



Newton Parks and Recreation Department
246 Dudley Road
Newton, MA 02459
617-796-1500
Robert .J. DeRubeis, Commissioner



ICE RINK APPLICATION FOR PERMIT

(Please complete all information or application will not be considered)

Application Date: _____

APPLICANT INFORMATION

Applicant Name: _____

Address: _____ City _____ MA Zip _____

Phone: Home _____ Work _____ Cell _____

E-Mail: _____

On-Site Responsible Party: Name: _____ Phone: _____

PARK INFORMATION

Name of Park: -----

Location of Ice Rink in Park: -----

Maintenance Plan for Ice Rink: -----

Plan/Specifications of Ice Rink: -----

Set-Up Date: _____ Removal Date: _____

Days of Operation: ----- **Start Time:** _____ **End Time:** _____

Applicant Signature: ----- *

*By signing this Application for Permit, Applicant acknowledges receipt of the attached Newton Parks and Recreation Department Ice Rink Policy and Rules and agrees to INDEMNIFY and HOLD HARMLESS the City of Newton from any claims arising out of the use of City park property.



NEWTON PARKS AND RECREATION COMMISSION
ICE RINK POLICY AND RULES



The City of Newton, through its Parks and Recreation Commission (“P&R”), hereby adopts the following policy and rules for ice rinks at its parks.

1. All plans, specifications and locations for ice rinks shall be approved by the P & R Commissioner or designee in advance.
2. The dimensions of any rink shall not be greater than ninety (90) feet by ninety (90) feet.
3. Any volunteer work for ice rinks is to be carried out under the terms of Newton Ordinance section 21-70. Under this ordinance, the City shall provide City personnel who shall act as supervisors of the volunteer work on the project. The P & R Commissioner or designee shall keep a record of the names and addresses of every volunteer worker who works at the site of the project; and the Applicant shall assist the City by providing the name and address of each volunteer worker for inclusion in such record. Any volunteer work for ice rinks shall constitute a Permit for Improvement and Maintenance of City Property pursuant to Ordinance section 21-70, subject to the standard terms applicable to the City’s Volunteer Program for Improvement and Maintenance of City Property.
4. The Applicant shall be solely responsible for the costs of installing and maintaining the ice rink, as well as the cost of any utilities associated with installation and maintenance of the ice rink.
5. The Applicant shall be responsible for any damages to any portion of City park property that is caused during the set-up, operation and removal of the ice rink. Any property that is damaged by the Applicant shall be restored/repared in a manner and to a condition approved by the P & R Commissioner or designee.
6. Removal of the ice rink shall take place within two weeks of the last scheduled day of operation, weather permitting. Upon removal of the ice rink, the Applicant shall comply with all regulations for removal and disposal of materials that are set forth by the City.
7. All materials that are supplied and used in construction of the ice rink by the Applicant shall remain the property of the Applicant.
8. The P & R Commissioner may approve additional night skating if requested in writing by the Applicant. Such approval shall be in writing, and shall state the specific dates and times that night skating may take place. The Applicant agrees to reimburse the City for all costs associated with night skating. The P & R Commissioner may require advance payment of estimated costs before night skating may take place.

9. Signage shall be erected prior to the beginning of operation, stating,
 1. “Skate At Your Own Risk”
 2. “No Hockey Allowed”
 3. “Hours of Operation: 9AM – Dusk”

When the ice rink is not operational, signage shall signify as such with “No Skating” sign.

10. Prior to operation of any ice rink, the Applicant shall present a Maintenance Plan that is to be approved by the P & R Commissioner or designee.
11. In the interest of public safety, the City reserves the right to terminate operation of the ice rink at any time.
12. No fee shall be charged to the public for the use of ice rinks.
13. The Applicant shall provide the P & R Department with an accurate and complete list of emergency telephone numbers of individuals responsible for the installation, operation and maintenance of the ice rink. Such list shall provide for 24 hours-a-day, 7-days-a-week contact, and the Applicant shall immediately notify the City of any changes to the list.

The following provisions are applicable to ice rinks sponsored by Applicants that are private organizations or groups:

14. While duly organized Neighborhood Area Councils are City entities included in the City’s self-insurance, the City is unable to insure private organizations or groups. Prior to the commencing of any work, the City strongly recommends that the Applicant obtain a general liability insurance policy with a per occurrence limit of at least \$1,000,000, as well as worker’s Compensation insurance with a policy limit as required by state law, if applicable . For any motor vehicles, including heavy equipment, which the applicant uses on City property, the City recommends the Applicant carry Motor Vehicle Insurance with liability limits no less than \$250,000 per occurrence and \$500,000 general aggregate. If such insurance is obtained, the City of Newton shall be named as an additional insured on each such policy, and the Applicant shall provide the Commissioner of P & R with a copy of the its Certificate of Insurance.
15. The Applicant will indemnify, hold harmless and defend the City and its agents and employees from and against all claims, damages, losses and expenses, including attorney’s fees resulting from a third party claim against the City, arising out of, or resulting from, the set-up and operation and removal of the ice rink to the extent that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, to personal injury, or to injury to or destruction of tangible property, including the loss of use resulting therefrom.