



MEETING NOTES *

Date: June 20, 2013
Time: 8:30 a.m.
Place: 5 Cheswick, Irwin Hall

The meeting began at 8:30 a.m.

Members present: Ruth Shuman, Tom Koerber, Paula Fazli, Molly Kellogg, Candace Havens, Ald. Lenny Gentile, Ald. Jay Harney

Setti D. Warren
Mayor

Candace Havens
Director
Planning & Development

Members

Lenny Gentile
Candace Havens
Ruth Shuman
Tom Koerber
Paula Fazli
Molly Kellogg

Ward 4 Aldermen

Ald. Lenny Gentile
Ald. Jay Harney
Ald. Amy Sangiolo

1. **Council Member replacement.** Since Richard Lorant's departure, additional representation is needed on the Committee. Other Neighborhood Council members and aldermen will forward suggestions for consideration at the next meeting, particularly in the areas near Studio, Aspen, and Forest Roads.
2. **Student Representation.** Ruth will check with President Alexander about asking a student to participate.
3. **Banners.** Students requested consideration of banners for identification of the College. Specifically, Tom was asked to explore the possibilities of installing a pole/light with a flag/banner with Lasell College identification to be hung from it. These poles would be placed along Woodland Road and the banners would be interchangeable with other welcome sign(s) to foster school pride and identity. No number has been specified, it's just in discussion, and locations have yet to be identified. Candace will forward information to the Committee on banner policies. Will need to consider implications of historic district, as well. Tom also questioned if additional signs could be included at either end of Woodland to let people know they are entering an Historic District using the same type of pole. There continue to be concerns about slowing people down, especially on Woodland.
4. **Lights.** Tom indicated that the College would like to install lights at Grellier Field and will work with both the neighbors and the City regarding this project. Tom said they're looking at installing six 60' poles with approximately eight light fixtures attached to each pole. According to Tom, most campuses turn the lights off around 10:00 p.m. The College is proposing shutting the field lights off at 9:30 p.m. The actual schedule and time of use has not been determined at this time. The College is proposing to install a system that could operate at either 30 or 50 foot-candle levels. A lighting consultant was hired by the College to run a series of simulations to see how light level and any potential light spillage would affect abutting properties. Ald. Gentile expressed concern about how close the residences are to the field and lights. The preliminary request is to have lights on until 9:30 p.m., but the number of nights and time of year haven't been solidified yet. Noise and parking also are concerns about more active field use. The College is hoping to install

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lights sometime next summer. Ald. Gentile suggested having a neighborhood meeting to present the plans to the community before submitting plans for administrative site plan review so as to incorporate input before finalizing. He suggested organizing this for September (he recommended the fourth Thursday in September which is the 26th). The aldermen offered to gather the neighbors to attend. Tom stated that he would have Lasell's Athletic Director, Kristy Walter put a proposal together prior to the September meeting with plans for use of the field when lighting will be used.

5. **Generator Enclosure.** The College is looking to install an emergency generator at 216 Woodland Road. This generator would be housed in an enclosure that would sit back from Woodland Road approximately 270 feet. The generator would be part of an ongoing renovation now taking place at the Woodland Dorm. The campus doesn't lose power often, but needs to be able to maintain certain key services such as medical and food services. The generator would be tested weekly during the daytime hours only. This would be the second such generator on Campus. Historic District Commission approval and a building permit are required. The generator will be enclosed so the mechanics aren't visible and will be made of concrete and cedar board. Two options are being provided for Historic review. The surrounding area also will be landscaped to screen the generator.

The Committee expressed a preference for meeting at 8 a.m. in the future.

The meeting was adjourned at 9 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Havens", is written over a light yellow rectangular background.

Candace Havens, Director
Planning and Development