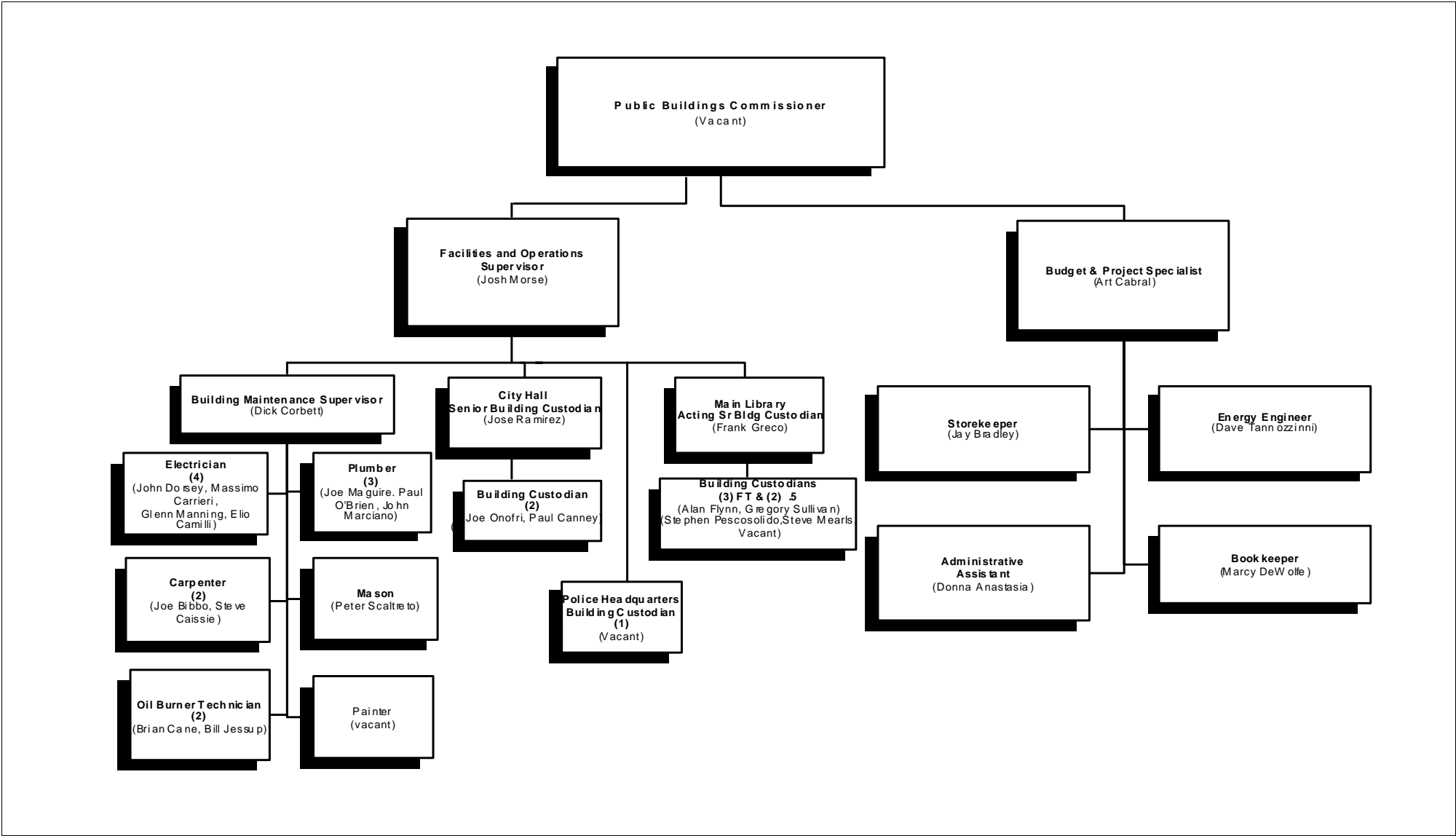


DEPARTMENT:
115 - PUBLIC BLDG DEPARTMENT

CITY OF NEWTON BUDGET ORGANIZATION



PUBLIC BUILDINGS

DEPARTMENT DESCRIPTION

In accordance with the revised ordinances, Chapter 5, Article I, Section 5-2, the Public Buildings Department, through its Public Buildings Commissioner, is responsible for the construction, alteration, repair and maintenance of all public buildings, except as otherwise provided for by the City Charter.

Prepare short and long term Capital Improvement Plan, review and implement energy conservation measures, analyze maintenance issues, procure materials to sustain the 71 operational buildings and (4) former branch libraries. In addition to provide utility costs for the former Highlands Library (now the Brigham House).

These services are accomplished by in-house and outside contracted skilled craftsmen. Both in-house and outside, design professionals provide the estimates, design and inspection of various projects under our jurisdiction.

Custodial equipment, furniture and program equipment in buildings is the responsibility of the user department.

The Department consists of the following seven functional elements:

1. Public Building Maintenance and Energy Conservation Administration

The staff in this division of the Department administers the daily operations of the Public Buildings Department's seven (7) functional elements, including the maintenance of school buildings and supervision of various municipal building custodians. It designs and implements effective management procedures and record systems; provides long range planning of capital repairs and improvements to public buildings; creates and implements sound

preventative maintenance policies and procedures; and provides repair service, including emergency calls.

The Public Buildings Department is committed to energy efficiency, while improving municipal facilities. Under the direction of the Building Commissioner, the Energy Engineer works to save money and improve the building environment; determines ways to operate facilities efficiently to save money and shares this information with building operators; educates and encourages building operators to conserve natural resources. The Energy Engineer also works to support local, State and National energy efficiency and renewable efforts by taking advantage of rebate/grant programs. The Engineer provides staff support to the Newton Citizens Commission on Energy, the Sustainable Newton Committee, and Renewable Resources Committee and coordinates high performance design in new construction and renovation projects.

2. Public Facility Maintenance and Operations

This division provides preventative maintenance and repair service, including emergency calls, in all City of Newton owned facilities as well as the utility costs for all facilities that come under the operational jurisdiction of the Public Buildings Department. It directs, monitors, and coordinates contractual repair and maintenance work. It administers all contractual improvement work in all City of Newton owned facilities and all objectives as required by City Ordinance Chapter 5, Article I, Section 5-2, ensuring compliance with applicable programs under Massachusetts Construction Law.

The Public Buildings Department handles over 7,500 maintenance and repair service calls per year for 71

operational facilities and 4 former branch library buildings. These services are accomplished by in-house and contracted skilled craftsmen. This element also provides custodial services for Police Headquarters

Maintenance Division Responsibilities:

2,450,000	Square Feet of Building Area
\$250,333,335	Building Value
\$43,361,016	Contents
18	Vehicles

This element carries the operating expenses for the following facilities:

1. Public Buildings Department Office and stockroom
52 Elliot Street, Newton Highlands, MA 02461
2. Public Buildings Storage Garage
525 Winchester Street, Newton Highlands, MA 02461
3. Metal Storage Building
R149 Pleasant Street, Newton Centre, MA 02459

3. Custody, Care and Maintenance of Surplus Bldg.

This element provides funds to maintain City surplus facilities: Newton Cultural Center, Brigham House, (the former Highlands Library, utility costs only), as well as any additional facilities that may close, at a maximum temperature of 50 degrees in the winter months (to prevent freezing of pipes, etc.), the cost of such fuel, the security system operation and minimum electrical and gas requirements.

It provides utilities and contractual services for the securing and maintaining of any facilities that may become surplus until such time as their re-use or sale.

At this time, this functional element is funded, in part, to cover the costs of providing utilities only for the former Highlands Library. In addition, the building maintenance of the Newton Cultural Center has been incorporated into this functional element.

4. Designer Selection/Review

In accordance with the revised ordinances, Chapter 5, Article III, Designer Selection Committee; Section 5-35 and Chapter 5, Article IV, Design Review Committee, Section 5-54, the Designer Selection and Design Review Committees provide recommendations to the Mayor whenever an Architect is to be engaged by the City for any purpose, and to coordinate the Design Review process for any public facility which has been submitted to the Committee by the Mayor, Board of Aldermen and any public agency or committee within the City.

5. School Facility Maintenance

This element provides preventative maintenance and repair service, including emergency calls, in all City of Newton schools. It directs, monitors, and coordinates contractual repair and maintenance work and summer projects. It administers all contractual improvement work in all City of Newton owned facilities and all objectives, as required by City Ordinance Chapter 5, Article I, Section 5-2, and ensures compliance with applicable programs under Massachusetts Construction Law.

6. City Hall Maintenance and Operation

This element provides custodial, preventative maintenance, and repair services as well as utility costs (except telephone) for City Hall.

This division is administered by the Public Buildings Department and is a separate functional element to show actual costs of maintaining and operating City Hall. All costs for building cleaning, cleaning supplies, utilities and contractual maintenance, i.e., operating costs, for City Hall are, for organizational purposes, carried in this element.

7. Main Library Custodial Maintenance

This element provides custodial services for the Main Library.

This division is administered by the Public Buildings Department and is a separate functional element to show actual costs of providing custodial maintenance for the Main Library.

ACCOMPLISHMENTS

1. Continued to oversee the construction of the new Newton North High School using a Construction Manager-at-Risk.
2. Completed the installation of new windows and doors at the Brown Middle School.
3. Completed the installation of new fuel storage tanks at the Elliot Street DPW Yard.
4. Substantially completed the installation of new fuel storage tanks at the Crafts Street DPW Yard.
5. Commenced with the renovations to Fire Station #7, 144 Elliot Street.
6. Prepared the schematic design specifications for the Renovations to the Newton History Museum at the

Jackson Homestead, 527 Washington Street.

7. Completed the construction of building renovations to Fire Station #4, 195 Crafts Street.
8. Cabot School site and South High School Football Field were closed out with DEP.
9. Continued removing free oil product from the ground at the Horace Mann Schools as a continuation of the 21E clean-up.
10. Continued monitoring oil and gasoline vapors from the ground at the Elliot Street DPW Yard as a continuation of the 21E clean-up in anticipation of closing out the site with DEP.
11. Designed and bid the roof replacements at various school buildings.
12. Designed and bid the replacement of the windows and roof at the Lower Falls Community Center using State Funded Bonds.
13. Commenced with the replacement of the HVAC at the Lower Falls Community Center using State Funded Bonds.
14. Completed the boiler replacement at the Angier School.
15. Completed the recommended Energy Conservation Measures, as received from Noresco, the performance based contracting company, at FA Day Middle School.
16. Commenced the Phase II Noresco Energy Conservation Measures at City Hall, Police Headquarters, Police Garage and Police Annex as well as at the Brown Middle School, Oak Hill Middle School, Bigelow Middle School and the Education Center that will

conservatively reduce energy consumption at these (8) Buildings by 10% in the FY 11 Budget.

GOALS AND OBJECTIVES

1. Restructure the department's maintenance and repair operation to facilitate and improve response time and increase productivity. The goal is to reduce the response time by 25% and increase productivity by 30%.
2. Restructure the custodial services for City Hall, Main Library and the Police Headquarters to ensure each facility is properly cleaned and maintained.
3. To open the new Newton North High School, move the existing school to the new high school facility, and to purchase new Furnishings, Equipment and Technology for the new Newton North High School.
4. Complete the recommended Energy Conservation Measures, as received from Noresco, the performance based contracting company, for (4) School and (4) Municipal buildings.
5. Continue with the "Solar on Schools" campaign at the Bigelow, FA Day, Oak Hill and Brown Middle schools.
6. Partner with other departments on utility conservation measures by installing automatic control systems to monitor energy, lighting, heat, ventilation and air conditioning.
7. Complete the renovations to Fire Station #7, 144 Elliot Street.
8. Commence and complete (6) six Stimulus Funded Energy Conservation Projects:
 - a.) Cabot School Boiler and Related HVAC Equipment Replacement
 - b.) Zervas School Boiler and Related HVAC Equipment Replacement
 - c.) Main Library VFD and ATC Replacement
 - d.) Elliot Street Garage HVAC Related Control Equipment Replacement
 - e.) Crafts Street Garage RTU and Related Control Equipment Replacement
 - f.) Emerson Community center HVAC replacement & gas conversion
9. Commence and complete the various School Department CIP Projects:
 - a. Window Installation at the Burr School.
 - b. Elevator Lift Installation at Countryside School
 - c. Boiler replacement at the Williams School
 - d. Oak Hill School Modular Classroom Installation
 - e. Generator Replacement at the Ed Center
 - f. Generator Replacement at the Pierce School
 - g. Roof replacement at several schools
10. Continue to remove removing free oil product from the ground at the Horace Mann School as a continuation of the 21E clean-up.
11. Close out the Elliot Street Yard with the DEP as a continuation of the 21E clean-up.

DEPARTMENT:

115 - PUBLIC BLDG DEPARTMENT

CITY OF NEWTON BUDGET DEPARTMENT SUMMARY

OBJECT SUMMARY	ACTUAL 2008	ACTUAL 2009	2010			RECOMMENDED 2011	APPROPRIATION CHANGE	
			ORIGINAL	ADJUSTMENTS	TOTAL		2010 To 2011	
51 - PERSONAL SERVICES	1,518,242	1,391,714	1,460,745	74,599	1,535,344	1,755,994	220,650	14%
52 - EXPENSES	760,527	819,716	687,365	110,529	797,894	751,320	-46,574	-6%
58 - DEBT AND CAPITAL	0	4,984	1,000	0	1,000	1,000	0	0%
SUB-TOTALS:	2,278,769	2,216,413	2,149,110	185,128	2,334,238	2,508,314	174,076	7%
57 - FRINGE BENEFITS	255,587	263,050	274,151	-3,508	270,643	394,625	123,982	46%
SUB-TOTALS:	255,587	263,050	274,151	-3,508	270,643	394,625	123,982	46%
DEPARTMENT TOTALS:	2,534,356	2,479,464	2,423,261	181,620	2,604,881	2,902,939	298,058	11%

FUNCTIONAL ELEMENT SUMMARY	ACTUAL 2008	ACTUAL 2009	2010			RECOMMENDED 2011	APPROPRIATION CHANGE	
			ORIGINAL	ADJUSTMENTS	TOTAL		2010 To 2011	
0111501 PUBL BLDG ADMIN.	693,100	760,724	708,608	-1,257	707,351	716,446	9,095	1%
0111502 MUNICIPAL BLDG MAINT.	1,273,977	1,088,017	1,133,096	186,801	1,319,897	1,297,733	-22,164	-2%
0111503 CUSTODY OF SURPLUS BLDG	117,633	169,685	149,601	-6,990	142,611	130,234	-12,377	-9%
0111504 SCHOOL BLDG MAINT.	0	0	0	0	0	0	0	0%
0111505 DESIGNER SELECTION	812	1,450	1,130	0	1,130	1,130	0	0%
0111506 CITY HALL MAINT/OPERATION	448,835	459,587	430,826	3,066	433,892	422,722	-11,170	-3%
0111507 LIBRARY BLDG MAINT/OPER.	0	0	0	0	0	334,674	334,674	100%
DEPARTMENT TOTALS:	2,534,356	2,479,464	2,423,261	181,620	2,604,881	2,902,939	298,058	11%

PUBL BLDG ADMIN.	ACTUAL 2008	ACTUAL 2009	2010			RECOMMENDED 2011	APPROPRIATION CHANGE	
			ORIGINAL	ADJUSTMENTS	TOTAL		2010 To 2011	
51 - PERSONAL SERVICES	554,527	568,229	548,712	545	549,257	543,350	-5,907	-1%
52 - EXPENSES	68,951	106,850	77,624	-1,802	75,822	71,390	-4,432	-6%
58 - DEBT AND CAPITAL	0	4,984	1,000	0	1,000	1,000	0	0%
SUB-TOTALS:	623,478	680,062	627,336	-1,257	626,079	615,740	-10,339	-2%
57 - FRINGE BENEFITS	69,622	80,662	81,272	0	81,272	100,706	19,434	24%
SUB-TOTALS:	69,622	80,662	81,272	0	81,272	100,706	19,434	24%
Element Totals:	693,100	760,724	708,608	-1,257	707,351	716,446	9,095	1%

MUNICIPAL BLDG MAINT.	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010 ADJUSTMENTS	TOTAL	RECOMMENDED 2011	APPROPRIATION CHANGE 2010 To 2011
51 - PERSONAL SERVICES	820,560	667,071	758,463	70,908	829,371	800,626	-28,745 -3%
52 - EXPENSES	302,356	272,631	219,196	119,401	338,597	309,446	-29,151 -9%
SUB-TOTALS:	1,122,916	939,702	977,659	190,309	1,167,968	1,110,072	-57,896 -5%
57 - FRINGE BENEFITS	151,061	148,315	155,437	-3,508	151,929	187,661	35,732 24%
SUB-TOTALS:	151,061	148,315	155,437	-3,508	151,929	187,661	35,732 24%
Element Totals:	1,273,977	1,088,017	1,133,096	186,801	1,319,897	1,297,733	-22,164 -2%

CUSTODY OF SURPLUS BLDG	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010 ADJUSTMENTS	TOTAL	RECOMMENDED 2011	APPROPRIATION CHANGE 2010 To 2011
51 - PERSONAL SERVICES	0	0	0	0	0	0	0 0%
52 - EXPENSES	117,633	169,685	149,601	-6,990	142,611	130,234	-12,377 -9%
SUB-TOTALS:	117,633	169,685	149,601	-6,990	142,611	130,234	-12,377 -9%
57 - FRINGE BENEFITS	0	0	0	0	0	0	0 0%
SUB-TOTALS:	0	0	0	0	0	0	0 0%
Element Totals:	117,633	169,685	149,601	-6,990	142,611	130,234	-12,377 -9%

SCHOOL BLDG MAINT.	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010 ADJUSTMENTS	TOTAL	RECOMMENDED 2011	APPROPRIATION CHANGE 2010 To 2011
51 - PERSONAL SERVICES	0	0	0	0	0	0	0 0%
SUB-TOTALS:	0	0	0	0	0	0	0 0%
57 - FRINGE BENEFITS	0	0	0	0	0	0	0 0%
SUB-TOTALS:	0	0	0	0	0	0	0 0%
Element Totals:	0	0	0	0	0	0	0 0%

DESIGNER SELECTION	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010 ADJUSTMENTS	TOTAL	RECOMMENDED 2011	APPROPRIATION CHANGE 2010 To 2011
52 - EXPENSES	812	1,450	1,130	0	1,130	1,130	0 0%
SUB-TOTALS:	812	1,450	1,130	0	1,130	1,130	0 0%
Element Totals:	812	1,450	1,130	0	1,130	1,130	0 0%

CITY HALL MAINT/OPERATION	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010		RECOMMENDED 2011	APPROPRIATION CHANGE	
				ADJUSTMENTS	TOTAL		2010 To 2011	
51 - PERSONAL SERVICES	143,154	156,414	153,570	3,146	156,716	159,472	2,756	2%
52 - EXPENSES	270,776	269,100	239,814	-80	239,734	223,310	-16,424	-7%
SUB-TOTALS:	413,930	425,514	393,384	3,066	396,450	382,782	-13,668	-3%
57 - FRINGE BENEFITS	34,905	34,073	37,442	0	37,442	39,940	2,498	7%
SUB-TOTALS:	34,905	34,073	37,442	0	37,442	39,940	2,498	7%
Element Totals:	448,835	459,587	430,826	3,066	433,892	422,722	-11,170	-3%

LIBRARY BLDG MAINT/OPER.	ACTUAL 2008	ACTUAL 2009	ORIGINAL	2010		RECOMMENDED 2011	APPROPRIATION CHANGE	
				ADJUSTMENTS	TOTAL		2010 To 2011	
51 - PERSONAL SERVICES	0	0	0	0	0	252,546	252,546	100%
52 - EXPENSES	0	0	0	0	0	15,810	15,810	100%
SUB-TOTALS:	0	0	0	0	0	268,356	268,356	100%
57 - FRINGE BENEFITS	0	0	0	0	0	66,318	66,318	100%
SUB-TOTALS:	0	0	0	0	0	66,318	66,318	100%
Element Totals:	0	0	0	0	0	334,674	334,674	100%

DEPARTMENT:

115 - PUBLIC BLDG DEPARTMENT

**CITY OF NEWTON BUDGET
PERSONAL SERVICES SUMMARY**

ACCOUNT	POSITION TITLE	RANGE	2010 BUDGET		2011 RECOMMENDED	
			FTE	SALARY	FTE	SALARY
511001	Public Buildings Comm	H14	1	121,917	1	109,322
	Budget & Project Spec	H10	1	92,504	1	92,504
	Fac & Operations Suprvi	H10	1	73,966	1	73,966
	Build Maint Supervisor	C11	1	78,236	1	78,236
	Interim Sr Build Custod	S07	1	53,473	1	48,963
	Administrative Assist.	S06	1	48,919	1	48,919
	Building Custodian	S05	4	179,027	4	173,756
	Principal Bookkeeper	S06	1	48,919	1	48,919
	Energy Engineer	S11	1	76,358	1	76,358
	Sr Building Custodian	S07	1	47,550	1	49,299
	Building Custodian	S05	2	89,514	2	89,514
Account Totals:			15	910,383	15	889,756
511002	Storekeeper	R07	1	50,259	1	50,259
	Carpenter	R09	2	106,574	2	106,574
	Painter	R09	1	53,287	1	41,135
	Electrician	R09	4	213,147	4	213,147
	Mason	R08	1	51,742	1	51,742
	Oil Burner Tech	R09	2	106,574	2	106,574
	Plumber	R09	3	157,814	3	159,860
Account Totals:			14	739,396	14	729,290
511101	Building Custodian	S05	0	0	0.47	21,036
Account Totals:			0	0	0.47	21,036
511102	Building Custodian	S04	0.53	21,839	0.53	23,253
Account Totals:			0.53	21,839	0.53	23,253
Report Totals:			29.53	1,671,617	30	1,663,335

DEPARTMENT:

115 - PUBLIC BLDG DEPARTMENT

**CITY OF NEWTON BUDGET
CLASSIFICATION DETAIL**

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
115 - PUBLIC BLDG DEPARTMENT										
0111501 - PUBL BLDG ADMIN.										
PERSONAL SERVICES										
511001	FULL TIME SALARIES	537,209	537,774	532,912	-45,699	487,213	386,330	528,225	41,012	8%
512001	SEASONAL WAGES	0	0	0	0	0	0	0	0	0%
513001	REGULAR OVERTIME	9,993	12,005	8,000	0	8,000	-1,321	8,000	0	0%
514001	LONGEVITY	5,025	5,100	5,850	0	5,850	4,950	5,175	-675	-12%
515002	SEVERANCE PAY	0	11,400	0	46,244	46,244	32,698	0	-46,244	-100%
515003	SPECIAL LEAVE BUY BACK	0	0	0	0	0	0	0	0	0%
515101	CLOTHING ALLOWANCE	800	400	450	0	450	450	450	0	0%
515102	CLEANING ALLOWANCE	1,500	1,550	1,500	0	1,500	1,500	1,500	0	0%
5197	CURRENT YEAR WAGE RESERVE	0	0	0	0	0	0	0	0	0%
PERSONAL SERVICES TOTALS:		554,527	568,229	548,712	545	549,257	424,607	543,350	-5,907	-1%
EXPENSES										
52401	OFFICE EQUIPMENT R-M	172	192	400	0	400	200	400	0	0%
52403	MOTOR VEHICLE R-M	7,345	100	4,500	-995	3,505	50	4,500	995	28%
52408	DEPARTMENTAL EQUIP R-M	330	0	325	0	325	0	325	0	0%
5301	CONSULTANTS	-464	6,225	10,000	2,390	12,390	9,370	20,000	7,610	61%
530202	ARCHITECTURAL SERVICES	13,382	33,224	10,000	325	10,325	3,725	10,000	-325	-3%
530205	CONSTR CLERK OF THE WORKS	0	0	0	0	0	0	0	0	0%
530220	CONSTR PROJECT MGMT SVS	0	0	0	0	0	0	0	0	0%
5304	DOCUMENT PRESERVATION	0	0	100	0	100	0	100	0	0%
5308	BLUEPRINTING	1,400	3,332	500	1,990	2,490	496	500	-1,990	-80%
5314	REGIST/RECORDING FEES	0	0	415	0	415	0	415	0	0%
5319	TRAINING EXPENSES	1,880	0	0	0	0	0	0	0	0%
53401	TELEPHONE	1,965	1,710	2,850	-995	1,855	1,061	2,000	145	8%
53402	CELLULAR TELEPHONES	5,349	8,386	8,500	-995	7,505	4,982	7,000	-505	-7%
53403	BEEPERS	0	0	0	0	0	0	0	0	0%
5341	POSTAGE	114	199	300	0	300	75	300	0	0%
5342	PRINTING	49	135	250	0	250	158	250	0	0%
5420	OFFICE SUPPLIES	1,677	1,174	1,100	0	1,100	1,040	1,100	0	0%

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
5480	GASOLINE	27,760	42,832	24,984	0	24,984	15,528	15,000	-9,984	-40%
5482	TIRES & TIRE SUPPLIES	835	552	600	750	1,350	1,029	1,350	0	0%
5484	VEHICLE REPAIR PARTS	4,441	6,280	7,500	-1,745	5,755	3,739	5,000	-755	-13%
5581	UNIFORMS/PROTECTIVE	133	180	325	-100	225	0	200	-25	-11%
5585	COMPUTER SUPPLIES	0	245	275	100	375	205	375	0	0%
5588	PHOTOGRAPHIC SUPPLIES	0	0	500	-500	0	0	0	0	0%
5592	BOOKS/MANUALS/PERIODICALS	300	723	975	0	975	875	975	0	0%
5710	VEHICLE USE REIMBURSEMENT	22	60	100	0	100	33	100	0	0%
5711	IN-STATE CONFERENCES	0	12	500	100	600	600	500	-100	-17%
5730	DUES & SUBSCRIPTIONS	2,262	1,287	2,625	-2,127	498	343	1,000	502	101%
EXPENSES TOTALS:		68,951	106,850	77,624	-1,802	75,822	43,510	71,390	-4,432	-6%
FRINGE BENEFITS										
57DENTAL	DENTAL INSURANCE	2,307	1,980	1,764	0	1,764	1,562	1,764	0	0%
57HLTH	HEALTH INSURANCE	62,257	73,709	74,633	0	74,633	66,033	94,145	19,512	26%
57LIFE	BASIC LIFE INSURANCE	363	349	284	0	284	255	284	0	0%
57MEDA	MEDICARE PAYROLL TAX	4,695	4,624	4,591	0	4,591	3,463	4,513	-78	-2%
FRINGE BENEFITS TOTALS:		69,622	80,662	81,272	0	81,272	71,313	100,706	19,434	24%
DEBT AND CAPITAL										
585111	PC HARDWARE-ADMIN	0	4,984	1,000	0	1,000	0	1,000	0	0%
DEBT AND CAPITAL TOTALS:		0	4,984	1,000	0	1,000	0	1,000	0	0%
FUNCTIONAL ELEMENT TOTALS:		693,100	760,724	708,608	-1,257	707,351	539,430	716,446	9,095	1%
0111502 - MUNICIPAL BLDG MAINT.										
PERSONAL SERVICES										
511001	FULL TIME SALARIES	0	0	0	0	0	0	39,486	39,486	100%
511002	FULL TIME WAGES	766,192	644,335	661,108	96,202	757,310	625,114	729,290	-28,020	-4%
513001	REGULAR OVERTIME	38,723	1,537	10,000	33,367	43,367	49,306	12,000	-31,367	-72%
513004	WORK BY OTHER DEPTS.	444	1,656	1,600	0	1,600	829	1,600	0	0%
514001	LONGEVITY	7,975	8,975	9,525	2,475	12,000	12,000	10,750	-1,250	-10%
514004	SHIFT DIFFERENTIAL	0	0	13,325	-13,257	68	0	0	-68	-100%
514006	EXCEPTIONAL SVS PAY	0	0	0	75	75	75	0	-75	-100%
514311	SNOW STAND-BY PAY	26	32	0	0	0	-397	0	0	0%
515002	SEVERANCE PAY	0	4,236	0	0	0	0	0	0	0%
515003	SPECIAL LEAVE BUY BACK	0	0	0	6,000	6,000	6,000	0	-6,000	-100%

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
515101	CLOTHING ALLOWANCE	7,200	6,300	6,300	2,650	8,950	8,950	7,500	-1,450	-16%
515102	CLEANING ALLOWANCE	0	0	0	0	0	0	0	0	0%
5197	CURRENT YEAR WAGE RESERVE	0	0	56,605	-56,605	0	0	0	0	0%
PERSONAL SERVICES TOTALS:		820,560	667,071	758,463	70,908	829,371	701,878	800,626	-28,745	-3%
EXPENSES										
5210	ELECTRICITY	7,703	7,674	8,925	0	8,925	3,381	8,925	0	0%
5211	NATURAL GAS	2,592	2,837	3,041	0	3,041	1,365	3,041	0	0%
5230	WATER & SEWER SERVICES	607	725	810	0	810	382	810	0	0%
52404	ELECTRICAL EQUIP R-M	0	0	180	0	180	0	180	0	0%
52407	PUBLIC BUILDING R-M	274,196	212,396	148,500	120,494	268,994	262,212	225,000	-43,994	-16%
52408	DEPARTMENTAL EQUIP R-M	0	0	540	0	540	0	540	0	0%
52409	PUBLIC PROPERTY R-M	0	0	0	0	0	0	0	0	0%
5290	CLEANING/CUSTODIAL SVS	378	378	425	0	425	378	500	75	18%
5310	BACKFLOW PREV INSPECTIONS	0	90	1,350	0	1,350	180	1,350	0	0%
5314	REGIST/RECORDING FEES	306	235	575	127	702	1,029	575	-127	-18%
5412	HEATING OIL	6,161	11,296	8,000	0	8,000	4,987	7,000	-1,000	-13%
5430	BUILDING MAINT SUPPLIES	7,683	9,901	11,275	-565	10,710	9,927	17,500	6,790	63%
5431	ELECTRICAL SUPPLIES	1,614	7,610	11,300	-4,860	6,440	5,987	17,275	10,835	168%
5432	SMALL TOOLS	159	776	750	0	750	608	750	0	0%
5450	CLEANING/CUSTODIAL SUPPL	160	344	400	0	400	212	6,500	6,100	1525%
5530	CONSTRUCTION SUPPLIES	-908	16,560	19,725	5,425	25,150	22,468	17,500	-7,650	-30%
5580	PUBLIC SAFETY SUPPLIES	0	0	2,000	-995	1,005	0	500	-505	-50%
5581	UNIFORMS/PROTECTIVE	1,706	1,810	1,400	-225	1,175	890	1,500	325	28%
EXPENSES TOTALS:		302,356	272,631	219,196	119,401	338,597	314,005	309,446	-29,151	-9%
FRINGE BENEFITS										
57DENTAL	DENTAL INSURANCE	2,769	2,441	2,427	0	2,427	2,029	2,871	444	18%
57HLTH	HEALTH INSURANCE	134,775	134,988	142,697	0	142,697	118,361	176,161	33,464	23%
57LIFE	BASIC LIFE INSURANCE	732	628	624	0	624	453	568	-56	-9%
57MEDA	MEDICARE PAYROLL TAX	8,776	6,750	6,181	0	6,181	7,695	8,061	1,880	30%
57PENS	UNION PENSION CONTB.	4,009	3,508	3,508	-3,508	0	0	0	0	0%
FRINGE BENEFITS TOTALS:		151,061	148,315	155,437	-3,508	151,929	128,537	187,661	35,732	24%
FUNCTIONAL ELEMENT TOTALS:		1,273,977	1,088,017	1,133,096	186,801	1,319,897	1,144,420	1,297,733	-22,164	-2%

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011		
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES				
0111503 - CUSTODY OF SURPLUS BLDG											
PERSONAL SERVICES											
511002	FULL TIME WAGES	0	0	0	0	0	0	0	0	0	0%
513001	REGULAR OVERTIME	0	0	0	0	0	0	0	0	0	0%
PERSONAL SERVICES TOTALS:		0	0	0	0	0	0	0	0	0	0%
EXPENSES											
5210	ELECTRICITY	20,573	23,677	31,000	0	31,000	12,673	25,000	-6,000	-19%	
5211	NATURAL GAS	937	28,366	55,642	0	55,642	40,109	50,000	-5,642	-10%	
5230	WATER & SEWER SERVICES	10,228	4,321	18,000	-996	17,004	4,137	7,500	-9,504	-56%	
52407	PUBLIC BUILDING R-M	2,131	28,147	10,000	4,596	14,596	14,461	17,500	2,904	20%	
52409	PUBLIC PROPERTY R-M	0	0	0	0	0	0	0	0	0%	
5290	CLEANING/CUSTODIAL SVS	13,056	13,056	15,600	-600	15,000	13,854	15,000	0	0%	
53401	TELEPHONE	229	287	234	0	234	200	234	0	0%	
5412	HEATING OIL	68,771	70,192	7,125	-3,000	4,125	0	5,000	875	21%	
5430	BUILDING MAINT SUPPLIES	0	0	10,000	-6,990	3,010	1,899	8,000	4,990	166%	
5431	ELECTRICAL SUPPLIES	0	0	0	0	0	0	0	0	0%	
5450	CLEANING/CUSTODIAL SUPPL	1,709	1,640	2,000	0	2,000	1,228	2,000	0	0%	
EXPENSES TOTALS:		117,633	169,685	149,601	-6,990	142,611	88,560	130,234	-12,377	-9%	
FRINGE BENEFITS											
57HLTH	HEALTH INSURANCE	0	0	0	0	0	0	0	0	0%	
57LIFE	BASIC LIFE INSURANCE	0	0	0	0	0	0	0	0	0%	
57MEDA	MEDICARE PAYROLL TAX	0	0	0	0	0	0	0	0	0%	
FRINGE BENEFITS TOTALS:		0	0	0	0	0	0	0	0	0%	
FUNCTIONAL ELEMENT TOTALS:		117,633	169,685	149,601	-6,990	142,611	88,560	130,234	-12,377	-9%	
0111504 - SCHOOL BLDG MAINT.											
PERSONAL SERVICES											
511002	FULL TIME WAGES	0	0	0	0	0	0	0	0	0%	
513001	REGULAR OVERTIME	0	0	0	0	0	0	0	0	0%	
PERSONAL SERVICES TOTALS:		0	0	0	0	0	0	0	0	0%	
FRINGE BENEFITS											
57HLTH	HEALTH INSURANCE	0	0	0	0	0	0	0	0	0%	
57LIFE	BASIC LIFE INSURANCE	0	0	0	0	0	0	0	0	0%	

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
57MEDA	MEDICARE PAYROLL TAX	0	0	0	0	0	0	0	0	0%
FRINGE BENEFITS TOTALS:		0	0	0	0	0	0	0	0	0%
FUNCTIONAL ELEMENT TOTALS:		0	0	0	0	0	0	0	0	0%
0111505 - DESIGNER SELECTION										
EXPENSES										
5341	POSTAGE	35	0	50	0	50	0	50	0	0%
5342	PRINTING	0	0	75	0	75	0	75	0	0%
5343	ADVERTISING/PUBLICATIONS	571	1,450	575	0	575	105	575	0	0%
5420	OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0%
5712	REFRESHMENTS/MEALS	206	0	430	0	430	0	430	0	0%
EXPENSES TOTALS:		812	1,450	1,130	0	1,130	105	1,130	0	0%
FUNCTIONAL ELEMENT TOTALS:		812	1,450	1,130	0	1,130	105	1,130	0	0%
0111506 - CITY HALL MAINT/OPERATION										
PERSONAL SERVICES										
511001	FULL TIME SALARIES	121,669	134,764	137,063	0	137,063	106,342	138,812	1,749	1%
513001	REGULAR OVERTIME	10,933	12,833	10,000	0	10,000	11,963	10,000	0	0%
514001	LONGEVITY	2,708	1,700	2,000	0	2,000	2,000	2,000	0	0%
514004	SHIFT DIFFERENTIAL	5,845	5,616	3,007	3,146	6,153	4,561	7,160	1,007	16%
515101	CLOTHING ALLOWANCE	2,000	1,500	1,500	0	1,500	1,500	1,500	0	0%
PERSONAL SERVICES TOTALS:		143,154	156,414	153,570	3,146	156,716	126,366	159,472	2,756	2%
EXPENSES										
5210	ELECTRICITY	114,683	95,037	110,000	-560	109,440	59,621	100,000	-9,440	-9%
5211	NATURAL GAS	7,250	20,773	85,074	-995	84,079	31,181	75,000	-9,079	-11%
5230	WATER & SEWER SERVICES	14,170	10,211	12,350	0	12,350	5,170	10,350	-2,000	-16%
52404	ELECTRICAL EQUIP R-M	0	0	435	-435	0	0	435	435	100%
52407	PUBLIC BUILDING R-M	32,697	18,975	11,500	8,070	19,570	22,228	20,000	430	2%
52408	DEPARTMENTAL EQUIP R-M	826	822	150	-150	0	0	150	150	100%
52409	PUBLIC PROPERTY R-M	1,255	370	400	-400	0	0	400	400	100%
5290	CLEANING/CUSTODIAL SVS	1,356	1,356	1,425	531	1,956	1,356	1,500	-456	-23%
5310	BACKFLOW PREV INSPECTIONS	180	90	180	0	180	90	180	0	0%
5412	HEATING OIL	91,761	113,231	10,000	-6,990	3,010	0	5,000	1,990	66%
5450	CLEANING/CUSTODIAL SUPPL	6,432	7,995	8,000	995	8,995	8,421	9,995	1,000	11%

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
5581	UNIFORMS/PROTECTIVE	166	240	300	-146	154	150	300	146	95%
EXPENSES TOTALS:		270,776	269,100	239,814	-80	239,734	128,217	223,310	-16,424	-7%
FRINGE BENEFITS										
57DENTAL	DENTAL INSURANCE	431	514	515	0	515	405	515	0	0%
57HLTH	HEALTH INSURANCE	33,465	31,836	35,338	0	35,338	27,863	37,811	2,473	7%
57LIFE	BASIC LIFE INSURANCE	123	170	170	0	170	127	170	0	0%
57MEDA	MEDICARE PAYROLL TAX	885	1,553	1,419	0	1,419	1,222	1,444	25	2%
57PENS	UNION PENSION CONTB.	0	0	0	0	0	0	0	0	0%
FRINGE BENEFITS TOTALS:		34,905	34,073	37,442	0	37,442	29,618	39,940	2,498	7%
FUNCTIONAL ELEMENT TOTALS:		448,835	459,587	430,826	3,066	433,892	284,201	422,722	-11,170	-3%
0111507 - LIBRARY BLDG MAINT/OPER.										
PERSONAL SERVICES										
511001	FULL TIME SALARIES	0	0	0	0	0	0	183,233	183,233	100%
511101	PART TIME < 20 HRS/WK	0	0	0	0	0	0	21,036	21,036	100%
511102	PART TIME > 20 HRS/WK	0	0	0	0	0	0	23,253	23,253	100%
513001	REGULAR OVERTIME	0	0	0	0	0	0	5,000	5,000	100%
514001	LONGEVITY	0	0	0	0	0	0	4,500	4,500	100%
514004	SHIFT DIFFERENTIAL	0	0	0	0	0	0	10,024	10,024	100%
514399	OTHER SPECIAL COMP	0	0	0	0	0	0	3,000	3,000	100%
515003	SPECIAL LEAVE BUY BACK	0	0	0	0	0	0	0	0	0%
515101	CLOTHING ALLOWANCE	0	0	0	0	0	0	2,500	2,500	100%
PERSONAL SERVICES TOTALS:		0	0	0	0	0	0	252,546	252,546	100%
EXPENSES										
5210	ELECTRICITY	0	0	0	0	0	0	0	0	0%
5211	NATURAL GAS	0	0	0	0	0	0	0	0	0%
5230	WATER & SEWER SERVICES	0	0	0	0	0	0	0	0	0%
52401	OFFICE EQUIPMENT R-M	0	0	0	0	0	0	350	350	100%
52408	DEPARTMENTAL EQUIP R-M	0	0	0	0	0	0	1,510	1,510	100%
5274	RENTAL - EQUIPMENT	0	0	0	0	0	0	0	0	0%
5412	HEATING OIL	0	0	0	0	0	0	0	0	0%
5430	BUILDING MAINT SUPPLIES	0	0	0	0	0	0	5,550	5,550	100%
5431	ELECTRICAL SUPPLIES	0	0	0	0	0	0	4,000	4,000	100%
5450	CLEANING/CUSTODIAL SUPPL	0	0	0	0	0	0	4,000	4,000	100%

ACCOUNT	DESCRIPTION	EXPENDED FY2008	EXPENDED FY2009	CURRENT YEAR 2010				RECOMMENDED	APPROPRIATION CHANGE BETWEEN FY2010 AND FY2011	
				APPROPRIATION	ADDITIONAL APPROPRIATION	TOTAL APPROPRIATION	YTD EXPENSES			
5581	UNIFORMS/PROTECTIVE	0	0	0	0	0	0	400	400	100%
EXPENSES TOTALS:		0	0	0	0	0	0	15,810	15,810	100%
FRINGE BENEFITS										
57DENTAL	DENTAL INSURANCE	0	0	0	0	0	0	882	882	100%
57HLTH	HEALTH INSURANCE	0	0	0	0	0	0	63,183	63,183	100%
57LIFE	BASIC LIFE INSURANCE	0	0	0	0	0	0	170	170	100%
57MEDA	MEDICARE PAYROLL TAX	0	0	0	0	0	0	2,083	2,083	100%
FRINGE BENEFITS TOTALS:		0	0	0	0	0	0	66,318	66,318	100%
FUNCTIONAL ELEMENT TOTALS:		0	0	0	0	0	0	334,674	334,674	100%
01D115 - PUBLIC BUILDINGS DEPT										
52	EXPENSES	0	0	0	0	0	0	0	0	0%
TOTALS:		0	0	0	0	0	0	0	0	0%
FUNCTIONAL ELEMENT TOTALS:		0	0	0	0	0	0	0	0	0%
PUBLIC BLDG DEPARTMENT TOTALS:		2,534,356	2,479,464	2,423,261	181,620	2,604,881	2,056,716	2,902,939	298,058	11%