



## **Newtonville Area Council - Meeting Agenda**

**May 15, 2018**

**7:00 - 9:15 PM**

**Meeting Location: City Hall Cafeteria, Newton City Hall**

- 7:00 - 7:10 Approval of previous meetings' minutes
- 7:10- 7:20 Burning issues in the community.
- 7:20 - 7:40 Charrette report review
- 7:40 – 9:00 Progress on Survey:
- a) Postcards and other sampling and distribution issues
  - b) Question refining and sequencing
  - c) Organizing pre-testing effort
  - d) Survey Monkey methodology, data entry, and editing
  - e) Logistics for paper survey distribution
- 9:00 - 9:15 Improving communications and outreach

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, please contact John Lojek, at least two days in advance of the meeting: [jllojek@newtonma.gov](mailto:jllojek@newtonma.gov), or 617-796-1064. For Telecommunications Relay Service dial 711.