



Robert J. DeRubeis
Commissioner

Off-Leash Area Working Group

Friday, February 17, 2012

9:30 a.m., Room 202

Meeting Minutes

Attending: Commissioner DeRubeis, Officer Torres, Lee McIntyre, Amy Koel, Ted Kuklinski, Carol Schein

Also Attending: David Olson, City Clerk

1. Permit renewal- David Olson, City Clerk

- ✓ Mr. Olson stated the renewal forms for the dog licenses and off-leash recreation area permits will be sent out on Wednesday, February 22. One form will be sent with the option to choose either a license only or both the license and permit.
- ✓ Two different shaped tags will be used, one for the license and one for the license/off-leash permit.
- ✓ Residents will have the option to renew on-line.
- ✓ Officer Torres requested a few blank forms to carry in his vehicle.
- ✓ Commissioner DeRubeis thanked Mr. Olson for all his help with the off-leash program.

2. Other Business

- ✓ Commissioner DeRubeis requested the proposal for Forte Park and Weeks Park be presented to the Commission in April. The group agreed.
- ✓ Commissioner DeRubeis is working with the Engineering & Traffic Departments regarding the crosswalk at Braceland Playground.
- ✓ Cabot Park off-leash area will be closed temporarily for planting of grass seed. When a date is determined the group and public will be notified and signs will be posted at the site.

3. Next meeting

- ✓ The next meeting is Friday, February 24, 2012 at **9:30 am, Room 202**, in City Hall
- ✓ There will be no meetings on Friday March 2, 2012 or March 9, 2012.

Respectfully Submitted

Robin McLaughlin, Secretary