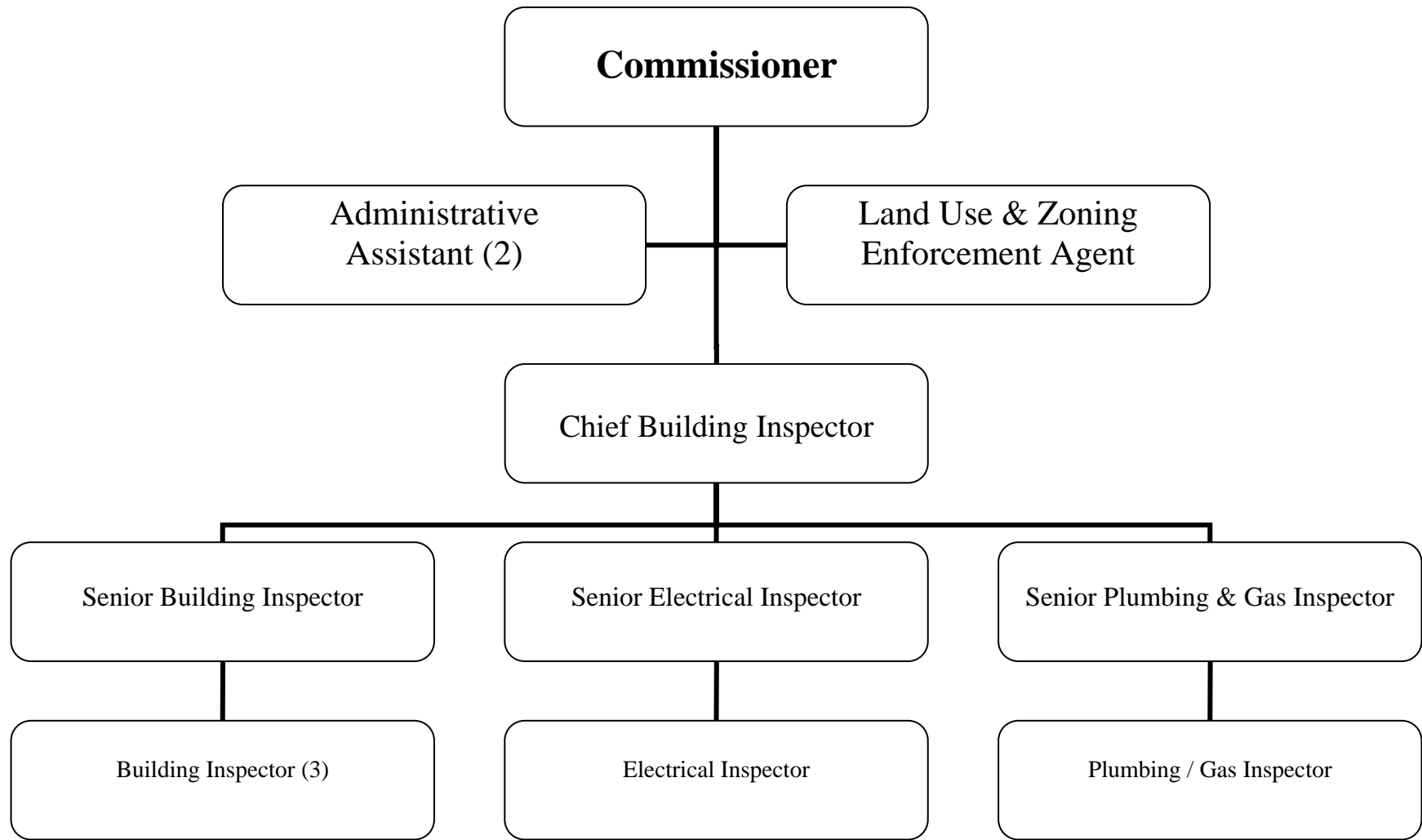


FUND: 01 – GENERAL FUND  
DEPARTMENT: 220 – INSPECTIONAL SERVICES



## **INSPECTIONAL SERVICES**

### **DEPARTMENT DESCRIPTION**

Our long-standing motto: “Strict code enforcement makes the city safer,” reveals the mission of the Inspectional Services Department (ISD). We strive to build a safe environment for the citizens of the City of Newton by enforcing all applicable state and local codes and ordinances in a fair and equitable manner. We strive to provide professional, courteous and user-friendly customer service.

Our code enforcement efforts ensure the public that the highest standards of public safety are achieved during construction. Inspectional Services provides a valuable public resource for record keeping, technical information, and review for compliance with codes and ordinances. Through an integrated approach with the Planning and Development and City Solicitor’s Departments, we provide clear and understandable interpretations of the zoning ordinances and decisions of Department personnel and the Commissioner of Inspectional Services with regard to the State Building Code.

Inspectional Services takes a proactive approach toward code enforcement while employing a constructive engagement management style in dealing with compliance resolution. Inspectional Services is committed to the education and advancement of all of its employees in technical areas as well as in all aspects of public relations and customer service.

- Provide prompt, accurate and understandable building and zoning information to the public and building professionals.
- Examine plans for Zoning and Building Code compliance.
- Issue permits for the construction of new buildings, as well as demolition, renovation and additions to existing buildings and structures.
- Inspect buildings and structures while in the process of construction, reconstruction, renovation and demolition, as well as periodic and licensing inspections of existing places of public assembly.
- Investigate and act upon complaints of zoning and building code violations, including legal actions and Zoning Board of Appeals cases.
- Staff various committees and commissions of the City to provide technical support.
- Report quarterly to the Mayor and the Board of Aldermen, with a comparative statistical analysis of all zoning and land use complaints and numbers and types of permits issued.
- Maintain the official building files of all real property in the City of Newton, while allowing public access.

## ACCOMPLISHMENTS

1. Expanded requirements for digital storage of plans.
  - Now require all as-builts on CD – PDF
  - Improved access to plans, vault, files
2. Reorganized clerical help at front counter
  - Implemented new procedures for front counter customer service
  - Simplified mechanical permit
  - Fire Department review list
3. Zoning Changes.
  - Added abandoned, vacant buildings ordinance
  - Implemented FAR Bonus provisions
  - Staffed FAR revision project
  - Assisted in accessory apartment changes to NZO
4. Acquired wireless laptop technology for ISD field staff.
  - Greater access to records and property file
5. Filled 4<sup>th</sup> Building Inspector position.
  - Initiated review of all City of Newton Public School buildings
  - Created liaison to Public Buildings and Newton School Department
  - Began multi family, assembly and licensing inspections under new system

6. Increased code enforcement.
  - Established a strong working relationship between ISD and Newton District Court
  - Implemented new abandoned, vacation ordinance
7. Adoption of Stretch Code.

## GOALS

1. Complete conversions to allow for online permitting by year-end to expedite permitting process thereby reducing staff time.
2. Complete organization of required inspection of schools, assemblies, R-2's, licensing, to provide a solid database and record for future inspections end of 2<sup>nd</sup> quarter.
3. Change of permit forms and access.
  - Simplify forms to expedite permit issuance
  - Reduce paper use and storage requirements
4. Address outstanding zoning issues.
  - Staff zoning scoping committee
  - Pursue changes to NZO to make ordinance more understandable and available.
    - Index
    - Use Table
    - Accessory Apartments
    - Grade Plane

- Provide online interpretations of ordinance in FAQ's by 2<sup>nd</sup> quarter
- 5. Work to complete Newton as a "Green Community".
  - Meet deadline for grant money eligibility
- 6. Reduce paper use and storage requirements.
- 7. Identify and bring into compliance illegal apartments, working closely with the Fire, Health and Police Departments.
- 8. Continue to streamline Special Permit process at the ISD/Planning level.
- 9. Increase coordination with Planning to make process understandable, shorter and more transparent

FUND: 01 - GENERAL FUND  
 DEPARTMENT: 220 - INSPEC SERVICE DEPARTMENT

CITY OF NEWTON BUDGET  
 DEPARTMENT LEGAL LEVEL OF CONTROL

|                                     | ACTUAL<br>2009 | ACTUAL<br>2010   | ORIGINAL<br>2011 | AMENDED<br>2011  | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>2011 To 2012 |            |
|-------------------------------------|----------------|------------------|------------------|------------------|---------------------|--------------------------------------|------------|
| <b>DEPARTMENT SUMMARY</b>           |                |                  |                  |                  |                     |                                      |            |
| 51 - PERSONAL SERVICES              | 806,233        | 841,824          | 884,766          | 884,766          | 881,996             | -2,770                               | 0%         |
| 52 - EXPENSES                       | 42,413         | 37,937           | 53,810           | 53,810           | 43,165              | -10,645                              | -20%       |
| 58 - DEBT AND CAPITAL               | 0              | 20,000           | 20,000           | 20,000           | 0                   | -20,000                              | -100%      |
| 57 - FRINGE BENEFITS                | 133,334        | 135,338          | 141,103          | 141,103          | 155,546             | 14,443                               | 10%        |
| <b>TOTAL DEPARTMENT</b>             | <b>981,981</b> | <b>1,035,099</b> | <b>1,099,679</b> | <b>1,099,679</b> | <b>1,080,707</b>    | <b>-18,972</b>                       | <b>-2%</b> |
| <b>INSPECTIONAL SVS ADMIN</b>       |                |                  |                  |                  |                     |                                      |            |
| 51 - PERSONAL SERVICES              | 205,033        | 259,084          | 273,341          | 273,152          | 270,625             | -2,526                               | -1%        |
| 52 - EXPENSES                       | 24,760         | 26,071           | 37,988           | 37,823           | 29,214              | -8,609                               | -23%       |
| 58 - DEBT AND CAPITAL               | 0              | 20,000           | 20,000           | 20,000           | 0                   | -20,000                              | -100%      |
| 57 - FRINGE BENEFITS                | 30,367         | 37,637           | 41,277           | 41,277           | 44,860              | 3,583                                | 9%         |
| <b>TOTAL INSPECTIONAL SVS ADMIN</b> | <b>260,160</b> | <b>342,792</b>   | <b>372,606</b>   | <b>372,252</b>   | <b>344,700</b>      | <b>-27,552</b>                       | <b>-7%</b> |
| <b>BLDG CODE/ZONING ENFMT</b>       |                |                  |                  |                  |                     |                                      |            |
| 51 - PERSONAL SERVICES              | 271,350        | 309,966          | 337,571          | 338,507          | 340,391             | 1,883                                | 1%         |
| 52 - EXPENSES                       | 6,780          | 3,668            | 5,093            | 5,190            | 4,554               | -636                                 | -12%       |
| 57 - FRINGE BENEFITS                | 43,360         | 45,715           | 47,743           | 47,743           | 52,086              | 4,343                                | 9%         |
| <b>TOTAL BLDG CODE/ZONING ENFMT</b> | <b>321,490</b> | <b>359,349</b>   | <b>390,407</b>   | <b>391,440</b>   | <b>397,031</b>      | <b>5,590</b>                         | <b>1%</b>  |
| <b>MECHANICAL INSPECTIONS</b>       |                |                  |                  |                  |                     |                                      |            |
| 51 - PERSONAL SERVICES              | 329,850        | 272,775          | 273,854          | 273,107          | 270,980             | -2,127                               | -1%        |
| 52 - EXPENSES                       | 8,420          | 6,521            | 6,130            | 6,197            | 6,497               | 300                                  | 5%         |
| 57 - FRINGE BENEFITS                | 59,608         | 51,986           | 52,083           | 52,083           | 58,599              | 6,516                                | 13%        |
| <b>TOTAL MECHANICAL INSPECTIONS</b> | <b>397,878</b> | <b>331,281</b>   | <b>332,067</b>   | <b>331,387</b>   | <b>336,076</b>      | <b>4,689</b>                         | <b>1%</b>  |

**CITY OF NEWTON BUDGET  
DEPARTMENT LEGAL LEVEL OF CONTROL**

|                                 | ACTUAL<br>2009 | ACTUAL<br>2010 | ORIGINAL<br>2011 | AMENDED<br>2011 | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>2011 To 2012 |             |
|---------------------------------|----------------|----------------|------------------|-----------------|---------------------|--------------------------------------|-------------|
| <b>BLDG/ZONING ADJUD.</b>       |                |                |                  |                 |                     |                                      |             |
| 52 - EXPENSES                   | 2,453          | 1,677          | 4,600            | 4,600           | 2,900               | -1,700                               | -37%        |
| <b>TOTAL BLDG/ZONING ADJUD.</b> | <b>2,453</b>   | <b>1,677</b>   | <b>4,600</b>     | <b>4,600</b>    | <b>2,900</b>        | <b>-1,700</b>                        | <b>-37%</b> |

FUND: 01 - GENERAL FUND  
DEPARTMENT: 220 - INSPEC SERVICE DEPARTMENT

**CITY OF NEWTON BUDGET  
DEPARTMENTAL DETAIL**

|   |                        | ACTUAL<br>FY2009 | ACTUAL<br>FY2010 | ORIGINAL<br>2011 | AMENDED<br>2011 | YTD EXPENSES<br>2011 | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>FY2011 AND FY2012 |             |
|---|------------------------|------------------|------------------|------------------|-----------------|----------------------|---------------------|---|-------------|
| <b>220 - INSPEC SERVICE DEPARTMENT</b>  |                        |                  |                  |                  |                 |                      |                     |   |             |
| <b>0122001 - INSPECTIONAL SVS ADMIN</b> |                        |                  |                  |                  |                 |                      |                     |   |             |
| <b>PERSONAL SERVICES</b>                |                        |                  |                  |                  |                 |                      |                     |   |             |
| 511001                                  | FULL TIME SALARIES     | 199,900          | 254,107          | 269,341          | 269,355         | 206,154              | 269,625             | 270                                       | 0%          |
| 513001                                  | REGULAR OVERTIME       | 5,133            | 3,977            | 3,000            | 2,797           | 3,834                | 0                   | -2,797                                    | -100%       |
| 515102                                  | CLEANING ALLOWANCE     | 0                | 1,000            | 1,000            | 1,000           | 1,000                | 1,000               | 0   | 0%          |
| <b>TOTAL PERSONAL SERVICES</b>          |                        | <b>205,033</b>   | <b>259,084</b>   | <b>273,341</b>   | <b>273,152</b>  | <b>210,987</b>       | <b>270,625</b>      | <b>-2,526</b>                             | <b>-1%</b>  |
| <b>EXPENSES</b>                         |                        |                  |                  |                  |                 |                      |                     |   |             |
| 52401                                   | OFFICE EQUIPMENT R-M   | 875              | 1,455            | 2,100            | 1,591           | 699                  | 1,000               | -591                                      | -37%        |
| 52410                                   | SOFTWARE MAINTENANCE   | 0                | 4,836            | 5,000            | 5,000           | 471                  | 0                   | -5,000                                    | -100%       |
| 5274                                    | RENTAL - EQUIPMENT     | 0                | 0                | 0                | 509             | 509                  | 1,100               | 591                                       | 116%        |
| 5301                                    | CONSULTANTS            | 777              | 306              | 310              | 310             | 62                   | 600                 | 290                                       | 94%         |
| 5319                                    | TRAINING EXPENSES      | 745              | 1,463            | 1,360            | 1,195           | 554                  | 1,300               | 105                                       | 9%          |
| 53401                                   | TELEPHONE              | 1,579            | 1,637            | 1,800            | 1,800           | 1,030                | 1,700               | -100                                      | -6%         |
| 53402                                   | CELLULAR TELEPHONES    | 4,658            | 6,172            | 6,400            | 9,085           | 7,657                | 10,000              | 915                                       | 10%         |
| 5341                                    | POSTAGE                | 2,313            | 2,357            | 2,400            | 2,400           | 1,913                | 2,400               | 0   | 0%          |
| 5342                                    | PRINTING               | 1,174            | 1,891            | 2,925            | 2,925           | 1,316                | 2,200               | -725                                      | -25%        |
| 5420                                    | OFFICE SUPPLIES        | 2,468            | 2,953            | 2,500            | 2,500           | 1,921                | 2,500               | 0   | 0%          |
| 5480                                    | GASOLINE               | 1,397            | 946              | 800              | 800             | 710                  | 900                 | 100                                       | 13%         |
| 5484                                    | VEHICLE REPAIR PARTS   | 7,626            | 291              | 6,148            | 6,148           | 271                  | 3,000               | -3,148                                    | -51%        |
| 5585                                    | COMPUTER SUPPLIES      | 561              | 1,047            | 426              | 426             | -174                 | 1,050               | 624                                       | 146%        |
| 5592                                    | BOOKS/MANUALS/PERIODIC | 373              | 431              | 874              | 874             | 577                  | 874                 | 0   | 0%          |
| 5710                                    | VEHICLE USE REIMBURSEM | 35               | 40               | 50               | 50              | 0                    | 50                  | 0   | 0%          |
| 5730                                    | DUES & SUBSCRIPTIONS   | 180              | 245              | 4,895            | 2,210           | 279                  | 540                 | -1,670                                    | -76%        |
| <b>TOTAL EXPENSES</b>                   |                        | <b>24,760</b>    | <b>26,071</b>    | <b>37,988</b>    | <b>37,823</b>   | <b>17,794</b>        | <b>29,214</b>       | <b>-8,609</b>                             | <b>-23%</b> |
| <b>FRINGE BENEFITS</b>                  |                        |                  |                  |                  |                 |                      |                     |   |             |
| 57DENTAL                                | DENTAL INSURANCE       | 733              | 833              | 882              | 882             | 695                  | 1,055               | 173                                       | 20%         |
| 57HLTH                                  | HEALTH INSURANCE       | 26,722           | 33,107           | 36,305           | 36,305          | 28,625               | 39,711              | 3,406                                     | 9%          |
| 57LIFE                                  | BASIC LIFE INSURANCE   | 99               | 156              | 170              | 170             | 127                  | 170                 | 0   | 0%          |
| 57MEDA                                  | MEDICARE PAYROLL TAX   | 2,813            | 3,542            | 3,920            | 3,920           | 2,973                | 3,924               | 4   | 0%          |

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| <b>CITY OF NEWTON BUDGET<br/>DEPARTMENTAL DETAIL</b> |
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|                                     | ACTUAL<br>FY2009 | ACTUAL<br>FY2010 | ORIGINAL<br>2011 | AMENDED<br>2011 | YTD EXPENSES<br>2011 | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>FY2011 AND FY2012 |              |
|-------------------------------------|------------------|------------------|------------------|-----------------|----------------------|---------------------|---|--------------|
| <b>TOTAL FRINGE BENEFITS</b>        | 30,367           | 37,637           | 41,277           | 41,277          | 32,420               | 44,860              | 3,583                                     | 9%           |
| <b>DEBT AND CAPITAL</b>             |                  |                  |                  |                 |                      |                     |   |              |
| 58511      COMPUTER SERVER HARD     | 0                | 20,000           | 20,000           | 20,000          | 0                    | 0                   | -20,000                                   | -100%        |
| <b>TOTAL DEBT AND CAPITAL</b>       | <b>0</b>         | <b>20,000</b>    | <b>20,000</b>    | <b>20,000</b>   | <b>0</b>             | <b>0</b>            | <b>-20,000</b>                            | <b>-100%</b> |
| <b>TOTAL INSPECTIONAL SVS ADMIN</b> | <b>260,160</b>   | <b>342,792</b>   | <b>372,606</b>   | <b>372,252</b>  | <b>261,201</b>       | <b>344,700</b>      | <b>-27,552</b>                            | <b>-7%</b>   |



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| <b>CITY OF NEWTON BUDGET<br/>DEPARTMENTAL DETAIL</b> |
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|   |                        | ACTUAL         | ACTUAL         | ORIGINAL       | AMENDED        | YTD EXPENSES   | RECOMMENDED    | APPROPRIATION CHANGE |             |
|---|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------------|-------------|
|   |                        | FY2009         | FY2010         | 2011           | 2011           | 2011           | 2012           | FY2011 AND FY2012    |             |
| <b>0122002 - BLDG CODE/ZONING ENFMT</b> |                        |                |                |                |                |                |                |                      |             |
| <b>PERSONAL SERVICES</b>                |                        |                |                |                |                |                |                |                      |             |
| 511001                                  | FULL TIME SALARIES     | 269,170        | 307,816        | 335,421        | 335,654        | 259,490        | 337,591        | 1,937                | 1%          |
| 513001                                  | REGULAR OVERTIME       | 200            | 0              | 0              | 203            | 610            | 0              | -203                 | -100%       |
| 514001                                  | LONGEVITY              | -21            | 650            | 650            | 650            | 650            | 1,300          | 650                  | 100%        |
| 515101                                  | CLOTHING ALLOWANCE     | 2,000          | 1,500          | 1,500          | 2,000          | 2,000          | 1,500          | -500                 | -25%        |
| <b>TOTAL PERSONAL SERVICES</b>          |                        | <b>271,350</b> | <b>309,966</b> | <b>337,571</b> | <b>338,507</b> | <b>262,750</b> | <b>340,391</b> | <b>1,883</b>         | <b>1%</b>   |
| <b>EXPENSES</b>                         |                        |                |                |                |                |                |                |                      |             |
| 5319                                    | TRAINING EXPENSES      | 220            | 0              | 1,235          | 1,235          | 460            | 1,200          | -35                  | -3%         |
| 5480                                    | GASOLINE               | 3,819          | 1,729          | 2,000          | 2,000          | 1,525          | 2,000          | 0                    | 0%          |
| 5580                                    | PUBLIC SAFETY SUPPLIES | 1,259          | 0              | 100            | 100            | 73             | 100            | 0                    | 0%          |
| 5581                                    | UNIFORMS/PROTECTIVE    | 1,022          | 1,619          | 398            | 495            | 475            | 604            | 109                  | 22%         |
| 5588                                    | PHOTOGRAPHIC SUPPLIES  | 0              | 0              | 305            | 305            | 0              | 100            | -205                 | -67%        |
| 5730                                    | DUES & SUBSCRIPTIONS   | 260            | 220            | 455            | 455            | 350            | 350            | -105                 | -23%        |
| 5771                                    | PROFESSIONAL LICENSES  | 200            | 100            | 600            | 600            | 0              | 200            | -400                 | -67%        |
| <b>TOTAL EXPENSES</b>                   |                        | <b>6,780</b>   | <b>3,668</b>   | <b>5,093</b>   | <b>5,190</b>   | <b>2,883</b>   | <b>4,554</b>   | <b>-636</b>          | <b>-12%</b> |
| <b>FRINGE BENEFITS</b>                  |                        |                |                |                |                |                |                |                      |             |
| 57DENTAL                                | DENTAL INSURANCE       | 1,029          | 1,029          | 1,030          | 1,030          | 811            | 1,232          | 202                  | 20%         |
| 57HLTH                                  | HEALTH INSURANCE       | 38,456         | 40,246         | 41,648         | 41,648         | 32,837         | 45,748         | 4,100                | 10%         |
| 57LIFE                                  | BASIC LIFE INSURANCE   | 113            | 137            | 170            | 170            | 127            | 170            | 0                    | 0%          |
| 57MEDA                                  | MEDICARE PAYROLL TAX   | 3,762          | 4,304          | 4,895          | 4,895          | 3,716          | 4,936          | 41                   | 1%          |
| <b>TOTAL FRINGE BENEFITS</b>            |                        | <b>43,360</b>  | <b>45,715</b>  | <b>47,743</b>  | <b>47,743</b>  | <b>37,492</b>  | <b>52,086</b>  | <b>4,343</b>         | <b>9%</b>   |
| <b>TOTAL BLDG CODE/ZONING ENFMT</b>     |                        | <b>321,490</b> | <b>359,349</b> | <b>390,407</b> | <b>391,440</b> | <b>303,125</b> | <b>397,031</b> | <b>5,590</b>         | <b>1%</b>   |

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| <b>CITY OF NEWTON BUDGET<br/>DEPARTMENTAL DETAIL</b> |
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|   | ACTUAL<br>FY2009                    | ACTUAL<br>FY2010 | ORIGINAL<br>2011 | AMENDED<br>2011 | YTD EXPENSES<br>2011 | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>FY2011 AND FY2012 |               |            |
|---|-------------------------------------|------------------|------------------|-----------------|----------------------|---------------------|---|---------------|------------|
| <b>0122003 - MECHANICAL INSPECTIONS</b> |                                     |                  |                  |                 |                      |                     |   |               |            |
| <b>PERSONAL SERVICES</b>                |                                     |                  |                  |                 |                      |                     |   |               |            |
| 511001                                  | FULL TIME SALARIES                  | 320,208          | 266,275          | 267,354         | 252,234              | 194,841             | 264,480                                   | 12,245        | 5%         |
| 511101                                  | PART TIME < 20 HRS/WK               | 0                | 0                | 0               | 1,558                | 2,077               | 0   | -1,558        | -100%      |
| 513001                                  | REGULAR OVERTIME                    | 842              | 0                | 0               | 0                    | 214                 | 0   | 0             | 0%         |
| 514001                                  | LONGEVITY                           | 5,800            | 4,500            | 4,500           | 4,500                | 4,104               | 4,500                                     | 0             | 0%         |
| 515003                                  | SPECIAL LEAVE BUY BACK              | 0                | 0                | 0               | 6,000                | 6,000               | 0   | -6,000        | -100%      |
| 515006                                  | VACATION BUY BACK                   | 0                | 0                | 0               | 6,815                | 6,815               | 0   | -6,815        | -100%      |
| 515101                                  | CLOTHING ALLOWANCE                  | 3,000            | 2,000            | 2,000           | 2,000                | 2,000               | 2,000                                     | 0             | 0%         |
|   | <b>TOTAL PERSONAL SERVICES</b>      | <b>329,850</b>   | <b>272,775</b>   | <b>273,854</b>  | <b>273,107</b>       | <b>216,051</b>      | <b>270,980</b>                            | <b>-2,127</b> | <b>-1%</b> |
| <b>EXPENSES</b>                         |                                     |                  |                  |                 |                      |                     |   |               |            |
| 5319                                    | TRAINING EXPENSES                   | 565              | 450              | 500             | 665                  | 590                 | 795                                       | 130           | 20%        |
| 5432                                    | SMALL TOOLS                         | 345              | 292              | 345             | 345                  | 179                 | 345                                       | 0             | 0%         |
| 5480                                    | GASOLINE                            | 6,102            | 2,919            | 3,682           | 3,682                | 2,657               | 3,682                                     | 0             | 0%         |
| 5580                                    | PUBLIC SAFETY SUPPLIES              | 210              | 0                | 105             | 105                  | 100                 | 100                                       | -5            | -5%        |
| 5581                                    | UNIFORMS/PROTECTIVE                 | 631              | 1,529            | 398             | 300                  | 300                 | 485                                       | 185           | 62%        |
| 5588                                    | PHOTOGRAPHIC SUPPLIES               | 0                | 0                | 150             | 150                  | 0                   | 0   | -150          | -100%      |
| 5730                                    | DUES & SUBSCRIPTIONS                | 567              | 604              | 500             | 554                  | 554                 | 620                                       | 66            | 12%        |
| 5771                                    | PROFESSIONAL LICENSES               | 0                | 727              | 450             | 396                  | 0                   | 470                                       | 74            | 19%        |
|   | <b>TOTAL EXPENSES</b>               | <b>8,420</b>     | <b>6,521</b>     | <b>6,130</b>    | <b>6,197</b>         | <b>4,380</b>        | <b>6,497</b>                              | <b>300</b>    | <b>5%</b>  |
| <b>FRINGE BENEFITS</b>                  |                                     |                  |                  |                 |                      |                     |   |               |            |
| 57DENTAL                                | DENTAL INSURANCE                    | 1,558            | 1,247            | 1,249           | 1,249                | 958                 | 1,494                                     | 245           | 20%        |
| 57HLTH                                  | HEALTH INSURANCE                    | 55,949           | 48,721           | 48,723          | 48,723               | 37,490              | 55,054                                    | 6,331         | 13%        |
| 57LIFE                                  | BASIC LIFE INSURANCE                | 274              | 227              | 227             | 227                  | 160                 | 227                                       | 0             | 0%         |
| 57MEDA                                  | MEDICARE PAYROLL TAX                | 1,827            | 1,790            | 1,884           | 1,884                | 1,498               | 1,824                                     | -60           | -3%        |
|   | <b>TOTAL FRINGE BENEFITS</b>        | <b>59,608</b>    | <b>51,986</b>    | <b>52,083</b>   | <b>52,083</b>        | <b>40,107</b>       | <b>58,599</b>                             | <b>6,516</b>  | <b>13%</b> |
|   | <b>TOTAL MECHANICAL INSPECTIONS</b> | <b>397,878</b>   | <b>331,281</b>   | <b>332,067</b>  | <b>331,387</b>       | <b>260,538</b>      | <b>336,076</b>                            | <b>4,689</b>  | <b>1%</b>  |

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| <b>CITY OF NEWTON BUDGET<br/>DEPARTMENTAL DETAIL</b> |
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|  | ACTUAL<br>FY2009 | ACTUAL<br>FY2010 | ORIGINAL<br>2011 | AMENDED<br>2011  | YTD EXPENSES<br>2011 | RECOMMENDED<br>2012 | APPROPRIATION CHANGE<br>FY2011 AND FY2012 |             |
|--|------------------|------------------|------------------|------------------|----------------------|---------------------|---|-------------|
| <b>0122004 - BLDG/ZONING ADJUD.</b>    |                  |                  |                  |                  |                      |                     |   |             |
| <b>EXPENSES</b>                        |                  |                  |                  |                  |                      |                     |   |             |
| 5341 POSTAGE                           | 749              | 653              | 1,200            | 1,200            | 375                  | 1,000               | -200                                      | -17%        |
| 5342 PRINTING                          | 11               | 22               | 500              | 500              | 14                   | 200                 | -300                                      | -60%        |
| 5343 ADVERTISING/PUBLICATION           | 1,155            | 768              | 2,600            | 2,600            | 564                  | 1,400               | -1,200                                    | -46%        |
| 5420 OFFICE SUPPLIES                   | 537              | 234              | 300              | 300              | 0                    | 300                 | 0   | 0%          |
| <b>TOTAL EXPENSES</b>                  | <b>2,453</b>     | <b>1,677</b>     | <b>4,600</b>     | <b>4,600</b>     | <b>953</b>           | <b>2,900</b>        | <b>-1,700</b>                             | <b>-37%</b> |
| <b>TOTAL BLDG/ZONING ADJUD.</b>        | <b>2,453</b>     | <b>1,677</b>     | <b>4,600</b>     | <b>4,600</b>     | <b>953</b>           | <b>2,900</b>        | <b>-1,700</b>                             | <b>-37%</b> |
| <b>TOTAL INSPEC SERVICE DEPARTMENT</b> | <b>981,981</b>   | <b>1,035,099</b> | <b>1,099,679</b> | <b>1,099,679</b> | <b>825,817</b>       | <b>1,080,707</b>    | <b>-18,972</b>                            | <b>-2%</b>  |

FUND: 01 - GENERAL FUND  
 DEPARTMENT: 220 - INSPEC SERVICE DEPARTMENT

**CITY OF NEWTON BUDGET  
 PERSONAL SERVICES SUMMARY**

| ACCOUNT | POSITION TITLE           | RANGE | FTE       | 2011           | FTE       | 2012           |
|---------|--------------------------|-------|-----------|----------------|-----------|----------------|
|         |                          |       |           | SALARY         |           | SALARY         |
| 511001  | Inspec Srvs Commissionr  | H13   | 1         | 103,211        | 1         | 103,211        |
|         | Admin Assistant          | S06   | 1         | 48,919         | 1         | 48,919         |
|         | Office Info Coordinator  | S06   | 1         | 48,635         | 1         | 48,919         |
|         | Land Use/Zone Enf Agent  | H08   | 1         | 68,576         | 1         | 68,576         |
|         | Chief Building Inspect   | H09   | 1         | 76,733         | 1         | 76,733         |
|         | Building Inspector       | IBI   | 1         | 63,526         | 1         | 63,526         |
|         | Building Inspector       | IBI   | 2         | 124,596        | 2         | 126,547        |
|         | Sr. Building Inspector   | ISI   | 1         | 70,566         | 1         | 70,785         |
|         | Sr Plumb/Gas Fitting In  | ISI   | 1         | 69,517         | 1         | 70,785         |
|         | Sr Wire Inspector        | ISI   | 1         | 70,785         | 1         | 70,785         |
|         | Wire Inspector           | IBI   | 1         | 63,526         | 1         | 63,526         |
|         | Plumb/Gas Fitting Inspec | IBI   | 1         | 55,832         | 1         | 59,385         |
|         | <b>Account Totals:</b>   |       | <b>13</b> | <b>864,421</b> | <b>13</b> | <b>871,696</b> |
|         | <b>Report Totals:</b>    |       | <b>13</b> | <b>864,421</b> | <b>13</b> | <b>871,696</b> |