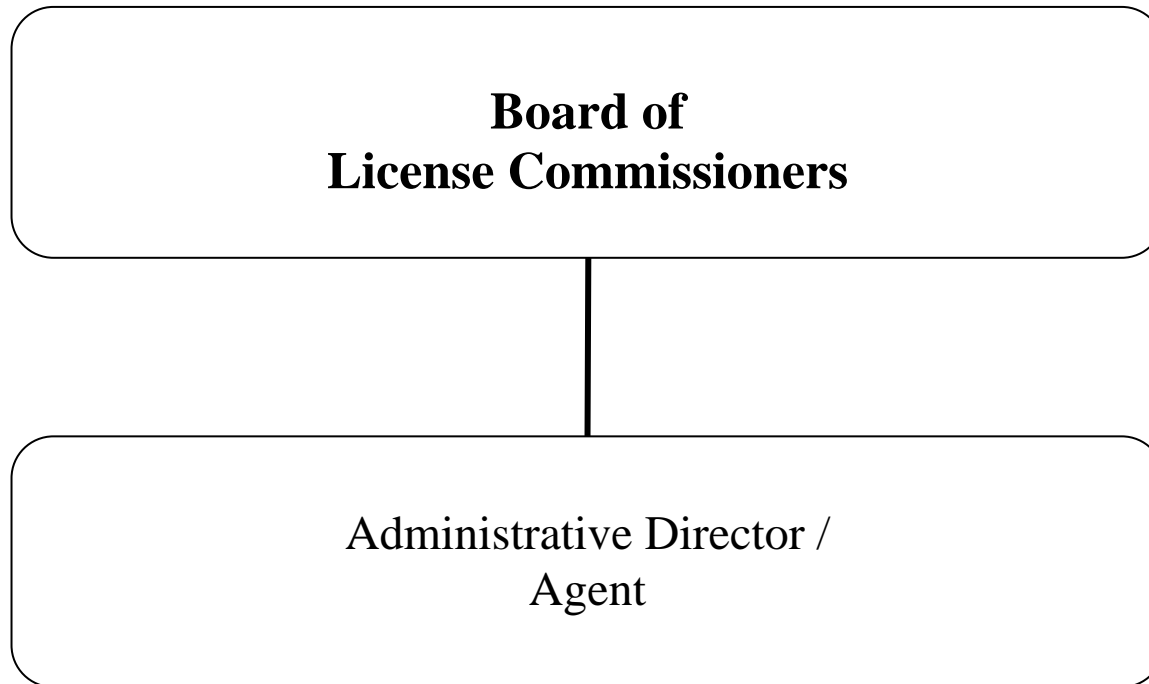


FUND: 01 – GENERAL FUND  
DEPARTMENT: 113 – LICENSING COMMISSION



## **LICENSE COMMISSION**

### **DEPARTMENT DESCRIPTION**

The License Commission has responsibility for granting Common Victualler and Alcohol Licenses in accordance with M.G.L., chapter 138 and 140 and enforcing the Commission's rules and regulations and state laws pertaining to licenses under their jurisdiction. The Commission's mission is to serve the public efficiently and to grant or act upon license applications that will be an asset to the community.

The License Commission staff ensures that licensed premises operate in accordance with the rules and regulations established by the Commission and the Alcoholic Beverage Control Commission.

The Commission coordinates communications with other departments, i.e., Health Department, Fire Prevention and Inspectional Services.

### **ACCOMPLISHMENTS**

1. Continued to improve communication by meeting with other departments involved with licensing.
2. Assisted the Treasurers Office with collecting unpaid taxes owed to the City by licensees.
3. Provided assistance to Fire Prevention Bureau in collecting outstanding payments owed by licensees.

4. Worked with the Department of Revenue to ensure that the increase in the meals tax was properly implemented.

### **GOALS AND OBJECTIVES**

1. Help other departments to collect fees owed to them as part of the licensing process.
  - a. Obtain list from Fire Dept and Health Dept of those who have not paid fees
  - b. Bring offenders before License Commission in a timely manner
2. Ensure that all licensed premises are in compliance with city and state regulations
3. Ensure all licensees are apprised of any changes in state laws and Board rules and regulations by emailing them this information or by sending it via US mail.

FUND: 01 - GENERAL FUND  
 DEPARTMENT: 113 - LICENSING COMMISSION

CITY OF NEWTON BUDGET  
 DEPARTMENT LEGAL LEVEL OF CONTROL

	ACTUAL 2009	ACTUAL 2010	ORIGINAL 2011	AMENDED 2011	RECOMMENDED 2012	APPROPRIATION CHANGE 2011 To 2012	
<b>DEPARTMENT SUMMARY</b>							
52 - EXPENSES	1,413	1,439	1,896	1,896	1,675	-221	-12%
<b>TOTAL DEPARTMENT</b>	<b>1,413</b>	<b>1,439</b>	<b>1,896</b>	<b>1,896</b>	<b>1,675</b>	<b>-221</b>	<b>-12%</b>
<b>LICENSING</b>							
52 - EXPENSES	1,413	1,439	1,896	1,896	1,675	-221	-12%
<b>TOTAL LICENSING</b>	<b>1,413</b>	<b>1,439</b>	<b>1,896</b>	<b>1,896</b>	<b>1,675</b>	<b>-221</b>	<b>-12%</b>

FUND: 01 - GENERAL FUND  
 DEPARTMENT: 113 - LICENSING COMMISSION

**CITY OF NEWTON BUDGET  
 DEPARTMENTAL DETAIL**

	ACTUAL FY2009	ACTUAL FY2010	ORIGINAL 2011	AMENDED 2011	YTD EXPENSES 2011	RECOMMENDED 2012	APPROPRIATION CHANGE FY2011 AND FY2012	
<b>113 - LICENSING COMMISSION</b>								
<b>0111301 - LICENSING</b>								
<b>EXPENSES</b>								
52401	0	0	50	50	0	0	-50	-100%
5341	548	589	650	650	568	650	0	0%
5342	86	192	275	275	17	200	-75	-27%
5420	488	354	596	596	490	500	-96	-16%
5592	168	182	125	125	0	125	0	0%
5711	0	0	75	75	0	75	0	0%
5730	122	122	125	125	0	125	0	0%
<b>TOTAL EXPENSES</b>	<b>1,413</b>	<b>1,439</b>	<b>1,896</b>	<b>1,896</b>	<b>1,075</b>	<b>1,675</b>	<b>-221</b>	<b>-12%</b>
<b>TOTAL LICENSING</b>	<b>1,413</b>	<b>1,439</b>	<b>1,896</b>	<b>1,896</b>	<b>1,075</b>	<b>1,675</b>	<b>-221</b>	<b>-12%</b>
<b>TOTAL LICENSING COMMISSION</b>	<b>1,413</b>	<b>1,439</b>	<b>1,896</b>	<b>1,896</b>	<b>1,075</b>	<b>1,675</b>	<b>-221</b>	<b>-12%</b>