

CONSERVATION COMMISSION MINUTES

Date: November 14, 2019

Time: 7:01 pm

Place: City Hall, Room 204

With a quorum present, the meeting opened at 7:02 with Dan Green presiding as Chair

Members Present: Judy Hepburn, Jeff Zabel, Susan Lunin, Ellen Katz, Kathy Cade, Leigh Gilligan

Staff Present: Claire Rundelli

Members of the Public: See sign-in sheet

DECISIONS

I. WETLANDS DECISIONS

1. **191 Dedham St (Countryside School) – cont'd NOI – creation of accessible pathway -- DEP File #239-845**
 - Owner: City of Newton Applicant: Tiffany Leung, Newton CD Planner
Representative: Luis Perez Demorizi, Newton Parks, Recreation, and Culture Open Space Coordinator
 - Request: Issue an OOC.
 - Documents Presented: colored plans colored plans, photos, draft OOC
 - Jurisdiction: Riverfront Area, BLSF (~112.4 NAVD88), City Flood Plain
 - Project Summary:
 - Creation of a direct, accessible 240'x5' asphalt path from the Countryside parking lot to the existing play area.
 - Presentation (Tiffany Leung) and Discussion
 - Applicant stated that no changes have been made to the project since the last meeting and that the trash issue brought up by abutters at the previously attended meeting will be addressed separately from this project.
 - Commissioner's asked for clarification on what the surfacing of the path would be as the plans displayed showed the surface being stone dust, but the applicant had clarified at the previously attended meeting that the surface would be asphalt.
 - Conservation staff confirmed that the plans being displayed were the original plan set and did not accurately reflect the surface of the path.
 - Vote: To close the hearing and issue an Order of Conditions with the following special conditions. [Motion: Susan Lunin; Second: Leigh Gilligan; Vote: 7:0:0].
 - The limit of work for this project shall be restricted to the area of land where the path will be laid. No work shall occur closer to the stream than the existing play structure area.
 - No net fill may remain within the flood zone as a result of this project. All excavated material shall be removed from the site. Final grade shall be the same as pre-existing grade.

2. **188-192 & 210 Needham St – cont'd NOI – 36-stall expansion of parking and restoration of RFA -- DEP File #239-841**
 - Owner/Applicant: Kerry McCormack, Crosspoint Associates Representative: Brandon Li, Kelly Engineering; Brad Buitenhuys, Crosspoint Associates
 - Request: Issue an OOC.
 - Documents Presented: colored plans colored plans, photos, draft OOC
 - Jurisdiction: Riverfront Area, BLSF (~113' NAVD88)
 - Project Summary:
 - The applicant has submitted revised sketch plans showing a smaller expanded parking area. Staff calculate the proposed expansion to be roughly 2800 s.f. of parking area. The original application showed 36 parking stalls (~4800 s.f. of new pavement).
 - The applicant is proposing that brick pavers be used for this new parking area, as opposed to the asphalt previously proposed.



Mayor

Ruthanne Fuller

**Director
Planning &
Development**

Barney Heath

**Chief
Environmental
Planner**

Jennifer Steel

**Assistant
Environmental
Planner**

Claire Rundelli

**Conservation
Commission
Members**

Kathy Cade
Dan Green
Judy Hepburn
Ellen Katz
Susan Lunin
Jeff Zabel
Leigh Gilligan

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- The applicant has not detailed any changes to the previously submitted engineered plans. There has been no new discussion of mitigation/restoration or stormwater treatment.
- Presentation (Kerry McCormack) and Discussion
 - Applicant presented the revised proposal, clarifying that there will be 18 spots provided with the new layout and that these parking spots will be constructed using a type of “grass-crete” pavers. The applicant provided details regarding the specific brand of pavers used. This alteration will result in no increase and impervious area.
 - The proposed parking spots will be signed “overflow parking” and is not anticipated to be used except in the highest peak hours (e.g., holiday shopping).
 - Because of this change, the applicant is no longer proposing stormwater management as a part of the project.
 - Applicant questioned the need for mitigation plantings when there is no increase in impervious area.
 - The Commissioners stated that they would like to see a planting plan that provides a transition from the parking spots to the wooded area over the old rail bed. Commissioners also suggested determining what inhibited the success of the previous mitigation plantings in that area, to avoid further disappointment with the results.
- Vote: To continue hearing to 12/5/19 to allow applicant to develop necessary supplemental materials, including a mitigation planting plan, to accompany the revised proposal. Revised materials are due on the standard two-week deadline of 11/21/19.

3. 12 Cross St – cont’d NOI – demo existing single-family home and construction of new duplex – DEP File #239-847

- Owner/Applicant: Andrea and Vincent Forsythe, 12 Cross LLC Representatives: John Rockwood, EcoTec, Inc.
- Request: Issue an OOC.
- Documents Presented: colored plans colored plans, photos, draft OOC
- Jurisdiction: Riverfront Area
- Project Summary:
 - Demolition of an existing single-family home and removal of the associated site features. Construction of a new duplex with associated driveways, patios, drainage, and fences. Roughly 850 s.f. of restoration area is proposed.
 - The proposed duplex will result in a roughly 456 s.f. increase in non-exempt impervious area on the site.
 - The proposed duplex will be accompanied by a driveway for each unit, small covered front porches, concrete front walkways and steps, rear patios, and some retaining walls. The patios, proposed bulkheads, A/C pads, and fencing is all considered exempt due to the distance from the wetland resource area.
 - The applicant is not proposing any tree removal as a part of the demolition/construction process.
 - The applicant is proposing a roughly 850 s.f. bounded restoration area as part of the project. This area is proposed to include 36 shrubs, 3 to 4 ft at installation, of a variety of native species.
 - The proposed restoration area will renaturalize the entire inner riparian zone on the site and provide a 10’ buffer along the rear property line.
 - Applicant is proposing to monitor the restoration area at the end of each growing season with reports provided to the Commission about the status of the planting area leading up to the 2-year growing season survival requirement.
- Presentation (John Rockwood) and Discussion
 - Revised plans were submitted the day prior to the meeting that addressed a number of the staff concerns presented in the agenda for this meeting.
 - The applicant team responded (italics) to staff concerns in the agenda for this meeting. Staff concern in red.
 - **Staff noted that areas reserved for infiltration should be protected from compaction and stormwater detention. Staff have concerns about the stockpiling location as it is proposed above the proposed infiltration system. Applicant should provide construction phasing and proof that soil compaction will not ensue. The applicant clarified in the construction sequencing that the infiltration system will not be installed until heavy equipment has been removed from the site and that Engineering is required to inspect the pit dug for the system to ensure there is no compaction prior to installation.**
 - **Staff are concerned that because the basement will be 3’ below ESHGW, dewatering will be required. Note: Basement is shown at 10’ tall. Applicant clarified that the “10 foot” tall basement was an error. The proposed basement is 8 ft tall. The applicant also stated that a sump pump is proposed for the basement, similar to the other properties in the area.**

The location of this meeting is wheelchair accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton’s ADA/Sec. 504 Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city’s TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

- Commissioners had some concerns about the inclusion of both eastern red cedar and serviceberry on the planting plan as they are the obligate host species of the cedar apple rust fungus.
- Applicant's representative agreed to remove the serviceberry from the planting plan and replace them with 4 shrubs, species to be chosen from the other native shrubs proposed.
- Vote: To close the hearing and issue an Order of Conditions with the following special conditions. [Motion: Jeff Zabel; Second: Susan Lunin; Vote: 7:0:0].
 - Landscape plantings within Commission jurisdiction must be installed in compliance with the approved plans (desired changes must be approved by the Conservation office in advance), have a survival rate of 75% of total number of shrubs after 2 growing seasons. The proposed 4 serviceberry (*Amelanchier canadensis*) shall be replaced with 4 other native shrub species (any of the other species proposed may be substituted for the serviceberry).

4. 30 Selwyn Rd – NOI – teardown/rebuild single-family home – DEP File #239-851

- Owner/Applicant: Anatoliy Eybelman Representatives: John Rockwood, EcoTec, Inc.
- Request: Issue Order of Conditions.
- Documents Presented: colored plans colored plans, photos, draft OOC
- Jurisdiction: Buffer Zone, Riverfront Area, BLSF, City Floodplain
- Project Summary
 - The applicant is proposing the demolition and removal of the existing single-family home, deck, paved driveway, and front walk. The proposed construction includes a new single-family home with partial foundation, two-car garage, paved driveway, paver front walk, and rear deck with stairs.
 - To address issues of the flood zone, expanded living space will all be constructed above the flood elevation on piers.
 - The applicant is proposing a net increase in impervious area of 664 s.f. The proposed developed conditions will be roughly 10ft closer to the wetland resource are (Paul Brook) than the existing developed conditions.
 - Applicant is proposing to remove 1 tree and 80' long row of existing arborvitae.
 - The applicant is proposing to stabilize all areas underneath the pier-supported portions of the structure with crushed stone.
 - Flood storage is being maintained by the removal of the existing home and the use of piers for portions of the proposed home with 22 c.f. of new flood storage being provided.
 - Stormwater management is being proposed through a trench drain to collect driveway runoff and roof drains to collect roof runoff leading to a subsurface infiltration system.
 - The applicant is proposing to mitigate for the increase in impervious area and the removal of 1 tree with a 1350 s.f. enhancement planting area incorporating 6 saplings and 54 shrubs.
- Presentation (John Rockwood) and Discussion
 - Applicant's representative provided the Commission with a brief summary of the proposed project and stated that revised materials had been submitted earlier that day.
 - Applicant's representative went through the applicant team responses to the staff comments in this agenda (in italics below).
 - Erosion control barrier is too tight. *Revised plans have been submitted showing a new ESC boundary further from the proposed work.*
 - Does the square footage provided for increased impervious area take into account the proposed deck? *Yes.*
 - Conservation staff do not feel that the proposed enhancement area meets the intent of the regulations. *Applicant's representative provided a description of why the proposed enhancement area meets the regulations and details the revisions made to the proposal including the addition of knotweed treatment between the bank of Paul Brook and the rear chain link fence and conversion of 75 s.f. of the proposed enhancement area into a pollinator garden.*
 - The applicant proposes to remove the existing Massachusetts native vegetation (arborvitae) to allow for replanting of the enhancement area. *Applicant's representative clarified that the arborvitae on site is not the native species.*
 - The applicant proposes to leave existing lawn grass within the proposed enhancement area. *Applicant's representative detailed that is standard practice to "scalp" the existing lawn and cover it with mulch rather than removing the sod. He also stated that this was not the chosen method in order to help prevent creating new areas of exposed soil that could be affected by the invasive species nearby.*

- The proposed mitigation does not meet the Commission’s 25’ naturally vegetated buffer policy. *Applicant’s representative detailed that the Riverfront Area regulations supersede Buffer Zone performance standards and so the 25’ NVB is not applicable in this case.*
 - Conservation staff responded that the Riverfront Area regulations also call for a 100’ wide buffer of undisturbed vegetation.
 - Commissioners felt that the proposed enhancement area was close enough to the 25’ NVB as it is proposed to be 25’ on one side and 18’ wide on the other side.
- The density of the proposed plantings seems impracticable or sustainable for the amount of space proposed for the enhancement area. *Applicant’s representative stated that the enhancement area was designed to current landscaping best practices of shrubs being planted 5’ on center.*
- The 6” caliper pine saplings proposed is not reasonable for the size of the enhancement area or practicable for survival. These should be replaced with smaller caliper saplings that are more likely to survive. *Applicant’s representative stated that it is common practice to use this size caliper pines.*
 - Commissioners asked staff’s opinions on this and Conservation staff responded that they had expressed their concerns, but the applicant will be responsible for 75% survival requirement no matter what size tree they install, so if the larger trees are installed and die it is their obligation to replace.
- The applicant is proposing to remove all invasive species within the limits of the proposed enhancement area however no long-term invasives management is proposed. *Applicant’s representative detailed the revisions to the proposed invasives management on site. This includes 2 treatments with herbicide in the late summer/early fall of 2020 and 2021 and monitoring throughout this period.*
- **Vote:** To close the hearing and issue an Order of Conditions with the following special conditions. [Motion: Kathy Cade; Second: Leigh Gilligan; Vote: 7:0:0].
 - Landscape plantings within Commission jurisdiction:
 - Must stabilize all exposed areas.
 - Be installed in compliance with the approved plans (desired changes must be approved by the Conservation office in advance).
 - Have a survival rate of 75% of total number of trees (after 2 growing seasons).
 - Have a survival rate of 75% of total number of shrubs (after 2 growing seasons).
 - Mulch applications shall occur at the time of installation but must diminish over time and eventually cease as ground cover species and shrubs spread.
 - The 9 proposed serviceberry (*Amelanchier canadensis*) must be substituted with a different native shrub species to limit the possible development of cedar apple rust, a co-obligate fungus of eastern red cedar and service berry.
 - The proposed enhancement area must include the pollinator garden (75 s.f.) as detailed in the “Response to Comments, 30 Selwyn Road, Newton MA” letter.
 - The proposed Japanese knotweed management:
 - Must be executed per the details in the “Response to Comments, 30 Selwyn Road, Newton MA” letter approved.
 - The area of knotweed removal must be seeded with a native, conservation seed mix to prevent exposed soils eroding into the stream and the further spread of invasive species.
 - Treatment with herbicide will occur twice, once in the late summer/early fall of 2020 and again in the late summer/early fall of 2021. Monitoring of success will be reported, along with the status of the enhancement area, after each treatment.

5. 53 Wendell Rd – NOI – new pool in rear yard of existing single-family home – DEP File #239-852

- Owner/Applicant: Ron and Karin Zalkind Representatives: Bill Doyle, Doyle Engineering, Inc.
- Request: Issue OOC.
- Documents Presented: colored plans colored plans, photos, draft OOC
- Jurisdiction: BLSF (121.13’ CNVD), City Floodplain
- Project Summary
 - Applicant is proposing to install a pool in the rear yard of an existing, recently constructed single-family home. The single-family home construction was outside Commission jurisdiction (i.e., above the flood zone).

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- The proposed work includes installation of an infiltration trench along the rear lawn line to collect all sheet flow coming from the southern portion of the site, an 18'x40' pool with minimal decking, re-grading to create compensatory storage, two small sets of stairs for access to the pool, and a mitigation planting plan.
 - The proposed work will rectify an unintended unpermitted fill in flood zone and overall, the project will result in a net increase in flood storage capacity from the original site conditions.
 - The applicant proposes the removal of 3 trees (49 caliper inches) within jurisdictional areas. The applicant is proposing to protect 4 trees within the limit of work.
 - Applicant is proposing to plant 9 saplings and 56 shrubs within the flood zone (the planting plan for the entire site includes 15 saplings and 73 shrubs).
- Presentation (Bill Doyle and Ron Zalkind) and Discussion
 - Applicant team provided hard copies of the revised O&M plan submitted electronically.
 - Applicant's representative provided a brief summary of the project and the violation to the Commission.
 - Applicant's representative clarified that "unpermitted fill" is shown on the Cut and Fill Analysis plan sheet (sheet 3) above the flood zone elevation of 121.13' because the fill violation that occurred also resulted in unpermitted fill in the 122' contour.
 - Conservation taff voiced concerns about the removal of the ledge visible on the surface in the area proposed for the pool.
 - Applicant stated that no blasting will occur on site and the ledge was successfully removed for the foundation of the house using jackhammering.
 - Commissioners brought up the potential concerns with the proposed hemlock plantings. The homeowner stated that he is aware of the issues and is prepared to treat the hemlocks.
 - Public Comment
 - Ken Ziegler (61 Wendell Road):
 - Brought up concerns about if the proposed stormwater management will be enough. *Applicant's representative clarified that the infiltration trench is technically all that is needed to meet the requirements and that the rain garden is being proposed as belt and suspenders. There should be less water flowing towards his property after the construction.*
 - Discussed concerns with the pool level rising during major storm event and how groundwater will impact the pool structure. *Applicant's representative clarified that there will be enough open space during normal pool levels to take the 100-year storm (roughly 8 inches) and that it is very unlikely that the pool will overflow. There will be buoyancy testing conducted on the pool as well to ensure that groundwater cannot float the structure.*
 - Vote: To close the hearing and issue an Order of Conditions with the following special conditions. [Motion: Kathy Cade; Second: Ellen Katz; Vote: 7:0:0].
 - Applicant must provide and maintain all compensatory flood storage as per the plans. This shall be demonstrated through an as-built plan with 1-foot contours.
 - The Operations and Maintenance Plan must be recorded at the Registry of Deeds.
 - Landscape plantings within Commission jurisdiction must:
 - a. Be installed in compliance with the approved plans.
 - b. Survive over 75% for 2 growing seasons for a Certificate of Compliance to be granted.
 - Tree protection: Appropriate tree protection, i.e., orange snow fence or the equivalent, must be installed at the dripline per the approved plans to ensure complete protection throughout the construction process. If any trees within the jurisdictional area within the project area die within 2 years of the start of construction or have been demonstrably harmed by construction activities, they shall be replaced at a ratio of 2:1 with native canopy saplings (of roughly 2 caliper inches).

6. 5 Wyoming Rd – NOI – addition to existing single-family home – DEP File #239-853

- Owner: John and Eileen Stark Applicant: Bill Farnsworth, Custom Contracting, Inc. Representatives: Rich Kirby, LEC Environmental Consulting, Inc.
- Request: Issue OOC.
- Documents Presented: colored plans colored plans, photos, draft OOC
- Jurisdiction: Riverfront Area
- Project Summary
 - Applicant is proposing to construct a 285 s.f. addition onto an existing single-family home over the footprint of an existing elevated deck.

- The existing deck is underlain by some concrete, so the overall increase in impervious area is roughly 236 s.f.
- The applicant is proposing to plant 10 shrubs as mitigation to be incorporated within existing landscaped beds.
- Presentation (Rich Kirby) and Discussion
 - Applicant’s representative provided a brief summary of the project to the Commission, including the revisions made to the plans after receiving the staff comments. The only revision was the inclusion of a drywell to collect runoff from the roof of the proposed addition.
 - Applicant’s representative clarified that the proposed 10 shrubs will be planted along the fence between the rear yard and Parkway Road, which is the unimproved roadway between the lot and the river.
 - Applicant requested that perhaps the Commission consider requiring rain barrels to collect runoff instead of a drywell.
 - The Commissioners felt that rain barrels were appropriate based on the scale of the project, the amount of disturbance that will result, and other proposed mitigation (e.g., plantings). Commissioners requested that the rain barrel be a minimum of 55 gal.
 - Conservation staff stated that Engineering has confirmed that stormwater management is not required under City regulations.
- Vote: To close the hearing and issue an Order of Conditions with the following special conditions. [Motion: Jeff Zabel; Second: Leigh Gilligan; Vote: 7:0:0].
 - As the proposed drywell is a voluntary stormwater management system (i.e., not required by the WPA or City ordinance), should the applicant choose not to install the drywell, a rain barrel (minimum 55 gallons) must be installed to collect roof runoff from the new addition.
 - Landscape plantings within Commission jurisdiction must:
 - c. Be installed in compliance with the approved plans.
 - d. Survive over 75% for 2 growing seasons for a Certificate of Compliance to be granted.

7. 24 Glen Ave – OOC Amendment Request – DEP File #239-671

- Owner/Applicant: Sophia Aiello Representative: self
- Request: Amend OOC.
- Documents Presented: photos photos, amended OOC
- Jurisdiction: Buffer Zone, Riverfront Area, City Floodplain
- Discussion
 - Conservation staff provided a brief summary of the request and presented photos showing the current conditions in the rear yard of the Aiello’s land and the adjacent City land.
 - Commissioners had concerns that we were allowing the homeowner to plant on the City land. Staff clarified that we are simply permitting the homeowner to maintain the seed that the City has planted on their land with regular mowing.
- Vote: To amend the OOC to strike the prohibition of lawn on City land and allow for the maintenance of City-owned land as lawn with regular mowing. [Motion: Susan Lunin; Second: Kathy Cade; Vote: 7:0:0].

8. 315 Albemarle Rd – COC – DEP File #239-399

- Owner/Applicant: Mary Fitzgerald Representative: none
- Request: Issue COC.
- Documents Presented: colored plans colored plans, photos, draft COC
- Jurisdiction: Buffer Zone, Riverfront Area
- Project Summary: Approved work
- Discussion
 - Staff outlined the inconsistencies on the site in comparison to the approved plans and provided as-built.
 - The Commission agreed that the site needs to be brought into compliance.
- Vote: To issue a friendly notice of violation requiring the homeowner appear before the Commission at the 12/5/19 meeting to discuss returning the site to compliance. [Motion: Leigh Gilligan; Second: Ellen Katz; Vote: 7:0:0].

9. 349 California Street – COC – DEP File #239-539

- Owner/Applicant: John Purcell Representative: none

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- Request: Issue COC.
- Documents Presented: photos, draft COC
- Jurisdiction: Buffer Zone, Riverfront Area
- Project Summary: Approved work included the removal of two hazard trees from DCR land and the pruning of one tree for dead wood on DCR land in 2006.
- Discussion: Staff stated that they had conducted a site visit and confirmed compliance.
- Vote: To issue a Certificate of Compliance for OOC #239-539.

II. CONSERVATION AREA DECISIONS

10. Planning for Opening Old Deer Park - Discussion

- Request: Determine the specific goals Commissioner's have for the opening. Discuss how to accomplishing those goals and the timeline.
- Documents Presented: photos
- Discussion
 - Staff updated the Commissioners the current status of the parcel.
 - Commissioners discussed scheduling a site visit to see the parcel and get a feel for the improvement opportunities. Staff will reach out to schedule a site visit after the Thanksgiving holiday.
 - Commissioners stated that they feel it a high priority to have access to the parcel from Hammond Pond Parkway and that parking for the parcel be made available on Hammond Pond Parkway, similar to the parking providing for Webster Conservation Area further south on the parkway.
 - Staff stated that DCR may have some push back on the parking issue. Commissioners asked staff to reach out to DCR to determine their concerns.
 - Commissioners are fine with pursuing herbicide treatment for the bittersweet next fall, if necessary.
 - The Commissioners explained that they would like to get a better feel for DCR's thoughts on the access and the proposed improvements to Hammond Pond Parkway, before engaging with the public on opening the parcel.

III. ADMINISTRATIVE DECISIONS

11. Flood Zone Policy to Ensure Adequate Compensatory Flood Storage

- Discussion
 - Commissioners have some concerns about only providing a percentage, as the lot size in Newton varies so much. They asked for, similar to the wetlands regulations and City stormwater regulations, a flat number (25 c.f. was suggested) also be provided, and that the policy require whichever is larger.
 - Commissioners expressed concern with pursuing this policy while we are working to draft a wetland ordinance, as policies are not necessarily enforceable and often make the process more difficult for applicants.
 - Staff stated that they would make the requested changes and continue the discussion at the 12/5/19 meeting.

12. Minutes of 10/24/19 to be approved

- Documents Presented: draft minutes draft minutes
- Vote: To accept the 10/24/19 minutes. [Motion: Jeff Zabel; Second: Leigh Gilligan; Vote: 7:0:0].

IV. ISSUES AROUND TOWN DECISIONS – none at this time

UPDATES

V. WETLANDS UPDATES

- Stormwater Ordinance: The City of Newton is currently working to develop a stormwater ordinance that will require stormwater permits for various projects as required by the new MS4 permit. This ordinance is on track to be presented to the City Council early in 2020. This ordinance addresses a number of the concerns raised by the Commission in regard to earth moving.
- Wetland Ordinance: Staff have invited CJ Goodfriend, an applicant for the alternate position, to tackle an internship-style project for the Commission drafting a wetlands ordinance for Newton. As a graduate of environmental policy, CJ will be working with the Commission and Conservation staff to identify appropriate goals and regulatory mechanisms.
- 55 Grace Rd.: Staff site visit after the last meeting found that all shrubs are alive. Both parties have been updated.
- 73 Beaconwood Rd.: Plans have received engineering approval. Work is due to begin after a pre-construction site visit.

VI. CONSERVATION AREA UPDATES

- Restoration of encroachment 261 Parker Street: Completed! photos
- Webster Woods eminent domain acquisition: CPC public hearing happened 11/6/19. CPC vote due on 11/12/19.

VII. ISSUES AROUND TOWN UPDATES

- New, large developments in the pipeline: The two 40B applications received by the City for new developments, Dunstan East and Riverdale, have received their approval from MassHousing to move forward with the comprehensive permit process. Conservation staff have been involved in preliminary discussions.
- Aqueducts: Jennifer Steel will take the next steps toward licensing public use of a portion of Sudbury Aqueduct.
- Ticketing: Staff will continue working with the Law Department towards the goal of being able to issue tickets to off-leash dog offenders.
- Climate Action Plan: The Zoning & Planning Committee public hearing for the Climate Action Plan is set for 11/14/19.
- Open Space and Recreation Plan: The Executive Office has approved a list of 11 people, City staff and residents, who will be asked to be members of a 2020 Open Space and Recreation Plan Committee. Susan Lunin has volunteered to serve as the representative of the ConCom and the CPC, and Jeff Zabel will be asked to serve as a representative of the ConCom and the Farm Commission. With the draft due by the end of March, the process will be accelerated!

VIII. ADMINISTRATIVE MATTER UPDATES

- MACC Annual Environmental Conference: is scheduled for 2/29/20. Please consider attending and save the date!

OTHER TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS BEFORE THE MEETING

ADJOURN [9:35pm Motion: Jeff Zabel; Second: Kathy Cade; Vote: 7:0:0].

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