

Newtonville Area Council Meeting  
August 16<sup>th</sup> minutes  
Newton City Hall-Room 211

Members Present:

Maura Harrington, Peter Bruce, Helene Sroat, Tarik Lucas, Marc Kaufman, Dana D'Agostino, & Susan Reisler

Members of the Public:

Fred Arnstein (arrived at 7:33pm)

Note: The meeting started late because the building was locked at 7pm, we moved the meeting upstairs into room 211.

**7:18pm**

Tarik presented an email conversation with David Olson, in which Mr. Olson informed Tarik that remote participation is allowed under Newton's Open Meeting Remote Participation Policy.

Marc read Tom's Kraus's email into the record. The email addressed the current state of the NAC email list, the results from the survey, the NAC website, the city's database, and a potential privacy statement for the email list.

Maura stated that she completed her Executive Summary email distribution and Tarik stated that through Amy Sangiolo a link to the Executive Summary was provided on Village 14.

There was discussion to see if there was a way to find out how many people viewed the Executive Summary on the NAC website.

**7:27pm**

Maura asked the group on what we would call the "final report". It was agreed that the "final report" would be called the Survey Analysis."

Maura asked who wants to be on the working group for the Survey Analysis. Helene Sroat stated that Tom does not want to be on the working group. Peter, Susan, and Tarik volunteered to be in the working group. Fred Arnstein will also be included in the working group. The NAC voted on the formation of the working group.

Vote was 7-0.

Maura stated that she would write an introduction for the Survey Analysis.

**7:33pm**

The NAC discussed what the structure would be for the Survey Analysis. How long it would be, would it go into detail, how many graphs & pie charts would there be. Fred stated that you wouldn't know what it looks like until you get the data. Tarik read aloud parts of a Demographics summary that he had been working on into the record. There was additional conversation if we should include answers that were "I don't know, need more information, etc..." It was agreed that the working group would determine the format and length of the Survey Analysis.

**8:00pm**

The NAC discussed if there should be any additional reports before the Survey Analysis was completed. Someone suggested that at Village Day, Mayor Fuller could potentially talk about our Washington Street Survey. The NAC could also meet with the Planning Department to discuss the Survey Analysis when finished. Maura suggested that she could publish a Letter to the Editor in the Newton Tab to discuss the Executive Summary. And then the Tab could write an article on the Survey Analysis when completed.

**8:17pm**

There was a lot of conversation on how the NAC should promote the survey results at Newtonville Village Day (September 23<sup>rd</sup>). At first it was suggested that the working group present a draft of the Survey Analysis by the September 13<sup>th</sup> meeting and then have a special meeting to approve a final draft on September 20<sup>th</sup>. Fred suggested that the NAC have a partial survey report available for Village Day, and then finish the Survey Analysis by October. It was important to him that the NAC not rush the Survey Analysis. Marc said not to have small reports before the Survey Analysis, because the NAC could lose any and all impact. Dana suggested that we use poster boards for Village Day. The poster boards would include the data from the Executive Summary. Maura suggested that we either have a completed Survey Analysis for Village Day, have a partial survey report for Village Day, or do the poster boards. The NAC voted 7-0 to have poster boards for Village Day and to have the Survey Analysis completed and approved by October 15<sup>th</sup>. It was then agreed to have 2-3 poster boards at Village Day. Marc agreed to design the poster boards, but he would need a deadline of September 6<sup>th</sup> to have them ready by Village Day.

**9:00pm**

Meeting adjourned.