

City of Newton



Ruthanne Fuller
Mayor

Inspectional Services Department

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Request for Temporary Certificate of Occupancy

Today's Date:	
Permit Number:	
Property Address:	
Owner or Agent Name:	
Contractor Name:	

Both the owner and contractor are required to sign below with the understanding that a fee of \$50.00 per unit, per month will be owed before final certificate of occupancy can be issued.

SIGNATURE OF AGENT/OWNER

SIGNATURE OF CONTRACTOR

Building Inspector: (Reason for temporary occupancy status)

Approved by: _____

FEE SCHEDULE: FLAT RATE- \$50.00 PER UNIT, PER MONTH

Number of Months: _____ Number of Units: _____ Amount: _____

Check No.: _____ Receipt No.: _____

July 29, 2023

*Strict code enforcement makes the city safer
Before buying, renting or leasing check zoning*