME > 20 HRS/WK	30,922	10,621	29,224	22,515	34,252	5,028
513001 REGULAR OVERTIME	0	94	0	0	0	0
515005 BONUSES	3,000	0	0	0	0	0
515102 CLEANING ALLOWANCE	500	0	500	750	500	0
TOTAL PERSONAL SERVICES	186,815	185,930	203,761	160,322	220,852	17,091
EXPENSES						
5210 ELECTRICITY	5,642	5,754	5,753	1,775	5,753	0
5211 NATURAL GAS	2,779	3,323	3,220	2,132	3,220	0
5230 WATER & SEWER SERVIC	597	707	776	444	776	0
52401 OFFICE EQUIPMENT R-M	172	0	371	327	371	0
52404 ELECTRICAL EQUIP R-M	0	0	0	0	1,800	1,800
5290 CLEANING/CUSTODIAL SV	4,754	4,475	4,888	4,888	5,035	147
5319 TRAINING EXPENSES	0	235	0	0	0	0
53401 TELEPHONE	607	592	775	432	775	0
5341 POSTAGE	1,065	1,265	1,500	1,500	1,500	0
5342 PRINTING	934	1,254	966	704	966	0
5420 OFFICE SUPPLIES	1,267	905	1,000	548	1,000	0
5430 BUILDING MAINT SUPPLIE	101	0	0	0	0	0
5431 ELECTRICAL SUPPLIES	1,281	0	0	0	0	0
5450 CLEANING/CUSTODIAL SU	23	0	0	0	0	0
5710 VEHICLE USE REIMBURSE	215	182	200	163	200	0
5730 DUES & SUBSCRIPTIONS	0	103	0	0	0	0
TOTAL EXPENSES	19,437	18,795	19,449	12,912	21,396	1,947
FRINGE BENEFITS						
57DENTAL DENTAL INSURANCE	747	805	822	863	1,148	326
57HLTH HEALTH INSURANCE	23,725	19,643	21,014	16,505	21,456	442
57LIFE BASIC LIFE INSURANCE	94	57	57	42	57	0
57MEDA MEDICARE PAYROLL TAX	2,630	2,611	2,867	2,224	3,217	350
57OPEB OPEB CONTRIBUTION	0	235	478	563	0	-478
TOTAL FRINGE BENEFITS	27,196	23,350	25,238	20,197	25,878	640
TOTAL MUSEUM SERVICES	233,448	228,074	248,448	193,431	268,126	19,678
TOTAL NEWTON HISTORY MUSEUM	233,448	228,074	248,448	193,431	268,126	19,678

FUND: 01 - GENERAL FUND
 DEPARTMENT: 603 - NEWTON HISTORY MUSEUM

**CITY OF NEWTON BUDGET
 PERSONAL SERVICES SUMMARY**

ACCOUNT	POSITION TITLE	2014			2015		
		RANGE	FTE	SALARY	RANGE	FTE	SALARY
511001	CURATOR OF EDUCATION	H04	1.0	49,881	H04	1.00	57,771
	DIR JACKSON HOMESTEAD	H10	1.0	88,340	H10	1.00	90,990
Account Totals:			2.0	138,221	2.00	148,760	
511101	CURATOR OF MANUSCRIPTS	H07	0.5	32,506	H07	0.49	33,481
	MUSEUM CLERK PT/WEKND	QQQ	0.1	3,746	QQQ	0.14	3,859
Account Totals:			0.6	36,252	0.63	37,340	
511102	LABORER- TEMP	QQQ	0.2		QQQ	0.20	5,000
	MUSEUM CLERK	S05	0.8	28,785	S05	0.75	29,252
Account Totals:			1.0	28,785	0.95	34,252	
Report Totals:			3.6	203,259	3.58	220,352	