



Setti D. Warren
Mayor

**Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
January 24, 2011**



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Peter Johnson, Andrew Stern, Richard Tucker, Fran Rice, Bethel Charkoudian, Michael Clarke, Don Fishman, Peter Kastner, Jack Neville, Robin McLaughlin, *Secretary*

Also Attending: Alderman Sangiolo

Meeting called to order at 7:00pm

1. Off-leash Dog Recreation Areas – Fees

- Chairman Magni introduced Alderman Sangiolo who was invited to the meeting to have a discussion on fees for the off-leash areas. Alderman Sangiolo stated the off-leash fees were brought before the Programs & Services Committee (P & S) on October 6, 2010 and will be before P & S again on February 9, 2011. P & S is still waiting for a ruling from the Law Department on whether fees may be charged.
- Commissioner DeRubeis commented Marie Lawlor, Assistant City Solicitor has sent a memo to the Commission stating the City may charge fees for the off-leash areas if:
 - Assessed for a specific government purpose
 - Person assessed can decline service
 - Fee paid is to compensate city for its costs, which must be reasonable and documented
 - Land that received federal funding/grants. In reviewing the Land and Water Conservation Fund Manual. It is permissible to charge a fee on land that has received federal funds/grants, fees charged to non-residents cannot exceed twice that of residents.
 - Charging a fee will impact the Recreational Use Statute. There are other defenses the City can utilize dependent on the situation.
- Mr. Bernheimer stated the proposed fees have not changed since first proposed in October 2010. The fees proposed are:
 - The current fees proposed are \$50.00 for residents and \$100.00 for non-residents.
 - Newton professional dog walker company fee: \$250 for first medallion and \$75 each additional medallion. Non-Newton professional dog walker company fee: \$350.00 for the first medallion and \$100.00 each additional medallion.
- Alderman Sangiolo stated the Board of Aldermen sets fees, if the Commission wants to make any changes, the changes must be submitted before the February 9th P & S meeting.

- Alderman Sangiolo stated fees are a good idea to help with the maintenance of the areas. The P & S committee likes the idea of fees but did have a few questions:
 1. If a resident hires a dog walker to take their dog to the off-leash areas, do they also need to also pay the resident fee? Commissioner DeRubeis stated the resident only pays the resident fee if they wish to take their dog to the off-leash area themselves.
 2. What is the money being used for and how will the money be spent?
 3. Will fees be used for additional enforcement? Commissioner DeRubeis stated this has been discussed. Possibly a part-time enforcement officer may be hired.
- Mr. Bernheimer inquired if the enforcement officer would be located in the off-leash areas only. Commissioner DeRubeis stated any fees used to pay for enforcement must strictly be used for off-leash areas.
- Mr. Bernheimer asked if enough money could be raised through fees. Mr. McIntyre stated if there are more sites on-line, more medallions would be purchased.
- Commissioner DeRubeis stated most of the issues occur outside the off-leash areas, an example is Old Cold Spring Park off-leash area. The violations occur on the trails, outside the off-leash area.
- Alderman Sangiolo asked if there had been discussion on raising the dog license fee. Commissioner DeRubeis responded yes, but the license fee is not under the purview of the P & R Commission and David Olson, City Clerk is not inclined to raise the current fee, the fee is similar to those in surrounding communities. Compliance is an issue and raising the fee may cause less compliance.
- Chairman Magni thanked Alderman Sangiolo and asked the Commission members if there should be any changes to the fees structure.
- Mr. Johnson asked where the money from violations will go. Commissioner DeRubeis believes violation fees go into the general fund.
- Mr. Kastner stated using park rangers could be a police union issue.
- Mr. Tucker stated notification of the off-leash area fee will be sent out with the dog license renewal forms. How will those that do not receive the license form, be notified. This could be handled with public relations.
- Chairman Magni stated the fees will go to P & S as previously submitted. The group came to a consensus, the fees will remain as previously proposed:
 - The current fees proposed are \$50.00 for residents and \$100.00 for non-residents.
 - Newton professional dog walker company fee: \$250 for first medallion and \$75 each additional medallion. Non-Newton professional dog walker company fee: \$350.00 for the first medallion and \$100.00 each additional medallion.
- Mr. Kastner asked for an update on the Norumbega Proposal. Commissioner DeRubeis stated the Norumbega Park off-leash proposal is going back before the Conservation Commission in February.

2. Meeting Minutes –December 20, 2010

- Accepted 8-0

3. Commissioner’s Reports on Programs, Forestry and Maintenance

- Commissioner DeRubeis commented the P & R Department Snapshot format is being updated to reflect the RecStat information. The new format will be completed for the February 28th Commission meeting.
- Commissioner DeRubeis reviewed the winter recreation programs at NSHS and NNHS. NNHS pool has programs running from the NNHS, NSHS and the Swim Team; some residents have been upset they do not have more access to the pool. Mr. Fishman inquired if putting a bubble over the Gath Pool has been considered. Commissioner DeRubeis stated yes, the cost would be ~ 2 million dollars, and Gath Pool is in poor condition there would need to be some repairs/reinforcement done in the pool area.
- The Camp Fair is being co-sponsored with the School Department and is being held at NNHS from 1pm-6pm on Sunday, January 30.
- Forestry has had over 180 calls due to downed limbs and trees during the recent snow storm.
- The snow ordinance did not pass in the Programs & Services Committee or Public Facilities Committee. The ordinance still has to go before the Finance Committee and the Full Board of Aldermen. Parks and Recreation has been the administrator for the snow shovelers list which has 176 names on the list. There is also a volunteer shoveler list, when residents call requesting a volunteer shoveler they are referred to either the Senior Center or Health Department depending on their age.
- The Canoe & Kayak program was a success this summer at Nahanton Park. Charles River Canoe & Kayak have submitted a financial report. There is a Request for Proposal (RFP) out now for a kayak and canoe program at Nahanton Park next season. The proposals are due in to the Purchasing Department by February 3.
- The Nahanton Park Working Group is having a meeting with Jeff Collins of the Mass Audubon Extension Group who is leading the Nahanton Park Natural Resources Inventory and Management Project. The meeting will take place on Wednesday, March 2 at 7pm in Drukens Auditorium in the Main Library. Abutters and interested groups will be notified of the meeting.

4. Elections

- Mr. Bernheimer made the motion to re-elect Arthur Magni as Chairman and Kathleen Heitman as Vice-Chairman of the Parks & Recreation Commission. Mr. Rice seconded the motion. Motion passed 8-0.

5. New Business

- Commissioner DeRubeis commented the following items is going before the Board Of Aldermen and the Parks & Recreation Commission has been asked to review and comment:

#8-09 ALD. HESS-MAHAN, LINSKY, ALBRIGHT, FREEDMAN, MANSFIELD, JOHNSON, HARNEY & VANCE proposing an ordinance requiring that the installation of synthetic in-filled turf athletic fields on city-owned property shall use sustainable, recyclable, lead-free, non-toxic products to the maximum extent feasible. [12/30/08 @ 9:55 AM]

- The issue is with the crumb rubber used in the synthetic turf, they are looking for an alternative material.
- Mr. Kastner recommended removing the word "maximum". Maximum equals expensive materials, which could cost the City a lot of money. Mr. Bernheimer agreed.
- Ms. Charkoudian inquired if the current synthetic fields are lead filled and toxic. Mr. Fishman stated it is unclear. Mr. Stern agreed the science is unclear.
- Mr. Clarke commented EPA standards allow for 8% of lead in lead free brass used for household water pipes. Lead free needs to be defined.
- Commissioner DeRubeis commented equipment was purchased specifically for maintenance of the crumb rubber. It would need to be determined if the current equipment could be used with different products.
- The final comments from the Commission on Item #8-09:
 1. Is this ordinance really necessary?
 2. If it is necessary will existing synthetic turf fields be grandfathered into the ordinance?
 3. Remove the word 'maximum" from the ordinance

Meeting Adjourned at 8:28 pm

Respectfully submitted,

Robin McLaughlin, Secretary



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
February 28, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Peter Johnson, Andrew Stern, Richard Tucker, Don Fishman, Robin McLaughlin, *Secretary*

Absent: Fran Rice, Bethel Charkoudian, Michael Clarke, Peter Kastner, Jack Neville

Also Attending: Jennifer Ricker- SGK 3-day, Mike Lewitt- Newton Tennis

Meeting called to order at 7:05pm

1. Meeting Minutes –January 24, 2011

- Minutes approved 7-0

2. Commissioner's Reports on Programs, Forestry and Maintenance

- Commissioner DeRubeis presented and reviewed an updated department "snapshot" (attached). The Commissioner will present this snapshot to the Commission each month.
- Commissioner DeRubeis stated the January 30th Camp Fair was a success. The department partnered with the Newton Public Schools and held the camp fair at NNHS.
- February school vacation camp took place last week. Vacation camps fill up quickly. All went well.
- March 2nd at 7pm in Druker Auditorium a public meeting is scheduled for the Nahanton Park Natural Resources Inventory and Management Plan study being performed by Jeff Collins of Mass Audubon.

3. Susan G. Komen 3-Day for the Cure Event– information only

- Jennifer Ricker, SGK 3-Day Event Coordinator reviewed the proposal (attached). The Komen 3-Day for the Cure is an incredible special event. Thousands of women and men will unite for three days, July 22-24, 2011, and walk 60 miles in a bold display of courage and commitment. It's a weekend of hope, as we honor lives lost, celebrate survivors and help bring breast cancer care to those who so desperately need it. Net proceeds from the Komen 3 Day for the Cure fund innovative global breast cancer research and local community programs supporting education, screening and treatment. Virtually every major advance in the fight against breast cancer in the last 27 years has been impacted by a Susan G. Komen for the Cure® grant. We would like to request the use of fields at West Newton Playground on Friday, July 22, 2011 from 9:00am to 5:00pm as a rest stop for our 2,000 participants (NOTE:

Only 100 to 150 people on-site at any given time). At a typical Pit Stop we would erect three 15'x15' non-staked tents for our staff and volunteers who will offer food, drink and medical attention to the Walkers who elect to stop. All food and drink are provided by the event. Nothing will be sold on site. In addition, we would place several portable toilets on the premises. Trash boxes will be provided to collect trash and debris. Once the site is a closed, all trash will be disposed of in our dumpsters located off-site.

- Mr. Stern asked if the Police are required at street crossings. Ms. Ricker stated yes at some of the street crossings. Ms. Ricker is in contact with the Police, Fire and Inspectional Services Departments. Commissioner DeRubeis requested Ms. Ricker set up a meeting with him and Captain Mintz.
- The drop off time of supplies at the location is usually at 4am but can be pushed to 6am. Commissioner DeRubeis stated 6am would be a better time for the neighbors.
- Ms. Ricker inquired about who she should contact to use the NNHS as an alternate location for inclement weather. Commissioner DeRubeis recommended Ms. Ricker contact the School Department.
- Commissioner DeRubeis commented notification will be sent to the West Newton Playground abutters of this event. The abutters will be given the opportunity to ask questions and comment on the proposal at the March 21st Commission meeting.
- Ms. Ricker will attend the March 21st Commission meeting to respond to abutters questions and concerns.

4. Clay Court Tennis Fees – Mike Lewitt

- Mr. Lewitt is under contract with the City as the manager of the clay courts in Newton Centre and to provide tennis lessons city wide. Mr. Lewitt presented the 2011 Clay Court rules and regulations and fees (attached). Mr. Lewitt stated there have been no changes to the rules, regulations or fees.

Mr. Bernheimer made the motion to accept the 2011 clay court rules, regulations and fees. Ms. Heitman seconded the motion. Motion passed 7-0.

5. Off-leash Area Working Group- update

- Commissioner DeRubeis provided an update on the amendment to the off-leash dog ordinance:
- On February 23, 2011 at the Programs & Services Committee meeting, agenda item #360-09(4) was presented to make the following amendment (in bolded text) to Chapter 3, Section 3-30 of the City Ordinances, Dogs Off-Leash Program:

*(c) Rules and Regulations. In addition to the minimum conditions listed in section (a) applicable to all designated off-leash areas, the commissioner may from time to time promulgate rules and regulations for the general operation and use of all off-leash areas, as well as rules and regulations specific to the use and operation of an individual site. **The commissioner may require permits and set reasonable fees for participation in the off-leash program.** The commissioner may impose time, seasonal, or other restrictions for the use of any area. In the case of off leash areas on sites under the jurisdiction of another*

agency or commission, that agency or commission shall approve such rules, regulations and restrictions, and may make such additional rules, regulations, and restrictions it deems necessary.

- The Programs and Services Committee voted on and approved the amendment. This amendment will be presented to the full Board of Aldermen on March 7.
- Mr. Bernheimer stated this amendment is the best approach.
- Commissioner DeRubeis stated the Off-Leash Area Working Group is reviewing the fees but there have been no changes to the fees originally presented.
- Mr. Stern inquired if there will be additional enforcement for off-leash areas. Commissioner DeRubeis commented there is discussion on hiring two part time animal control officers.
- A request to the Conservation Commission was made by Director Havens to postpone the Norumbega off-leash area proposal. During the February 24 Conservation Commission meeting there was a vote not to allow off-leash dogs in conservation areas.
- Mr. Fishman commented the neighbors use Norumbega Park to walk their dog's off-leash, but they do not want the area made into a legal off-leash site.
- Mr. Tucker inquired if Norumbega Park is the only conservation area proposed for an off-leash area. Commissioner DeRubeis said no, Flowed Meadow is also a proposed off-leash site.
- Mr. Bernheimer commented the Commission needs to go with what is in place and see how it works. Ms. Heitman agrees.
- Commissioner DeRubeis commented he will be requesting the contingencies be lifted from the off-leash areas at the March 21 meeting. When the areas are open he is hoping the people who use the areas will contact him if there are any problems.
- Commissioner DeRubeis commented two accounts have been set up for the off-leash areas; one account will be for the fees, the second account will be for gifts/donations.

6. New Business

- No new business

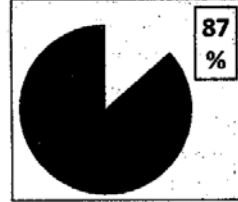
Meeting Adjourned at 8:15 pm

Respectfully submitted,

Robin McLaughlin, Secretary

Newton Parks and Recreation Snapshot For February 2011

Employee Attendance				
	Worker Days	Days Missed		Power Indicator
		Leave	Vacation	
Administration (5)	95	1	3.5	95%
Program (8)	152	3	4.5	95%
Grounds Maintenance (16)	304	58.5	6	79%
Urban Forestry (2)	38	1	1	95%
	589	63.5	15	87%



Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	153	63	204
Program	471	244	669
Facilities	44	2	44
Grounds Maintenance	26	0	26
Urban Forestry	59	286	345
totals	753	595	1348

Service Requests							
Grounds Maintenance			Urban Forestry				
	Rcv'd	closed	Avg. Age of Comp. (days)		Rcv'd	Closed	Avg. Age of Comp. (days)
School Dude	11	11	1.125	Pruning	3	0	na
1-Delivery, 2-Fence, 1-General, 1-Grounds, 1-Signage, 1-Special Prj., 3-Supplies, 2-Supplies, 1-Lights (indoor),		1-Delivery, 2-Fence, 1-General, 1-Grounds, 1-Signage, 1-Special Prj.; 3-Supplies, 2-Supplies, 1-Lights (indoor),		Removals	4	0	na
WebQA	9	8	1.2475	Dn tr, lb, hngr	52	39	1.49
3-snow, 5-Trash Removal, 1-General		3-snow, 5-Trash Removal		Inspect only	16	19	1.68
				Num.	75	249	
				Days till Complete		2932 (8 years)	
				Removal backlog	462		
				Prune backlog			

Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	15	\$ (15,839.00)	-\$15,839	-\$136,400	\$105,498
Invoices Paid	274	\$ (136,399.93)			\$2,814
Checks Processed	479	\$ 105,498.45			\$107,363
Cash Processed	19	\$ 2,814.00			
Credit Cards Processed	459	\$ 107,362.50			
	1246	\$ 63,436.02			
			Purchase Orders	Invoices Paid	Checks Processed
					Cash Processed
					Credit Cards Processed

Key Project Updates					
Project	Lead	Total Cost		% done	
Burr Park	Lapham			50%	fund raising
Cheesecake Brook Imprv. Ph. II	Bailey/ Schein	\$20-\$30k		0%	
DEP Permit Nahanton Park Docks	Schein/Dore				
Drainage Swale @ Main Library	Daghlian/Stapleton	\$0.00		0%	
Farlow Pond Restoration	Lapham/Schein	\$40k		95%	
Hyde Park War Memorial	Mannion	\$21,450.00		15%	
Improvements to Lower Falls C.C.	Cabral/Dore	\$680k		75%	
Mason-Rice Play Ara	Lapham			68%	fund raising
Nat. Resource Nahanton Pk.	Schein/Dore	\$5,900.00			
Pellegrini	Cahill/Lapham/Schein			0%	
Taiwan Garden	Schein	privately		85%	
Tennis Backboard	Schein/Mannion	\$16,619.00		90%	

Program Attendance	
Total Program Attendance For Month	8166
Total Number of Programs For Month	68

*see reverse for program list and attendance



February 2, 2011

Parks Commission
Newton Parks & Recreation
70 Crescent Street
Newton, MA 02466

Dear Parks Commission

This is a request for the use of the West Newton Park on Elm Street as a Pit Stop for the Boston Susan G. Komen 3-Day for the Cure®.

The Komen 3-Day for the Cure is an incredible special event. Thousands of women and men will unite for three days, July 22-24, 2011, and walk 60 miles in a bold display of courage and commitment. It's a weekend of hope, as we honor lives lost, celebrate survivors and help bring breast cancer care to those who so desperately need it. Net proceeds from the Komen 3 Day for the Cure fund innovative global breast cancer research and local community programs supporting education, screening and treatment. Virtually every major advance in the fight against breast cancer in the last 27 years has been impacted by a Susan G. Komen for the Cure® grant.

We would like to request the use of fields at West Newton Playground on Friday, July 22, 2011 from 9:00am to 5:00pm as a rest stop for our 2,000 participants (NOTE: Only approximate 100 to 150 people on-site at any given time). At a typical Pit Stop we would erect three 15'x15' non-staked tents for our staff and volunteers who will offer food, drink and medical attention to the Walkers who elect to stop. All food and drink are provided by the event. Nothing will be sold on site. In addition, we would place several portable toilets on the premises. Trash boxes will be provided to collect trash and debris. Once the site is closed, all trash will be disposed of in our dumpsters located off-site.

Attached is more detailed information about our event, beneficiaries, and insurance for your review. I will also be happy to submit a Special Event Permit Application, should that be necessary. If you have any questions feel free to contact me. I look forward to hearing from your department, and finding out what is the procedure for this request.

Thank you for your consideration,

Jennifer Ricker
Event Production Manager
Phone: 215.966.1496
Fax: 888.373.6980
Email: jricker@event360.com

Susan G. Komen 3-Day for the Cure® 205 N. Michigan Avenue, Suite 2630 Chicago, IL 60601-5927
p: 800-996-3DAY f: 888-646-5823 The3Day.org

**NEWTON CENTRE CLAY TENNIS COURTS
RULES AND REGULATIONS
2011**

RESERVE COURT PLAY:

- **ALL PLAYERS MUST PURCHASE A SEASON PERMIT OR PAY THE HOURLY FEE TO PLAY ON THE NEWTON CENTRE CLAY COURTS. PERMITS MAY BE OBTAINED AT THE COURTS.**
- **PERMIT HOLDERS WHO BRING A GUEST,(NON-PERMIT HOLDER) ARE RESPONSIBLE FOR MAKING SURE HOURLY FEE IS PAID TO ATTENDANT BEFORE STEPPING ON COURT.**
- **ALL PLAYERS MUST CHECK IN WITH COURT ATTENDANT PRIOR TO ENTERING THE COURTS. PERMIT AND DRIVERS LISCENSE MUST BE SHOWN AT THIS TIME, OR GUEST FEE MUST BE PAID.**
- **PERMIT HOLDERS MAY RESERVE A COURT UP TO SEVEN DAYS IN ADVANCE. NON-PERMIT HOLDERS MAY NOT RESERVE A COURT.**
- **A PERMIT HOLDER MAY HAVE ONLY ONE COURT RESERVATION ON THE BOOKS AT A TIME. PERMIT HOLDERS MUST FINISH USING THAT TIME BEFORE THEY MAY BOOK ANOTHER COURT.**
- **A MAXIMUM OF ONE (1) HOUR MAY BE BOOKED FOR SINGLES. ONE PERMIT HOLDER'S NAME IS REQUIRED TO BOOK THIS COURT. A MAXIMUM OF 1.5 HOURS MAY BE BOOKED FOR DOUBLES PLAY. TWO PERMIT HOLDERS NAMES ARE REQUIRED TO BOOK THIS COURT.**
- **PLAYERS ARE NOT ALLOWED TO USE A 1.5 HOUR DOUBLES BOOKING FOR SINGLES PLAY. IF ONLY 2 PLAYERS SHOW UP FOR A DOUBLES BOOKING, THEY FORFIT THE LAST HALF HOUR.**
- **ANY PLAYER WHO INTENTIONALLY OR REPEATEDLY MAKES A 1.5 HOUR DOUBLES BOOKING, FOR THE PURPOSE OF PLAYING SINGLES, WILL HAVE BOOKING PRIVILAGES TERMINATED WITHOUT A REFUND.**
- **IF AT LEAST ONE PLAYER IS NOT PRESENT AT THE START OF THE HOUR FOR WHICH A COURT IS BOOKED, COURT IS IMMEDIATELY GIVEN TO WAITING PLAYERS. BY FIVE MINUTES PAST THE HOUR TWO PLAYERS MUST BE ON THE COURT, OR BOOKING IS FORFIETED AND COURT IS GIVEN TO WAITING PLAYERS.**
- **ALL PLAYERS ARE REQUIRED TO SWEEP THE COURT AFTER USE IN A MANNER THAT IS APPROVED BY COURT ATTENDANT.**
- **WHEN GATES ARE LOCKED, NO PLAY IS PERMITTED AND NO PLAYER IS ALLOWED ENTRY INTO THE COURTS.**
- **ALL PLAYERS ARE REQUIRED TO WEAR A SHIRT ON THE COURT.**
- **ALL PLAYERS ARE REQUIRED TO INTERACT WITH OTHER PLAYERS IN A COURTEOUS AND CONSIDERATE MANNER. YELLING AND USE OF PROFANITY ARE PROHIBITED.**
- **ALL PLAYERS ARE REQUIRED TO ABIDE BY ANY DECISION TAKEN OR DIRECTION GIVEN BY THE COURT MONITOR.**

**NEWTON CENTRE CLAY COURTS
DATES & TIMES OF OPERATION
2011**

All hours are subject to change. Permit holders reserve times:

Pre-season: May 3 – May 31	Mon. – Fri.	9:00 – Noon	4:00 – 8:00PM
	Sat. & Sun.	9:00 – 1:00	4:00 – 6:00PM
Regular season: June 1 – September 6	Mon. – Fri.	9:00 – Noon	3:00 – 8:00PM
	Sat. & Sun.	9:00– 1:00	3:00 – 6:00PM
Post season: September 7 – October 15	Mon. – Fri.	9:00 – Noon	3:00 – 6:00PM
	Sat. & Sun.	9:00– 1:00	3:00 – 6:00PM

Closed for maintenance daily during regular season Mon – Fri. Noon to 3:00; Sat&Sun. 1:00 – 3:00PM. Regular maintenance times may change or additional maintenance times will be required occasionally and courts will be closed. **SPECIAL EVENTS AND CLINIC TIMES WILL BE POSTED AT THE COURTS**
Pre-bookings for Clinics and special events will be posted.

NON-RESERVED COURT PLAY: is on a strict first come first serve basis. Court changeover will be on the hour except where a doubles booking produces and open court at the half hour.

**NEWTON CENTRE CLAY TENNIS COURTS
FEE STRUCTURE – 2011**

SEASON PERMIT RATES

SEASON PERMIT FEES ARE NON-REFUNDABLE

Resident Adult	\$ 140.00
Resident Student (under 18)	\$ 75.00
Non-Resident Adult	\$ 175.00
Non-Resident Student	\$ 125.00

HOURLY RATES*

Resident Adult	\$ 10.00
Resident Student (under 18)	\$ 7.00
Non-Resident Adult	\$ 12.00

* Non-permit holders, if courts are available – reservations are not permitted



Setti D. Warren
Mayor

**Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
March 21, 2011**



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Peter Johnson, Andrew Stern, Richard Tucker, Bethel Charkoudian, Michael Clarke, Peter Kastner, Robin McLaughlin, *Secretary*

Absent: Fran Rice, Don Fishman, Jack Neville

Also Attending: Animal Control Officer Ralph Torres, Jennifer Ricker- SGK 3-day, Gillian Boudreau –Relay for Life, Chuck Proia- St Mary of Carmen Festival

Meeting called to order at 7:01pm

1. Meeting Minutes –February 28, 2011

- Minutes approved 8-0

2. Commissioner's Reports on Programs, Forestry and Maintenance

- Commissioner DeRubeis presented and reviewed the department "snapshot" (attached).
- The Clancy Basketball Tournament was held on March 5, 2011.
- Camp Counselor interviews are scheduled this month.
- Mayor Warren has appointed Commissioner DeRubeis as the Marathon facilitator.
- April Vacation Camp is scheduled and open for registration
- Newton Corner Library is going through the re-use process; Commissioner DeRubeis has requested use of the Newton Corner Library. The Parks and Recreation administration and program staff would move from 70 Crescent Street to the Newton Corner Library.
- Due to the winter storms there are many tree limbs down. Forestry, with the assistance of Public Works, is picking up the limbs. The limbs are being stored at Nahanton Park until they are ground up and removed at a later date.

3. Susan G. Komen 3-Day for the Cure Event

- Chairman Magni stated the abutters of the Elm Street Park in West Newton have been notified of this event. Jennifer Ricker, Event Coordinator was present to answer any questions. Chairman Magni requested comments, questions or concerns from those present at the meeting. There were no comments, questions or concerns.

Mr. Johnson made the motion to accept the proposal as submitted for the Susan G. Komen 3-Day for the Cure Event on Friday, July 22, 2011. Ms. Heitman seconded the motion. Motion passed 8-0.

4. Relay For Life

- Gillian Baudreau, representative from the American Cancer Society for the Relay for Life presented the proposal (summary attached). The American Cancer Society would like to formally request the use of Forte Park for its annual Relay for Life event, taking place on Sunday May 21-22, 2011. We would like to request the use of the entire park beginning at 6:00 a.m. on May 21 and ending at 6 p.m. on May 22. Teams of 1-15 people set up campsites and take turns walking the track while enjoying music, food and entertainment. Last year the event raised \$42,000 to fight cancer. Since the event has been held at Forte Park the fund raising amount has increased.
- Chairman Magni thanked Ms. Boudreau. The abutters will be notified of this event and Ms. Baudreau should be present at the April 25, 2011 Commission meeting to respond to comments and questions from the abutters.

5. St. Mary of Carmen Festival

- Chuck Proia is requesting the use of JoAnne C. Pelligrini Playground for the 76th annual St. Mary of Carmen festival (letter attached).
 - Set-up will begin Monday July 11th at 8 a.m.
 - Festival begins Wednesday July 13 and closes Sunday July 17.
 - Fiesta Shows will operate the carnival and food vendors.
- There have been no significant changes to the festival from last year.
- Commissioner DeRubeis commented there has been new construction around Hawthorne and the carnival will have to be careful with the new concrete. Mr. Proia is aware of the construction and will take care of the concrete.
- Chairman Magni commented the abutters will be notified of this event and Mr. Proia should be present at the April 25, 2011 Commission meeting to respond to comments and questions from the abutters.

6. Lowell Park Master Plan

- Danielle Bailey from the Planning & Development Department presented the updated Master Plan for Lowell Park (map attached). The Master Plan was presented to the Commission in December 2008. Since December 2008 there have been meetings with the Newtonville Advisory Committee and the Landscape Architect, Ray Dunetz. Abutters, the Historic Commission and the neighborhood were also notified of this meeting tonight, a total of six hundred people were notified.
- Mr. Tucker asked if there are new trees to be planted. Ms. Bailey stated yes, there are existing trees and there will be new trees planted under the supervision of the City's Tree Warden.
- Mr. Stern asked if the funding is still in place. Ms. Bailey stated yes the funding is in place.
- Mr. Stern asked if maintenance is included in the funding. Ms. Bailey stated no, CDGB funding does not include maintenance.
- Mr. Bernheimer stated the P & R Department maintains the park. Commissioner DeRubeis does not expect an increase in maintenance costs.
- Mr. Kastner asked if the benches have backs. Ms. Bailey stated yes, bench backs are considered accessible benches.

- Mr. Bernheimer inquired if any of the funding has come from the neighborhood. Ms. Bailey stated no, the funding is CDBG funding.
- Mr. Stern inquired if the MBTA was going to move the bus stop shelter. Ms. Bailey stated no, the City is considering participating in the MBTA shelter program (CIMUSA bus shelters).
- Mr. Johnson commented there appears to be more asphalt in the updated plan. Ms. Bailey said yes there is more asphalt. The pathway now connects both sides of the park to the streets on each side.
- Mr. Kastner recommended Ms. Bailey speak with the Mayor's Committee for People with Disabilities, in regards to pathway surfacing.
- Mr. Clarke asked what type of bike rack was being installed. Mr. Clarke recommended not using the standard school yard bike rack because the bikes fall over. Ms. Bailey stated the bike rack has been ordered and it is not a standard bike rack.
- Chairman Magni asked the Commission members what is next for this master plan. Mr. Stern would like more details on the plan before he votes. Ms. Charkoudian agreed with Mr. Stern.
- Ms. Bailey stated the master plan must be approved for the money to be available for construction documents.
- Ms. Schein, P & R Open Space Coordinator stated there aren't any amenities proposed in this master plan that don't exist in our parks. Ms. Schein stated the process of this master plan has been thoughtful, responsive, modest and has been revised to meet the budget.
- Commissioner DeRubeis stated at the December 2008 meeting the issues circled around the traffic. The traffic issues have been resolved.
- Mr. Bernheimer stated whatever modifications need to be made will be minor; there is no reason not to approve the master plan. Mr. Bernheimer stated he has confidence in the P & R staff.
- Mr. Kastner stated the master plan is a general layout/theme, and this master plan is fine. The Commission asked to see the final construction plans when the time comes.

Mr. Bernheimer made the motion to approve the Lowell Park Master Plan subject to seeing the final specs before going to public bid. Ms. Heitman seconded the motion. Motion passed 8-0.

7. Off-leash Area Working Group Update

- Commissioner DeRubeis updated the Commission members:
 - The fees have been accepted and passed by the Board of Aldermen
 - Two revolving accounts have been approved by the Board of Aldermen and set up by the Comptroller. One account is for fees, the second account is for any donations collected.
 - The \$50,000.00 gift from the Leveen family for the off-leash areas is going before the Finance Committee on March 28th.
 - A budget for the off-leash areas has been drafted (attached)
 - The signage is ready to go to print for each of the areas.
 - Mutt Mitts are ready to be ordered and installed for each location.
 - David Olson, City Clerk, is ready to administer the medallions and permits.

- An off-leash recreation brochure has been created as information for residents. The brochure will be sent to residents with the mailing done by the City Clerk to the licensed dog owners the first week of April.
- Mr. Stern asked if there were conditions to the gift. Commissioner DeRubeis stated yes there are some restrictions but the gift is under the control of the P & R Department.
- Commissioner DeRubeis stated Newton Centre, Claflin Playground and McGrath Park will be ready to open around April 15th. Hunnewell Park and Cabot Park should be ready to open sometime in May after the fences have been installed.
- Mr. Stern asked what the projected compliance rate is. Commissioner DeRubeis stated based on Brookline, of those residents sent notification of the off-leash fees, 50% have purchased a permit.
- Mr. Johnson requested the violation information be included on the signage. Mr. Stern requested that notification of the \$50.00 fine also be included.
- Mr. Tucker inquired if the brochure will be posted on the website. Commissioner DeRubeis said yes, and the TAB will be notified.
- Mr. Johnson asked if the off-leash recreation permit application will be on the website for download. Commissioner DeRubeis will check with the City Clerk. David Olson has been a great help in implementing the off-leash fee program.
- Mr. Kastner asked if there should be public comment before the motion. Chairman Magni asked for comments.
 - Kathy Quimby, of Gordon Rd. commented she is impressed with the progress that has been made.
 - Harry Sanders commented the six sites to be approved are open field, non-tree settings. There is another off-leash culture that enjoys trail walking with their dogs. There also needs to be off-leash areas on the south side of the city.

Mr. Bernheimer made the motion to authorize the P & R Commissioner to open the specific parks approved by the Commission on a schedule he sees fit. Mr. Johnson seconded the motion. Motion passed 8-0.

8. New Business

Cold Spring Park Incident

- Commissioner DeRubeis stated last week there was an incident at Cold Spring Park where a Terrier was killed by a Great Dane. This incident was human error and could have happened on a street corner. Commissioner DeRubeis referred to Animal Control Officer Ralph Torres. Officer Torres commented the owner of the Great Dane had a self imposed muzzle order due to a separate incident. The terrier was killed and the Terriers owner was bitten. The Great Dane was removed from the State the day after the incident.
- Mr. Bernheimer stated most of those present are responsible dog owners and they have a responsibility to educate those who willfully disobey the rules. Mr. Stern stated that is a nice thought but they are not the police.
- Commissioner DeRubeis stated there is a plan to hire a part-time animal control officer to assist Officer Torres. Part of the responsibility of the part-time person will be to educate.

Nahanton Park


- Commissioner DeRubeis stated there are over 2,000 locations around the City that have downed limbs and brush from the winter snow storms. There are different dumpsites around the City to dump snow and limbs and Nahanton Park is number three on the list. Public Works has been assisting with the pick-up and the debris has been dumped at Nahanton Park, Winchester Street entrance.
- On Friday there was a meeting with Duane Hillis, Friends of Nahanton Park, Newton Conservators and Bob Rooney, Dave Turocy, DPW, Chairman Magni at Nahanton Park. Mr. Hillis and others were asking why Nahanton Park?
- Mr. Stern stated there were a lot of Christmas trees included in the debris. Commissioner DeRubeis commented when there is a mass pick up of limbs there ends up being a lot of private yard waste included.
- Commissioner DeRubeis stated the meeting went well. We need to reassess private locations. The City has contacted New England Development, the owner of the old Omni Foods to use that location to store the limbs.
- Mr. Stern stated Wellesley pipes sewerage through Newton, do they have available sites.
- Mr. Bernheimer asked what happens to the limbs that are dumped at these sites. Commissioner DeRubeis stated a tub grinder will chip the limbs into a truck for removal.
- Mr. Kastner asked what the long term solution is for the Public Building Department using the building in Nahanton Park. Mr. Stern inquired if the Audubon is including the building in the Natural Resources Inventory and Management Plan for Nahanton Park. Commissioner DeRubeis stated yes.
- Mr. Hillis thanked Commissioner DeRubeis, Chairman Magni, Mr. Rooney and Mr. Turocy. They have listened and been very responsive regarding this issue. It is important to the park users to see this type of response. Mr. Hillis stated for the future the City needs a chipper and truck to dispose of limbs as they fall instead of dumping the limbs in the parks. The Audubon is looking at the building and Mr. Hillis would like to get cost estimates to repair the building. The outcome of the building should be thought about by all groups, maybe the building should be taken down and the area returned to nature.

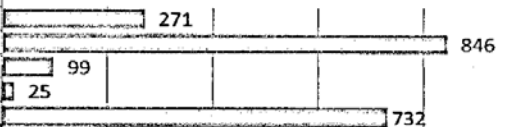
Meeting Adjourned at 8:15 pm

Respectfully submitted,

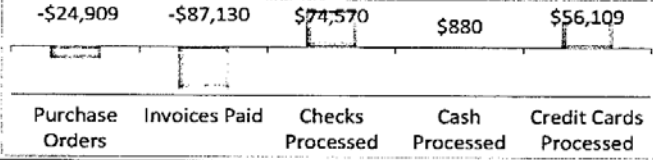
Robin McLaughlin, Secretary

Newton Parks and Recreation Snapshot For March 2011 (through 3-18-2011)

Employee Attendance					
	Worker Days	Days Missed		Power Indicator	
		Leave	Vacation		
Administration (5)	75	1.5	2.5	95%	83%
Program (8)	120	10.5	7.5	85%	
Grounds Maintenance (16)	225	50	5.5	75%	
Urban Forestry (2)	30	0	0.5	98%	
Totals	450	62	16	83%	

Customer Service Measures					
	Phone Calls	FAQ's Viewed	Total Inquires		
Administration	180	91	271	271	846
Program	479	367	846	846	
Facilities	95	4	99	99	
Grounds Maintenance	25	0	25	25	
Urban Forestry	205	527	732	732	
Totals	984	989	1973		

Service Requests					
Grounds Maintenance				Urban Forestry	
	Rcv'd	closed	Avg. Age of Comp. (days)	Rcv'd	Closed
School Dude	24	17	3	7	0
1-Delivery, 2-Fence, 1-General, 1-Grounds, 1-Signage, 1-Special Prj., 3-Supplies, 2-Supplies, 1-Lights (indoor),		1-Delivery, 2-Fence, 1-General, 1-Grounds, 1-Signage, 1-Special Prj., 3-Supplies, 2-Supplies, 1-Lights (indoor),		5	0
WebQA	2	4	113	179	38
3-snow, 5-Trash Removal, 1-General		3-snow, 5-Trash Removal			
				Num.	Days till Complete
				80	140
				467	2932 (8 years)

Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	22	\$ (24,908.59)	-\$24,909	-\$87,130	\$74,570
Invoices Paid	209	\$ (87,129.75)			\$880
Checks Processed	267	\$ 74,569.61			\$56,109
Cash Processed	10	\$ 880.00			
Credit Cards Processed	208	\$ 56,109.00			
	716	\$ 19,520.27			
			Purchase Orders	Invoices Paid	Checks Processed
				Cash Processed	Credit Cards Processed

Key Project Updates					
Project	Lead	Total Cost	% done		
Burr Park	Lapham		50%	fund raising	
Cheesecake Brook Imprv. Ph. II	Bailey/ Schein	\$20-\$30k	0%		
DEP Permit Nahanton Park Docks	Schein/Dore				
Drainage Swale @ Main Library	Daghlian/Stapleton	\$0.00	0%		
Farlow Pond Restoration	Lapham/Schein	\$40k	95%		
Hyde Park War Memorial	Mannion	\$21,450.00	15%		
Improvements to Lower Falls C.C.	Cabral/Dore	\$680k	75%		
Mason-Rice Play Ara	Lapham		68%	fund raising	
Nat. Resource Nahanton Pk.	Schein/Dore	\$5,900.00			
Pellegrini	Cahill/Lapham/Schein		0%		
Taiwan Garden	Schein	privately	85%		
Tennis Backboard	Schein/Mannion	\$16,619.00	90%		

Program Attendance	
Total Program Attendance For Month	8050
Total Number of Programs For Month	61

*see reverse for program list and attendance

November 23, 2010

Carol Stapleton
Newton Parks & Recreation
70 Crescent Street
Auburndale, MA 02466



Dear Carol,

The American Cancer Society would like to formally request the use of Forte Park in Newton for its annual Relay For Life event, taking place on Saturday and Sunday, May 21-22, 2011. We would like to request the use of the entire park beginning at 6:00 a.m. on May 21 and ending at 6 p.m. on May 22.

The American Cancer Society Relay For Life is a life-changing, fun-filled overnight event that brings together 3.5 million people across the country to raise cancer awareness and funds for cancer research, advocacy efforts, education, and patient service programs. It serves as a celebration for cancer survivors, a memorial for loved ones lost, and a community rally to fight cancer.

During the 18-hour Relay For Life of Newton/Brookline, teams of 8-15 people set up campsites and take turns walking the track while enjoying music, food entertainment, games and more! Cancer survivors are honored during the event with a special ceremony, survivor lap, and dinner reception. More than 500 Luminaria (candle lit bags) surround the track and light our way through the night, each one in honor or memory of family and friends touched by cancer.

With your help, last year Newton and Brookline raised \$42,000 to fight cancer! We sincerely appreciate your past support and hope to have it once again this year to help us raise more than ever. Please contact me with questions or concerns. I can be reached at 781-314-2633 or gillian.quigley@cancer.org.

Sincerely,

A handwritten signature in cursive script that reads "Gillian Baudreau".

Gillian Baudreau
Community Executive, Development
American Cancer Society

New England Division
Nine Riverside Road, Weston, MA 02493-2281 t) 781.894.6633 / 1.877.655.4907 f) 781.314.2699 tty) 866.228.4327
Cancer Information 1.800.ACS.2345 www.cancer.org



Saint Mary of Carmen Society

76th Annual Festival

**Saint Mary
of Carmen
Society**

Anthony C.
Gentile Sr.
President

Joseph Caruso
Vice President

Jason Pisano
Secretary

David Annese
Treasurer

Charles Proia
*Festival
Chairman*

Frank Battista
*Festival
Vice Chairman*

Tino Degisi
*Festival
Vice Chairman*

Mike Olivo
*Festival
Vice Chairman*

Michael Leone
*Fundraising
Chairman*

February 9, 2011

Robert DeRubeis
Commissioner
Newton Recreation Department
70 Crescent Street
Auburndale, MA 02166

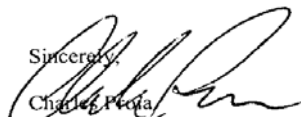
Dear Commissioner DeRubeis,

The St. Mary of Carmen Society will celebrate its Annual Fiesta on July 13, 2011 through July 17, 2011. This is our 76th anniversary celebration.

- Carnival personnel will be allowed to set-up no sooner than Monday, July 11th at 8:00am. All rides and booths are to be cleared off the field by Tuesday, July 19th at noon. The Society will be responsible for the damages to the grounds. The Carnival operates Wednesday, July 13th through Sunday, July 17th, 2011.
- All rides to be inspected by the State of Massachusetts prior to opening.
- Carnival personnel to meet with the Recreation Commissioner and Police Dept.
- Amount of rides & games to be the same as 2010.
- Closing time will be 11:00pm for the entire week.
- The operator will furnish certificates of insurance with the limits specified in the permit naming the city as an additionally insured party.
- All food vendors will be in compliance with the Board of Health requirements and licenses.

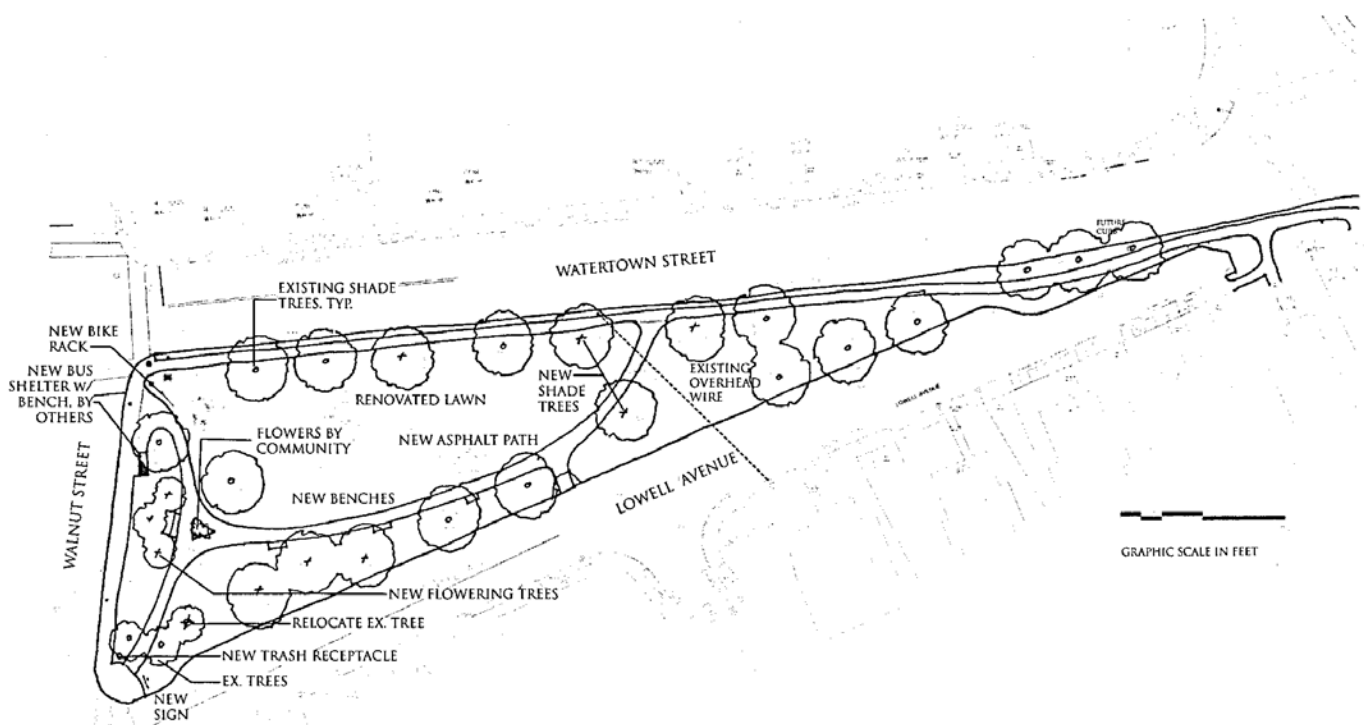
The St Mary of Carmen Society would like to again thank the City of Newton for its cooperation with this great community event!

Sincerely,



Charles Proia
Festival Chairman
Tax Exempt # 20-4035392

St. Mary of Carmen Society PO Box 95094 Newton, Mass 02495



CITY OF NEWTON
PLANNING AND DEVELOPMENT DEPARTMENT

ILLUSTRATIVE MASTER PLAN
LOWELL PARK
NEWTON, MASSACHUSETTS

RAY DUNETZ LANDSCAPE ARCHITECTURE
MARCH 2011

Parks & Recreation Department



Off-Leash Recreation Area Budget
March-11

	u/m				Comment
Resident	ea	\$ 50.00			
Non-resident	ea	\$ 100.00			
Professional-Newton	ea	\$ 250.00			first medallion
Professional-Newton	ea	\$ 75.00			additional medallion
Professional-non Newton	ea	\$ 350.00			first medallion
Professional-non Newton	ea	\$ 100.00			additional medallion
		Total Units	Unit Cost	Total Cost	
Mutt Mitt Stations	1	6	\$ 59.50	\$ 357.00	
Mutt Mitt Station refill-2,000 bags	1	6	\$ 79.50	\$ 477.00	
Fence -Contractor	Total	2	---	\$ 14,506.50	
Mowing Costs-FY11	Cuts	93	---	\$ 1,556.95	per year
Trash Removal	per barrel	8	\$ 3.26	\$ 2,295.04	16 weeks- one pick up 36 weeks- two pick ups/week
Signs-rules & regs	ea	15	\$ 14.00	\$ 210.00	
Sign installation	ea	15	\$ 50.00	\$ 750.00	2 workers, one hour labor, one bag of cement
Medallion Admin	per dog	1000	\$ 5.00	\$ 5,000.00	City Clerk
Brochure	ea	5000	\$ 0.20	\$ 1,000.00	P & R Dept
Enforcement	per hour	19.5	\$ 20.00	\$ 20,280.00	per year
				\$ 46,432.49	

Off-Leash Recreation Area Budget
March-11

Cold Spring Park -139,000 sq ft	u/m	qty	costs		Total
Irrigation	N/A				
Mutt Mitt Station	ea	1	\$	59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$	79.50	\$ 79.50
Signs	ea	6	\$	14.00	\$ 84.00
Sign installation	ea	6	\$	50.00	\$ 300.00
Mowing Costs-FY11	Cuts	12	\$	24.14	\$ 289.68
Trash Removal	per barrel	2	\$	3.26	\$ 573.76
Fence	total cost	1	N/A		\$ -
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$	20.00	\$ 3,380.00
					\$ 4,766.44

Cabot Park -13,068 sq ft	u/m	qty	costs		Total
Irrigation	N/A				
Mutt Mitt Station	ea	1	\$	59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$	79.50	\$ 79.50
Signs	ea	2	\$	14.00	\$ 28.00
Sign Installation	ea	2	\$	50.00	\$ 100.00
Mowing Costs-FY11	Cuts	12	\$	7.75	\$ 93.00
Trash Removal	per barrel	2	\$	3.26	\$ 573.76
Fence	total cost	1	\$	7,794.00	\$ 7,794.00
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$	20.00	\$ 3,380.00
					\$ 12,107.76

Clafin Playground -23,000 sq ft	u/m	qty	costs		Total
Irrigation	N/A				
Mutt Mitt Station	ea	1	\$	59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$	79.50	\$ 79.50
Signs	ea	1	\$	14.00	\$ 14.00
Sign Installation	ea	1	\$	50.00	\$ 50.00
Mowing Costs-FY11	Cuts	8		31.57	\$ 252.53
Trash Removal	per barrel	1	\$	3.26	\$ 286.88
Fence	total cost	1	N/A		\$ -
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$	20.00	\$ 3,380.00
					\$ 4,122.41

Off-Leash Recreation Area Budget
March-11

Hunnewell Park-22,000 sq ft	u/m	qty	costs	Total
Irrigation	N/A			
Mutt Mitt Station	ea	1	\$ 59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$ 79.50	\$ 79.50
Signs	ea	4	\$ 14.00	\$ 56.00
Sign Installation	ea	4	\$ 50.00	\$ 200.00
Mowing Costs-FY11	Cuts	11	\$ 33.68	\$ 370.50
Trash Removal	per barrel	1	\$ 3.26	\$ 286.88
Fence	total cost	1	\$ 6,712.50	\$ 6,712.50
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$ 20.00	\$ 3,380.00
				\$ 11,144.88

McGrath Park -7,200sq ft	u/m	qty	costs	Total
Irrigation	N/A			
Mutt Mitt Station	ea	1	\$ 59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$ 79.50	\$ 79.50
Signs	ea	1	\$ 14.00	\$ 14.00
Sign Installation	ea	1	\$ 50.00	\$ 50.00
Mowing Costs-FY11	Cuts	27	\$ 4.85	\$ 131.07
Trash Removal	per barrel	1	\$ 3.26	\$ 286.88
Fence	total cost	1	N/A	\$ -
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$ 20.00	\$ 3,380.00
				\$ 4,000.95

Newton Centre - 43,560 sq ft	u/m	qty	costs	Total
Irrigation	N/A			
Mutt Mitt Station	ea	1	\$ 59.50	\$ 59.50
Mutt Mitt Station-refills (qty 2,000)	ea	1	\$ 79.50	\$ 79.50
Signs	ea	1	\$ 14.00	\$ 14.00
Sign Installation	ea	1	\$ 50.00	\$ 50.00
Mowing Costs-FY11	Cuts	23	\$ 18.27	\$ 420.17
Trash Removal	per barrel	1	\$ 3.26	\$ 286.88
Fence	total cost	1	N/A	\$ -
Enforcement-7 days/wk, 19.5 hours/wk	hours/day	3.25	\$ 20.00	\$ 3,380.00
				\$ 4,290.05



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
April 25, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Don Fishman, Richard Tucker, Bethel Charkoudian, Robin McLaughlin, *Secretary*

Absent: Fran Rice, Jack Neville, Peter Johnson, Michael Clarke, Andrew Stern, Peter Kastner

Also Attending: Carol Schein, Open Space Coordinator, Carol Stapleton, Recreation Manager, Sharon Stout –Relay for Life, Chuck Proia- St Mary of Carmen Festival, John Flynn – St. Mary of Carmen Festival, Keith Jones – Farlow Park Project, Tom Enselek - NWLL

Meeting called to order at 7:00pm

1. Meeting Minutes –March 21, 2011

- Accepted 6-0

2. Commissioner's Reports on Programs, Forestry and Maintenance

- **Department Snapshot** – Commissioner DeRubeis reviewed the snapshot (attached).
- **Budget** – The FY12 budget book and a line item report were distributed to the members. Discussion on the budget was held for the end of the meeting
- **Off-leash Area Working Group** – Commissioner DeRubeis commented three additional off-leash recreation areas opened on Thursday April 21; Claflin Playground, Newton Centre Playground and McGrath Park. Signs and Mutt-Mitt dog waste disposal dispensers have been installed at each site. The City Clerk has sold 420 resident medallions and one professional dog walker medallion.

3. Relay For Life – Public Hearing

- Chairman Magni stated the abutters of Forte Park have been notified of this event scheduled for May 21 and May 22. Sharon Stout, Event Coordinator was present to answer any questions. Chairman Magni requested comments, questions or concerns from those present at the meeting. There were no comments, questions or concerns.

Mr. Bernheimer made the motion to accept the Relay for Life proposal as presented. Mr. Tucker seconded the motion. The motion passed 6-0.

4. St. Mary of Carmen Festival – Public Hearing

- Chairman Magni stated the abutters of Pelligrini Park have been notified of this event scheduled July 13 – July 17. Chuck Proia, Event Coordinator and John Flynn, Festival Manager were present to answer any questions. Chairman Magni requested comments, questions or concerns from those present at the meeting.
- Mr. Marini of 45 Hawthorne St. stated he is not against the carnival but requested a buffer zone on the rides and to reduce the music. Mr. Proia commented there is a 50' buffer zone and the music is shut off at 9:00 pm. If the buffer zone is increased the carnival would lose money. Quieter rides have been put in the area of Mr. Marini's home. Mr. Marini asked if there is a footprint for the carnival. Mr. Proia stated yes the City gives them the footprint.
- Mr. Deluca of 30 Hawthorne St. has spoken with Mr. Proia regarding the carnival and he listens to the abutters, and noise has been reduced. Mr. Deluca's concern is the porta-potty's that are dropped off on Monday before the carnival and are lined up in front of his house. Before the carnival begins on Wednesday the porta-potty's are moved to the back, but until then the smell at his house is awful and they are lined up right in front of his house. Mr. Bernheimer asked why the porta-potty cannot be dropped off in the back on Monday. Mr. Flynn stated they did not want to damage the field with the big truck driving on the field. The porta-potty is brought to the back with a hand lift. Mr. Bernheimer suggested having the porta-potty's delivered on Wednesday instead of Monday.
- Commissioner DeRubeis commented Mr. Flynn the Carnival Manager has made great improvements in his time of managing the carnival.
- Alderman Lennon commented the administration changes have been for the better. The carnival is a great event.

Mr. Tucker made the motion to approve the carnival as proposed. Ms. Charkoudian seconded the motion. Motion passed 6-0.

5. Nahanton Park – Parking Lot Proposal

- Ms. Schein presented a proposal (attached) to expand the upper parking lot at the Nahanton Street entrance. The need for expanded parking is anticipated due to increased usage of Nahanton Park in general and specifically with Charles River Canoe & kayak rentals for 5 months. And the department is being proactive in gathering input on this proposal. Ms. Schein took the recommendations for the parking areas from the Master Plan developed by Pressley Associates.
- Ms. Heitman commented the Canoe & Kayak rentals was very busy last summer, this was a great addition to the park. Mr. Tucker asked if the Canoe & Kayak Company approves of the proposal. Ms. Schein stated yes.
- Commissioner DeRubeis asked what type of surface would be added to the area. Ms. Schein stated the area would not be paved. Gravel and stone dust would be used for the surface. Anne Phelps of the Conservation Commission did not have any issues with this proposal as it is outside of 200' from the Charles River.
- Ms. Jane Sender of the Newton Conservators reminded the Commission of the Natural Resources Inventory and Management Plan for Nahanton Park that is in progress. Jeff Collins of the Audubon should look at this area. There are Wood Cock's in the area, it is a sensitive area. The existing upper parking area should be used first without removing existing brush.

- Mr. Magni asked if the existing parking area had been looked at. Ms. Schein said improving just the existing parking lot foot print could be considered. Ms. Schein stated Mr. Collins will be out in May to look at the area.
- Ms. Suzette Barbier of the Newton Conservators stated the upper lot on Winchester Street should be considered as there is plenty of parking in this area. It would take the same amount of time to walk from the Winchester Street parking area as it would from the proposed area. We should work with what we have.
- Ms. Sender recommended using signage to direct people to the Winchester Street lot.
- Mr. Duane Hillis of Winchester Street commented Ms. Barbier's comment is valid. The parking is short term for rentals. You have not looked at all the options. The Winchester Street entrance is not cleaned up from the snow dumping this winter.
- Commissioner DeRubeis commented Mr. Hillis is correct the Winchester Street entrance should have been cleaned up by now.
- Mr. Fishman stated the previous comments of redirecting traffic and looking at the parking situation at Nahanton Park is valid. This proposal is worth looking at.
- Ms. Schein stated this proposal is informational only.

6. Farlow Park – Keith Jones

- Mr. Jones provided an update to the Commission of the Farlow Park Pond restoration project for a vote so the project can go to the Community Preservation Committee (CPC).
- Mr. Jones displayed pictures from the early 1900's of Farlow Park with the pond and the bridge. Mr. Jones has been working on this project since 2004. Phase One of the project was to gather information. Five spots have been dug in the basin. The basin appears to be intact, and there are no cracks in the concrete.
- Safety around the pond was an issue. Thirteen communities were surveyed including Boston. None of the communities require fencing around the ponds and had no concerns.
- Mr. Tucker asked how high the curbing is around the pond. Mr. Jones stated the curbing is even with the ground.
- Mr. Jones commented a well has been dug and there is enough water available to supply the pond and possibly the irrigation system at the Underwood School. Mike Cronin of the NPS Operations Department has agreed to pay the electric bill for the system. The water bill is approximately \$5,000.00. The electric bill will be less than \$3,000.00. That is a savings for the school of \$2,000.00.
- Mr. Jones distributed a draft of the budget (attached). Chairman Magni asked if the bridge is included. Mr. Jones stated no.
- Chairman Magni asked if the members wanted to take a vote.
- Mr. Bernheimer, who is also a member of the CPC commented if legislation is amended to include park projects, where would the Farlow Park project be as a priority, currently there are master plans for Braceland and Whitmore parks.
- Mr. Jones stated Farlow Park is in the Historic Registry as the oldest park in Newton. It is a restoration project.
- Mr. Bernheimer stated the CPC has many historic projects.
- Commissioner DeRubeis commented funds have been raised to test the well to confirm the well will supply the pond and the irrigation system.

- Mr. Tucker recommended having a public hearing after the well test is complete. Mr. Bernheimer commented the CPC will not hear any new projects until October.
- Commissioner DeRubeis recommended having the well test done in May and the public hearing in June. Chairman Magni agreed.

~~7. S.G.K. 3 Day for the Cure Event - Pierce Elementary School~~

- Rescheduled- May 16 Meeting

8. Crystal Lake & Gath Pool Swim Fees

- Ms. Stapleton presented the 2011 swim fees for Crystal Lake and Gath Pool (attached). There are no changes to the fees from the 2010 season.
- Mr. Bernheimer stated swim fees should be raised.
- Ms. Stapleton commented 144 scholarships were provided at Crystal Lake last year and 274 scholarships were provided at Gath Pool.

Mr. Fishman made the motion to accept the swim fees as proposed. Ms. Heitman seconded the motion. Motion passed 5-1.

9. New Business

○ **NWLL – Scoreboard**

- Mr. Enselek handed out documentation (attached) requesting permission to install a new scoreboard at Lyons Field. The new scoreboard will be:
 - Made of aluminum
 - Using wireless technology, which will eliminate the need for one volunteer
 - Approximately 4' x 8' x 6"
 - No need for electrical wires, pipes already have been installed
 - Hung in left field the same as the existing sign
 - Taken down in the Fall
- Mr. Bernheimer asked if there will be advertising on the sign. Mr. Enselek said no. Mr. Bernheimer stated if this sign will be replacing the existing sign a public hearing is not necessary.

Mr. Bernheimer made the motion to accept the request for a new sign by NWLL. Ms. Heitman seconded the motion. Motion passed 6-0.

○ **Budget**

- Commissioner DeRubeis handed out the Parks & Recreation Budget report book created by Marc Welch, Forestry Director and a line item budget report.
- This budget was a zero based budget. Commissioner DeRubeis looked at the budgets from the past 5 years and took an average
- The department has a \$94,000.00 cut. Two maintenance positions were cut through attrition along with \$6,000.00 from work by other departments, which was money for custodians at NNHS.
- Mr. Bernheimer asked how these cuts will effect the department. Commissioner DeRubeis stated he is working with Nancy Forrester, Director of Performance Management to find efficiencies to save money.


- Ms. Charkoudian asked the difference between wages and salaries. Commissioner DeRubeis stated salaries are management and wages are the maintenance workers.
- Mr. Tucker commented due to the decreasing budget over the next few years a message must go out to residents they cannot expect the same services. Mr. Bernheimer stated this is the inevitable effect of Proposition 2 1/2.
- Ms. Charkoudian inquired about the cell phone line item. Commissioner DeRubeis stated all managers have Nextel phones. The managers are out of the office a lot of the time and the Nextel phones keep them in touch with the office.
- Mr. Tucker commented he agrees with Mr. Bernheimer fees should be raised. If the Commission ignores the need to raise fees the members are doing the Commission a disservice.

Meeting Adjourned at 8:36 pm

Respectfully submitted,

Robin McLaughlin, Secretary

Department Snapshot (one page)

Employee Attendance					
	Worker Days	Days Missed		Power Indicator	
		Leave	Vacation		
Administration (5)	120	3.5	9	90%	88%
Program (8)	192	1	20	89%	
Grounds Maintenance (16)	359	42	13.5	85%	
Urban Forestry (2)	48	0.5	0	99%	
Totals	719	47	42.5	88%	

Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	299	109	408
Program	759	360	1119
Facilities	170	64	234
Grounds Maintenance	89	3	92
Urban Forestry	253	600	853
Totals	1570	1136	2706

Service Requests							
Grounds Maintenance				Urban Forestry			
	Rcv'd	closed	Avg. Age of Comp. (days)		Rcv'd	Closed	Avg. Age of Comp. (days)
School Dude	69	62	3	Pruning	30	0	
				Removals	17	0	
WebQA	18	17	42	Dn tr, lb, hngr	112		
					Num.	Days till Complete	
				Removal backlog	113	128	
				Prune backlog	508	3102 (8.5 years)	

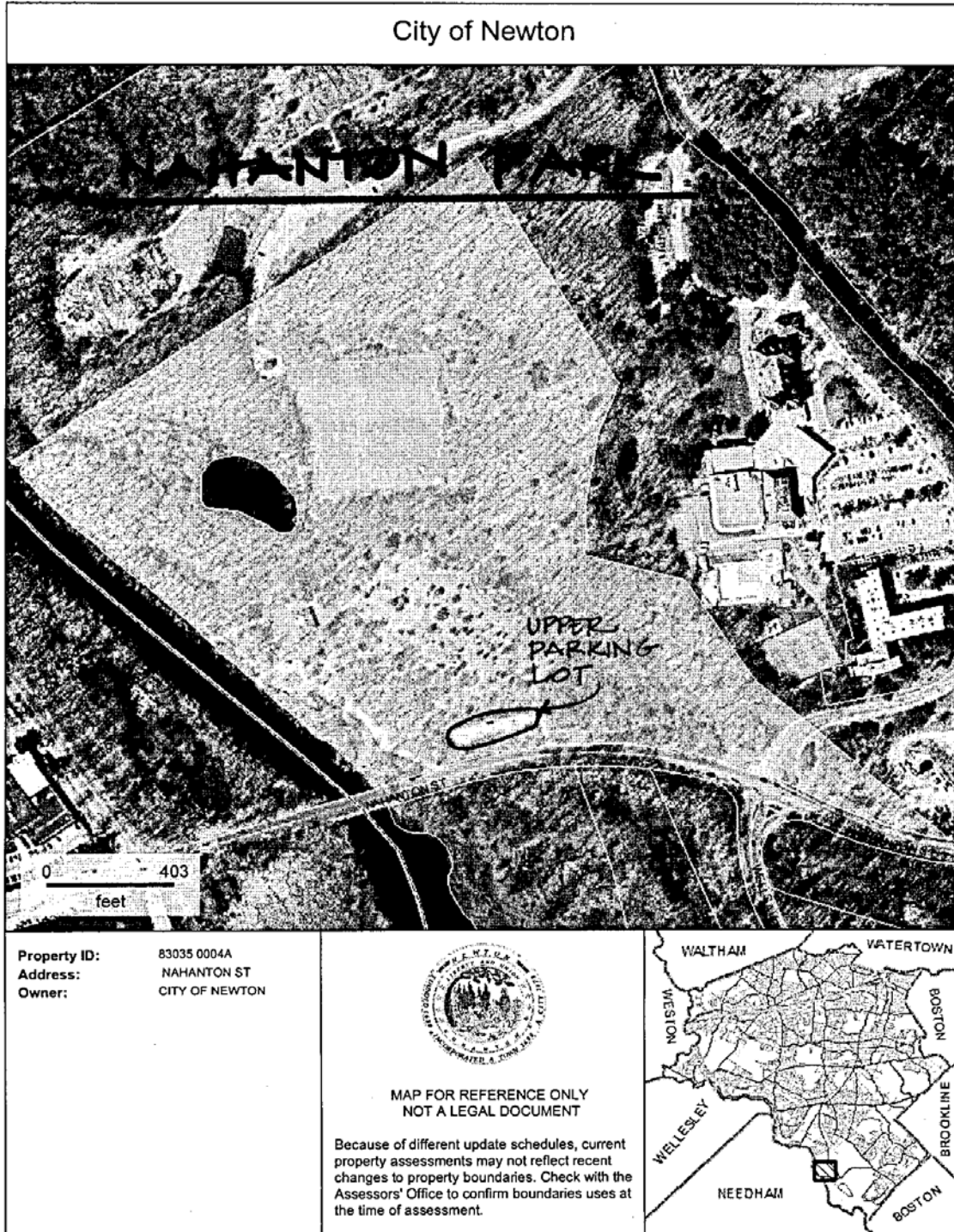
Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	26	\$ (26,299.55)	-\$26,300	-\$128,727	\$173,691
Invoices Paid	273	\$ (128,726.54)			\$1,779
Checks Processed	594	\$ 173,691.40			\$88,845
Cash Processed	18	\$ 1,779.00			
Credit Cards Processed	412	\$ 88,845.00			
Totals	1323	\$ 109,289.31			

Key Project Updates					
Project	Lead	Total Cost		% done	
Burr Park	Lapham			50%	fund raising
Cheesecake Brook Imprv. Ph. II	Bailey/ Schein	\$20-\$30k		0%	
DEP Permit Nahanton Park Docks	Schein/Dore				
Drainage Swale @ Main Library	Daghlian/Stapleton	\$0.00		0%	
Farlow Pond Restoration	Lapham/Schein	\$40k		95%	
Hyde Park War Memorial	Mannion	\$21,450.00		15%	
improvements to Lower Falls C.C.	Cabral/Dore	\$680k		75%	
Mason-Rice Play Ara	Lapham			68%	fund raising
Nat. Resource Nahanton Pk.	Schein/Dore	\$5,900.00			
Pellegrini	Cahill/Lapham/Schein			0%	
Taiwan Garden	Schein	privately		85%	
Tennis Backboard	Schein/Mannion	\$16,619.00		90%	

Program Attendance		
Total Program Attendance For Month	6585	*see reverse for program list and attendance
Total Number of Programs For Month	56	

Nahanton Park – Parking (3 pages)

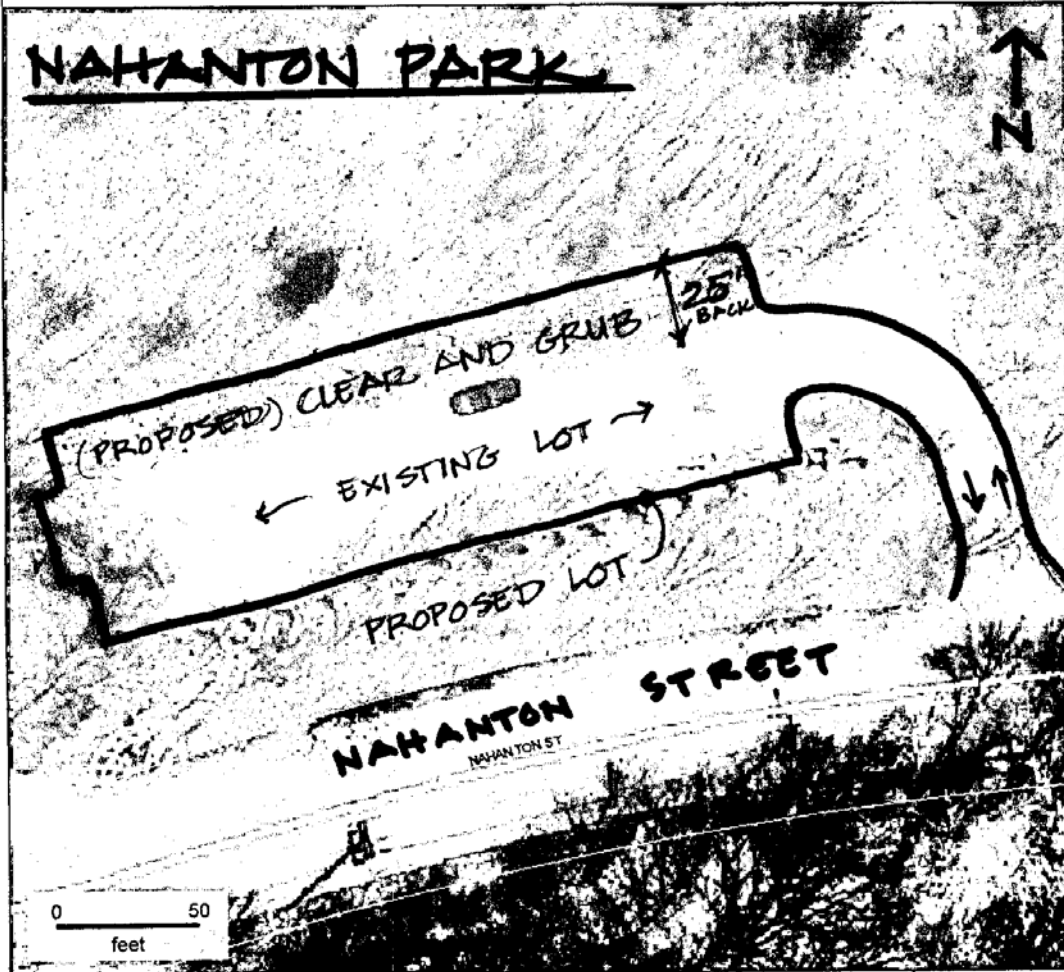
3/28/2011



PAGE 1 OF 3

City of Newton

NAHANTON PARK



Property ID: 83035 0004A
 Address: NAHANTON ST
 Owner: CITY OF NEWTON

(PROPOSED)
 UPPER PARKING LOT
 OVERLAIN OVER
 EXISTING
 CONDITIONS AERIAL
 PHOTO

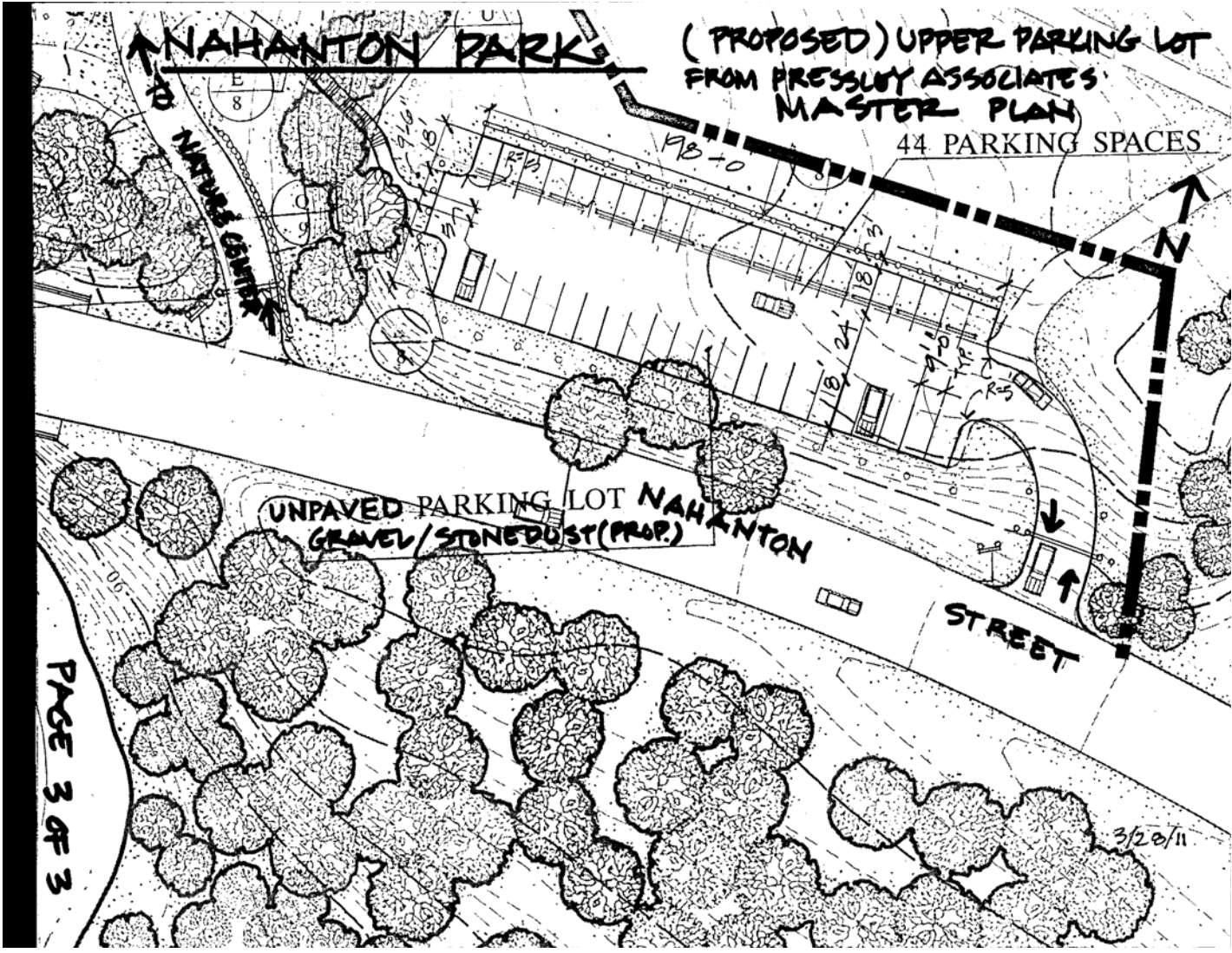


MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

Because of different update schedules, current property assessments may not reflect recent changes to property boundaries. Check with the Assessors' Office to confirm boundaries uses at the time of assessment.



PAGE 2 OF 3



Farlow Park Project – Budget (one page)

COST ESTIMATE FOR FARLOW PARK POND						
85% Bid Set						
10.18.10						
Item	units	quant	unit price	total	subtotals	notes
general conditions						
general conditions		8%	\$199,410	\$15,953		
					\$15,953	
demolition / site preparation						
earth fill removal in concrete pool liner <i>hand work / extreme care</i>	cy	830	\$45	\$37,350		
				\$0		
				\$0		
					\$37,350	
drainage structures / infrastructure						
new catch basin	ea	1	\$4,500	\$4,500		
overflow inlet at pond edge	ea	1	\$2,500	\$2,500		
new manhole	ea	1	\$4,500	\$4,500		
Frame and Cover	ea	1	\$560	\$560		
Frame and Grate	ea	1	\$600	\$600		
drainage gate valve	ea	1	\$1,500	\$1,500		
drainage pipe	lf	500	\$50	\$25,000		
					\$39,160	
utility services / mechanical equip						
electrical service connection / cabinet	ls	1	\$7,500	\$7,500		
well pump / aerator / water level	ls	1	\$18,500	\$18,500		
new irrigation system	ls	1	\$35,000	\$35,000	\$61,000	
Yearly Maintenance Costs						
electrical service for pump for irrigation system	annual	1	\$300	\$300		
electrical service for aerator	annual	1	\$1,500	\$1,500		
electrical services for pump for pond filling	annual	1	\$100	\$100		
seasonal litter cleanout/ mucking out pond				\$0		volunteer effort
weekly maintenance ie trash etc				\$0		volunteer effort
spring start up/winter shut down				\$250		with ex irrig contr
					\$2,150	
Concrete Restoration - Pond						
Concrete Partial Depth Repair	SF	450	\$20	\$9,000		
Concrete Full Depth Repair	SF	250	\$30	\$7,500		
Crack Repair - Routing and Sealing	LF	280	\$20	\$5,600		
Crack Repair - Gravity Filling	SF	280	\$35	\$9,800		
Crack Repair - Polyurethane Injection Grouting	LF	200	\$150	\$30,000		
					\$61,900	
subtotal				\$217,513	\$217,513	
contingency			18%		\$39,152.3	
grand total					\$256,665	

Too high?

2011 Swim Fees (one page)



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466
Office: (617) 796-1500
Fax: (617) 796-1512
TDD/TTY: (617) 796-1089



2011 Swim Season

Crystal Lake

Opens – Monday – June 13th @ 3pm
Closes – to be determined

Gath Pool

Opens – Monday – June 13th @ 3pm
Closes – Labor Day

SUMMER SWIM PERMIT:

- Permits issued to RESIDENTS ONLY
- Fees are nonrefundable
- Adults (18yrs and older - \$45.00 for the season
- Students (ages 6 through 18) \$20.00 for the season
- Seniors (ages 62 and over) \$20.00 for the season
- Resident Adult Daily fee - \$6.00
- Resident Student Daily fee - \$4.00
- Resident Senior Daily fee - \$4.00
- Non –Resident daily fee - \$10.00 each
- Residents with financial hardship may apply to the Commissioner for a scholarship/fee waiver.
- Summer swim permits are valid at both Gath and Crystal Lake

WWW.CLNEWTON.MA.US/PARKS



Old vs New Scoreboard

Old Scoreboard

- ▣ Old Scoreboard is made out of Wood
- ▣ Approximately 4 ft. x 8ft. x 1 in.
- ▣ Numbers need to be hung
- ▣ Need a willing volunteer to hang the numbers

New Scoreboard

- ▣ New Scoreboard is Aluminum construction
- ▣ Wireless technology (no volunteers needed)
- ▣ Approximately 4 ft. x 8ft. X 6 in.
- ▣ No Electrical wires, pipe already has been laid


No Changes

- ▣ Scoreboard will be hung in left field like the old
 - ▣ Will be taken down in the fall or covered up
-

SCOREBOARDS.NET

-- Your best bet on the 'net for scoreboards --

**Outdoor LED Baseball / Softball Scoreboard
DN-1030**



Cabinet Size : 4 ft. x 8 ft. x 6 in.
Guest Score : 18 inches tall
Home Score : 18 inches tall
Inning : 18 inches tall
Power Requirements : 120 VAC, 2 amps, 60 Hz

- Wired or wireless operation	- Five-year limited warranty
- LED technology	- Ease of maintenance
- All aluminum construction	- ETL listed to UL standard
- Toll free technical support	- Choice of colors

www.scoreboards.net

800-230-0948



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
May 16, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Peter Johnson, Richard Tucker, Andrew Stern, Fran Rice, Don Fishman, Peter Kastner, Robin McLaughlin, *Secretary*

Absent: Bethel Charkoudian, Jack Neville, Michael Clarke

Meeting called to order at 7:03pm

1. Meeting Minutes –April 25, 2011

- Accepted 7-0 (Stern not voting)

2. Commissioner's Reports on Programs, Forestry and Maintenance

- **Department Snapshot** – Commissioner DeRubeis reviewed the department snapshot (attached) and current events:
 - Budget presented to the Programs & Services Committee- passed 6-0
 - Kids Fun Fest - April 30 & May 1
 - Special Athletes Ball- May 11
 - Newton Serves - May 15- out of 67 projects, P & R was directly involved with 40 projects
 - New Spring Farmers Market - Opens Tuesday, May 24 @ the Post 440
 - Canoe & Kayak rentals are open at Nahanton Park
 - Mayor's Prayer Breakfast - May 25
 - Newton Conservators 50th Anniversary Dinner - May 25
 - Gath Pool & Crystal Lake open June 13
- **Off-leash Area Working Group** – Commissioner DeRubeis reviewed a report submitted by the City Clerk regarding off-leash recreation medallions (attached):
 - 566 Resident medallions have been purchased.
 - 2 non-resident medallions have been purchased.
 - 3 Newton based professional dog walking company permits have been purchased.
 - Mr. Kastner asked if attendance at the Old Cold Spring Park off-leash area has gone down. Commissioner DeRubeis commented that Officer Torres has said the attendance has gone down at Old Cold Spring Park off-leash area.

3. Susan G. Komen 3 day for the cure event– McGrath Park – Public Hearing

- Jennifer Ricker, Event Coordinator presented a map (attached) of McGrath Park describing the route and layout for the lunch stop at McGrath Park on Friday July 22, 2011. Lasell College has been used for the lunch stop but Lasell is unavailable due to construction. There will be six tents, two food tents, two water tents and two medical tents. There will be 2-3 buses to transport people. The portable toilets will be brought in Thursday afternoon and will be removed by Friday afternoon. The lunch stop hours are from 11:15 am-2:45pm.

- Commissioner DeRubeis commented all of the items are located in the P & R parking area. Ms. Ricker stated yes there is no need to put the tents on the field; the participants will sit on the ground to eat their lunch.
- Chairman Magni asked if the participants will be on the field or driveway. Ms. Ricker stated they try to keep walkers out of driveways if possible.
- Mr. Stern asked if there would be any interference with the residents of Warren House. Ms. Ricker stated no.
- Ms. McGrath, Resident, stated her concern was the portable toilets being dropped off at 3am and left in the area disturbing the Warren House residents. Ms. Ricker stated the portable toilets will not be delivered at 3am but on Thursday afternoon.

Mr. Bernheimer made the motion to approve the Susan G. Komen 3 day for the cure event lunch stop at McGrath Park as proposed. Mr. Johnson seconded the motion. The motion passed 8-0.

4. Batting Cages – NCLL – Butch Matthews & Jim Appelbaum

- Mr. Matthews and Mr. Appelbaum are requesting permission to erect a temporary batting cage at Cabot Field along the third base line. The batting cage will not interfere with the kids from Cabot School. The structure is enclosed, comes apart easily and will not rust (see attached).
- Mr. Bernheimer asked when the batting cage would be put up and taken down. Mr. Matthews stated the batting cage would go up in the spring and come down in the fall.
- Mr. Stern asked where the batting cage would be stored. Mr. Appelbaum commented the batting cage would be stored at their contractor's office or in the storage units at Cabot.
- Mr. Matthews requested they be allowed to run electricity for a hitting machine.
- Mr. Stern asked if this would be a portable machine. Mr. Matthews stated yes, the machine would not be left in the batting cage.
- Ms. Heitman stated this is a great benefit for the children.
- Mr. Bernheimer asked when the batting cage would be installed. Mr. Appelbaum stated a.s.a.p., but the cage would take 4-6 weeks for delivery.
- Mr. Stern asked if there would be any signage. Mr. Matthew stated no, there would be no signage.

Mr. Stern made the motion to approve the batting cage subject to approval y the Engineering Department and the P & R Department to run the cable. Ms. Heitman seconded the motion. Motion passed 8-0.

5. New Business

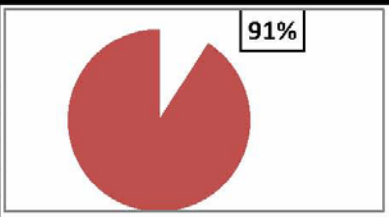
- Youth Awards will be held at 7 pm in the Aldermanic Chambers on June 20th directly before the Commission meeting.

Meeting Adjourned at 7:40 pm

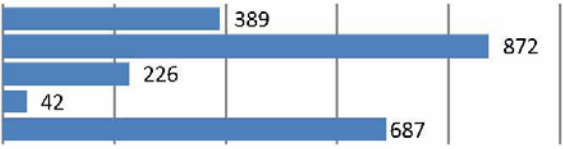
Respectfully submitted, *Robin McLaughlin, Secretary*

Department Snapshot – (one page)

Employee Attendance				
	Worker Days	Days Missed		Power Indicator
		Leave	Vacation	
Administration (5)	75	1	1.5	97%
Program (8)	120	1	1.5	98%
Grounds Maintenance (16)	225	26.5	4.5	86%
Urban Forestry (2)	30	0	5	83%
	450	28.5	12.5	91%



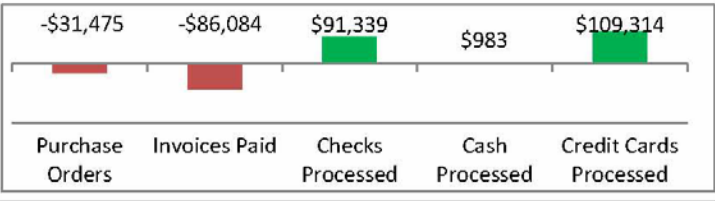
Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	312	77	389
Program	710	162	872
Facilities	139	87	226
Grounds Maintenance	42	0	42
Urban Forestry	163	524	687
totals	1366	850	2216



Service Requests			
Grounds Maintenance			Urban Forestry
	Rcv'd	closed	Avg. Age of Comp. (days)
School Dude	35	35	3
WebQA	9	6	42

	Rcv'd	Closed	Avg. Age of Comp. (days)
Pruning	31	0	na
Removals	29	0	na
Dn tr, lb, hngr	42	34	4
Inspect only	34		
Removal backlog	132	128	
Prune backlog	519	3102 (8.5 years)	

Financial Measures		
	Quant.	\$ Amount
Purchase Orders	26	\$ (31,475.17)
Invoices Paid	202	\$ (86,084.35)
Checks Processed	365	\$ 91,339.39
Cash Processed	6	\$ 983.00
Credit Cards Processed	360	\$ 109,314.25
	959	\$ 84,077.12



Key Project Updates					
Project	Lead	Total Cost		% done	
Burr Park	Lapham			50%	fund raising
Cheesecake Brook Imprv. Ph. II	Bailey/ Schein	\$20-\$30k		0%	
DEP Permit Nahanton Park Docks	Schein/Dore				
Drainage Swale @ Main Library	Daghlian/Stapleton	\$0.00		0%	
Farlow Pond Restoration	Lapham/Schein	\$40k		95%	
Hyde Park War Memorial	Mannion	\$21,450.00		15%	
Improvements to Lower Falls C.C.	Cabral/Dore	\$680k		75%	
Mason-Rice Play Ara	Lapham			68%	fund raising
Nat. Resource Nahanton Pk.	Schein/Dore	\$5,900.00			
Pellegrini	Cahill/Lapham/Schein			0%	
Taiwan Garden	Schein	privately		85%	
Tennis Backboard	Schein/Mannion	\$16,619.00		90%	

Program Attendance	
Total Program Attendance For Month	3853
Total Number of Programs For Month	43

*see reverse for program list and attendance

City

Clerk report – Off-leash recreation area medallions (one page)

Off-Leash Recreation Permit Program Information as of May 16, 2011.

Report of the Newton City Clerk

1. How many resident off-leash permits have been sold?

To date there have been 566 off-leash permits sold.

2. How many non-resident off-leash permits have been sold?

There have been 2 non-resident off-leash permits sold, both to individuals in Needham.

3. How many professional dog walker permits have been sold?

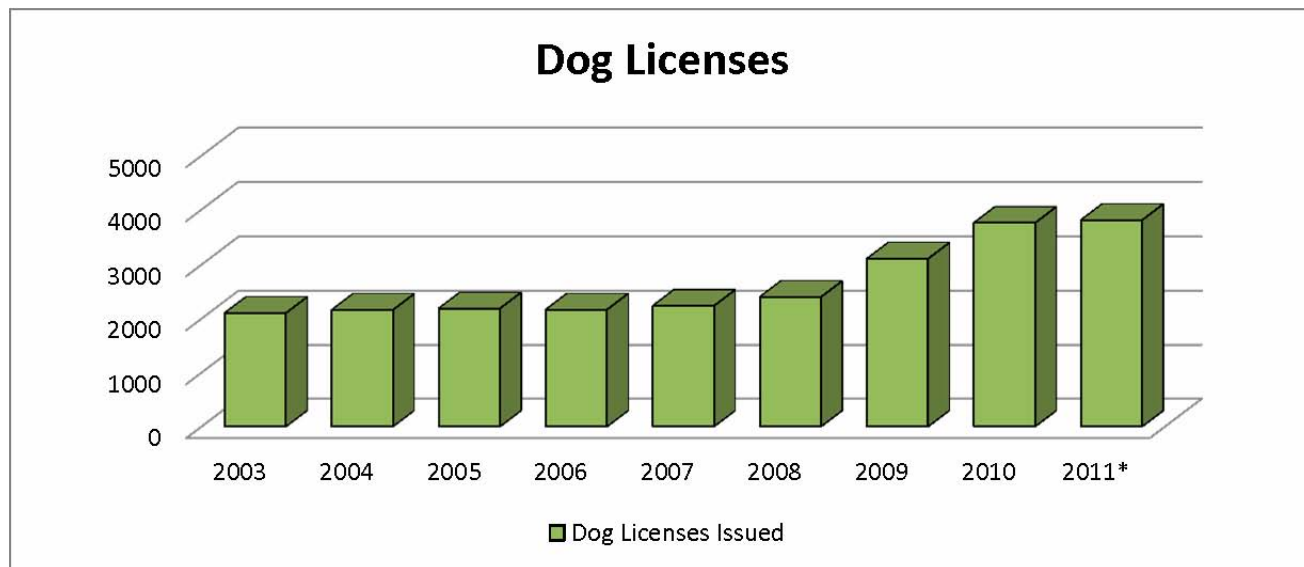
To date there have been 3 sold to Newton based companies.

4. Has any resident purchased their dog license while purchasing a medallion? Yes. There have been a few, but it is only about 8% of the total. The vast majority, 92%, of off-leash permits sold have been to owners who had already licensed their dogs

5. Do you see an increase in dog license compliance? We are seeing an increase in compliance; however, it is hard to say it is directly from the sale of off-leash permits. Only fifteen dog owners are both new to our licensing system and have purchased both a license and off-leash permit for the first time, since we started selling off-leash permits. We have been working hard over the last few years to bring the number of licensed dogs up with marketing and advertising, and the trend is continuing. We are on track to license 4,000 dogs this year.

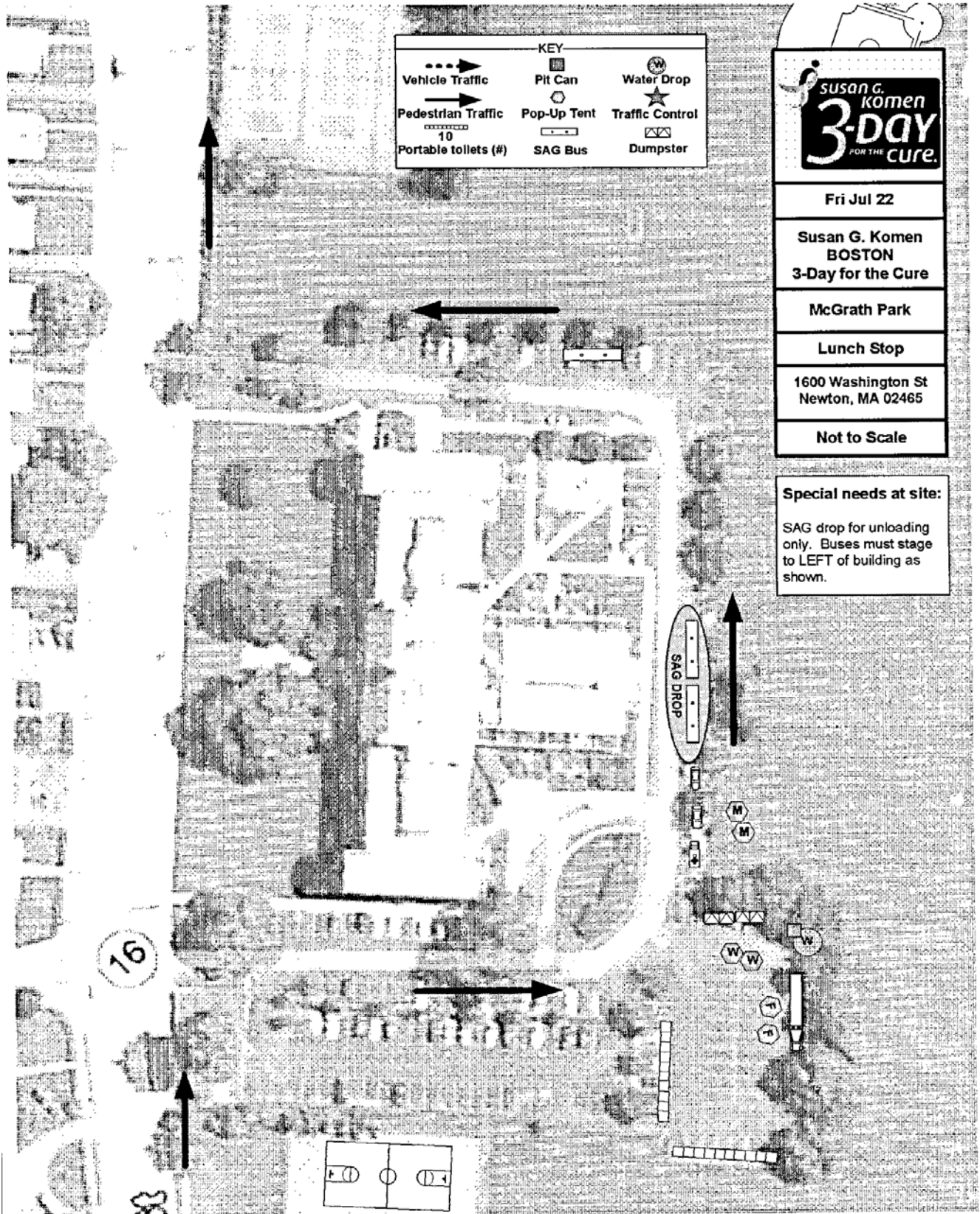
* Year-to-date

6. Any other facts you think important. We have had a number of individuals who have licensed their dog state that



they were going to wait to purchase an off-leash permit until the fenced in areas were open.

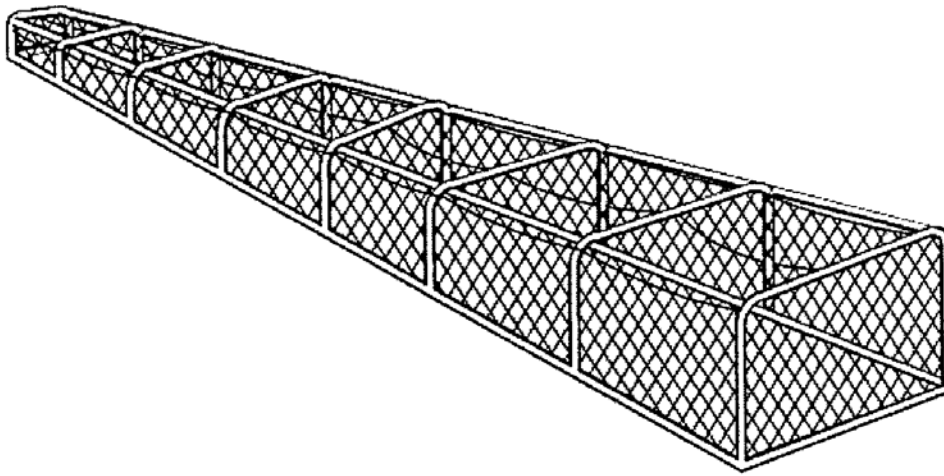
Susan G. Komen 3 day for the cure event– McGrath Park



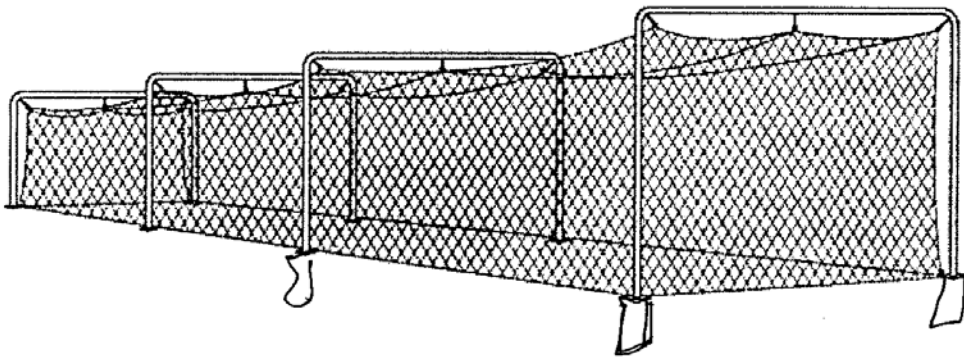
NCLL- Batting Cages (page 1 of 2)

★ **BATTING TUNNEL FRAMES** ★

NBC Indoor-Outdoor Free-Standing Batting Tunnel Frames are made of heavy duty galvanized steel. Our unique cable system is included when ordering the free-standing metal frame and batting tunnel combination. Frames can be ordered separately or with the net. No welding required.



Net Dimensions	Frame Dimensions	#24 Twine	#30 Twine	#36 Twine	#42 Twine
12'H x 15'W x 50'L	12'H x 18'W x 54'L	\$4,075	\$4,195	\$4,305	\$4,425
12'H x 15'W x 60'L	12'H x 18'W x 64'L	\$4,375	\$4,515	\$4,645	\$4,785
12'H x 15'W x 70'L	12'H x 18'W x 74'L	\$4,695	\$4,825	\$4,985	\$5,135



NBC Outdoor Batting Tunnel Frames are made of heavy-duty galvanized steel tubing. Supports can be installed permanently in the ground or made removable by inserting into a ground sleeve. When ordering the Batting Tunnel Net and Outdoor Batting Tunnel Frame at the same time, the cable system will cost \$100.00. Ground sleeves are available for \$25.00 each. Custom size frames are available for your present batting tunnel net. Call for quotes.

PERMANENT OR REMOVABLE

OF-2000	3 Support Frames	\$600
OF-2001	4 Support Frames	\$800
OF-2002	5 Support Frames	\$1000
OF-2003	6 Support Frames	\$1200

The length of net and twine determine the number of supports required to suspend your Batting Tunnel Net.

Batting Tunnel Nets sold separately. [Click here for Hitting Cage](#)

GROUND SLEEVES are available at an additional cost and allow for the removal of the frame during off-season storage.



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
June 20, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Bethel Charkoudian, Peter Johnson, Richard Tucker, Michael Clarke, Fran Rice, Don Fishman, Peter Kastner, Robin McLaughlin, *Secretary*

Absent: Jack Neville, Walter Bernheimer, Andrew Stern

The Youth Awards were held at 7:00pm in the Aldermanic Chambers. The recipients of the awards are:

Jodi Schaefer –	Judge Franklin N. Flaschner Award
Daryl Choa-	Judge Julian Yesley Young Adult Award
Zoe Smith-	Officer Robert Braceland Award
Olivia Kelly-	Irene Bickelman Junior Youth Award
Barbara Goodenough-	Russell J. Halloran Lifetime Achievement Award

Meeting called to order at 7:40pm

1. Meeting Minutes –May 16, 2011 – accepted 8-0

2. Commissioner’s Reports on Programs, Forestry and Maintenance

- Department Snapshot (see attached)
- Special Olympics Weekend- June 18 & 19th
- Gath Pool & Crystal Lake - Open
- Camps begin the end of the month
- Preparing for the 4th of July Celebration
- St. Mary of Carmen Festival - July 13-17
- Farmers Market
 - New Spring Market- Tuesdays at the Post 440
 - Friday Market - Post 440
 - Cold Spring Park- begins July 5th

3. Farlow Park – Keith Jones

- Mr. Jones presented the proposal for the Farlow Park Pond restoration to the Commission at the April 25, 2011 meeting. The Commission requested Mr. Jones return to the Commission after the draw down test was completed. The draw down test was done to verify the well will supply enough water to the pond. A summary of the project including the draw down test were submitted (attached). Mr. Jones is requesting approval on the project to move forward for a public hearing in September.

- Commissioner DeRubeis asked for the test results. Mr. Jones stated the test determined the well will supply the pond with 20-25 gallons per minute and will also supply the irrigation system for the season.
- Chairman Magni asked the members if there were any questions.
- Mr. Clarke asked if there was a lot of sediment. Mr. Jones stated there is 18" of soil. Mr. Clarke asked if the depth of the pond is 18". Mr. Jones stated yes the pond is being restored to its original depth of 18". Mr. Clarke asked if a quality test was done on the water. Mr. Jones stated no.
- Mr. Kastner asked if a concrete core sample was taken. Commissioner DeRubeis stated yes the concrete basin is in tact.
- Mr. Clarke commented the summary mentions skating during the winter, who will manage the skating at the pond. Mr. Jones stated the Friends of Farlow Park would try to make it work. Mr. Clarke asked how skating would effect the concrete. Mr. Jones stated that is a good question and will follow-up with Weston & Sampson.

Mr. Rice made the motion to approve the concept of restoring Farlow Park Pond as presented. Ms. Heitman seconded the motion. The motion passed 8-0.

4. Lowell Park – Danielle Bailey

- Ms. Bailey from the Newton Planning Department came before the Commission to present the Master Plan for the restoration of Lowell Park in March of 2011. The Commission approved the plan for Lowell Park but requested she return with the final plans before construction began in the park.
- Ms. Bailey presented the final plans (attached). The final plans include three benches, the signs to be posted, tree & shrub removals and plantings and an adopt-a-space apple orchard. Ms. Bailey introduced Newton resident Michael Dugan who came up with the idea of the apple orchard.
- Mr. Tucker asked if the trees will be ok with all the vehicle exhaust. Mr. Dugan stated yes.
- Ms. Charkoudian asked what type of apples. Mr. Dugan stated Dwarf, organic apples.
- Mr. Clarke asked if the apples are dwarf or the trees. Mr. Dugan replied the trees are dwarf, they will grow to around 12'.
- Mr. Tucker asked what the square footage is for the area. Ms. Bailey commented the park is a half acre.
- Ms. Bailey commented there will also be a community planting bed and a new bike rack. New curb cuts will be installed using CDBG funding by the Department of Public Works.
- Mr. Sanders, Newton resident asked Ms. Bailey if she is aware of the problems buses and trucks have turning the corner of Walnut and Watertown Street. If the curbs are extended it will be even more difficult for large vehicles to turn that corner.

- Mr. Kastner asked how the trees and garden will be watered. Ms. Bailey stated that will need to be determined.
- Chairman Magni asked for the timeline of the construction. Ms. Bailey stated tree work would begin in August, DPW will begin work in September, turf and additional tree work will begin on October.
- Ms. Chairman thanked Ms. Bailey and Mr. Dugan.

5. Half court basketball court- Lincoln Warren Park-

- Stephanie Lapham-P & R Dept. Alderman Rice, Dave Miller, Resident were present.
- Mr. Miller stated he purchased the property across from the Lincoln Warren Park and he is proposing a half court basketball court be added to the park. Money will be raised to build the court.
- Mr. Rice asked if the court would be fenced.
- Mr. Kastner asked if the school sites have been considered.
- Ms. Lapham commented the school does have a basketball court. And other areas have been looked at within the park. The court requires accessibility.
- Chairman Magni asked if the area needs to be paved for accessibility. Ms Lapham stated no, a hard surface is required.
- Mr. Tucker asked if there has been input from all of the neighbors.
- Ms. Lapham said there is a group interested. Chairman Magni asked if the group understands the public process. Ms. Lapham stated yes.
- Mr. Fishman commented the neighborhood should be polled. The sports leagues should be involved. A couple of options should be brought forward.
- Commissioner DeRubeis stated this idea needs more research. This is a heavily used area.

6. Off-Leash Area Working Group – Presentation

- Commissioner DeRubeis stated there are 5 open off-leash recreation areas, Cold Spring Park, Newton Centre, Claflin Playground, McGrath Park and Hunnewell Park which is a fenced area. Cabot Park should be opened within the next week. Cabot Park is a fenced area also.
- The City Clerk reported to there have been 606 Resident Medallions Sold.
- Commissioner DeRubeis presented (attached) four areas as proposed off-leash recreation areas:
 - Forte Park
 - Ward 1
 - Open weekdays dawn to noon
 - Goose Mitigation
 - Ample parking
 - Spears Park
 - Ward 1 – Ms. Elizabeth Spears left the gift of land at 89 Walnut Park to the City of Newton in her will. In 1936 the gift was accepted by the City of Newton and named Spears Park.

- Currently an unused space
- Fenced area –currently fenced on two sides - install ornamental fence
- Hours: dawn- dusk
- Small dog area- dogs less than 25 lbs.
- Memorial bench for Ms. Spears to be donated and placed in the park.
- West Newton Common
 - Ward 3
 - Hours of operation
 - March 16th – December 14th
 - Weekdays: dawn-noon
 - December 15th - March 15th
 - Weekdays dawn-dusk
 - Closed on week-ends year round
 - Off-leash dogs must not enter the tot lot swing area
 - Fence the swing area
- Braceland Playground
 - Ward 5
 - Lower tier
 - Ample parking
 - Off-leash area is closed from December 15th - March 15th for sledding
 - Dogs must remain on-leash until they enter the off-leash recreation area
 - Must go before the Conservation Commission
- Chairman Magni stated Mr. Stern, who is not present is concerned about the dog bite that took place in Cold Spring Park a few weeks ago and wants to know what is being done about this issue.
 - Commissioner DeRubeis stated the Off-Leash Area Working Group (OLAWG) has developed a procedure. When a resident completes an off-leash area recreation application and checks off yes to the question, “Has your dog been the subject of a complaint or other action as set forth in Section 3-30(a) (11) of the Newton City Ordinances or has ever caused injury to a person or another dog?” The application would be held by the City Clerk and referred to Officer Torres. Officer Torres would evaluate the dog. If the application is denied the applicant would have the opportunity to appeal the decision and appear in front of the Off-Leash Area Working Group.
- Chairman Magni asked if Officer Torres has the ability to cross check the information. Commissioner DeRubeis said yes, Officer Torres is aware of what is going on. Several applications have been forwarded to Officer Torres.

7. New Business

▪ 9/11 Memorial

- Commissioner DeRubeis stated a group has come forward proposing a 9/11 memorial on the City Hall grounds.
- This September will be the 10th anniversary and the group would like to break ground by September 11, 2011.
- There is a competition for the memorial design.
- Commissioner DeRubeis asked if there is a possibility of a summer time Commission meeting to hear this proposal.
- Mr. Kastner commented the Board of Alderman (BOA) has some say over the City Hall grounds, they must be included. Commissioner DeRubeis agreed. Mr. Clarke stated the BOA should be involved but have no say over park land.
- Mr. Kastner stated this project is being rushed. This is an important civic statement and a small group is making the decisions.
- Ms. Schein commented a memorial needs to be thoughtful and takes time.
- Mr. Fishman commented the P & R Commission's purpose is to slow down the process, to gather general opinions and consensus.
- Mr. Tucker commented there will be so much going on for this anniversary this project may be lost in all the activity.
- The P & R Commission members present came to a consensus to endorse the concept but if the memorial is on park land it should not be a rushed process.


Meeting Adjourned at 9:08 pm

Respectfully submitted,

Robin McLaughlin, Secretary

Department Snapshot (5 pages)

Newton Parks and Recreation Snapshot June 2011 Commission Meeting

Employee Attendance					
	Worker Days	Days Missed		Power Indicator	
		Leave	Vacation		
Administration (5)	115	3	9	90%	
Program (8)	184	3	15.5	90%	
Grounds Maintenance (16)	336	36.5	25	82%	
Urban Forestry (2)	45	1	7	82%	
Totals	680	43.5	56.5	85%	

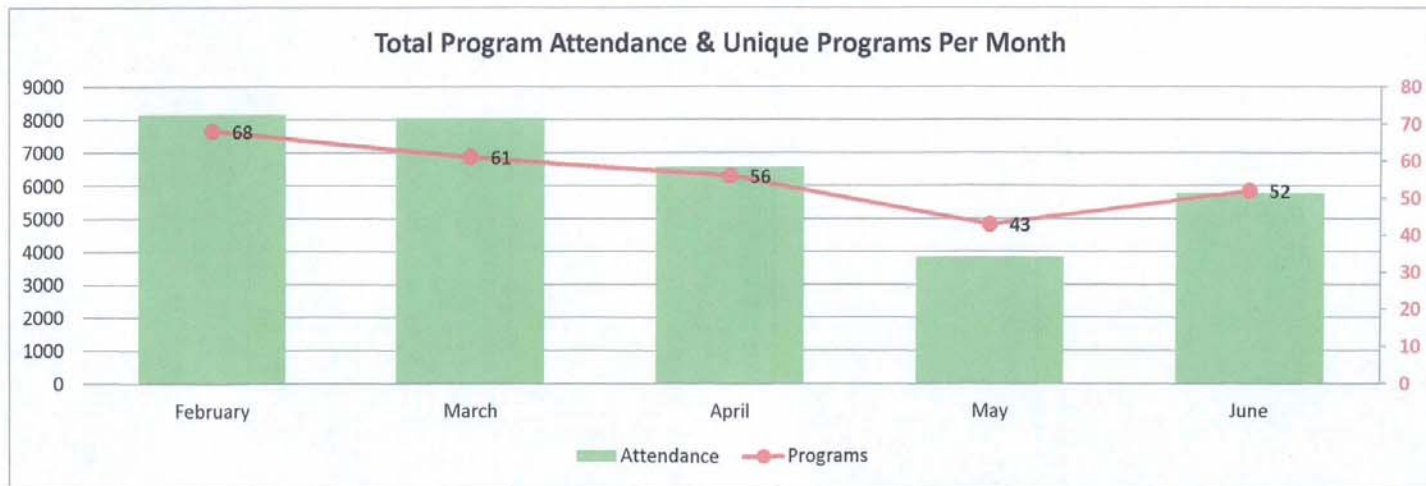
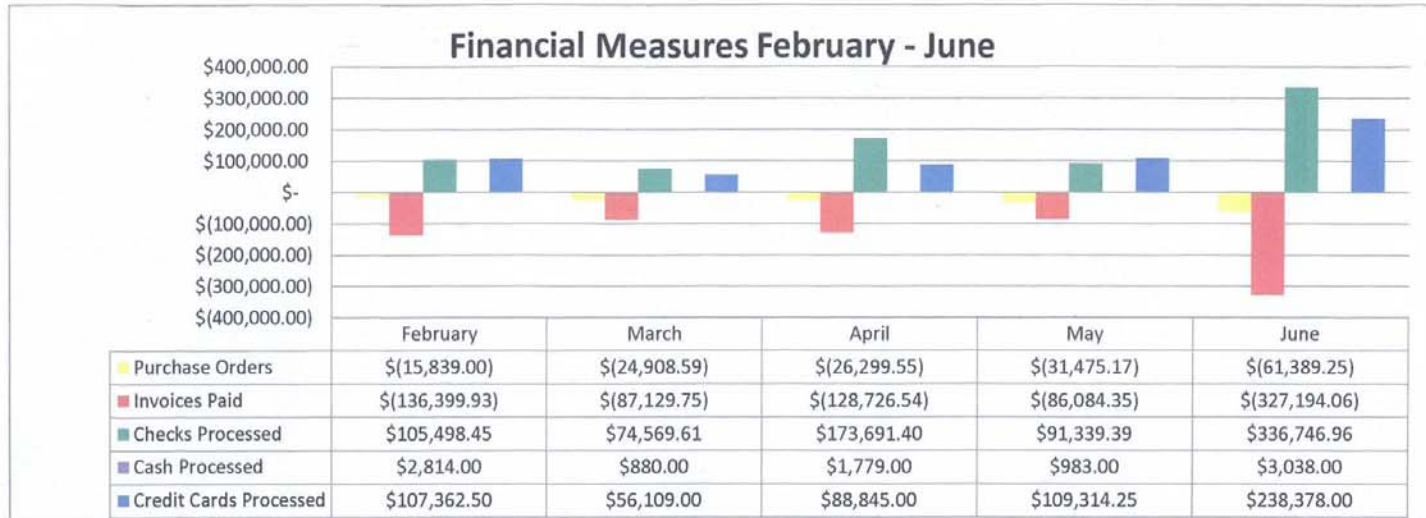
Customer Service Measures					
	Phone Calls	FAQ's Viewed	Total Inquires		
Administration	520	102	622	622	
Program	1026	401	1427	1427	
Facilities	234	230	464	464	
Grounds Maintenance	103	0	103	103	
Urban Forestry	321	1291	1612	1612	
Totals	2204	2024	4228		

Service Requests							
Grounds Maintenance				Urban Forestry			
	Rcv'd	closed	Avg. Age of Comp. (days)		Rcv'd	Closed	Avg. Age of Comp. (days)
School Dude	34	▲ 16	2.8	Pruning	46	▼ 0	na
				Removals	56	▼ 0	na
WebQA	11	▲ 14	4.4	Dn tr, lb, hngr	94	▲ 104	0
				Removal backlog	Num. 210	Days till Complete 90	
				Prune backlog	589	3577 (9.8 years)	

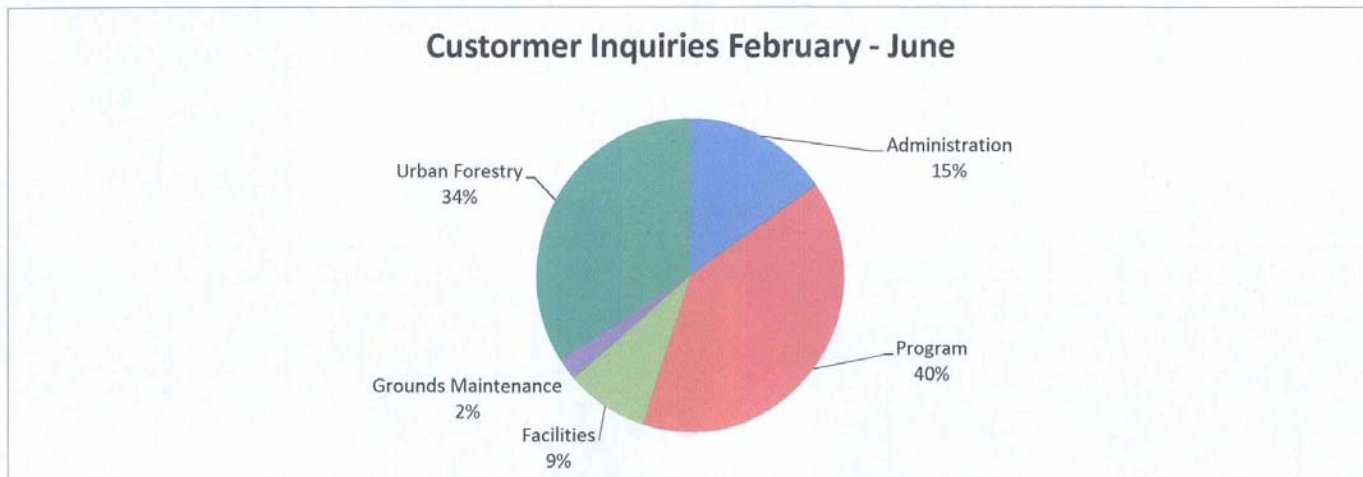
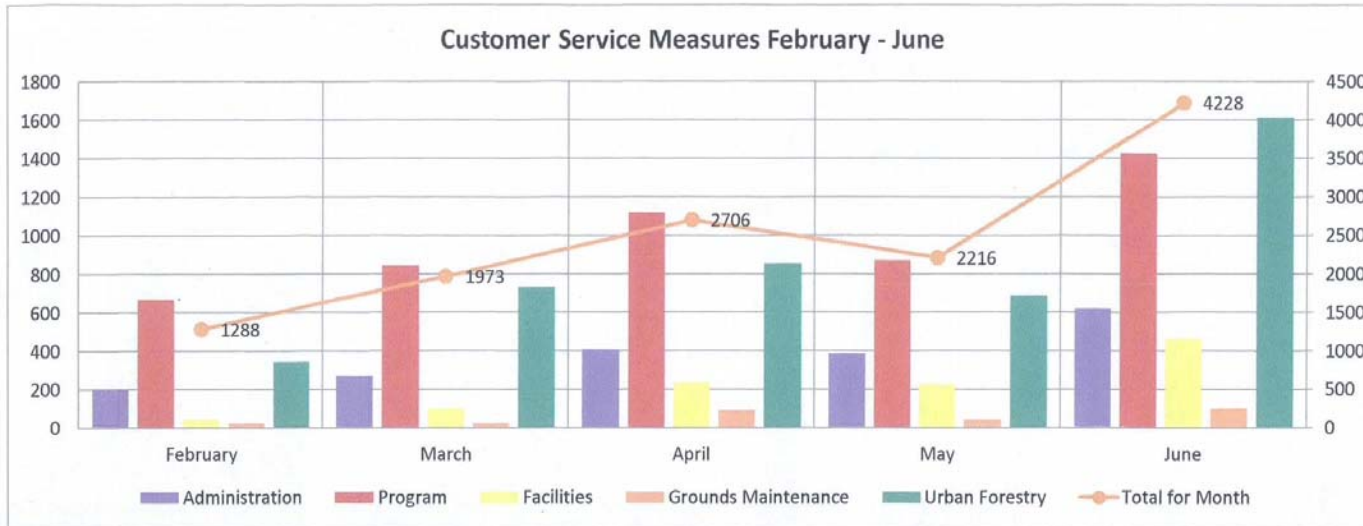
Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	36	\$ (61,389.25)	-\$61,389	-\$327,194	\$336,747
Invoices Paid	364	\$ (327,194.06)			\$3,038
Checks Processed	619	\$ 336,746.96			\$238,378
Cash Processed	24	\$ 3,038.00			
Credit Cards Processed	732	\$ 238,378.00			
	1775	\$ 189,579.65			

Program Attendance		
Total Program Attendance For Month	5792	*see reverse for program list and attendance
Total Number of Programs For Month	52	

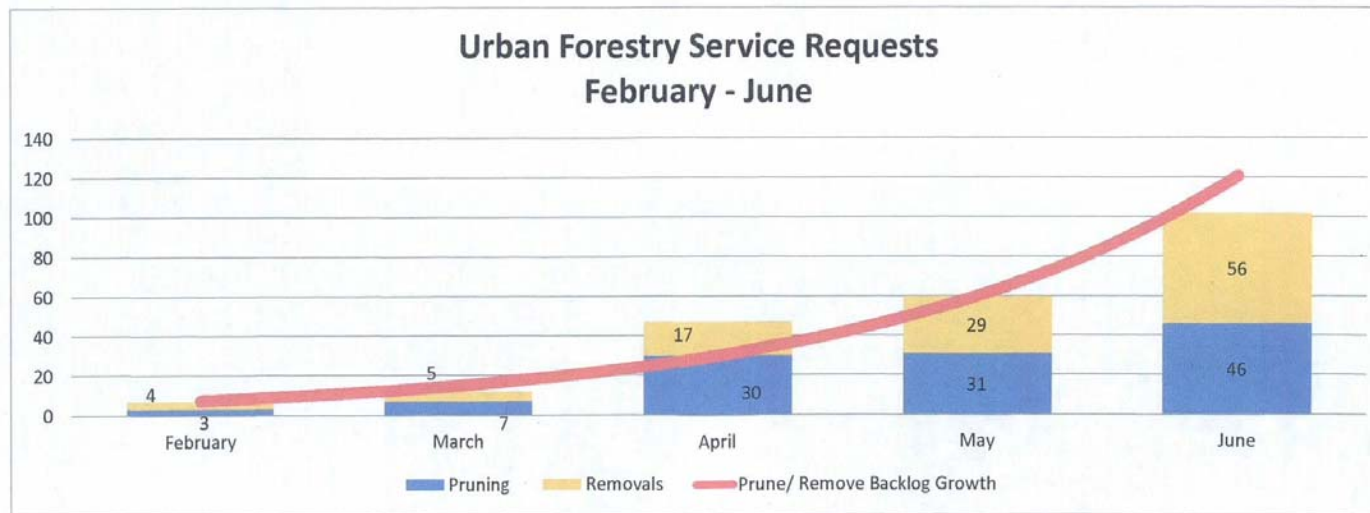
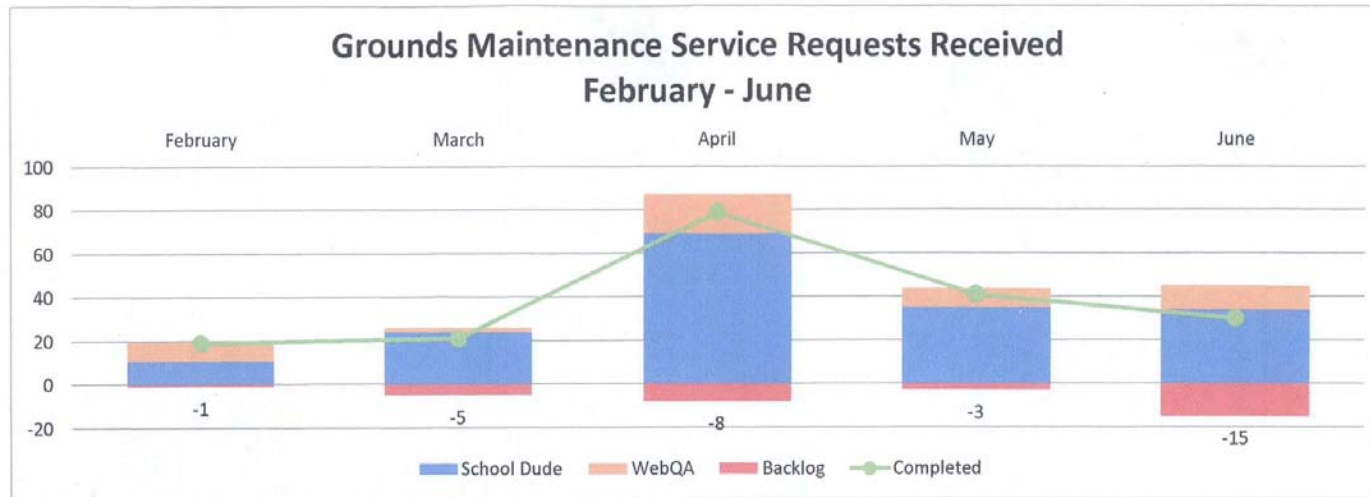
Newton Parks and Recreation Performance Measures February - June



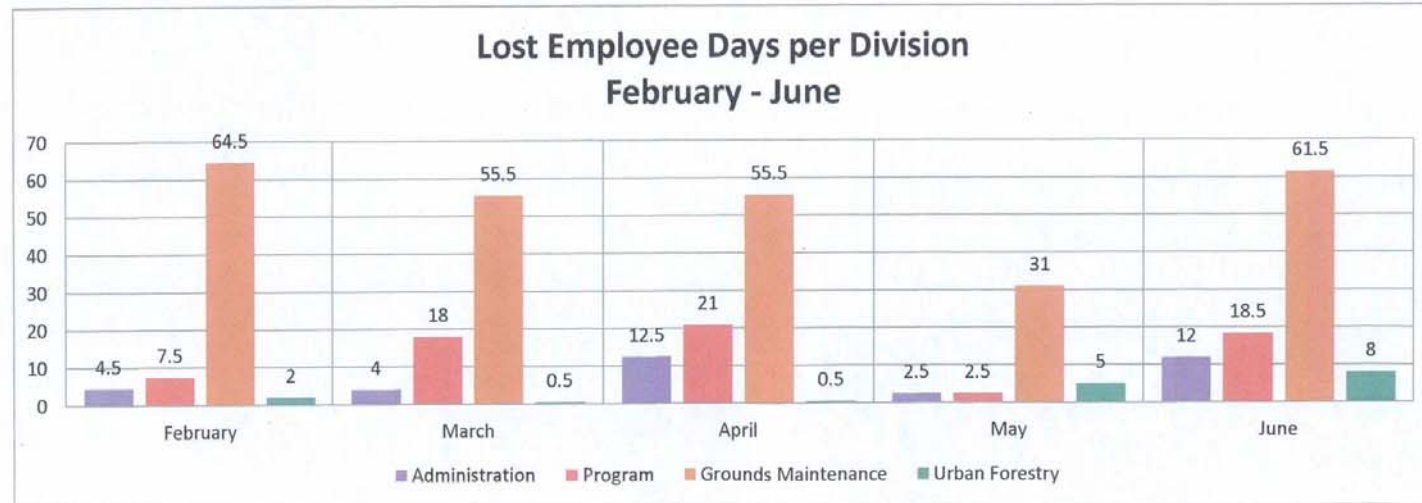
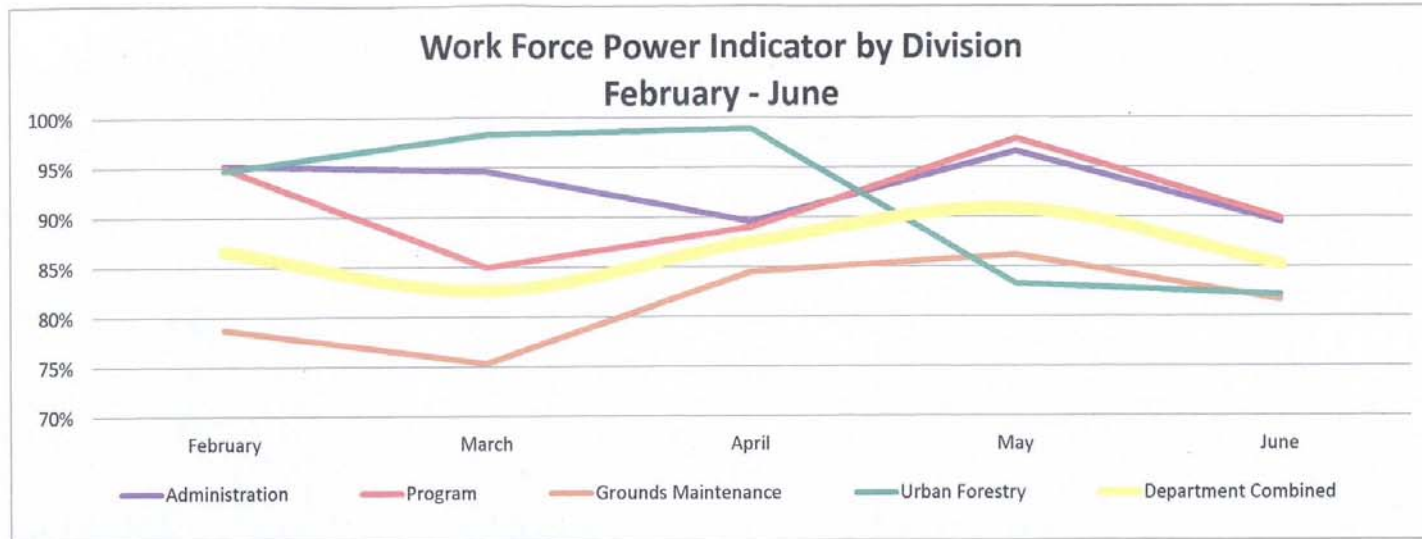
Newton Parks and Recreation Performance Measures February - June



Newton Parks and Recreation Performance Measures February - June



Newton Parks and Recreation Performance Measures February - June



TO: Stephanie Pelkowsky

FROM: Cheri Ruane

DATE: June 16, 2011

SUBJECT: Farlow Park Pond Executive Summary

This memorandum serves to summarize the progress to date on the Farlow Park Pond Restoration Project. Weston & Sampson was hired by the City of Newton to perform a safety and feasibility study on the restoration of the original pond feature at the park. These findings are outlined below. Based on the data gathered in the course of the last year and extensive precedent studies conducted at similar water features in public parks, near schools and playgrounds intended for young children, we have determined that the restoration of the Farlow Park Pond does not pose undue safety concerns. Further, we have established that through use of the existing well, water can be supplied to both the pond and the irrigation system for the adjacent ball field.

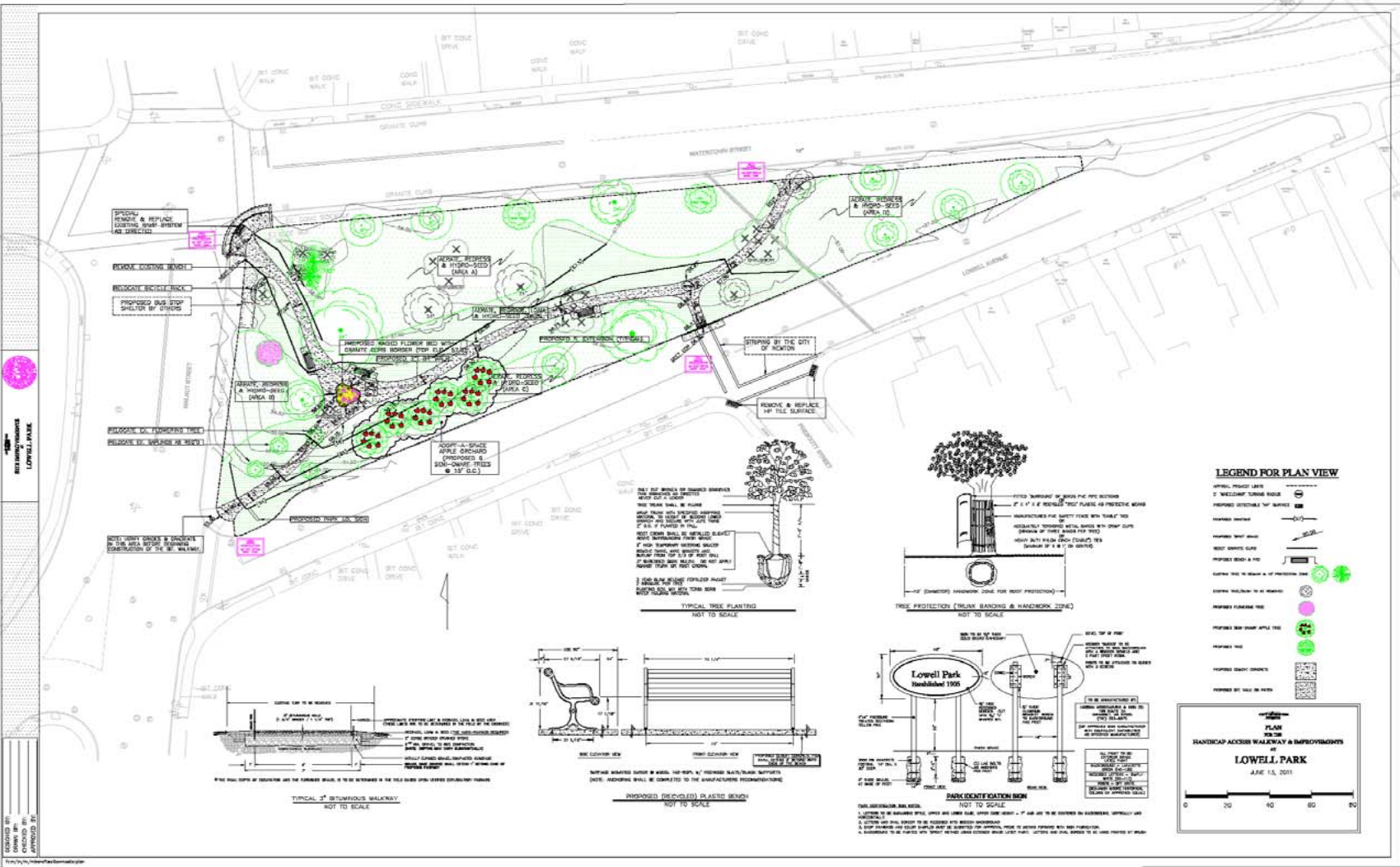
- The Safety Matrix (attached herein) shows that in general there were no safety concerns with open water ponds in public landscapes. Maintenance concerns were mostly related to geese and trash collection on the open water surface. Aeration and some water additives will mitigate mosquito concerns.
- An aeration device will be required to ensure movement of water to discourage stagnation, algae growth and mosquito breeding.
- The existing concrete pond shell was investigated through test pits and borings. Given the results, we have made general assumptions about the condition of the concrete and expect to find minimal to moderate repairs necessary to the existing concrete. An applied liner will be required but will not ensure 100% water tightness, which was deemed acceptable by the City.
- The perception of safety, specifically in regards to the abutting day care center, should be addressed with fencing at the property line, not around the pond. Outreach highlighting the educational benefits of the feature was encouraged.
- The existing well appears to have excellent water quality, although no specific water quality testing was performed, per the direction of the City. Yield was confirmed at 21 gpm with some higher levels given seasonal impacts and draw down times. The resulting report is attached herein.
- The existing irrigation system is one zone supported by the city water supply system. By transferring the source of water to the existing well, the system must be removed and reinstalled to include multiple zones that will make more efficient use of the well yield.

6.16.11_Executive Summary.docx

- The final design (currently at 85% completion) will include water supply from the existing well, a variable frequency drive pump that will pull water from the well and direct it to source the pond (to refill from leakage or evaporation) or the irrigation system depending on time of day. A water level sensor will be installed in the pond to communicate to the pump when additional water is needed. An aerator will be located under the bridge to provide adequate water turnover and oxygenation to discourage algae growth that impacts water clarity and quality. These systems will be powered either from the mechanical room of the school or the closest pole on the street adjacent to the park. Finally, the pond will have an overflow / drain inlet that will allow the pond to be drained down seasonally and accommodate stormwater run-off from rain and snow melt. This drain will either make use of existing drain lines or require new lines to be installed in place of the existing.
- It has been acknowledged that this proposed feature cannot negatively impact park operations and maintenance staff who are already overtaxed. In response to this, the Friends of Farlow Park have verbally committed to organizing seasonal clean ups to remove leaf build up and debris that falls into the pond. In addition, they will manage any winter skating programming for the pond.
- Total construction costs have been estimated at \$265,000 which includes the new irrigation system and a 10% construction contingency.

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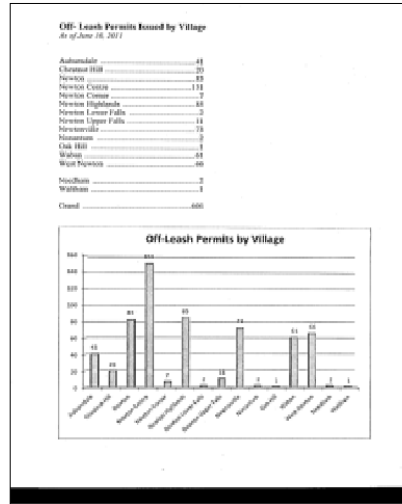
Lowell Park



Off-Leash Area Working Group Presentation

Permits Update

- 606 – Resident medallions purchased
- 4 - Professional Dog Walking Company Permits purchased



24 Green Space Areas for Phase 2 Evaluation

Ward	Area	Ward	Area
1	1 Forte Park	13	4 Norumbega
2	1 Hunnewell Playground - Open (fenced area)	14	5 Old Cold Spring Park -Open
3	1 Spears Park (a.k.a. Walnut Park)	15	5 Braceland Playground
4	2 Halloran Sports Complex	16	5 Richardson Playground
5	2 Clafin Playground - Open	17	6 Newton Centre - Open
6	2 Cabot Park - Approved - awaiting fence install	18	6 Newton Highlands Playground (Whitmore)
7	2 Edmands Park	19	6 Thompsonville Playground
8	3 McGrath Park - Open	20	6 Weeks Park
9	3 West Newton Commons	21	7 Burr Park
10	4 Auburndale Cove	22	8 Brown & Oak Middle School Playground
11	4 Consrv Flowed Meadow	23	8 NSHS - area near tennis courts only
12	4 Hamilton Playground	24	8 Nahanton Park

Forte Park

- Ward 1
- Open weekdays dawn to noon
- Goose Mitigation
- Ample parking



Spears Park

- Ward 1 – Ms. Elizabeth Spears left the gift of land at 89 Walnut Park to the City of Newton in her will. In 1936 the gift was accepted by the City of Newton and named Spears Park.
- Currently an unused space
- Fenced area –currently fenced on two sides - install ornamental fence
- Hours: dawn- dusk
- Small dog area- dogs under 25 lbs.
- Memorial bench for Ms. Spears to be donated and placed in the park.



West Newton Common

- Ward 3
- Hours of operation
- March 16th –
December 14th

Weekdays: dawn-noon

- December 15th -
March 15th

Weekdays dawn-dusk

- Closed on week-ends
year round
- Off-leash dogs must
not enter the tot lot
swing area
- Fence the swing area



Braceland Playground



- Ward 5
- Lower tier
- Ample parking
- Off-leash area is closed
from December 15th -
March 15th for sledding
- Dogs must remain on-
leash until they enter the
off-leash recreation area
- Must go before the
Conservation
Commission



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
September 19, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Andrew Stern, Bethel Charkoudian, Peter Johnson, Richard Tucker, Michael Clarke, Fran Rice, Don Fishman, Jack Neville, Peter Kastner, Robin McLaughlin, *Secretary*

Meeting called to order at 7:03pm

1. Meeting Minutes –June 20, 2011- accepted 6-0-2

(Stern & Bernheimer were not present at the 06-20-11 meeting)

2. Commissioner's Reports on Programs, Forestry and Maintenance

- **Hurricane Irene-** Commissioner DeRubeis stated the storm was actually listed as a tropical storm. There was significant damage around the City. (report attached) Marc Welch, Superintendent of Forestry and crew did an excellent job responding to emergencies and the storm clean-up. There are large piles of brush at Braceland Playground, Forte Park and Rumford Ave. These piles will be removed this week using a tub grinder.
- **Department Snapshot-**report attached
- **Off-leash recreation areas –** There will be a Public Hearing during the October 17 Commission meeting for the Braceland playground and Spears Park proposals
- **Albemarle Community Commons-** Commissioner DeRubeis will attend the CPC meeting on Wednesday night regarding the funding for this project.
- **Newton Highlands Project-**no discussion
- **P & R Department Move –**The Parks & Recreation Department will be moving to Newton Corner sometime this Fall.

3. Farlow Park – Keith Jones – Public Hearing

- Mr. Jones reviewed the Farlow Pond Restoration Project (summary attached).
- Ms. Carla Miller of the Eliot Church stated concerns of having a pond so close to the day care program at the church. Mr. Jones proposed a fence between the church parking lot and playground including a gate to the tot lot.
- Mr. Bernheimer stated this is a historical restoration, how many years did the pond exist in Farlow Park. Mr. Jones stated 80 years. Mr. Bernheimer asked if there were any drowning incidents in the 80 years. Mr. Jones said no, there are many waterways in Newton. An example is the Auburndale Cove which has a playground directly along the river bank.

- Mark, resident of 32 Church Street stated the project is a great idea and the pond would be a great addition to the neighborhood.
- Richard Belkin, resident of Park St. stated he strongly supports this project and there is strong support throughout the community.
- Mr. Stern asked if the well would impact the City's well water quota. Commissioner DeRubeis stated no. Mr. Stern asked who would be covering the maintenance costs. Mr. Jones commented the Newton Public Schools has agreed to cover the electrical costs.
- Mr. Johnson asked how long the pump will last. Mr. Jones responded the life expectancy for the pump is 15 years.
- Ms. Charkoudian asked if the pond water will be circulated. Mr. Jones stated no that would be an additional expense, but it will be aerated.

Mr. Rice made the motion to approve the project as presented. Mr. Johnson seconded the motion. Motion passed 7-0-1. Mr. Bernheimer abstained- he is on the Community Preservation Committee.

4. 911 Memorial – Informational Meeting

- Sande Young, a 911 Memorial Committee member played a 2 minute public service announcement supporting the memorial for the Commission.
- Ms Young stated the 911 Memorial Committee was formed in May 2011. There was a design competition with a jury of 30 members. The design by Mark Sangiolo is the winning design. The site location chosen is on City Hall grounds next to the War Memorial. The Veterans Office had no objections to the proposed site on City Hall grounds. The Historic Commission recommended using the Commonwealth Ave carriage road as a site location and not the City Hall grounds. The design & proposal were presented to the Board of Alderman on September 7, 2011. The committee has raised \$20K and have 501(C) (3) nonprofit status.
- Mr. Kastner asked how much time was given to each designer when presenting their designs. Ms Young commented each designer had the time they needed, they were not interrupted. There was an opportunity for questions & answers and open discussion.
- Mr. Kastner stated it appears that there was not enough time to reflect on the design and the winner had an unfair advantage because he knew about the competition ahead of time and a member of the committee. A public memorial does not have to be a competition.
- Ms. Young stated the competition was posted in the TAB for 6 weeks.
- Ms. Susan Huffman commented she was present at the design presentation all participants had all the time they needed and she voted for Mr. Sangiolo design because it is beautiful.
- Mr. Bernheimer stated the memorial is a fabulous idea but he is conflicted. His son's best friend was killed in the attacks; his son is also an architect so he understands the process. Mr. Bernheimer was part of a jury of six to choose a public site for a memorial and the process has taken a year and the site was decided before the design. Mr. Bernheimer is uncomfortable voting for the City Hall site. This

should be done carefully, a permanent structure in a public space. He would not vote for this proposal because it was done too quickly and too private.

- Mr. Tom Mountain stated adequate public notice was given about the competition. The City Hall location is the Olmsted Legacy, it will be here in 100 years, and the carriage road may not.
- Alderman Swiston commented the 911 Memorial Committee is a private organization being as transparent as they can and using private money to give this gift to the City.
- Mr. Kastner commented there is a process to approve private funds. There is a P & R memorial guideline which requires a six month review. Mr. Kastner stated this design makes a statement devoid of art; the design represents the buildings that were destroyed.
- Virginia Gardner the Committee Chairperson stated everyone has an opinion. The House of Representatives of the Commonwealth of Massachusetts sent a citation in support of the memorial. Fine local businesses, State Representatives, Senators, the Board of Alderman and Mayor support this proposal. The committee has commitments from 10 landscapers to assist with the project and raised \$20K. \$35K is required for the monument. Ms. Gardner read the names of all the Newton residents who were killed in the 911 attacks.
- Mr. Sangiolo commented the competition should be celebrated and hopes the City will have more competitions. The design was chosen due to memorial guidelines.
- Ms. Schein, Parks & Recreation commented the Master Plan created by Marion Pressley recommends moving all four existing memorials to the location of the proposed memorial to respect them and protect them from special events on the west lawn.
- Mr. Sangiolo presented his design to the Commission. (Presentation attached)
- Mr. Stern asked if trees were being removed and added. Mr. Sangiolo stated no. Mr. Stern asked what the maintenance costs will be. Mr. Sangiolo stated ~\$2,500.00 and there will be on-going fund raising for the maintenance.
- Mr. Stern asked if there is an alternate site. Mr. Sangiolo commented the Historic Commission recommended the carriage road across from City hall but that area does not offer the reflective, quiet feeling the committee is going for. Mr. Stern asked if the design is site specific to City Hall, could it be redesigned to go across the street. Mr. Sangiolo said no.
- Mr. Tucker asked who designated the site. Mr. Sangiolo stated the committee designated the site.
- Ms. Janet Sterman presented a letter (attached) from the Board of Alderman in support of the memorial.
- Mr. Kastner stated the memorial is a great idea but different commissions have different responsibilities. The process for this memorial has been flawed. Mr. Kastner asked Mr. Sangiolo what his involvement was in developing the criteria for the memorial. Mr.

Sangiolo stated he had no involvement in developing the criteria prior to submitting his design.

- Mr. Stern stated P & R along with the Historic Commission hold the title to the City Hall land and yes there is political support but we cannot jeopardize its National Historic Register listing.
- Mr. Bernheimer stated there needs to be broader consideration of locations.
- Mrs. Susan Sangiolo stated from a landscape perspective the monument enhances the area.
- Mr. Bernheimer requested the documents that went to the architects. Ms. Young will send the documents to the Commission Secretary.
- Ms. Gardner stated the City Hall location represents unity, it is not the south side of the city or the north side if the City it is the "heart".
- Ms. Charkoudian understands why the committee wants the memorial in the City Hall location. Ms. Charkoudian asked what would be written on the tablets. Ms. Garner passed around a document (attached) with the wording for the top of the tablets.
- Mr. Tucker commented any process should be beyond reproach, but from tonight's meeting there are indications of concern. The project either goes forward or not, if it fails it will be because of process not concept.
- Mr. Stern wanted to be clear he is voting against the site not the 911 project.

Ms. Charkoudian made the motion to move the 911 Memorial Proposal on City Hall property to a Public Hearing. Mr. Rice seconded the motion. Motion passed 7-1.

5. New Business

- **Recreation & Open Space Plan** – The Planning Department has assembled a committee to revisit the Open Space Plan. Andy Stern is representing the P & R Commission, Carol Schein is representing the P & R Department, and Ted Kuklinski is representing the Off-Leash Area Working Group.
- Mr. Clarke stated the Commission should establish priorities for the Open Space Plan and create a policy for large memorials.
- Commissioner DeRubeis stated he is a member of C.I.P Committee.
- Commissioner DeRubeis commented there is a petition that went before the Programs & Services Committee for a Swim at Your Own Risk Policy at Cronin's Cove.

Meeting Adjourned at 9:07 pm
Respectfully submitted,
Robin McLaughlin, Secretary

Report -Tropical Storm Irene

Tropical Storm Irene Urban Forestry Response Summary

STORM INFORMATION

Duration: Saturday August 27th 12 pm through Monday August 29th 8am

Rain: 3 to 4 inches

Wind: 35 mph Sustained winds 40 mph gusts

DAMAGE INFORMATION

First Down Tree: 8:30pm Saturday August 27th

Number of damage reports: 925 locations through September 6th

Number of whole or partially blocked roads: 152 reports

Number of reported trees on houses: 41 reports. Most minor. 10 to 15 notable damage.

Trees/limbs on wires: 176 reported locations

EQUIPMENT AND PERSONNEL

Contracted Equipment

Number of Log Loader: 13

Number of Bucket Trucks: 9

Number of Cranes: 1

TOTAL: 23

Contractual crew hours: 1360

City Staff

DPW Crews: all available staff cleared and opened roads as capabilities allowed

Parks and Rec.: 9 crew chasers, 1 call taker/ data entry, 1 operations supervisor

OTHER INFORMATION

Debris Dump Sites: Forte Park, Upper Falls Playground, Rumford Ave. Recycle Center
**Debris will require chipping and disposal.

Damage Assessment: Each stump and down tree location must be photographed and recorded for FEMA purposes

ESTIMATED EXPENDITURES

Contractual Costs

Sunday, August 28, 2011	\$65,000	4am Sun. till 2am Mon. - 5 buckets, 9 loaders
Monday, August 29, 2011	\$64,000	6am till 7pm - 8 buckets, 11 loaders, 1 crane
Tuesday, August 30, 2011	\$55,000	6am till 7pm - 7 buckets, 11 loaders
Wednesday, August 31, 2011	\$53,000	6am till 6pm - 7 buckets, 12 loaders
Thursday, September 01, 2011	\$50,000	6am till 6pm - 6 buckets, 12 loaders
Friday, September 02, 2011	\$22,000	7am till 4pm - 5 buckets, 3 loaders
Saturday, September 03, 2011	\$630	4pm till 7pm - 1 bucket truck
September 6th through 16th, 2011	\$39,000	2 bucket trucks, 1 loader
Storm Debris Piles Disposal	\$40,000	
Post Storm tree, stump, And hazard removal	\$85,000	estimated. Will know better at end of damage assesment

Parks and Rec. Staff

During Storm \$13,000

Post Storm damage assesment \$4,500

Estimated Storm Cost: \$491,130

Farlow Park Pond Restoration (2 pages)



Weston & Sampson Engineers, Inc.
100 Foxborough Blvd. Suite 250 Foxborough, Massachusetts 02035
www.westonandsampson.com
Tel: (508) 698-3034 Fax: (508) 698-0843

Innovative Solutions since 1899

TO: Stephanie Pelkowsky

FROM: Cheri Ruane

DATE: June 16, 2011

SUBJECT: Farlow Park Pond Executive Summary

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- The final design (currently at 85% completion) will include water supply from the existing well, a variable frequency drive pump that will pull water from the well and direct it to source the pond (to refill from leakage or evaporation) or the irrigation system depending on time of day. A water level sensor will be installed in the pond to

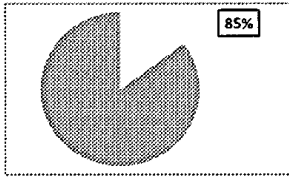
communicate to the pump when additional water is needed. An aerator will be located under the bridge to provide adequate water turnover and oxygenation to discourage algae growth that impacts water clarity and quality. These systems will be powered either from the mechanical room of the school or the closest pole on the street adjacent to the park. Finally, the pond will have an overflow / drain inlet that will allow the pond to be drained down seasonally and accommodate stormwater run-off from rain and snow melt. This drain will either make use of existing drain lines or require new lines to be installed in place of the existing.

- It has been acknowledged that this proposed feature cannot negatively impact park operations and maintenance staff who are already overtaxed. In response to this, the Friends of Farlow Park have verbally committed to organizing seasonal clean ups to remove leaf build up and debris that falls into the pond. In addition, they will manage any winter skating programming for the pond.
- Total construction costs have been estimated at \$265,000 which includes the new irrigation system and a 10% construction contingency.

6.16.11_Executive Summary.docx

Department Snapshot – July 2011

Parks and Recreation July Snapshot

Employee Attendance					
	Worker Days	Days Missed		Power Indicator	
		Leave	Vacation		
Administration (5)	95	0.5	3.5	96%	
Program (8)	152	0	0	100%	
Grounds Maintenance (15)	289	29.5	44	75%	
Urban Forestry (2)	38	1	7	79%	
	574	31	54.5	85%	

Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	368	115	483
Program	475	381	856
Facilities	63	208	271
Grounds Maintenance	57	1	58
Urban Forestry	199	859	1058
totals	1162	1564	2726

Service Requests						
Grounds Maintenance			Urban Forestry			
	Rcv'd	closed		Rcv'd	Closed	
School Dude	26	16		Pruning	35	22
				Removals	42	118
				On tr, lb, hng	66	72
WebQA	25	18			143	212
					Num.	Days till Complete
				Removal bac	184	335
				Prune backlo	617	4015 (11 years)

Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	53	\$ (86,353.78)	-\$86,354	-\$259,795	\$141,189
Invoices Paid	339	\$ (259,794.61)		\$783	\$49,481
Checks Processed	347	\$ 141,189.13			
Cash Processed	6	\$ 783.00			
Credit Cards Processed	332	\$ 49,480.50			
	1077	\$ (154,695.76)			

Facility Attendance			
Gath Pool	21374		
Crystal Lake	15906		
Mass Admittance	26775	various	
TOTAL FACILITY ATTENDANCE			64,055

Program Attendance Summary		
TOTAL ATTENDANCE		11773
UNIQUE PROGRAM PARTICAPENTS		670

August Snapshot

Parks and Recreation August Snapshot

Employee Attendance				
	Worker Days	Days Missed		Power Indicator
		Leave	Vacation	
Administration (5)	100	3.5	6.5	90%
Program (8)	160	2	8	94%
Grounds Maintenance (15)	300	22.5	17	87%
Urban Forestry (2)	40	0	1	98%
	600	28	32.5	90%

Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	225	109	334
Program	398	503	901
Facilities	62	256	318
Grounds Maintenance	49	2	51
Urban Forestry	229	953	1182
totals	963	1823	2786

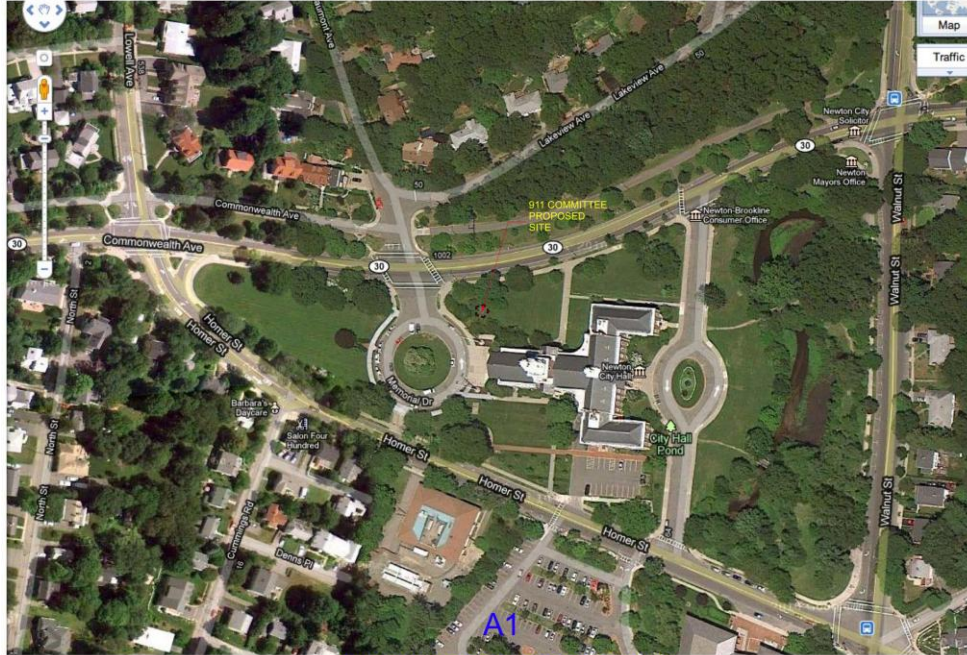
Service Requests			
Grounds Maintenance		Urban Forestry	
	Rcv'd	closed	
School Dude	12	16	
			Pruning
			Removals
			Dn tr, lb, hng
WebQA	17	14	
			Num.
			Days till Complete
			Removal back
			Prune backlo

Financial Measures				
	Quant.	\$ Amount		
Purchase Orders	18	\$ 31,352.62	-\$11,808	-\$31,220
Invoices Paid	272	\$ (232,289.86)	\$20,826	\$436
Checks Processed	374	\$ 82,440.70		\$16,468
Cash Processed	16	\$ 1,515.00		
Credit Cards Processed	317	\$ 53,389.70		
	997	\$ (63,591.84)		

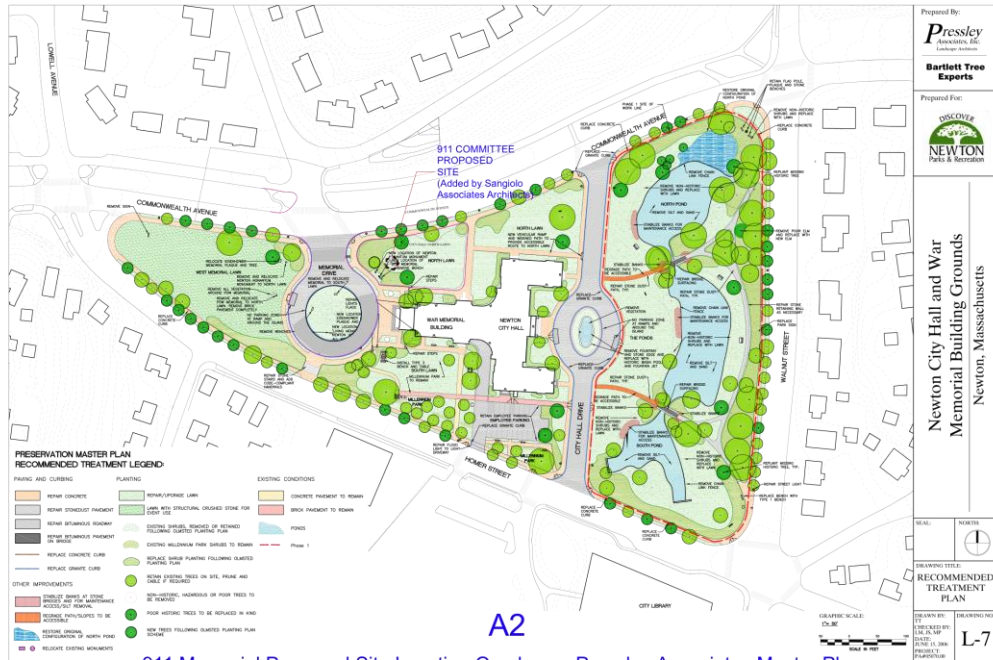
Facility Attendance				
Gath Pool	16072			
Crystal Lake	9458			
Mass Admittance	4265	various		
			TOTAL FACILITY ATTENDANCE	29,795

Program Attendance	
TOTAL ATTENDANCE	
10792	
UNIQUE PROGRAM PARTICAPENTS	
617	

911 Memorial Presentation

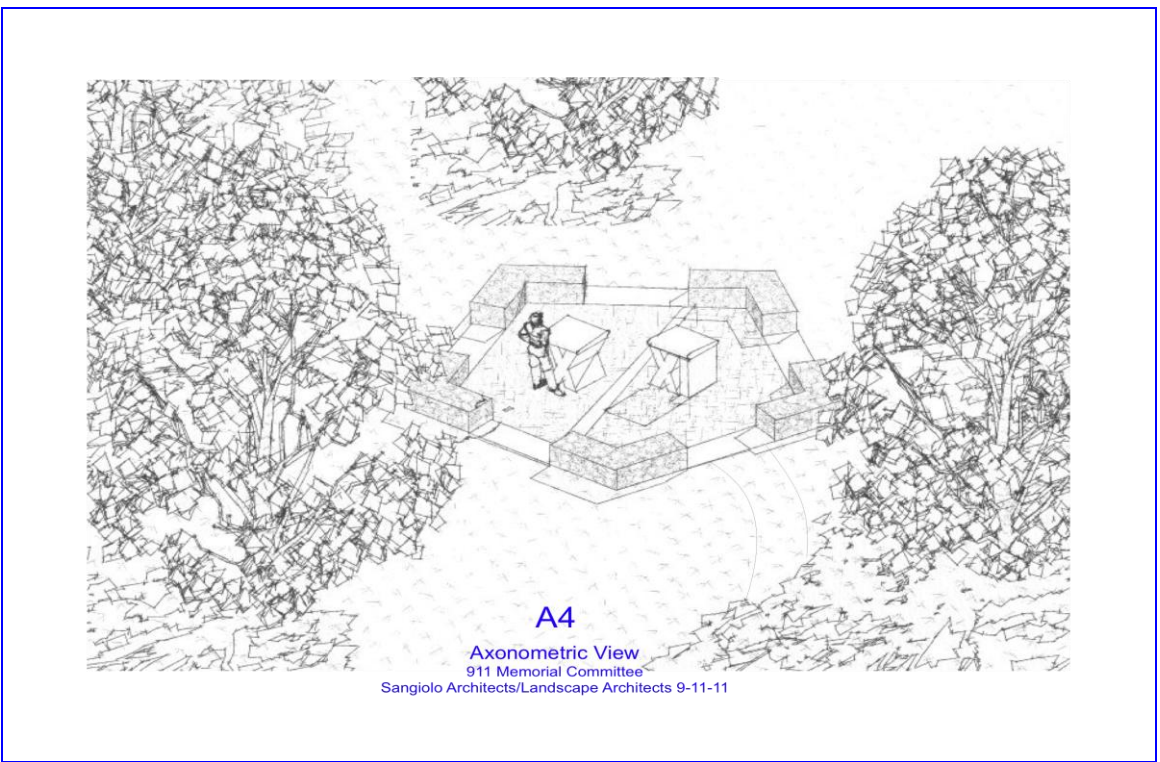
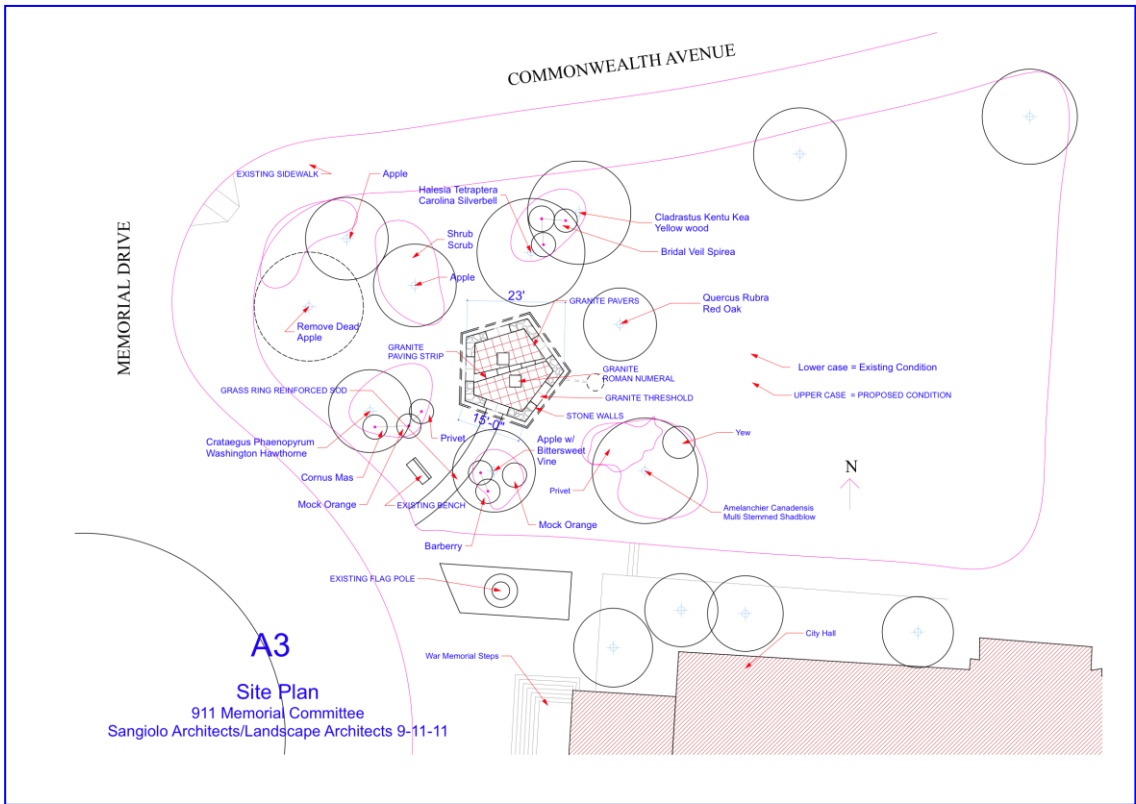


911 Memorial Proposed Site Location
 911 Memorial Committee
 Sangiolo Architects/Landscape Architects 9-11-11

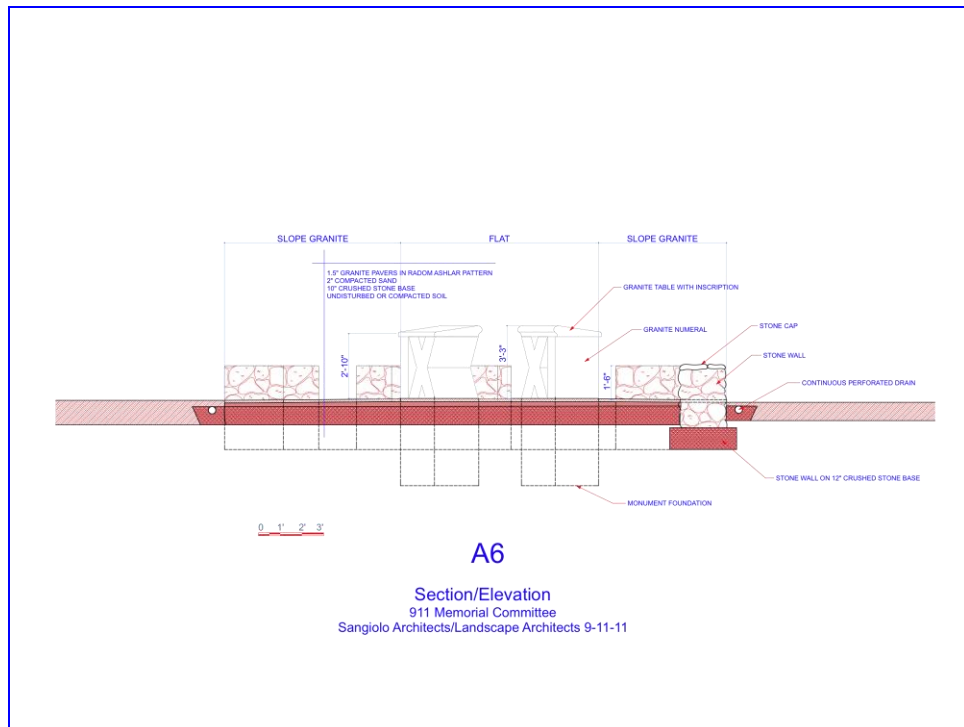
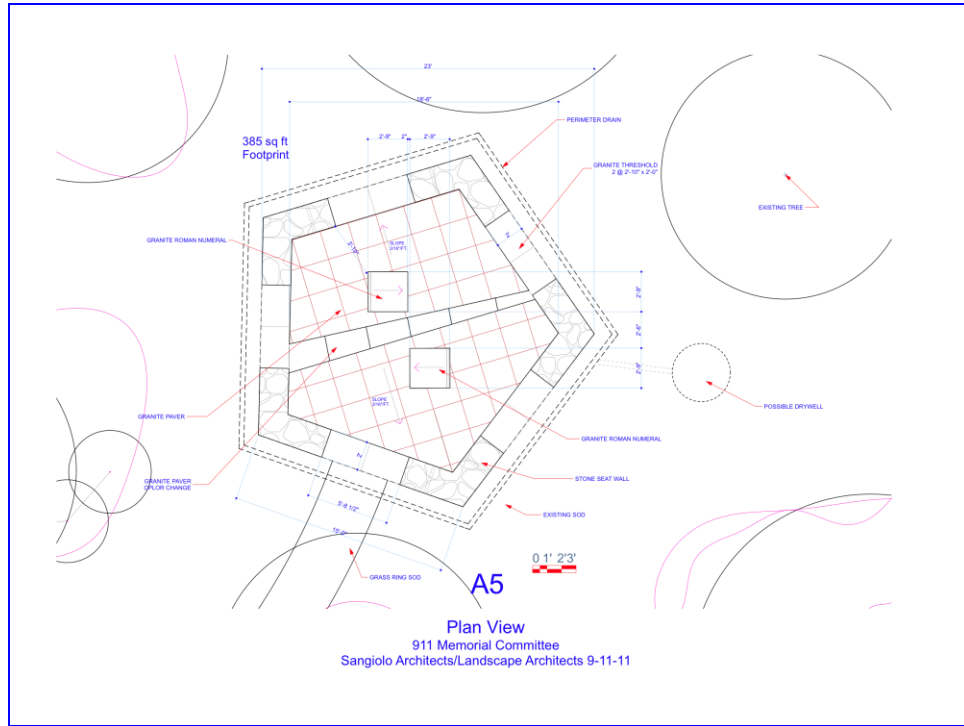


911 Memorial Proposed Site Location Overlay on Pressley Associates Master Plan
 911 Memorial Committee
 Sangiolo Architects/Landscape Architects 9-11-11

911 Memorial Presentation



911 Memorial Presentation



911 Memorial Presentation



Grey Granite w/ thermal finish at Monuments & Paving



New England Fieldstone rounds and flats at Seat Wall



Black Granite with Mica at Flight 93 Flight Path.



Grass ring reinforcing at ADA walkway



Full Scale Mock up of Memorial on Proposed Site

A7

Section/Elevation
911 Memorial Committee
Sangiolo Architects/Landscape Architects 9-11-11

Newton 9 11 Memorial Preliminary Cost estimate 9/12/11

CITY HALL SITE				
Item	Unit	\$ Per Unit	Quantity	Total
Site Prep & Drainage	Each	5000	1	\$5,000
Stone Work	Sq. Face Foot	75	96	\$7,200.00
Granite Memorial	Each	9000	2	\$18,000.00
Granite Paving	Square Feet	40	256	\$10,240.00
Grass Ring Walk		1000	1	\$1,000.00
			TOTAL	\$41,440.00

Does not include the Committees goal of 25% Donated Labor and materials.

Construction Cost/fund raising range = \$35,000 to \$43,000

Prepared by Sangiolo Associates Architects

Board of Alderman 911 Memorial Letter

Board of Aldermen

2010-2011

City of Newton



Newton Parks & Recreation Commission
Parks & Recreation Department
70 Crescent Street
Newton, MA 02466

September 11, 2011

Dear Parks & Recreation Commission Members,

We, the undersigned Aldermen of the City of Newton, support the request of the 9-11 Memorial Committee to site and build a memorial on the grounds of Newton City Hall near the War Memorial to honor those Newton residents who were killed in the tragic events of September 11, 2001.

The terrible events of September 11, 2001 were devastating not only for the families and friends of the eight individuals with strong ties to Newton, but also to countless current and future Newton residents who lost family members, colleagues and friends on that day. The disquieting images of planes crashing into the World Trade Center in New York and the collapse of the twin towers are forever captured in our memories and have profoundly changed us all. The memorial will also serve as a way to honor the men and women of the police and fire departments, as well as first responders, who heeded the call for help and headed to New York to lend their hands in the rescue and recovery efforts.

The design is a dignified and fitting memorial that will provide a place for quiet contemplation and remembrance, and its placement near the War Memorial on City Hall grounds is the appropriate location for this civic memorial. It will provide a place for all Newton residents to reflect on the 3,000 lives lost and the impact of the event on our city and country.

We ask you to approve the 9-11 Memorial Committee's request to site the memorial on the grounds of Newton City Hall and War Memorial.

Sincerely,

Scott Kelly
John B. Baker
William Switzer
Brian Yates
Steph L. Lundy
Jay Harnay
Robert Merrill
Kristina Johnson
Tommy Kelly
Anthony J. Salvecci
Victoria Teasberg
John M. ...
Cheryl Fajri
April Schwegler
Katherine Fuller
David J. ...
Mark Phil
All L. ...
John ...
Juan Albert
Deborah ...
Robert B. ...

1000 Commonwealth Avenue • Newton, MA 02459
817-796-1210
www.ci.newton.ma.us/aldermen

911 Memorial Wording

**ON SEPTEMBER 11, 2001, TERRORIST ATTACKS
KILLED NEARLY 3,000 INNOCENT MEN, WOMEN, AND
CHILDREN. THE PEOPLE OF NEWTON,
MASSACHUSETTS, HAVE ESTABLISHED THIS MEMORIAL
AS A PLACE TO REMEMBER THOSE WE LOST AND TO
HONOR THOSE WHO SERVED THAT DAY AND IN THE
YEARS THAT FOLLOWED.**

DEDICATED SEPTEMBER 11, 2012

**“TIME IS PASSING. YET, FOR THE UNITED STATES OF
AMERICA, THERE WILL BE NO FORGETTING SEPTEMBER
THE 11TH. WE WILL REMEMBER EVERY RESCUER WHO
DIED IN HONOR. WE WILL REMEMBER EVERY FAMILY
THAT LIVES IN GRIEF. WE WILL REMEMBER THE FIRE
AND ASH, THE LAST PHONE CALLS, THE FUNERALS OF
THE CHILDREN.”**

**– PRESIDENT GEORGE W. BUSH, NOVEMBER 11,
2001**

SEPTEMBER 11, 2001

**8:46AM — AMERICAN AIRLINES FLIGHT 11 CRASHES
INTO THE WORLD TRADE CENTER NORTH TOWER**

**9:03AM — UNITED AIRLINES FLIGHT 175 CRASHES
INTO THE WORLD TRADE CENTER SOUTH TOWER**

**9:37AM — AMERICAN AIRLINES FLIGHT 77 CRASHES
INTO THE PENTAGON**

9:58AM — SOUTH TOWER COLLAPSES

**10:03AM — UNITED AIRLINES FLIGHT 93 CRASHES IN
PENNSYLVANIA**

10:28AM — NORTH TOWER COLLAPSES

IN MEMORIUM

MARK BAVIS

PAIGE FARLEY-HACKEL

NICHOLAS HUMBER

AARON JACOBS

STUART MELTZER

RICHARD ROSS

RAHMA SALIE

AMY TOYEN

**“TO LIVE IN THE HEARTS WE LEAVE
IS NOT TO DIE!”**

- THOMAS CAMPBELL, SCOTTISH POET, 1825

**THE HEROIC RESCUE EFFORTS ON SEPTEMBER 11
AND THE MILITARY EFFORTS THEREAFTER CAME AT
GREAT COST.**

FIRST RESPONDER DEATHS

FIRE DEPARTMENT OF NEW YORK: 343

PORT AUTHORITY POLICE: 37

NEW YORK POLICE DEPARTMENT: 23

EMERGENCY MEDICAL SERVICE: 3

**DEATHS OF U.S. AND COALITION FORCES
IN OPERATION ENDURING FREEDOM**

MORE THAN 2,600

**“AS A COUNTRY, WE WILL NOT TOLERATE OUR
SECURITY BEING THREATENED, NOT STAND IDLY BY
WHEN OUR PEOPLE HAVE BEEN KILLED. WE WILL BE
RELENTLESS IN DEFENSE OF OUR CITIZENS AND OUR
FRIENDS AND ALLIES. WE WILL BE TRUE TO THE
VALUES THAT MAKE US WHO WE ARE.”**

- PRESIDENT BARACK OBAMA, MAY 1, 2011



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
October 17, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chair*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Andrew Stern, Bethel Charkoudian, Peter Johnson, Richard Tucker, Michael Clarke, Don Fishman, Jack Neville, Peter Kastner, Robin McLaughlin, *Secretary*

Meeting called to order at 7:05pm

Chairman Magni rearranged the agenda to accommodate the Public Hearing.

1. Off-Leash Recreation Area Proposals – Public Hearing

- Commissioner DeRubeis presented the Off-Leash Area Working Group proposal for off-leash recreation areas at Braceland Playground and Spears Park (presentation attached).
- Chairman Magni introduced the Aldermen present and asked them to comment before they had to go into another meeting.
- Alderman Crossley commented she is impressed with how far the city has come with off-leash areas. Currently there is a predominance of off-leash areas in the north side of the City. Alderman Crossley stated she lives in the Newton Highlands and believes the topography of Braceland Playground works well with an off-leash area. The off-leash areas are important to a large number of families and this process allows the areas to be open in a controlled way. Alderman Crossley supports the proposal for the off-leash area and also supports a dedicated entryway and crosswalk at Braceland Playground.
- Alderman Rice commented a few years ago there was a meeting at Emerson Community Center for the original off-leash proposal at Braceland Playground. There were issues that have been addressed since the meeting at Emerson. One issue was the fact that citizens were proposing the off-leash areas and not the City, but now the City is managing the off-leash areas and proposals. A second issue was sledding and off-leash dogs and this proposal addresses the issue by closing the off-leash area during the winter. Another issue was, not wanting to be the first off-leash area open in the City, currently there are six off-leash areas open throughout the City. Most of the issues have been addressed by the City.
- Alderman Lennon commented he has concerns with the Spears Park proposal. There are parking and traffic issues and there are already a number of off-leash parks in the area and he would like to have other parks open around the City before Spears Park is open.
- Alderman Albright thanked the Commission for their careful concern during this process, it has made a difference. There are several parks in Ward 2 and people will be against the off-leash area in Spears Park

because they are afraid the park will be overrun with dogs, but that has not happened in any of the open off-leash areas. It will be a win/win situation in Spears Park and if it does not work out the off-leash area will be closed.

- Alderman Yates stated he sees people walking their dogs on leash around the neighborhood and sees no reasons to change Braceland Playground. There are parking issues and the off-leash dogs will be disruptive to the activities in the upper level. Alderman Yates suggested the group think outside the box if they want an area in Upper Falls, look at Hemlock Gorge or the former site of the Pillar House.
- Chairman Magni announced the Commission would take public comments for the Spears Park proposal, there is a two minute limit, all comments are to be directed to the Commission, there will be no heckling and please identify who you are.
- Norman Wirtz, 38 Waban St., commented Spears Park is a wasted and unused space. His small dogs would like an off-leash area and urges the Commission to approve the proposal.
- David Frenette, 84 Walnut Park stated his issues with an off-leash area are, cleanliness, noise, dogs barking disturbing the neighbors, traffic and dog bites.
- Sister Rosemary Brennan, of the Montessori School, Sister Brennan commented the athletic field directly abuts Spears Park. Sister Brennan is not in favor of the off-leash area due to safety concerns. There are 400 students from her school that uses the athletic fields and fencing would not keep the children safe.
- Resident of 475 Washington St commented the off-leash area would disrupt the calmness and serenity of the park. There are traffic concerns and his family's acupuncture business would be disturbed.
- Mr. Best, 74 Walnut Park stated his main issue is parking.
- Shirley McKay, 88 Walnut Park, commented the park is used by small children; the off-leash area would create litter, smells and noise. There are already dogs there, keep it as it is.
- Ms. Alla Mantsur, Jaconnet Rd commented she has been attending the off-leash recreation area meetings for two years and has seen that dogs make the city beautiful. There was concern at Clafin Playground about parking, but people do not drive to Clafin it is a neighborhood park, people walk to the area. The off-leash area users are self-policing. In Old Cold Spring Park if the off-leash area users see an off-leash dog on the trails we will explain to the dog owner why it is important to keep their dog on the leash until they enter the off-leash area. This off-leash area will help to make improvements to this park and keep it from being a snow dump.
- Lisa Sampson, 698 Beacon St has recently moved from Brookline where there are many successful dog parks. Ms. Sampson supports the proposal and a small dog off-leash area. Ms. Sampson has been to several off-leash areas and there are no smells from the dogs.
- Ted Kuklinski, 84 Edge hill Rd and Off-Leash Area Working Group member addressed the closeness of a school to the off-leash area. Mr.

Kuklinski stated he had just attended a funeral in Philadelphia in a dense area where there is a successful off-leash area next to a school. It is possible to have an off-leash area near a school.

- Elaine Kelly, 84 Walnut Park commented Spears Park is a beautiful park and the only greenery left on Washington St and asked why you can't leave the space for the children.
- Chairman Magni asked the Commission members for their comments.
- Mr. Stern asked Commissioner DeRubeis what the height of the proposed fence will be. Commissioner DeRubeis stated the fence will be 4' the same as the fence at Coletti-Magni Park.
- Ms. Charkoudian commented Spears Park is only a 1/8th mile from the Cabot Park off-leash area; parking and Washington Street are a mess.
- Ms. Heitman agreed it is difficult to park and there are a lot of children at the school.
- Mr. Tucker suggested deferring the proposal to a later date.
- Mr. Bernheimer commented if there are a lot of sites in one area maybe we should wait until the sites are spread throughout the City.
- Mr. Johnson asked if there are other off-leash areas directly across the street from homes. Mr. Bernheimer replied yes, Claflin Playground off-leash area.

Mr. Tucker made the motion to table the Spears Park off-leash recreation area proposal for a later time. Ms. Heitman seconded the motion. Motion passed 6-2.

- Chairman Magni announced the Commission would take public comments for the Braceland Playground proposal, there is a two minute limit, all comments are to be directed to the Commission, there will be no heckling and please identify who you are.
- Jonathan Norris, 1175 Chestnut Street stated he is not for or against the off-leash area but if the City is going to spend money they should address the deplorable conditions at the park
- Resident stated he just moved from Boulder Colorado, the people tonight are speaking like dogs are the devil. He has worked with dogs who have been volunteers to assist people. Most dogs are well behaved and do not smell. Dogs bring joy to a lot of people.
- Mr. Joyce, 28 Pennsylvania Ave brings his dog Sweetie to Braceland Playground daily and the majority of the time they are the only ones in the lower level, though he has seen other people with their dogs at the park. People tonight have mentioned cleanliness as a problem when he was at the Braceland with Sweetie the other day he picked up three bottles left behind from the sports activities.
- Doug Clott, 22 Oakland Rd, Newton Girls Softball, commented he is not for or against the off-leash area. Braceland Playground lower level is underutilized, but he does use it for Newton Girls Softball. His hope is to skin the lower level of the field by the backstop to create a softball field.
- Dick Selnick commented his grandchildren play soccer at Braceland Playground and is surprised to hear there is nobody at the park. The

proposal should be that the park belongs to the dogs for part of the day and the sports activities the remainder of the day.

- Lee McIntyre, 607 Commonwealth Ave and Off-Leash Area Working Group member stated there is lots of available space in the 80 parks throughout the City. Currently over 700 off-leash medallions have been sold and there are no off-leash areas below route 9. A lot of thought went into the proposal for Braceland Playground. The other dog parks are clean and working well. The culture at Cold Spring Park has changed. The users of the off-leash area no longer walk their dog's off-leash on the trails. Mr. McIntyre has been to Braceland Playground with his dogs and has spoken with the neighbors. Mr. McIntyre believes the people would use and enjoy the off-leash area.
- Linda Camp, 1125 Chestnut St agrees with Alderman Yates. Ms. Camp is not for or against the off-leash area but Braceland Playground is for children and dogs are distracting.
- Mr. Bornstein complimented the Commission on their approach to off-leash areas; it has been fair and objective. Mr. Bornstein enjoys the park and supports the proposal. Everything has changed since the meeting at Emerson two years ago. The open off-leash areas have a good track record. The off-leash area will be no more disruptive than any other activity. The proposal can be used to improve the area such as adding a cross walk.
- Resident, the park areas must meet the needs of all residents. Braceland is a big area and the proposed off-leash site will not interfere with other activities. More off-leash areas must be added so there is less of a burden on only a few open areas.
- Ms. Alla Mantsur, Jaconnet Rd commented the off-leash area can work. Families bring their dogs with them to watch games and they can use the off-leash area. The proposed area is in the lower tier, the dogs will not see flying balls, if there is a field dogs will run in the field.
- Susan Hoffman, Highland Area Council, commented she is 100% in favor of the off-leash proposal.
- Greg Schwartz, Highlands Area Council stated he looks at the bigger picture to accommodate the desires/needs of all residents and maximize the use of the resources the City has. Mr. Schwartz commented the Commission is doing a good job and supports the off-leash area and the work done by the Off-leash Area Working Group.
- Resident of Randlett Park stated she is a dog owner, who has a dog license and has purchased an off-leash medallion. There were people with dog's off-leash in parks before there were legal off-leash recreation areas. This process opens the off-leash areas with controls. Alderman Yates said he sees people walking their dogs on leash in the neighborhood that is because there is nowhere to go off-leash in the neighborhood. There needs to be more off-leash areas spread throughout the City.
- Representative from the pre-school that uses Braceland Playground everyday commented children are afraid of dogs, owners do not clean up after their dogs. An off-leash area should be a fenced area.

- Mrs. Larson-Dill, Ward 5, supports the off-leash area and believes in mixed use.
- Jan Bornstein, Ward 5, stated she would be walking to the park from Pennsylvania Ave but having a park with plenty of parking is important. The park should be shared. Develop areas for kids, sports and dogs.
- Barry & Stephanie Siroka, 1159 Chestnut St commented they have lived in their house for 25 years. There is no way to control dogs in an off-leash area. There is a lot more athletic activity than just leagues, there is also cricket and volleyball. The Siroka's agree with Alderman Yates.
- Claudia Morris, 227 Pleasant St uses the Newton Centre Off-leash area. Newton Centre is not fenced, it is shared usage. Because Newton Centre is legal there is motivation to follow the rules. If sports teams set up in the area, the off-leash users go home. It can work.
- Dan Cuphone, 529 Auburn St commented he has been involved with the Braceland proposal since the beginning. Mr. Cuphone is impressed with how the off-leash program is working. Issues have been addressed. Braceland Playground would be a great addition to the program.
- Myra Jackson, Spring St stated she is terrified of dogs, but she is ok with having an off-leash area in Braceland Playground because then she would know where the off-leash dogs would be and she would not go to that area of the park. Ms. Jackson supports the proposal.
- Ms. Richer does not believe the drop off to the lower level will stop dogs from running out of the off-leash area. If it does not work without a fence, a fence can be added.
- Resident, a user of Cabot Park off-leash area stated the off-leash area at Cabot Park is working, a community is developing. Dogs are smart, once they learn they are going to the off-leash area they do not stop in other areas in the park they go directly to the off-leash area.
- Chairman Magni asked the Commission members for their comments.
- Mr. Bernheimer commented this proposal makes sense and it is important to have an off-leash area on the South side of the City, but it should not be open until there is traffic control such as a crosswalk and it should wait to open until March 16. If the area opens now it will close for the winter in a few weeks.
- Ms. Charkoudian agreed with Mr. Bernheimer and asked if a light could also be added to the crosswalk.
- Commissioner DeRubeis stated he could meet with traffic about the crosswalk but a light would take years to have approved.
- Mr. Stern asked how users will be notified if the area is permitted.
- Commissioner DeRubeis replied advanced notice would be posted at the site.
- Mr. Neville commented his personal opinion is that dogs and kids do not mix well and does not approve of this proposal.

Mr. Bernheimer made the motion to accept the Braceland Playground off-leash proposal leaving the timing of opening the off-leash area and other safety concerns to the discretion of the Commissioner with subsequent reporting to the Commission. Mr. Tucker seconded the motion. Motion passed 7-1.

2. Meeting Minutes –September 19, 2011- accepted 8-0

3. Commissioner's Reports on Programs, Forestry and Maintenance

- Department Snapshot-(report attached)
- October 16th – Paddy's Road Race. There were 2,039 entrants in the race. Commissioner DeRubeis thanks, Mark Kelly for a job well done.
- October 15-16th- Harvest fair- another successful weekend by Linda Plaut.

4. New Business

- No new business

5. Other Business

- **911 Memorial Update-** Commissioner DeRubeis commented he attended a meeting with the 911 Committee on October 12th, along with Ms. Heitman and Mr. Tucker. The 911 Committee members felt they were attacked at the September Commission meeting. Ms. Heitman commented the October 12th meeting helped to diffuse the situation.
- Mr. Stern stated the message from the September meeting was accurate but it did come across as an attack rather than a discussion.
- Commissioner DeRubeis stated the 911 Committee has agreed to slow down the process, look at alternative sites and propose criteria for the memorial site.
- Mr. Bernheimer recommended the group read the book, "The Submission". The book is about a 911 memorial submission in New York, it is similar to this situation. The P & R Commission should be in control of the process.
- Mr. Stern commented this situation will continue to occur if the Commission does not create a policy for public art.
- Ms. Charkoudian stated the 911 Memorial Committee is a private group.
- Mr. Fishman stated most projects are started from private groups, we need a process.
- Ms. Charkoudian commented the committee thought because Commissioner DeRubeis and P & R Open Space coordinator, Carol Schein were included at the meetings they were doing the right thing. There was a misunderstanding. A policy is a good idea.
- Commissioner DeRubeis stated he had met with the Committee members in the Recreation office before the September Commission Meeting and explained the City Hall location may be problematic and Ms. Schein commented the process seemed to be rushed.
- Mr. Stern recommended a sub-committee be formed to create a policy.
- Mr. Bernheimer recommended involving the Planning Department.
- Mr. Clarke commented a draft policy created by Ms. Schein and the City Hall Memorial policy has been circulated by e-mail. The Open Space Committee has already started to meet.
- Mr. Fishman commented the Commissions responsibility is to take out the politics and emotion from the process.

- Commissioner DeRubeis requested the Commission bring in the 911 memorial Committee and explain what is going on. Ms. Heitman agreed the Committee should be informed right away.
- Mr. Tucker commented if the Commission does not want the memorial on the City Hall grounds we must decide and notify the 911 Memorial Committee. If the Commission is given the responsibility to approve the memorial site we must approve the appropriateness of design, the funding and must require costs to cover the care and maintenance.
- Mr. Stern asked if the Commission should take a vote on the site. The memorial would not qualify for CPA funding; the Historic Commission recommended an alternate site.
- Mr. Bernheimer asked how the Commission will proceed. Chairman Magni recommended forming a sub-committee to create a memorial policy.
- Mr. Bernheimer commented the committee should look at what other cities do. Mr. Stern suggested Concord & Lexington. Mr. Fishman recommended a fact gathering committee.
- The Sub-Committee to create a memorial policy will include, Michael Clarke, Wally Bernheimer, Don Fishman and Carol Schein, P & R Open Space Coordinator.
- Mr. Stern recommended including the Historic Commission. Mr. Bernheimer stated the Committee should learn something first and then include others.

Meeting Adjourned at 9:45 pm

Respectfully submitted,

Robin McLaughlin, Secretary



Off-Leash Area Working Group

October 17, 2011
Parks & Recreation Commission Presentation

24 Green Space Areas for Phase 2 Evaluation

	Ward	Area		Ward	Area
1	1	Park Park	12	4 Conav	Norumbega
2	1	Hunnoid Playground - Open (forested area)	14	5	Old Cold Spring Park - Open
3	1	Spars Park (a.k.a. Walnut Park)	15	5	Broadland Playground
4	2	Halloran Sports Complex	16	5	Richardson Playground
5	2	Cliffin Playground - Open	17	6	Newton Centre - Open
6	2	Calist Park - Open (forested area)	18	6	Newton Highlands Playground (Whitman)
7	2	Edmonds Park	19	6	Thompsonville Playground
8	3	McGrath Park - Open (forested area)	20	6	Wesley Park
9	3	West Newton Commons	21	7	Sun Park
10	4	Aubundale Cove	22	8	Brown & Oak Middle School Playground
11	4 Conav	Mered Meadow	23	8	NSHS - area near tennis courts only
12	4	Hamilton Playground	24	8	Nahant Park

Open Off-Leash Recreation Areas

1. [Old Cold Spring Park](#)
2. [Newton Centre Playground](#)
3. [Cabot Park](#)
4. [Claffin Playground](#)
5. [McGrath Park](#)
6. [Hunnewell Park](#)



Proposed



Braceland Playground
Spears Park

Fees

- Resident: \$50.00/dog
- Non-Resident: \$100.00/dog
- [Professional Dog Walkers](#)

Newton

\$250.00/1st medallion

\$75.00 each additional medallion

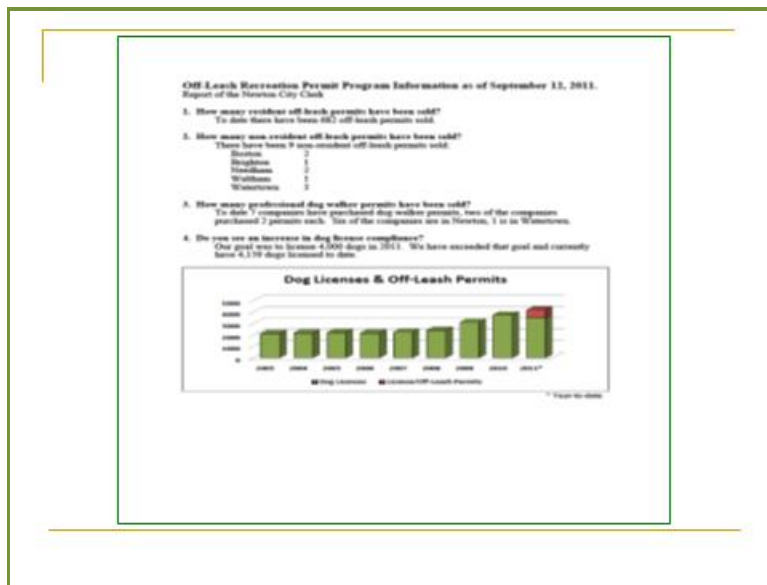
Non-Newton

\$350.00/1st medallion

\$100.00 each additional medallion

Permits Update (September 2011)

- 682 – Resident medallions purchased
- 9 - Non-resident medallions
- 9 - Professional Dog Walking Company Permits purchased
- The 2011 Goal for dog license compliance was 4,000. Currently there are 4,159 dogs licensed.
- 42 % increase from 2008



Enforcement

- Animal Control Officer, Ralph Torres
- Part-Time Animal Control Specialist
- Education
- Self Policing

Each off-leash recreation area will have...

- Signs with a map & rules and regulations
- Educational materials
- Mutt-Mitt –dog waste disposal system



Spears Park

- Ward 1 – Ms. Elizabeth Spears left the gift of land at 89 Walnut Park to the City of Newton in her will. In 1936 the gift was accepted by the City of Newton and named Spears Park.
- Currently an unprogrammed recreation space
- Used only as a snow dump by the City
- Fenced area – currently fenced on two sides - install ornamental fence
- Hours: dawn-dusk
- Small dog area- dogs under 25 lbs.
- Memorial bench for Ms. Spears to be donated and to be placed in the park

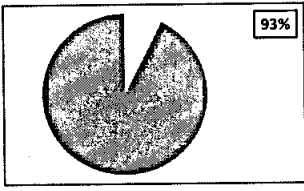


Braceland Playground



- Ward 5
- Lower tier, bottom of hill- bounded east by hill.
- No fence proposed on hill.
- Existing fence along river bank
- Fits with the existing Master Plan
- Ample parking
- Off-leash area is closed from December 15th - March 15th for sledding
- Dogs must remain on-leash until they enter the off-leash recreation area

Parks and Recreation Department Snapshot September 2011

Employee Attendance					
	Worker Days	Days Missed		Power Indicator	
		Leave	Vacation		
Administration (5)	120	2	11	89%	
Program (8)	192	2	14	92%	
Grounds Maintenance (15)	345	21.5	8	91%	
Urban Forestry (2)	48	0	1	98%	
Totals	585	21.5	22	93%	

Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	183	57	240
Program	259	366	625
Facilities	22	197	219
Grounds Maintenance	36	0	36
Urban Forestry	226	810	1036
Totals	726	1430	2156

Service Requests			
Grounds Maintenance			
	Rcv'd	closed	Avg. Age of Comp. (days)
School Dude	31	12	na
WebQA	11	12	1.68

Urban Forestry			
	Rcv'd	Closed	Avg. Age of Comp. (days)
Pruning	34	6	157
Removals	40	60	128
Dn tr, lb, hngr	159	205	2.59
	Num.	Days till Complete	
Removal backlog	184	335	
Prune backlog	617	4015 (11 years)	

Financial Measures					
	Quant.	\$ Amount			
Purchase Orders	16	\$ (22,850.75)	-\$11,808	-\$31,220	\$20,826
Invoices Paid	198	\$ (249,227.46)			\$436
Checks Processed	270	\$ 36,276.54			
Cash Processed	6	\$ 926.00			
Credit Cards Processed	248	\$ 35,944.80			\$16,468
	738	\$ (198,930.87)			

Program Attendance	
TOTAL ATTENDANCE	9030
UNIQUE PROGRAM PART'S	506



Setti D. Warren
Mayor

Newton Parks & Recreation Commission
Meeting Minutes
City Hall, Room 209, 7:00pm
November 21, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Fran Rice, Andrew Stern, Bethel Charkoudian, Peter Johnson, Richard Tucker, Michael Clarke, Don Fishman, Peter Kastner, Robin McLaughlin, *Secretary*

Absent: Kathleen Heitman, Jack Neville

Meeting called to order at 7:05pm

1. Meeting Minutes –October 17, 2011- accepted 8-0

2. Commissioner’s Reports on Programs, Forestry and Maintenance

- **Gath Pool & Crystal Lake Reports (attached)**
 - The numbers were down compared to last year at Gath Pool & Crystal Lake due to weather conditions.
- **Programs & Services Resolution (attached)**
 - The Programs & Service Committee received a petition to allow swim at your own risk at Crystal Lake and are requesting the Commission review the policy. Commissioner DeRubeis has spoken with Deborah Fogel who submitted the petition. Ms. Fogel is putting together a proposal to appear before the Commission.
- **Department Snapshot (attached)**
 - Mr. Tucker commented on the 18 year back log to prune trees and asked what the back log was last year. Commissioner DeRubeis stated the backlog increases exponentially each year. Tree pruning is contracted and the budget allows for 20 days of pruning each year.
 - Mr. Tucker stated trees are a safety issue.
 - Commissioner DeRubeis and Marc Welch, *Director of Forestry* have met with the Executive Office and presented a proposal to bring crews in-house.
- **Budget**
 - The current Administration has maintained a dynamic budget rather than a static budget. Commissioner DeRubeis will provide a copy of the budget at the next meeting.
- **Camp Scholarship Report (attached)**
 - This summer the Parks & Recreation Department is partnering with the Newton Community Service Center to provide NCSC participants a specific number of spots in the P & R Summer Camps.
- **Newton Corner Move**
 - The former old Boys & Girls Library (124 Vernon St) is just about ready for the move. Public Buildings is doing a great job.
- **Newton Highlands Project**

- Gale Associates has almost completed the feasibility study at Newton Highlands Playground.

3. Public Hearing Venues

- Ms. Charkoudian requested a discussion on alternate meeting locations for Public Hearings. The War Memorial is the usual location where Public Hearings are held for the P & R Commission and the acoustics are horrible. If the Commission is going to have a public hearing, it needs to be heard.
- Chairman Magni asked if Ms. Charkoudian could do some research as to what other locations are available. Ms. Charkoudian requested the group discuss the options.
- Linda Plaut suggested the auditorium at the Cultural Center, 225 Nevada St.
- Carol Stapleton recommended the Aldermanic Chambers on a night besides a Monday night.
- Mr. Bernheimer commented the need to use of the Aldermanic Chambers would depend on the Public Hearing Agenda.
- Chairman Magni asked the members present if they agreed to use the Aldermanic Chambers for Public Hearings. All members present agreed.

4. Poetry in Edmands Park (proposal attached)

- Mr. Grey Held and Ms. Wendy Drexler presented the proposal. Mr. Held stated the idea is to take poetry out of the books and put it in Edmands Park, which is a natural park setting. The nature-oriented poetry would be visible but not “in your face”. There are existing structures that would make great places to install the poetry. The installation would include engraved stainless steel plaques that would last 50 years. There will be a public contest for the poetry selection. Funding will come from the entry fee and a grant from the Newton Cultural Council.
- Chairman Magni requested the proposal be vetted through the P & R Department to check the deed of Edmands Park.
- Commissioner DeRubeis will check with the Law Department
- Ms. Charkoudian stated she has been to Tacoma Park in Maryland which has poetry scattered throughout the City along the public sidewalks, it is beautiful. Ms. Charkoudian asked if the Commission would have final say on the design and the wording of the poetry. The Commission wants to be sure nobody would be offended by the wording.
- Mr. Stern asked what the parameters will be for the contest. Mr. Held replied the poems should relate to nature, dog walking, etc.
- Mr. Clarke suggested Mr. Held forward a history of the park to the contestants to integrate into the poems. Ms. Drexler commented it would be helpful to know the tree and plant species in the park.
- Mr. Tucker asked if they will be selecting new poems or existing poems. Mr. Held would encourage the contestants to submit new poems.

- Mr. Kastner stated Forest Lawn Cemetery has a rotating exhibit of public art. Once the art is in place it would be hard to change. Mr. Kastner suggested putting a life term on the project or install the poems on wooden plaques that are meant to deteriorate; the poems would become part of the history of the park.
- Mr. Stern asked if the slabs for mounting would be raised. Mr. Held stated no, they would remain as they are.
- Chairman Magni asked if a public hearing is required. Mr. Bernheimer stated yes. There is a Friends of Edmands Park group that should be contacted first.
- Mr. Bernheimer stated Mr. Held is going about this proposal the correct way. Contacting the Commission for input, having a public hearing and then having a public contest with the Commission having the final approval.
- Ms. Schein requested a sample of the plaque.
- Chairman Magni stated Mr. Held should talk with the “Friends” group and then come back to the Commission with more detailed information:
 - contest parameters
 - locations of where the poems will be installed
 - a maintenance plan
 - a sample of the plaque
- Once the additional information is presented and approved a public hearing will be scheduled.

5. Policy Sub-Committee-update

● Historical Perspective City Hall Grounds

- Chairman Magni requested an update from the sub-committee
- The sub-Committee has reviewed a memorial guidelines draft sent by Ms. Schein the P & R Open Space Coordinator.
- Mr. Stern asked if the group was looking at the historical perspective. Mr. Bernheimer stated no they were to create a general memorial policy. Mr. Stern stated the sub-committee was to determine if the 911 memorial and other memorials are appropriate for City Hall grounds.
- Mr. Clarke stated there is already a policy for City Hall Grounds.
- Ms. Schein stated there is no policy for City Hall grounds. There is an approved **Master Plan for Newton City Hall and War Memorial Grounds completed in 2006 by Pressley Associates**. In the report Pressley Associates recommends the Commission declare a moratorium on future installations on the City Hall and War Memorial Grounds.
- Commissioner DeRubeis stated currently there is no moratorium.
- Mr. Clarke stated there should be a moratorium until there is a policy in place.
- Mr. Clarke recommended making a motion for a moratorium to be put in place. Chairman Magni stated Mr. Clarke is an alternate member of the Commission and is sitting in for Vice-Chair K. Heitman. This allows Mr. Clarke to make motions and vote at tonight’s meeting.
- Chairman Magni stated the Commission will be required to provide a reason for the moratorium. And if a moratorium is voted on and passed

it would be in good faith for the Commission to expedite creating the policy.

- Mr. Bernheimer commented other government agencies should be involved in creating the policy.
- Mr. Stern commented the Historic Commission (Co-caretaker) said no to the 911 Memorial on City Hall Grounds. The sub-committee needs to acquire more information.
- Mr. Fishman stated one policy may not be a one size fits all policy. It seems that City Hall is sacred ground.
- Mr. Stern stated he is not sure of the legality of memorials if another government agency is involved, for example is the State Highway Department involved with decisions regarding the Commonwealth Ave median strip. The Design Review Committee should be involved. Mr. Bernheimer suggested Mr. Stern work on organizing a meeting with the other City agencies. Mr. Stern agreed to do so.
- Mr. Tucker commented it would be a mistake to allow anything on City Hall Grounds before a policy is created.
- Mr. Clarke stated he was under the impression the 911 Memorial Committee was aware of the Pressley Master Plan. Commissioner DeRubeis stated he and Ms. Schein have made the committee aware of the Master Plan.

Mr. Clarke made the following motion: Newton Parks and Recreation Commission declares a moratorium on future installations of commemorative markers, monuments, or other non-historic additions on the City Hall and War Memorial Grounds, until guidelines specific to this historic landscape can be established. Mr. Bernheimer seconded the motion. Motion passed 8-0.

Mr. Stern made the following motion: The Commission will diligently proceed on the creation of a policy and procedure regarding public art, monuments and the like on real property under the jurisdiction of the P & R Commission. Mr. Rice seconded the motion. Motion passed 7-1.

6. New Business

- **Natural Resources Inventory and Management Plan for Nahanton Park**

- A copy of the final plan was distributed to the Commission members. Commissioner DeRubeis stated Ms. Schein is working with the Group to make recommendations to the Commission.
- Mr. Stern commented this report is a result of the proposal submitted by Newton Community Farm to expand farming into Nahanton Park. Commissioner DeRubeis stated yes.
- Mr. Clarke commented that recommendations should be made based on the report. The Community Gardens has a waiting list of people for garden plots. This is an existing use and should be considered.
- Mr. Clarke stated the report's recommendations for the building used by Public Buildings at the Winchester Street entrance should be reviewed. Most people would like to see the building demolished and the area go back to its natural state. Ms. Schein agreed most people would like to see the building demolished but she will check into the

history of the building as it was recently assessed to be “mediocre” historical significance.

- **CIP Steering Committee**

- Two Parks & Recreation Capital Improvement Projects were approved by the Board of Alderman
 1. Gath Pool – 100K – Mechanical & Electrical Repairs. A broken pipe, which is unrelated to CIP, must be taken care of at Gath Pool
 2. Braceland Playground – 150K – Formal entrance and Tennis Court renovations
- Commissioner DeRubeis will provide to the Commission a list of P & R Capital Improvement Projects

Meeting Adjourned at 8:30 pm

Respectfully submitted,

Robin McLaughlin, Secretary

Gath Memorial Pool Swim Report 2010 Season			Gath Memorial Pool Swim Report 2011 Season		
Permit Sales 2010			Permit Sales 2011		
Permit Type \$\$ Value	# sold	Rate	Permit Type \$\$ Value	# sold	Rate
Adult \$31,764.00	711	\$45.00	Adult \$28,935.00	643	\$45.00
Senior Citizen \$1,380.00	70	\$20.00	Senior Citizen \$1,800.00	90	\$20.00
Student \$27,960.00	1421	\$20.00	Student \$27,400.00	1370	\$20.00
Space Camp \$2,400.00	120	\$20.00	Space Camp \$2,060.00	103	\$20.00
Ed Center \$400.00	20	\$20.00	Ed Center \$610.00	31	\$20.00
Scholarship 0	274	0	Scholarship 0	258	0
Adult Daily \$6,642.00	1,107	\$6.00	Adult Daily \$6,071.00	1,012	\$6.00
Student Daily \$8,132.00	2,033	\$4.00	Student Daily \$6,280.00	1,570	\$4.00
Non-Res Daily \$880.00	88	\$10.00	Non-Res Daily \$670.00	67	\$10.00
Permit Totals for 2010 Season \$ 79,558.00			Permit Totals for 2010 Season \$ 73,826.00		
Swimming Lessons 2010			Swimming Lessons 2011		
Permit Type \$\$ Value	# sold	Rate	Permit Type \$\$ Value	# sold	Rate

Session 1	114	\$35.00	Session 1	116	\$35.00
\$4,485.00			\$4,060.00		
Session 2	149	\$45.00	Session 2	154	\$45.00
\$6,405.00			\$6,930.00		
Session 3	118	\$45.00	Session 3	125	\$45.00
\$4,642.50			\$5,625.00		
Session 4	150	\$45.00	Session 4	159	\$45.00
\$5,705.00			\$7,155.00		
Private Lessons	4	\$30.00	Junior Bluefish	5	\$75.00
\$120.00			\$ 350.00		
Scholarships	64	\$45.00	Private Lessons	2	\$30.00
(\$2,385.00)			\$60.00		
A-Regional Rental Fee			Scholarships	47	\$45.00
\$2,000.00			(\$2,115.00)		
			A-Regional Rental Fee		
			\$2,000.00		
Lesson Totals for 2010 Season			Lesson Totals for 2011 Season		
\$ 20,657.50			\$ 26,180.00		
Attendance Totals for 2010 Season			Attendance Totals for 2011 Season		
38,790			44,218		
City of Newton General Fund (Permits)			City of Newton General Fund (Permits)		
\$79,558.00			\$73,801.00		
Refunds			Refunds		
-\$510.00			-\$994.00		
City of Newton Parks & Recreation			City of Newton Parks & Recreation		
Swim Revolving Account			Swim Revolving Account		
\$23,357..50			\$25,120.00		
Total Revenues 2010 Season			Total Revenues 2011 Season		
\$102,405.50			\$100,006.00		

Crystal Lake Report

	2007	2008	2009	2010	2011
Total Revenue	\$74,262	\$92,071	\$81,973	\$113,375	\$98,848
Total Attendance	21,201	25,334	23,288*(includes additional week Aug 17 th -23 rd)	35,808*(includes additional week August 16-22)	34,648
Adult Permits @ \$45 each	\$40,786 (906 sold)	\$52,065 (1157 sold)	\$38,205 (849 sold)	\$55,670 (1237 sold)	\$47,345 (1052 sold)
Student Permits @ \$20 each	\$13,270 (663 sold)	\$16,700 (835 sold)	\$13,940 (697 sold)	\$19,900 (995 Sold)	\$14,385 (719 sold)
Swim Lessons @ \$45 each	\$15,300 (340 students)	\$16,650 (370 students) (not including online registrations)	\$11,520 (452 students) (not including on line registrations and 18 scholarships)	\$13,380 (305 students (not including on line registrations and 9 scholarships)	\$15,075 (335 students not including on line registration)
Day Pass Adult @ \$6 each	\$2,520 (420 sold)	\$2,502 (417 sold)	\$5,538 (923 sold)	\$7,842 (1307 sold)	\$6,972 (1162 sold)
Day Pass Student @ \$4 each	\$2,000 (500 sold)	\$2,244 (561 sold)	\$4,580 (1145 sold)	\$5248 (1312 sold)	\$4,056 (1014 sold)
Day Pass Non-Res @ \$10 each	\$1,600 (160 sold)	\$1,870 (187 sold)	\$2,470 (247 sold)	\$3240 (324 sold)	\$1,990 (199 sold)
Senior Citizens-Free	451	492	\$5,720 (286 sold) first year of \$20 charge	\$8,350 (417 sold) second year of \$20 charge	\$8,980 (449 sold)
Scholarships	92	65	27 Seniors, 18 Swim lessons and 15 adults/students	102 44 hardship, 49 seniors, 9 swim lessons	90- 42 hardship-48 seniors)

CITY OF NEWTON
IN BOARD OF ALDERMEN

October 3, 2011


WHEREAS: Deborah Fogel, et al. filed with the City Clerk on July 26, 2011 a Group Petition with 52 qualified voter signatures, pursuant to Sec. 10-2 of the City Charter, requesting the Board of Aldermen hold a public hearing "to allow regulated but unsupervised swimming at Cronin's Cove on Crystal Lake;"

WHEREAS: Section 10-2 of the Charter requires the Board of Aldermen to hold a public hearing and act within three months of such filing;

WHEREAS: the Programs and Services Committee held a public hearing on September 21, 2011 and, while recognizing that the Parks and Recreation Commission has sole authority to regulate swimming at Crystal Lake, voted to approve a *Resolution* to the Commission asking it to explore the possibility of allowing swimming opportunities at Cronin's Cove and/or other location on Crystal Lake;

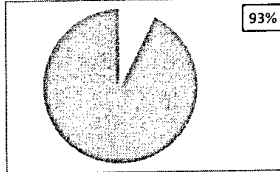
THEREFORE BE IT RESOLVED: That, the Board of Aldermen in accordance with the recommendation of the Programs and Services Committee through its Chairman Amy Mah Sangiolo, requests the Parks and Recreation Commission explore the possibility of allowing swimming at Cronin's Cove and/or other locations on Crystal Lake as expressed at the public hearing on September 21, 2011.

Under Suspension of Rules
Readings Waived and RESOLUTION Approved
23 yeas 1 nay (Alderman Gentile)

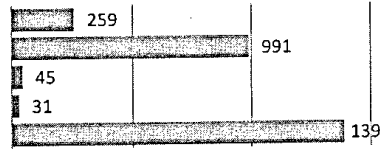

(SGD) DAVID A. OLSON, City Clerk

Parks and Recreation Department Snapshot October 2011

Employee Attendance				
	Worker Days	Days Missed		Power Indicator
		Leave	Vacation	
Administration (5)	95	6	4	89%
Program (8)	152	3	7	93%
Grounds Maintenance (15)	285	27.5	24	82%
Urban Forestry (2)	38	0	1	97%
Totals	570	21.5	22	93%



Customer Service Measures			
	Phone Calls	FAQ's Viewed	Total Inquires
Administration	161	98	259
Program	206	785	991
Facilities	45	0	45
Grounds Maintenance	31	0	31
Urban Forestry	181	1210	1391
Totals	624	2093	2717



Service Requests							
Grounds Maintenance			Urban Forestry				
	Rcv'd	closed	Avg. Age of Comp. (days)		Rcv'd	Closed	Avg. Age of Comp. (days)
School Dude	17	13		Pruning	38	0	na
				Removals	31	0	na
				Dn tr, lb, hngr	422	134	2.18
WebQA	8	8					
					Num.	Days till Complete	
				Removal back	192	300	
				Prune backlog	700	6587 (18 years)	

Financial Measures					
	Quant.	\$ Amount			
			-\$24,778	-\$284,839	\$64,977
Purchase Orders	16	\$ (24,777.72)			\$928
Invoices Paid	198	\$ (284,838.50)			\$20,946
Checks Processed	270	\$ 64,977.31			
Cash Processed	6	\$ 928.00			
Credit Cards Processed	248	\$ 20,946.00			
	738	\$ (198,930.87)			

Purchase Orders	Invoices Paid	Checks Processed	Cash Processed	Credit Cards Processed

Program Attendance	
	TOTAL ATTENDANCE 19846
	UNIQUE PROGRAM PART'S 682



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466
Office: (617) 796-1500
Fax: (617) 796-1512
TDD/TTY: (617) 796-1089



ROBERT J. DERUBEIS
COMMISSIONER

November 2011

To: Commissioner DeRubeis and Kathy

From: Stephanie Lapham, Recreation Manager

Newton Parks and Recreation Department Scholarship – 2011 Final Report

Money available for the summer of 2011 was \$51,782.00. The number of applicants decreased from 2010 to 2011 by 6 with a total of 62 in 2011. Of the 62, 58 applicants accepted the scholarship at a total of \$33,185.00 and attended camp some going to two or more of our camps. The remaining 4 applicants did not qualify or declined our offering and did not attend. The amount awarded to each participant was based on need and number of weeks attending camp. Every applicant whom applied was awarded approximately 80% in scholarship per week toward their tuition. Below please note the list of camp offerings, scholarships awarded to each with the amount, and the amount of money raised by each camp for the scholarship program.

Camp	#of scholarship awarded	Amount awarded	Amount raised	Difference
Acres in the Falls	8	\$ 5,435.00	\$ 1,230.00	\$ 4,205.00
Albemarle Acres	12	\$ 3,775.00	\$ 4,665.00	\$ (890.00)
Camp Echo Bridge	6	\$ 4,075.00	\$ 2,985.00	\$ 1,090.00
Centre Acres	25	\$12,365.00	\$ 4,220.00	\$ 8,145.00
CIT Echo Bridge	1	\$ 280.00	\$ 175.00	\$ 105.00
CIT Albemarle	1	\$ 560.00	\$ 180.00	\$ 380.00
Kids Komer	4	\$ 1,900.00	\$ 1,155.00	\$ 745.00
Extreme Outdoor Adventure	2	\$ 860.00	\$ 515.00	\$ 345.00
Thundercats	1	\$ 115.00	\$ 595.00	\$ (480.00)
Auburndale Station	10	\$ 2,955.00	\$ 2,100.00	\$ 855.00
T-Ville Trails	2	\$ 745.00	\$ 1,355.00	\$ (610.00)
Fantastic Summer	2	\$ 200.00	\$ 0.00	\$ 200.00
Vacation Camp at Burr Park	2	\$ 200.00	\$ 0.00	\$ 200.00
Totals	76	\$33,185.00	\$19,175.00	\$ 14,290.00

Please note that the money in the difference line should be awarded to the individual camps or the scholarship fund as noted. A positive number means that the amount of scholarship awarded exceeds the amount the camp made with the \$5.00 per person, therefore the dollar amount as indicated should be put into the camp account. Any amount with a negative dollar amount means the amount raised exceeds the amount awarded for scholarship and this money should be taken from the camp account and put into the scholarship account.

WWW.CITNEWTON.MA.US/PARKS

Proposal

Poetry in Edmands Park, Newton, MA

Grey Held, Program Director (gheld@alum.mit.edu)

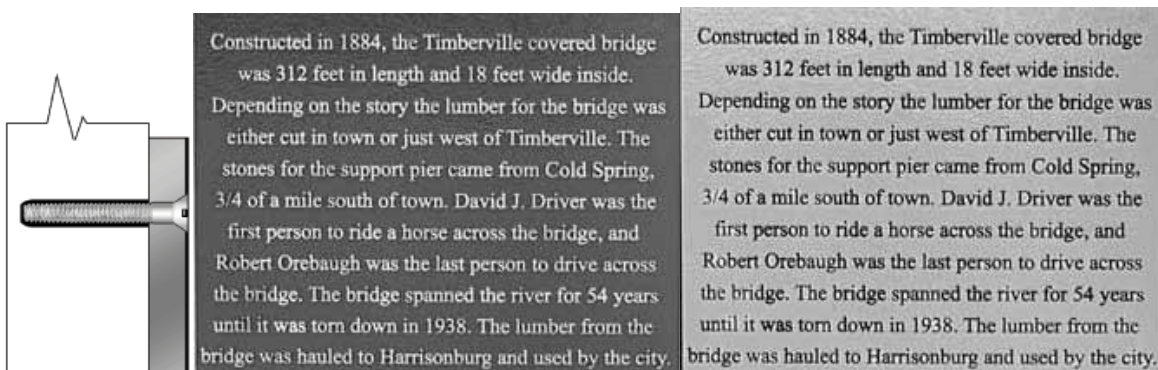
Committee Members: Wendy Drexler, Barbara Helfgott-Hyett, Wendy Mnookin

Summary: The objective of this proposal is to transport nature poetry from the library and the printed page into the living landscape of Newton's Edmands Park. Strolling park-goers who serendipitously come upon 20 nature poems inscribed on stone pilasters and granite slabs in the park will directly encounter the way poetry enhances the beauty of the natural landscape and enriches the park experience. The 20 poems will be etched into 1/8-inch stainless steel plates (each plate approximately 6 x 8 inches) and secured to existing stone structures within the park.

Vision: Edmands Park's beautiful oak forest, interspersed with beeches, locusts, maples, birches, and pines, is enjoyed by Newton's hikers, cross-country skiers, and nature lovers. If the Poetry in the Park proposal is implemented, Edmands Park would become a destination for poetry lovers from Newton and beyond, as well as a model for other communities seeking to bring poetry to a wider audience. It is our belief that park founder John Wiley Edmands would smile on this proposal: in addition to gifting the 33-acre park to the city of Newton, Edmands gave \$15,000 toward the establishment of the first public library in Newton and \$5,000 toward the purchase of books. He also paid for the library's architectural plans and laid the cornerstone. Given these gifts to the city, we believe that Mr. Edmands would support this project to intertwine verse and nature at Edmands Park as outlined in our Poetry in the Park proposal.

Precedent: As part of the Newton 2000 celebration, plaques with poetry by Robert Pinsky, Newton resident and Poet Laureate of the United States, were placed in the grounds around Newton City Hall. There has been no vandalism of these plaques and no further maintenance required. There are also several "Poetry Walks" in the United States, notably in Berkeley, CA.

Fabrication: The selected poems will be etched in 1/8-inch stainless steel by New England Etching for a cost of \$60 to \$80 per poem. The steel plaques will be predrilled with holes so that the plaques can be flush-mounted to the pilasters and slabs. The plaques can either be etched with dark text on a light metal background, or with light text on a darkened background. See below for examples of these two modes, light on dark on the left, and dark on light on the right.



Installation:

The poem plaques will be professionally installed under supervision from the Poems in the Park Committee and with the approval of City of Newton personnel. To install each plaque, four 1/8-inch diameter holes will be drilled to a depth of 1 inch into each stone pilaster or slab. The plaques will be screwed in/mounted.

Longevity and maintenance:

The edged metal technology is well suited for exterior use and has longevity in excess of 50 years.

Placement of the poems: The old stone pilasters in the park, which look like they once formed part of a fencing system, will provide the pre-existing support for the poems (see photos: the white sheets of paper represent the approximate size of the poem plaques). There are also several strewn granite slabs that seem well adapted for securing the plaques.

Committee members will submit a plan/map for where the poems are to be installed, and final approval for placement will be made by the Parks and Recreation Department.



Poetry selection process: We will select approximately 20 poems by conducting a poetry contest open to all Massachusetts residents. The first step will be to place a “call for entrants” in *Poets & Writers* magazine (national circulation), Grub Street News (circulation in the Massachusetts area), Winning Writers email newsletter (national circulation), email listings to the Concord Poetry Center and other local poetry groups, and word of mouth at various Boston-area poetry venues. There will be a nominal entry fee of \$15 for up to 3 poems. Judging will be anonymous. Wendy Drexler (Belmont resident), Grey Held (Newton resident), and Barbara Helfgott-Hyett (Brookline resident) will do the initial screening of poems. Wendy Mnookin (Newton resident) will select 20 poems from the finalists. The Director of Newton Parks and Recreation will give final approval. Please see below for the credentials of the four committee members.

The selected poems will be of the highest caliber. Nature will be the theme or undercurrent of the selected poems. Poems will be no more than 30 lines. In addition to having a “nature theme” poems selected will have some connection to the New England landscape. Here are three examples:

Sleeping in the Forest

I thought the earth remembered me,
she took me back so tenderly,
arranging her dark skirts, her pockets
full of lichens and seeds.

I slept as never before, a stone on the river bed,
nothing between me and the white fire of the stars
but my thoughts, and they floated light as moths
among the branches of the perfect trees.

All night I heard the small kingdoms
breathing around me, the insects,
and the birds who do their work in the darkness.

All night I rose and fell, as if in water,
grappling with a luminous doom. By morning
I had vanished at least a dozen times
into something better.

--by Mary Oliver

At the Pond

I want the geese to stand beside me,
softly speaking, stroking my hair.
One might lay his blazoned head
on my lap. I'd pet the wild thing
and he would let me, the others
cooing ungoosably in their joy.
We of kindly natures would stay
there, the water bounding in
the narrowest of wavelets, every
small stone seeming smooth, and all
the world - the dirt I sit in, the dust
insinuating itself into the leather laces
of my shoes, would be preening, graceful
and open: the many males, the females
in their pale brown abstraction, the goslings
swimming simply on their own.

--by *Barbara Helfgott-Hyett*

PRAYER WITH FUR

A hollow holds the trickle
that licks Temple Ridge to life,
seeps through sun-cracked days
and cricket-pulsing nights,
draws out green stems, drops
from a ledge of granite
catching moonlight. Mud recalls
a wet slither, and snarled roots
touch a coolness in the air
spilling past my skin.
When I press my hands into a bowl
and stoop to fill it, the water
is a frigid amazement
as the first night out
of the Garden must have been,
two people lying on their backs
under the unlocked sky, silenced
by the glittering fruits of stars. Ginger
lowers her face, looks to mine, and laps
until my hands hold nothing
but the strokes of her warm, slick tongue.

--by Derek Sheffield

Budget

Project Budget				
	Quantity	Cost/Per	Total	
Expenses				
Posting the "call for entries" in Poets & Writers magazine			\$140	
Honorarium for the contest judge			\$100	
Plaque Fabrication	20	\$80	\$1,600	
Installation	20	\$50	\$1,000	
Total Expenses				\$2,840
Income				
Contest submission fee (per poet)	120	\$15	\$1,800	
Personal or Corporate Check and/or Grant			\$1,040	
Total Income				\$2,840

Support needed from Newton Parks and Recreation Department

1. Project Approval
2. Approval of 20 selected poems
3. Approval of installation locations in the park

Contact information:

Grey Held

658 Watertown St.

Newtonville, MA 02460

617-584-0648

gheld@alum.mit.edu

Brief Bios of Committee Members

Wendy Drexler is a poet and an editor with over fifteen years' of publishing experience, most recently as Senior Editor at Educators Publishing Service in Cambridge. Her poems have appeared in *Barrow Street*, *Big Ugly Review*, *Brooklyn Review*, *Cider Press Review*, *The Comstock Review*, *Nimrod* (semi-finalist, 2006 Nimrod/Hardman Pablo Neruda Prize), *Peregrine*, *Poetry East*, *Off the Coast*, *POIESIS*, *RHINO*, *Tar River Poetry*, *Verse Daily*, and other journals, and the anthology *Blood to Remember: American Poets on the Holocaust*. Her chapbook, "Drive-Ins, Gas Stations, the Bright Motels" (Pudding House, 2007), was nominated for a Pushcart Prize. *Western Motel*, Wendy's first book-length collection, will be published in April 2012 by WordTech Communications. Wendy is also the founder of a monthly poetry series at Porter Square Books in Cambridge, which hosts members of the Workshop for Publishing Poets, where she is a longtime member. She is a poetry editor for *Sanctuary*, the magazine of the Massachusetts Audubon Society.

Grey Held, a Newton resident, is a recipient of a National Endowment for the Arts Fellowship in Creative Writing and has been nominated for a Pushcart Prize. He has had poems included in numerous anthologies including *O Taste and See* and *My Heart's First Steps*, and magazines including *Potomac Review* and *Slipstream*. His poem "Vending Machine" was set to music by Paul Carey and has been performed by a *cappella* groups all over the country. Grey's book of poems, *Two-Star General*, is being published by Brick Road Poetry Press and is currently available for pre-purchase from their website. When he's not writing or reading poetry (which is most of the time), Grey is the Director of Client Services at a consumer market research firm in Cambridge. In the 1980's, as co-chair of the Boston Visual Artists' Union and Chair of the Visual Arts Committee of Boston's Midtown Cultural District Taskforce, Grey was active in bringing the Arts into Public Places

Poet, professor and public lecturer **Barbara Helfgott-Hyett** has published four collections of poetry: *In Evidence: Poems of the Liberation of Nazi Concentration Camps* (University of Pittsburgh Press: 1986), based on her interviews with U.S. GI's, was selected Booklist's "Editor's Choice." Her second collection, *Natural Law* (Northland Press, 1989) includes poems about the history of Atlantic City, and was the first in the Salt River poetry series. *The Double Reckoning of Christopher Columbus* (University of Illinois Press: 1992), an epic poem on the 1492 voyage of the Columbian expedition, was nominated for the Pulitzer Prize. *The Tracks We Leave: Poems on Endangered Wildlife of North America*, (University of Illinois Press: 1996). Her new collection, *Rift*, was recently published by University of Arkansas Press. Her poems and essays have appeared in dozens of magazines including *The New Republic*, *The Nation*, *Hudson Review*, *Massachusetts Review*, *Agni*, *Ploughshares*, *The Women's Review of Books*, and in twenty-five anthologies. Recipient of two Massachusetts Artists Fellowships in Poetry, the New England Poetry Club's Gertrude Warren Prize, the Herman Melville Commemorative Poetry Prize, Fellowships at Yaddo, the Wurlitzer Foundation, and Virginia Center for Creative Arts, and other grants and awards, she has taught English at Harvard, MIT, and Boston University where she won the Sproat Award For Excellence in Teaching. She is a co-founder of The Writer's Room of Boston, Inc, and Directs POEMWORKS: The Workshop for Publishing Poets, in Brookline, MA.

Wendy Mnookin is a poet living in Newton, Massachusetts. She received her BA from Radcliffe College and her MFA in Writing from Vermont College. Her latest book, *The Moon Makes Its Own Plea*, was published by BOA Editions in 2008. Her other collections are *What He Took, To Get Here*, and *Guenever Speaks*. Mnookin teaches poetry in the Writing Literature and Publishing Department at Emerson College and at Grub Street, a nonprofit Boston writing center. Previously she has taught poetry at Boston College, to children in schools throughout the Boston area, and in workshops around the country. Mnookin's poems have been published in journals, online publications, and anthologies. She received an NEA Fellowship in Poetry, and *What He Took, To Get Here* won the 2002 Sheila Motton Award from the New England Poetry Club.



Setti D. Warren
Mayor

Newton Parks & Recreation Commission

Meeting Minutes

City Hall, Room 209, 7:00pm

December 19, 2011



Robert J. DeRubeis
Commissioner

Attending: Arthur Magni, *Chairman*, Kathleen Heitman, *Vice-Chairman*, Bob DeRubeis, *Commissioner*, Walter Bernheimer, Fran Rice, Andrew Stern, Bethel Charkoudian, Peter Johnson, Richard Tucker, Peter Kastner, Robin McLaughlin, *Secretary*

Absent: Jack Neville, Michael Clarke, Don Fishman

Also Attending: Carol Schein, Parks & Recreation Open Space Coordinator

Meeting called to order at 7:00pm

- **Meeting Minutes –November 21, 2011- accepted 7-0**
 - (Mr. Johnson arrived after the vote)

- **Commissioner's Reports on Programs, Forestry and Maintenance**
 - **Department Snapshot-** (attached)
 - Commissioner DeRubeis reviewed the department snapshot.
 - Commissioner DeRubeis provided CIP (Capital Improvement Project) information for the Commission. Distributed was the two-page Executive Summary (attached) of the CIP process and a list of P & R CIP projects.
 - Mr. Bernheimer asked where the Master Plan for Upper Falls and Newton Highlands appears on the list. Commissioner DeRubeis will check and report.
 - Mr. Stern would like to see how the 5 year assessments plan done by P & R, in 2006, compares to the CIP list.
 - **Department Holiday Party**
 - The P & R Department is having a Holiday/Farewell to 70 Crescent Street party on Wednesday December 21 from 12pm-2pm. All Commission members are invited.
 - **Department Move to 124 Vernon Street**
 - The P & R Department will be moving to 124 Vernon Street on January 4, 2012.
 - **Ice Rinks Procedure** (attached)
 - Ice rinks have been put up around the City over the last few years. The ice rinks are sponsored by the neighborhoods. Two years ago an ice rink was installed at the Hyde Community Center last year the Lower Falls Community Center installed an ice rink. This year Newton Pride has sponsored an ice rink in Newton Centre. There is a proposal for an ice rink in Newtonville. A procedure to sponsor and install an ice rink has been developed.

- **Newton Highlands Playground**
 - Commissioner DeRubeis reported in 2007 the Commission voted on the conceptual design of the Newton Highlands Master Plan. The biggest issue from the master plan was drainage. Recently Commissioner DeRubeis, Alderman Rice, Carl Schein and Ted Tye have been working with the sports leagues on a feasibility study. The leagues have donated approximately \$29,000.00 for the study. The updated plan is the same as the 2007 plan with a few minor changes.
 - Mr. Stern asked if there will be lights and synthetic turf. Commissioner DeRubeis said yes.
 - Mr. Stern is concerned this project will set a precedent on future field types, lights and turf.
 - Chairman Magni commented this field will cost a lot of money it would be a premiere field, not the standard. Commissioner DeRubeis stated the project would cost \$3.5 million. Mr. Bernheimer asked how much of the cost would be covered by donations. Commissioner DeRubeis stated \$3.5 million dollars will need to be covered by donations.
 - Mr. Bernheimer stated the Commission has only approved the conceptual plan not the final plan.
 - Mr. Kastner asked about the stream. Commissioner DeRubeis stated the stream has a culvert. Mr. Kastner suggested creating an open space area for residents and families to have picnics the park is being overtaken by organized sports. Ms. Schein commented the front area has always been called the neighborhood area by the residents. And the fields in the master plan already exist in the park.
 - Commissioner DeRubeis asked the Commission what they would expect going forward.
 - Chairman Magni commented there were public hearings back in 2007. Mr. Bernheimer stated the public may not remember the project. An informational meeting may be a good idea and a vote to formally accept the Master Plan. Mr. Kastner stated an informational meeting may raise enthusiastic support.
- **Kennard Park**
 - Commissioner DeRubeis stated there has been concern regarding the building at Kennard Park. The Newton Partnership Administrative offices moved in the building at the beginning of December. There will be approximately 12 people in the offices and parents may visit the office.
 - Mr. Kastner stated the building was a gift to the City and any proceeds from the building should go to the maintenance of the building or the park. The Kennard trust gave the building to Parks & Recreation; a resource of the P & R Department has been transferred to the School Department.
 - Commissioner DeRubeis commented the building is under the responsibility of the Public Buildings Department.
 - Mr. Bernheimer stated the Commission needs to verify the bequest. Chairman Magni stated the Commission should make a formal inquiry. Commissioner DeRubeis will speak with the Law Department.

- **Nahanton Park**
 - Ms. Schein reviewed a summary (attached) of the Nahanton Park Natural Resource Management Study done by Jeff Collins of Mass Audubon. The study makes 11 recommendations.
 - Mass Audubon’s Final Report Recommendations:
 - Standardize the Community Gardens
 - Restore the Dirt Lot at the Winchester Street Entrance
 - Manage Early Successional Habitat w/Thinning and Periodic Clearing
 - Manage Invasive Species
 - Renovate Trails
 - Continue the Conversation with Newton Community Farm (NCF)
 - Maintain Meadow as Wildlife Habitat
 - Manage Dog Walking
 - Investigate Storm Water Discharge
 - Improve the Overflow Parking Lot
 - Continue Canoe and Kayak Rental
 - The Nahanton Park Working group (appointed by the P & R Commission) prioritized and consolidated the above into:
 - Management of the Community Gardens / Continue Conversation with NCF
 - Management of Invasive Species and Successional / Wildlife Habitat
 - Park Entrances: Winchester Street (the building and dirt lot) and Nahanton Street (upper parking lot and Charles River Canoe and Kayak)
 - Restore Trails
 - Ms. Schein stated work has already begun to clean-up the gardens. The gardeners have been notified of the clean-up is going well. Mr. Stern asked what the yearly fee is for a garden plot. Commissioner DeRubeis replied the fee is \$40.00/year. Ms. Schein commented the water costs are \$4,000.00 per year and there are 100 gardeners, which just covers the water costs. Mr. Bernheimer recommended putting the garden fees on an upcoming agenda.
 - Mr. Stern asked where the study left the Farm. The proposal from the farm last year generated the study. Ms. Schein stated the farm must come to the Commission with a new proposal based on the study results.
- **Policy Sub-committee-update**
 - **911 Memorial Committee – Report on the December 6 Meeting**
 - Ms. Heitman reported the meeting went well. The 911 Memorial Committee understands the memorial will not be on park land and they are moving forward.
 - Commissioner DeRubeis stated the committee is speaking with the Fire Chief about putting the memorial on the land by Fire Headquarters.
 - **Historical Perspective City Hall grounds**
 - Mr. Stern submitted an e-mail conversation he had with Brian Lever of the Planning Department. Mr. Stern asked Mr. Lever why the Historic Commission opposed the 911 Memorial being placed on City Hall grounds.

Mr. Lever is the Senior Preservation Planner for the city's Historical Commission. Mr. Lever explained:

1. City Hall and its grounds are on the federal National Register of historic properties. Listing on this registry enables developers (of private property) to receive tax credits and governmental grants for historic preservation.
2. The significance of the Olmstead firm's original landscape design would be "diminished" as monuments or other alterations were added/made to the grounds.
3. CPA funding for "historic preservation" would be jeopardized the more the original design was altered with art, monuments or other modifications.
4. The Historical Commission opposed the proposal location of the 911 monument (i) given its size (ii) since the south side of the City Hall grounds has remained fundamentally consistent with the original Olmstead design (vs. the alteration caused by Millennium/Balsamo Park) and (iii) based on the desire to support the Pressley firms master plan of City Hall's grounds to restore the original, historic design.

- **New Business**

- No new business

Meeting Adjourned at 8:30 pm

Respectfully submitted,

Robin McLaughlin, Secretary

Parks and Recreation Department Snapshot November 2011

Customer Service Measures

	Phone Calls	FAQ's Viewed	Total Inquires	
Administration	121	73	194	259
Program	203	739	942	991
Facilities	43	0	43	45
Grounds Maintenance	40	0	40	31
Urban Forestry	220	1134	1354	1391
totals	627	1946	2573	

Service Requests

Grounds Maintenance			Urban Forestry			
	Rcv'd	closed		Rcv'd	Closed	Avg. Age of Comp. (days)
School Dude	18	17	Pruning	35	0	na
			Removals	48	0	na
			Dn tr, lb, hngr	247	530	3
WebQA	6	3				
				Num.	Days till Complete	
			Removal backlog	240	280	
			Prune backlog	735	6587 (18 years)	

Financial Measures

	Quant.	\$ Amount					
Purchase Orders	27	\$ (69,770.61)	-\$69,771	-\$236,466	\$65,627	\$1,201	\$40,404
Invoices Paid	295	\$ (236,466.19)					
Checks Processed	171	\$ 65,627.10					
Cash Processed	8	\$ 1,201.00					
Credit Cards Processed	223	\$ 40,403.50					
	738	\$ (198,930.87)					
			Purchase Orders	Invoices Paid	Checks Processed	Cash Processed	Credit Cards Processed

Program Attendance

	TOTAL ATTENDANCE	7455
	UNIQUE PROGRAM PART'S	728

CIP Executive Summary

1. EXECUTIVE SUMMARY – Highlights and Key Findings

Overview

The initial intake of capital needs from the operational departments and the municipal building assessment identified over 1,000 projects considered important to maintain and preserve the physical assets that support city operations, programs, and services. These physical assets include 78 buildings, 58 parks and playgrounds, 298 miles of roadways, over 200 pieces of rolling stock (heavy vehicles), and more than 600 miles of water, sewer, and stormwater infrastructure. The investments identified are intended to properly maintain or replace capital assets in addition to adding new infrastructure. All of these project proposals were evaluated using a risk-based approach.

Where it made sense, repair/replacement of like-items were bundled into larger capital investments, while other items were migrated to the departments' operational budgets (eg. smaller capital valued at less than \$75,000, maintenance items, administrative vehicles, tree trimming maintenance, etc). This resulted in a final CIP project listing of about 380 projects valued at \$240M. The break-down of projects by asset category is illustrated in Tab 2. As the pie chart illustrates, the majority (66%) of capital needs belong to the City's building inventory. A listing of the twenty buildings with the highest capital needs is listed at the end of this section.

The FY2013-2017 Capital Improvement Plan proposes funding nearly \$119M in projects valued at \$75,000 or more, across the spectrum of infrastructure. The break-down of projects by funding categories is illustrated in Tab 3.

Highlights of Process

This Capital Improvement Plan represents a significant shift in the manner by which capital projects are recorded, reviewed, and eventually executed in the City of Newton. Like any planning program, it is fully expected it will continue to evolve, adopting changes that will only improve the process and the manner in which we allocate scarce resources to our infrastructure needs.

The goal of this City-wide comprehensive capital plan is to identify and prioritize critical capital needs across the City, and to allocate funding to implement those projects through a **process that is logical, transparent, and data-driven**. To that end, a mathematical model was developed to create a standard framework for the decision-making process across all departments' capital needs.

One of the first steps was to assess the current condition of the various capital assets both below and above the ground. Consultants (Kleinfelder/SEA Inc.) were commissioned to conduct the technical assessment of municipal buildings and to give the City a current snapshot of both short term critical needs and longer term investments needed to maintain the serviceability of each facility. In a similar fashion, various departmental staff reviewed assets under the stewardship of their respective departments. All assets were rated based on their individual merits and/or deficiencies.

The rating process evaluated and compared the different capital needs using the same criteria: the probability of failure and the consequences of failure of a particular asset or proposed project. *Probability of Failure* considers the age and condition of an asset while *Consequence of Failure* considers the impact of not implementing a project or not purchasing a new capital asset. The details of this risk-based approach are described in Section 3 of this document. It is important to point out that this methodology is the driver for management's evaluation of capital improvement needs within the context of competing demands.

The data from the Building Assessment and the departments was then integrated and reviewed by a CIP Steering Committee to apply a common decision-making metric to what ends up being very different capital needs. For example, it is necessary to conduct a relative comparison of the importance of a fire truck to a roof repair based on a unique risk-based approach. Consistency in the metrics at this level in effect 'calibrates' the rating values across all departments.

Through a weighted average computation, the Risk Factor was calculated as the probability of failure multiplied by the weighted summation of the consequence factors to yield:

$$\text{Risk Factor} = PF \times Q$$

Where: PF = Probability of Failure
Q = Consequence of Failure

The CIP is then prioritized according to the magnitude of the Risk Factor for each capital need. Finally, the City's annual funding capacity determines the degree to which capital projects in the CIP are funded according to the priority. This model provides a transparent decision-making framework that can support the capital improvement planning process into the future.

The initial master list of prioritized projects included several top priority projects that were identified for FY12 capital funding. Those FY12 projects have been submitted to the Honorable Board of Aldermen for appropriation and are listed in Appendix I of this document.

The CIP Steering Committee consisted of six persons who bring a unique perspective derived from their expertise and the role they play in the City:

Chief Operating Officer	Bob Rooney
Chief Financial Officer	Maureen Lemieux
Commissioner of Public Buildings	Stephanie Kane Gilman
Commissioner of Inspectional Services	John Lojeck
Commissioner of Parks and Recreation	Bob DeRubeis
City Resident and Member of the Citizen's Advisory Group	Scott Oran

Ice Rink Procedure



NEWTON PARKS & RECREATION DEPARTMENT

CREATING A TEMPORARY NEIGHBORHOOD ICE SKATING RINK ON CITY OF NEWTON PARK LAND

1. Submit a written proposal to the Commissioner of Parks & Recreation and include the following information:

- proposed size and location of the rink
- proposed dates and times of operation
- approximate cost of materials and supplies such as lumber, hoses
- purchase price of heavy duty base liner materials
- source of water supply with freeze proof valves
- maintenance plan for restoration of the field at the end of the season
- potential donors to the project
- listing of safety committee and management team members
- site plan noting location of portable signs
- neighborhood parking plan
- A valid Certificate of Insurance for your organization which names the City of Newton as "Additional Insured" in amount of \$1,000,000 or greater covering general liability including bodily injury, property damage and personal injury.
- A Special Event Permit Application*
- A Volunteer Application for Improvement and Maintenance of City Property.*

**These forms may be obtained at www.ci.newtonma.us/parks*

Upon receiving the above information, your Organization will be contacted by the Commissioner or designee to arrange a meeting regarding your proposal.

An approved applicant will be required to sign a license agreement with the City of Newton.

12/11

Nahanton Park Natural Resources Inventory and Management Plan - Update December 19, 2011

Mass Audubon's Final Report Recommendations:

- Standardize the Community Gardens
- Restore the Dirt Lot at the Winchester Street Entrance
- Manage Early Successional Habitat w/Thinning and Periodic Clearing
- Manage Invasive Species
- Renovate Trails
- Continue the Conversation with Newton Community Farm (NCF)
- Maintain Meadow as Wildlife Habitat
- Manage Dog Walking
- Investigate Storm Water Discharge
- Improve the Overflow Parking Lot
- Continue Canoe and Kayak Rental

The Nahanton Park Working Group prioritized and consolidated the above into:

1. Management of the Community Gardens / Continue Conversation with NCF
 2. Management of Invasive Species and Successional / Wildlife Habitat
 3. Park Entrances: Winchester Street (the building and dirt lot) and Nahanton Street (upper parking lot and Charles River Canoe and Kayak)
 4. Restore Trails
-

Actions Taken - November/December 2011

1. **Management of the Community Gardens:**

- Performed in-the-field visual survey of the Upper and Lower Garden plots
- Updated garden plot maps and checked against listed gardeners/fees paid
- Contacted all gardeners with excess material outside of paid plot boundaries and requested all be removed
- Provided dumpster this week as well as crew to assist gardeners with hauling and dumping
- Wrote new Community Gardens Policies and Procedures Handbook (draft for review)
- Contacted a few active gardeners from each garden level and invited them to be members of a new steering committee to act as liaisons with the Department

2. **Management of Invasive Species and Successional/Wildlife Habitat**

- With The Conservators requested a draft fee proposal from Mass Audubon to help oversee volunteer projects enumerated in the report
- Met with Friends and Conservators for preliminary discussion on how to work with Mass Audubon and approach suggested volunteer projects
- Fall season mowing of the meadow