# CITY OF NEWTON HOUSING AND COMMUNITY DEVELOPMENT PROGRAM AND THE WESTMETRO HOME CONSORTIUM

Fiscal Year 2008 (FFY07) Annual Action Plan of the FY06-10 Consolidated Strategy and Plan

#### **Federal Programs**

Newton Community Development Block Grant
Newton Emergency Shelter Grants
WestMetro HOME Consortium – HOME Investment
Partnerships Program
American Dream Downpayment Initiative

For Submission to the Department of Housing and Urban Development
May 15, 2007



# Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the <u>SF 424</u> and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

#### SF 424

Complete the fillable fields (blue cells) in the table below. The other items are prefilled with values from the Grantee Information Worksheet.

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	Program Year Start Da				
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	Specify Other Type if necessary:				
	N/A				
Program Funding		U.S. Department of Jrban Development			
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
ock Grant	14.218 Entitlement Grant				
document	Description of Areas Affected by CDBG Project(s): City of Newton, MA				
Leveraged: \$3,5	510,748 funds,	be: Continuum of Care HOME, ADDI, ESG			
Additional Federal Funds Leveraged: \$0		Additional State Funds Leveraged: \$1,302,250 (CPA, MHIC)			
Locally Leveraged Funds: \$1,572,250 (CPA, private lenders, grants, City funds)		Grantee Funds Leveraged: \$0			
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Total Funds Leveraged for CDBG-based Project(s): \$7,702,248					
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Version 2.0

HOME Project Titles: Various; See document				•	reas Affected by HOME	
				Project(s): Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick,		
				Needham, Newton, Sudbury, Waltham and Watertown, MA		
HOME Grant Amount: \$2,1	09 170	Additional F			Describe: Continuum of Care	
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		\$7,	\$7,996,900 (CPA, DHCD, MassHousing,			
		etc	etc.)			
Locally Leveraged Funds: \$8,684,352 (CPA, private				Grantee Funds Leveraged: \$0		
lenders, Housing Trusts)						
Anticipated Program Income: \$100,000			Oth	Other (Describe) \$9,375,000 (LIHTC, HOME		
				match)		
Total Funds Leveraged f	or HOME	-based Pro	ject(s):	\$31,343,6	57	
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ESG Project Titles: Various	: See doc	ument	Des	Description of Areas Affected by ESG		
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ESG Grant Amount: \$99,08	81 Additio	onal HUD Gra			Describe: Continuum of Care	
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Locally Leveraged Funds-\$0			Gra	Grantee Funds Leveraged-\$0		
				Other (Describe)-\$1,619,000 (Human service agency match)		
Total Funds Leveraged for	ESG-base	ed Project(s)				
Congressional Districts of			et to rovious by state			
				pplication subject to review by state cutive Order 12372 Process?		
			Yes			
debt? If "Yes" please include an additional			res			
document explaining the situation.				the state EO 12372 process for review on DATE		
			⊠ No		s not covered by EO 12372	
Yes	⊠ No		□ N/A		has not been selected by the	
				state for r		

Person to be contacted regarding this application					
Stephen	D.	Gartrell			
Associate Director for Housing and Community Development	617-796-1140	617-796-1142			
sgartrell@newtonma.gov	http://www.ci.newton.ma.us	Other contact: Amy Yuhasz			
Signature of Authorized Repres	entative	Date Signed			

## Narrative Responses

#### **GENERAL**

#### **Executive Summary**

Program Year 3 Action Plan Executive Summary:

The FY08 Annual Action Plan for the City of Newton Community Development Block Grant (CDBG) and Emergency Shelter Grants (ESG) programs and for the WestMetro HOME Consortium HOME Investment Partnerships (HOME) and American Dream Downpayment Initiative (ADDI) programs comprises the third year of the FY06-10 Consolidated Plan. The Consolidated Plan was prepared to describe the use of federal resources for housing and community development activities in Newton and housing activities in the 11 other HOME Consortium communities—the towns of Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Needham, Sudbury and Watertown and the city of Waltham.

The action plan, which is the result of a citizen-driven collaborative planning process, details how the City of Newton and the members of the WestMetro HOME Consortium will allocate the aforementioned federal funds for the period of July 1, 2007 through June 30, 2008. The action plan provides details to citizens, public and private agencies, and other interested parties on the program activities that are planned in response to the priority needs identified in the Consolidated Plan. The City of Newton and the WestMetro HOME Consortium communities are required to submit this planning document to the U.S. Department of Housing and Urban Development (HUD) to remain eligible for CDBG, ESG, HOME and ADDI funding.

In terms of the activities funded by HUD, all HOME funds received by the Consortium are utilized to fund activities that build, buy and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. All ADDI funding is used to assist low- and moderate-income first-time homebuyers. In addition, 100 percent of the ESG funding received by the City of Newton is allocated to activities designed to help improve the quality of existing emergency shelters for the homeless, to meet the costs of operating shelters, to provide essential social services to homeless individuals or to help prevent homelessness.

The CDBG program, which was designed to be adapted to local needs, is a more flexible program, and funding can be used for a wider range of activities, including the provision of decent housing, a suitable living environment and expanding economic opportunities for low- and moderate-income persons. The funds, however, must be used to benefit low- and moderate-income Newton residents. The following information represents the City of Newton's CDBG funding priorities for FY08 based on the goals and priorities outlined in the Consolidated Plan:

Affordable housing activities-56 percent Public services-15 percent Public facilities-11 percent Economic development- less than 1 percent Administration-18 percent

The following housing and community development activities are based on data analysis, citizen input and other information collected for the Consolidated Plan. Activities funded with CDBG, HOME, ADDI and ESG funding must address a minimum of one of the following priorities. Each priority is followed by the proposed activity that will be undertaken to address it.

#### **FY08 NEWTON COMMUNITY DEVELOPMENT ACTIVITIES:**

#### <u>Public Facilities Improvements</u>

- Priority #1: Traffic improvements
  - Traffic-calming measures in areas with high pedestrian activity
- Priority #2 Public infrastructure improvements
  - Curb and sidewalk improvements
- Priority #2: Parks/open space improvements
  - Access improvements to Stearns Park from abutting low-income senior housing
  - Amenity improvements at Magni-Coletti park
  - Bench installation near the CDBG-funded California Street replica gaslights

#### Public Services

#### Priority #1: Elder services

- Fund programs that provide elders with the resources to remain independent
- Fund programs that offer elders needed health care and mental health care resources
- Fund integrative services for isolated elders, linguistic minorities and immigrants

#### Priority #2: Adolescent services

- Fund outreach and crisis intervention services
- Fund therapeutic social/recreational programs
- Fund substance abuse prevention and treatment programs

#### Priority #3: Children's services

- Fund affordable childcare services
- Fund childcare that includes nurturing relationships with adults and with support for racial, ethnic, cultural, and gender sensitivity

#### Priority #4: Adult/family services

- Fund case management for multi-problem families
- Fund substance abuse treatment services
- Fund services for survivors of domestic violence

#### Priority #5: Services for people with disabilities

- Fund job training and employment services
- Fund services that increase access to community resources
- Fund social/cultural/recreational services for people with developmental disabilities

### FY08 WESTMETRO HOME CONSORTIUM PRIORITIES BEDFORD

#### Priority #1:

- Create new rental opportunities affordable to very low-, low- and moderate-income families
- Continue to support rental projects that target a variety of income groups

#### Priority #2: Create affordable homeownership activities for first-time homebuyers

 Continue to support homeownership projects that provide affordable units for first-time homebuyers

## Priority #3: Create affordable housing options for households who are homeless, near homeless or have special needs

 Continue to support projects such as the proposed single room occupancy development for homeless veterans and 447 Concord Road, both of which offer housing for formerly homeless people and people with special needs

#### **BELMONT**

During FY08, the Town of Belmont will continue to implement three of the priorities identified in the Town's FY06 – FY10 Consolidated Plan and Strategy: 1) develop affordable rental housing; 2) provide assistance to elderly homeowners; and 3) provide assistance to non-elderly people with special needs. The Town will make great strides toward realizing these goals with the construction of Waverley Woods, Freedom Commons at Belmont Hill, and the redevelopment of Metropolitan State Hospital (Met State). Waverley Woods, part of the re-use of McLean Hospital, will consist of 40 units of family rental housing affordable to households with incomes at or below 60 percent of area median income and will include two fully accessible units. Freedom Commons, also part of the re-use of McLean Hospital, will consist of 482 assisted housing units, 30 of which will be affordable to households with incomes not exceeding 120 percent of median. The redevelopment of Met State will include 300 units of rental housing, of which one-third of the affordable units will be made

available to Belmont residents. While these projects move forward, the Town will meet with potential developers, apply for additional state and/or federal housing funds, and look for other opportunities to provide affordable housing.

#### BROOKLINE

- Priority #1:
- Twenty low-income households will have access to affordable rental units and fifteen moderate-income households will have access to affordable homeownership units through the redevelopment of the St. Aidan's Church for the purposes of creating decent affordable housing
- Continue to pursue this project which is now being re-priced after the settling of litigation by abutters
- Priority #2: Fifteen low- and moderate-income households will have access to affordable rental units through a nonprofit's acquisition and redevelopment of an existing building for the purposes of creating decent affordable housing
  - Continue working with nonprofit affordable housing developers to seek opportunities for new projects within Brookline.
- Priority #3: Six low- or moderate- income households will have access to homeownership via a grant from the Town's Homebuyer Assistance Program for the purpose of providing decent affordable housing.
  - Continue to assist low- and moderate-income households to purchase homes in Brookline through Brookline's Homebuyer Assistance Program.
- Priority #4: Sixteen low- and moderate-income households will have access to homeownership for the purposes of decent affordable housing in mixed-income developments, as part of the Town's inclusionary zoning by-law.
  - Continue to work with private developers subject to the Town's inclusionary zoning by-law to craft affordable housing agreements which include affordable units in market rate developments.

#### **FRAMINGHAM**

- Priority #1: Assist four moderate-income or below homebuyers with the purchase of a home in Framingham
  - Allocate \$178,262 in FY08 HOME funds to assist moderate-income or below homebuyers in the purchase of an affordable home through a range of down payment, closing cost, buydown or other permissible subsidies.
- Priority #2: Provide for the moderate rehabilitation of four to six affordable owner-occupied and/or related rental households, as applicable, for cost-burdened and severely cost-burdened and other moderate-income or below individuals in Framingham, with and without disabilities, including large and small households and elderly households.
  - Use \$118,842 in FY08 HOME funding to undertake moderate rehabilitation of owner-occupied housing through technical support and financial assistance through grants and/or low-interest loans.
- Priority #3: Develop, over time, effective collaborations with experienced community housing development organizations (CHDOs) to meet the

housing needs of low- and moderate-income individuals and households.

 Set aside \$59,421 in FY08 home funds to engage in collaborations with community housing development organizations

#### **LEXINGTON**

#### Priority #1:

Broaden opportunities for producing affordable housing in Lexington

- Purchase Affordable Housing Deed Restrictions
- Affordable Housing Summit
- Homebuyer/Homeowner Assistance Programs
- LexHAB Project Support
- Lexington Center
- Conversion of Non-residential to Residential

#### LINCOLN

#### Priority #1:

Increase affordable and accessible rental opportunities and affordable homeownership opportunities through new development

- Continue construction on affordable rental units on Sunnyside Lane
- Develop eight affordable units through the New England Deaconess 30-units senior rental project
- Monitor the development of Minuteman Commons, 32 units of over-55 housing in North Lincoln which includes six affordable units with an option to buy down two additional units
- Work with the Lincoln Foundation in fundraising efforts for affordable housing

#### Priority #2:

Increase affordable rental opportunities and affordable homeownership opportunities in existing housing stock

 Work with the Lincoln Affordable Housing Trust Fund to buy down condo units as both homeownership and rental units

#### NATICK

#### Priority #1:

Provide housing opportunities for those at the entry level of homeownership, "empty nesters," young families and other households in the "lower-middle" income range that are priced out of the market, elder residents, and those requiring housing assistance and rental housing units

- Undertake the marketing, lottery selection process and eligibility review of applicants for approximately 13 affordable units that will be created as part of four Housing Overlay Option Plan (HOOP) projects
- Assist as needed with Smart Growth redevelopment of Natick Paperboard site, which will include 28 affordable units
- Fast-track the permitting for projects located in HOOP districts and housing developed in the Downtown Mixed Use District
- Form a Natick Affordable Housing Trust Fund
- Buy-down existing housing units

#### NEEDHAM

#### Priority #1:

Better organize and plan for affordable housing production

 Pursue housing in the Town Center through the Downtown Study where Needham will develop a comprehensive plan

- Initiate components of Affordable Housing Plan
- Priority #2: Use public properties to serve housing needs
  - Support efforts to expand the High Rock Estates project
  - Provide for housing development on selected parcels of Townowned land
  - Explore transit-area redevelopment and adaptive reuse
- Priority #3: Help lower-income households gain better housing.
  - Help develop an Individual Development Account (IDA) program

#### <u>NEWTON</u>

- Priority #1: Increase the overall supply of a variety of affordable housing options and reduce the housing cost burden of extremely low-, low- and moderate-income persons, including special needs populations
  - Continue to identify and examine land use strategies that create barriers to affordable housing
  - Continue to administer the Accessory Apartment Incentive Program and encourage eligible Newton homeowners to participate
  - Continue to implement the 15 percent inclusionary zoning ordinance and initiate necessary revisions and clarifications to the ordinance and Guidelines for Inclusionary Housing Plans
  - Continue to build working partnerships between the City, nonprofit organizations, for-profit housing developers and service providers
  - Continue to provide CDBG and HOME funding to affordable housing developments
  - Continue to administer the first-time homebuyer programs
  - Continue the Newton Housing Rehabilitation Fund programs
  - Continue the One-to-Four Family Purchase Rehabilitation Program
- Priority #2: Create homeownership opportunities for low-, moderate-, and middle-income residents
  - Continue to fund two first-time homebuyer programs and encourage prospective first-time homebuyers to consider applying for funds under the ADDI program
- Priority #3: Create rental opportunities for low- and moderate-income residents
  - Continue allocating funds to the One-to-Four Family Purchase Rehabilitation Program with the expectation that at least two units will be assisted during FY08
- Priority #4: Support existing emergency shelter, transitional housing and permanent supportive housing facilities for homeless individuals and families and continue to support prevention programs for individuals and families at-risk of homelessness
  - Continue to provide operating support to emergency shelter and transitional housing facilities using CDBG and ESG funds
  - Continue to use CDBG, Continuum of Care and other financial resources to create more units of permanent affordable housing to enable residents to become self-sufficient
  - Continue to provide operating support to homelessness prevention programs to help people at-risk of homelessness remain housed

- Priority #5: Enhance and expand local support for affordable housing and maximize the effectiveness of local resources through collaboration, partnerships, education/outreach and more efficient institutional processes (e.g. approval and permitting of affordable housing projects)
  - Continue to support the One-to-Four Family Purchase Rehabilitation Program
  - Identify additional ways to streamline the approval and permitting process for small-scale residential developments
  - Enable the Fair Housing Task Force and other stakeholders to update the Analysis of Impediments to Fair Housing Choice and complete the Fair Housing Action Plan in 2007
  - Implement the 18-month federal Fair Housing Initiatives Program grant which commenced December 2006 and will end in June 2008

#### SUDBURY

Priority #1: Increase homeownership opportunities for first-time homebuyers, especially those who now live or work in Sudbury

- Buydown of existing housing units
- Assist first-time homebuyers with financing
- Develop small-scale parcels of Town-owned property
- Strengthen the Sudbury Housing Trust
- Develop guidelines for comprehensive permits
- Priority #2: Increase rental opportunities for people at all income levels, ages, and special needs and for Sudbury workers through reuse and redevelopment of existing housing stock and new development which harmonizes with existing development and the landscape
  - Designation of affordable rental units to the Sudbury Housing Authority in new Chapter 40B developments
- Priority #3: Provide housing assistance to the residents of Sudbury as an expansion of Town municipal services
  - Administer affordable housing lotteries and monitor affordable housing units for adherence to deed restrictions
  - Provide a central focal point for all housing information in Sudbury
  - Maintain Town affordable housing waiting list

#### WALTHAM

Priority #1: Four low- to moderate-income households will have access to decent, affordable homeownership through Waltham's Down Payment Assistance Program

- Continue to administer the Down Payment Assistance Program, which offers assistance to low- and moderate-income applicants with an interest-free, deferred loan payable on sale or transfer of the property
- Priority #2: Four low- and moderate-income households will have access to homeownership for the purpose of decent, affordable housing in mixed-income developments as part of the City's Inclusionary Zoning By-law

- The Housing Division will work with private developers on projects that will produce affordable homeownership units in perpetuity
- Priority #3: Ten low- to moderate-income eligible households will have access to decent, affordable rental units through nonprofit acquisitions.
  - The City of Waltham's Housing Division will continue to encourage nonprofit developers with the acquisition and rehabilitation of affordable rental units
- Priority #4: Address barriers to fair housing choice
  - Continue membership in the Boston Fair Housing Neighbors Network and the WestMetro HOME Consortium
  - Support the 128 Business Council in running bus shuttles to connect businesses along the Route 128/Interstate 95 corridor to downtown Waltham

#### **WATERTOWN**

- Priority #1: Increase the number of affordable rental and homeowner units for low- and moderate-income households
  - Continue to fund first-time homebuyers program
  - Continue to negotiate with developers for the provision of affordable units within proposed residential developments
  - Provide HOME funds to the Affordable Housing Development Fund for an as-of-yet unspecified affordable housing development
  - Provide operating expenses to the local CHDO
- Priority #2: Preserve existing affordable units in small structures through rehabilitation, de-leading, expanding accessible housing and helping the elderly stay in their homes
  - Seek to fund a housing rehabilitation program
  - Continue to participate in the "Get the Lead Out" program

The City of Newton and the members of the WestMetro HOME Consortium have been successful at meeting the goals and objectives laid out in the action plans during past years.

In terms of the citizen participation process, meetings were held in each individual HOME Consortium community to solicit feedback and public input on the planned uses of federal funding. The City of Newton then held a public hearing on March 5, 2007, to present its plan for allocating its CDBG, ESG and HOME allocations. No comments were received on the plan.

#### **General Questions**

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The City of Newton does not have any areas of low-income families and/or racial/minority concentration, nor do any of the WestMetro HOME Consortium communities, with the exception of Framingham (see Framingham section of this Annual Action Plan). HOME and ADDI projects undertaken by the WestMetro HOME Consortium communities during FY08 will directly benefit low- and moderate-income residents of the 12 member communities.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

In terms of Newton's CDBG and ESG grants, housing rehabilitation, housing development, architectural access and public service projects will directly benefit low- and moderate-income people and will be carried out on a citywide basis. Economic development projects may also be undertaken throughout the city and will require the creation of jobs for low- and moderate-income people or will directly benefit a low- and moderate-income owner of a microenterprise.

Since Newton does not have any areas of minority concentration, neighborhood improvement projects are carried out in four target neighborhoods, including portions of Newton Corner, Newtonville, Nonantum and West Newton. These target neighborhoods are composed of the block groups in Newton with the highest concentrations of low- and moderate-income people. Funds for neighborhood improvement projects are distributed among the target neighborhoods on a rotating basis, with one neighborhood receiving funds each year. During FY08, funds will be used in the Nonantum target neighborhood.

Both direct benefit and area benefit activities are consistent with the Newton Housing and Community Development Program's goals of maintaining Newton's and the HOME Consortium's economic diversity and improving the physical, social, economic and housing environments for low- and moderate-income residents.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The primary obstacle to meeting underserved needs in Newton and the 11 other HOME Consortium communities is the lack of sufficient funding. During the needs assessment process conducted for the FY06-10 Consolidated Plan, a large number of needs were identified. Unfortunately, the amount of CDBG and ESG funding allocated to Newton and HOME funding allocated to the Consortium communities cannot begin to address all of the identified needs. In the coming fiscal year, staff will continue to explore creative ways to leverage additional funding to address underserved needs. Solutions will continue to be sought to maximize the effectiveness of the federal funds and to address the greatest number of needs.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

In FY08, Newton and the WestMetro HOME Consortium communities expect to receive the funding amounts shown below:

#### **FY08 FEDERAL FUNDING AMOUNTS:**

Community Development Block Grant (CDBG)	\$2,303,834
HOME Investment Partnerships Program (HOME)*	\$2,109,170
HOME American Dream Downpayment Initiative (ADDI)*	\$35,196
Emergency Shelter Grants (ESG)	\$99,081
Total	\$4,547,281

<sup>\*</sup>HOME and ADDI funds are distributed among the 12 WestMetro HOME Consortium members.

#### FY08 ADDITIONAL RESOURCES ANTICIPATED TO BE AVAILABLE:

#### I. CDBG LEVERAGED FUNDS

- a. \$3,510,748 (Additional HUD grants—HOME, ESG, ADDI, Continuum of Care)
- b. \$1,302,250 (Additional State funds leveraged—CPA, MHIC, etc.)
- c. \$1,572,250 (Locally leveraged funds—CPA, local lenders, grants, City funds)
- d. \$400,000 (Anticipated program income)
- e. \$852,000 (Human service agency match)
- f. \$40,000 (Private funding for access projects)
- g. \$25,000 (Private foundations)

TOTAL LEVERAGED FUNDS: \$7,702,248 TOTAL CDBG FUNDING: \$9,999,403

#### II. HOME LEVERAGED FUNDS

- a. \$5,187,405 (Additional HUD grants—CDBG, ESG, ADDI, Continuum of Care)
- b. \$7,996,900 (Additional State funds—CPA, DHCD, MassHousing, etc.)
- c. \$8,684,352 (Locally leveraged funds—CPA, private lenders, Housing Trusts)
- d. \$100,000 (Anticipated program income)
- e. \$9,375,000 (HOME match, LIHTC)

TOTAL LEVERAGED FUNDS: \$31,343,657 TOTAL HOME FUNDING: \$33,464,155

#### III. ESG LEVERAGED FUNDS

- a. \$5,830,353 (Additional HUD grants—Continuum of Care, HOME, CDBG)
- b. \$1,619,000 (Sub-grantee matching funds from FEMA, Massachusetts Department of Transitional Assistance, Massachusetts Department of Social Services, City of Newton [non-ESG funds], fundraising, Project Bread)

TOTAL LEVERAGED FUNDS: \$7,449,353 TOTAL ESG FUNDING: \$7,547,207

One hundred percent of CDBG funds will be used for activities that benefit Newton's low- and moderate-income residents.

#### **Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The lead agency responsible for overseeing the development of the FY06-10 Consolidated Plan and the FY08 Annual Action Plan is the Housing and Community Development Division (the Division) of the City of Newton's Planning and Development Department. In addition to serving as the lead agency for the City of Newton's CDBG and ESG consolidated planning process, the Division also serves as the lead entity for the HOME portion of the Consolidated Plan for the WestMetro HOME Consortium. The HOME Consortium consists of the towns of Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Needham, Sudbury and Watertown, and the cities of Newton and Waltham. Brookline, Framingham and Waltham are also CDBG grantees. The information below identifies the major public agency in each Consortium community that will be responsible for administering programs covered by the Plan.

#### HOME CONSORTIUM COMMUNITY: RESPONSIBLE ENTITY

Bedford: Town Administrator's Office

Belmont: Planning and Zoning Division of the Office of Community Development

Brookline: Planning and Community Development Department Framingham: Planning and Economic Development Department

Lexington: Planning Department

Lincoln: Planning Board

Natick: Community Development Department

Needham: Planning Board

Newton: Housing and Community Development Division of the Planning and

Development Department Sudbury: Planning Board

Waltham: Housing and Planning Departments

Watertown: Department of Community Development and Planning

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

Work on the FY08 Annual Action Plan began in November 2006 as staff began developing a schedule for implementation. Throughout the next two months, staff met with advisory committees, city and town staff, housing trust members and planning board members to review the FY08 needs, objectives and strategies laid out in the FY06-10 Consolidated Plan. In January 2007, staff in Newton and the other 11 members of the WestMetro HOME Consortium began drafting their FY08 plans and presenting the drafts to the relevant entities in their cities and towns.

In Newton, during the development of the plan, staff coordinated with other City departments, including the Parks and Recreation Department, the Department of Public Works, the School Department and the Public Buildings Department, specifically in terms of neighborhood and accessibility improvement projects. Staff from these departments were invited and encouraged to attend advisory committee meetings during the development of the plan.

On a regional level, Newton maintains contact with municipalities within the region through its involvement in the WestMetro HOME Consortium. Through this forum, Division staff is able to share in regional planning activities that relate to affordable housing development. Besides individual contact between Newton and members staff, the Consortium also holds meetings on an approximately bimonthly basis. This offers members an opportunity to raise and resolve particular issues, to discuss new programs and projects and to develop both a local and a regional outlook on affordable housing development.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The City of Newton is an active member of the Citizens' Housing and Planning Association (CHAPA), a nonprofit umbrella organization for affordable housing and community development activities throughout Massachusetts and is a member of the Boston Metropolitan Planning Organization (MPO), which is composed of seven agencies, seven municipalities and a public advisory committee that collectively carry out the federally mandated "continuing, comprehensive and cooperative transportation planning process for the region." Housing and Community Development staff is also active both nationally and regionally as members of the National Community Development Association (NCDA), a national nonprofit organization composed of more than 550 local governments across the country that administer federally-supported community and economic development, housing and human service programs, including the CDBG, ESG and HOME programs.

Division staff is also actively involved with a number of collaborative efforts that include representatives of agencies and organizations outside of Newton. Throughout the year, collaborative groups such as the Human Service Providers Network and the Brookline-Newton-Watertown Homelessness Consortium meet to discuss issues and needs in Newton and the surrounding communities. Housing and Community Development Division staff takes the lead in coordinating these meetings.

The City of Newton is committed to promoting and improving coordination between public and assisted housing providers and private and government health, mental health and service agencies. Evidence of this commitment is apparent from the numerous advisory committee meetings held and the ongoing communication with the staffs of other City departments and other jurisdictions undertaken as both part of the development of the Consolidated Plan and the Annual Action Plan and as a regular component of Newton's housing and community development program. The specific actions to be undertaken during the next year to increase coordination are described in the following paragraphs.

The Housing and Community Development Division of the Newton Planning and Development Department is the primary City entity responsible for coordination efforts. As such, for the past seven years, Division staff has planned, organized and promoted a bimonthly Human Service Providers Network meeting for CDBG and ESG grantees and local non-grantee agencies. The meetings are held five times a year with an average attendance of 30 people from 25 different agencies.

Human Service Providers Network meetings increase the level of information available to providers concerning social problems and promote the sharing of ideas and strategies between them. The goal is to encourage providers to not only be in communication with each other but to also encourage them to find new ways to work cooperatively to provide services. Whereas providers in some communities complain of increased competitiveness in the face of shrinking public funds available for services, Division staff has found that when agencies interact and communicate, the intensity of the competitiveness is lessened. Providers Network meetings will continue to be held during FY08 to enhance coordination efforts.

Another major coordination effort led by Division staff is the Brookline-Newton-Watertown Homelessness Consortium, which is composed of local nonprofit agencies, private foundations, formerly homeless individuals, private businesses, state agencies, the City of Newton and the towns of Brookline and Watertown. Members of the Consortium work together to apply for U.S. Department of Housing and Urban Development (HUD) Continuum of Care funding and to provide a continuum of care system to help the homeless and people at-risk of homelessness to obtain or maintain permanent housing and self-sufficiency. Members also work together to coordinate the point-in-time survey of the homeless that is conducted annually in the three municipal member communities. The Homelessness Consortium meets monthly as a whole, with Planning Committee and HMIS Committee meetings scheduled at least bimonthly. These meetings will continue during FY08.

The Newton Housing Partnership (NHP), a volunteer group of Newton residents with experience in affordable housing and related fields, meets monthly to review and comment on housing projects and to provide feedback to staff on programs and policy-related issues. The Housing Partnership, whose members are appointed by the Mayor, was established in 1990. The NHP is one of the most visible links between the City and private, for-profit businesses and nonprofit organizations that provide housing and/or services in Newton. This linkage enables the NHP to provide a peer review that is consistent and coordinated. In addition, many of the members of the Housing Partnership are involved in other volunteer efforts in Newton which helps provide the members with a sense of context and historical perspective that otherwise would not exist. During FY08, the NHP will continue to enhance the coordination process among public and private housing, health and social service agencies.

Other ongoing efforts to form linkages between the City and other groups and organizations include the following examples:

- Housing staff provides technical assistance and support to the Community Preservation Committee, a volunteer group appointed by the Mayor that reviews proposals for local Community Preservation Funds. Housing staff works with the committee on community housing projects that include an affordable housing component.
- Housing and Community Development staff encourages the use of the HousingWorks clearinghouse for information about affordable housing and the provision of services. HousingWorks is an existing online service designed for individuals and organizations seeking information about affordable housing and was developed to help groups as diverse as state and federal agencies, for-profit management companies, housing authorities, housing advocates and the homeless communicate, share and distribute information more easily and effectively.

#### Citizen Participation

1. Provide a summary of the citizen participation process.

Citizen participation has been an established priority of both the Newton Housing and Community Development program and the WestMetro HOME Consortium for many years, and citizen participation plans exist for both the Newton CDBG and ESG programs and for the WestMetro HOME Consortium. In terms of the citizen participation process employed for the development of the FY08 annual action plan, meetings were held in each individual HOME Consortium community to solicit feedback and public input on the planned uses of federal funding. The City of Newton then held a public hearing on March 5, 2007, to present its plan for allocating its CDBG, ESG and HOME allocations. Additionally, the plans for the HOME allocations for the 11 other members of the WestMetro HOME Consortium were presented at this hearing. Advertisements announcing the public hearing and presenting the intended uses of the funds were placed in each HOME Consortium communities' local newspaper during the week of February 19, and a link to the draft FY08 annual action plan was placed on the City of Newton website.

2. Provide a summary of citizen comments or views on the plan.

No comments on the Plan were made at the Planning and Development Board public hearing for the annual action plan on March 5, 2007, nor were any other comments on the plan received.

#### **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

For the past 32 years, the Housing and Community Development Division of the Newton Planning and Development Department has developed and managed a number of programs for city residents, all in keeping with the goal of increasing Newton's diversity by improving the economic, social, physical and housing environments for families and individuals with low or moderate incomes. Current programs administered by the Division include housing (development, rehabilitation, first-time homebuyer and Newton Connection homebuyer programs), economic development, neighborhood improvements, accessibility improvements and homeless and human service programs. Since 1990, the Division has also administered federal HOME funds for a growing Consortium of local member communities. These funds are specifically directed towards low-income housing.

Effective program delivery has been made possible, however, through the efforts of many other local, state, federal and private partners. Many agencies and organizations form the front line of community development in Newton and the HOME Consortium communities. The institutional structure established to develop the City of Newton and the WestMetro HOME Consortium Consolidated Plan and FY08 annual action plan is broadly based and integrates the talents of key organizations and committees involved in the CDBG, HOME and ESG programs, and other housing and human service activities. The institutional framework for planning and

implementing housing and community development activities operates with the goal of expanding programs and services to low- and moderate-income people in the community.

Affordable housing production (and community development programs in the City of Newton) programs are driven primarily by the actions and interactions of three groups of actors: government agencies (or public institutions); nonprofit and forprofit organizations (especially developers and social service providers); and private lenders and corporations. Federal, state and local government agencies provide a significant portion of funding and support for affordable housing and community development activities and guide these activities through their policies, program guidelines, and in the case of the local housing authorities in the HOME Consortium communities, through the direct provision of housing units and services.

The various government agencies often act as principal funders of the housing and community development services provided by nonprofit and for-profit organizations. The nonprofit and for-profit developers and service providers, in turn, develop affordable housing projects, offer supportive services and influence the type of affordable housing projects built and the services offered. Private lenders also play an important institutional role within the delivery system by providing additional financing and by providing a conduit for the delivery of housing services to low- and moderate-income households.

The relationship between these three groups of stakeholders forms the basis of the housing and community development delivery system and plays a considerable role in the housing and community development efforts within Newton and the HOME Consortium communities. Efforts to strengthen the relationships between the stakeholder groups will continue during FY08.

In addition to these three stakeholder groups, a number of local advisory committees in Newton provide both important input and perspectives on issues facing the community and offer well-informed advice to staff and local officials. The following groups are instrumental in providing guidance and direction to housing, community and economic development efforts in Newton:

- Newton Corner Advisory Committee
- Newtonville Advisory Committee
- Nonantum Advisory Committee
- West Newton Advisory Committee
- Economic Development Advisory Committee
- Human Service Advisory Committee
- Mayor's Committee for People with Disabilities
- Newton Housing Partnership
- Newton Planning and Development Board

#### Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

**Human Service and Emergency Shelter Grant Project Monitoring Policy** 

Annually, during the third quarter of each program year, Community Development staff will monitor human service sub-recipient agencies. All new projects will be monitored during the first year of operation. Existing agencies/projects to be monitored will be selected based on the results of a risk analysis. This analysis shall consider such criteria as past performance of the agency/project, experience level of staff administering the project, newness of the project, etc. At least ten percent of all human service projects will be monitored each year. All monitoring documentation will be filed in the monitoring folder within the project file.

The monitoring process shall include the following documentation:

- Risk analysis results and monitoring schedule
- Notification letter sent to sub-recipient agency
- On-site monitoring visit documentation, including completion of steps outlined in the attached monitoring agenda
- Letter to the agency that outlines the result of the monitoring visit, including any follow-up action required

#### Housing Development Project Monitoring Policy

Housing Development program staff will conduct annual monitoring of housing development sub-recipients. Agencies/projects to be monitored will be selected based on the results of a risk analysis. This analysis shall consider such criteria as past performance of the agency/project, experience level of staff administering the project, newness of the project, etc. At least ten percent of all housing development projects will be monitored each year.

The monitoring process shall include the following documentation based on the specific type of project:

- Risk analysis results and monitoring schedule
- Monitoring schedule based on risk analysis results
- General notification letter notifying agency that it will be monitored for CDBG/HOME compliance and compliance with sub-recipient agreement
- Confirmation letter sent confirming the date and time of the monitoring visit and detailing specific items to be monitored listed i.e., income limit documentation, lease agreements, unit inspections, performance goals, etc.
- Completion of an on-site monitoring visit, including completion of the following forms as applicable to the specific project: Lease Requirements Checklist, Housing Quality Standards inspection form, and CDBG or HOME Monitoring Form
- Completion of a letter to the agency outlining the result of the monitoring visit, including any follow-up action required

#### First-Time Homebuyer Program Monitoring

Newton Housing Rehabilitation Fund (NHRF) program staff will monitor First-Time Homebuyer Program projects annually to verify that each property is being used as the homeowner's principal residence. Staff will mail a form to the homebuyer that asks them to sign a statement verifying that the property purchased with First-Time Homebuyer Program funds is their principal residence and to return it to the Newton Housing Office in a postage-paid envelope. If the homeowner fails to return the statement or does not sign the statement, NHRF staff will attempt to contact the homeowner via phone or in person at their address.

#### **WestMetro HOME Consortium Project Monitoring Policy**

In order to ensure accountability, respond to community needs, and use HOME resources efficiently and effectively, the WestMetro HOME Consortium is committed to the following comprehensive monitoring plan.

#### Monitoring Objectives and Strategy

Overall monitoring objectives of the WestMetro HOME Consortium monitoring plan include:

- Identifying and tracking program and project results
- Identifying technical assistance needs of member communities, CHDOs and sub-recipient staff
- Ensuring timely expenditure of HOME funds
- Documenting compliance with program rules
- Preventing fraud and abuse
- Identifying innovative tools and techniques that support affordable housing goals

To ensure an appropriate level of staff effort, the Consortium's monitoring strategy involves a two-pronged approach: ongoing monitoring and on-site monitoring.

#### Ongoing Monitoring

Ongoing monitoring must occur for all HOME-assisted activities each program year. Basic ongoing monitoring involves conducting periodic reviews of activities to ensure regulatory compliance and track program performance. Consistent use of the Consortium's Project and IDIS Setup and Completion forms, and Project and CHDO Records Checklists should pave the way for a smooth monitoring visit.

#### On-Site Monitoring

On-site monitoring seeks to closely examine whether performance or compliance problems exist and to identify the aspects of the program or project that are contributing to the adverse situation. The HOME Consortium member uses a risk factor analysis to target certain HOME program areas or organizations for in-depth monitoring each year.

During an on-site review, monitoring staff will:

- Identify aspects of the program or project where the organization is performing well and/or poorly
- Assess compliance with program requirements
- Determine whether recordkeeping is adequate
- Prepare a report summarizing the results of the review
- Describe any required follow-up activity

After visiting the project site, monitoring staff will complete the following steps:

- Properly record the results of the review
- Fill out all applicable checklists and document with clear notes
- Attach to the checklists all documentation required to support conclusions from the review
- Place the checklists and documentation in the HOME monitoring file for that organization
- Meet with member program staff to review the findings of the monitoring visit and agree on a course of action

• Issue a written monitoring report (copies to the monitored activity's agency and the Consortium Administrator) detailing findings and any required course of action and place in the activity's monitoring file

#### **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

The Newton Housing Rehabilitation Fund (NHRF), a division of the Housing and Community Development Program, will continue to provide a special program for the removal of lead-based paint during FY08. Additionally, lead-based paint hazard control measures will be undertaken, consistent with the Title X requirements, on all housing development and housing rehabilitation projects. The City of Newton, through NHRF and the Health and Human Services Department, will continue efforts to eliminate lead-based paint hazards and to educate landlords, renters and homeowners about the dangers of lead-based paint. The member communities of the WestMetro HOME Consortium will also continue to comply with all federal lead-paint laws.

#### HOUSING

#### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
- 2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

#### **BEDFORD**

Priority #1: Create new rental opportunities affordable to very low-, low- and moderate-income families

According to the lastest census data, Bedford's housing stock is made up of relatively few rental units (20 percent). The incomes of renters are significantly less than that of homeowners. According to the 2000 U.S. Census, while the median income for a household owning their home was \$102,043, the median income for renter households was \$47,031 (the median income of all households was \$87,514). About half of very low- and low-income families are renters. The majority of these renters are paying more than 30 percent of their income for rent (thirty percent of income is considered to be the maximum a household should pay towards housing). For example, a household which makes 30 percent of the median income (\$18, 810) and pays 30 percent of their monthly income for rent is left with \$1,100 each month to pay for all other costs, including utilities, food, clothes and transportation. The need for affordable rental units is also reflected in low vacancy rates and the waiting lists for the existing public housing.

Several rental projects are currently in various stages of development in Bedford. They target a variety of income groups and will substantially increase the rental housing stock in the town.

#### 447 Concord Road

Bedford is one of three communities chosen through a competitive process to participate in the Suburban Rental Pilot Program sponsored by the state Department of Housing and Community Development (DHCD) and the Massachusetts Housing Partnership (MHP). This program guarantees financing will be available for the project through the Massachusetts Housing Partnership.

The Town of Bedford issued a Request for Proposals and selected a developer to develop this 4.2-acre Town-owned parcel as mixed-income rental family housing. Construction will include 14 detached and attached homes containing one, two- and three-bedroom units. Twelve of the units will be affordable, including a three-bedroom unit for people with disabilities. The units will be marketed to households making up to 50 percent and 65 percent of area median income (AMI).

Predevelopment expenses have been funded locally through the Community Preservation Act. Financing includes State HOME, MHP Perm Plus, MHP permanent financing and additional Community Preservation Funds. The state has approved the Town's authority for a long-term lease. WestMetro HOME Consortium funds will also be the projeused for the project. The Town entered into a 99-year land lease with the developer. The developer has recently been approved for a comprehensive permit.

#### Heritage at Bedford Springs

Heritage Middlesex LLC is constructing and marketing a 164-unit rental project, on a 13.2 acre site on Middlesex Turnpike. This area is largely commercial with little residential development. However, this part of Bedford is poised to change as one other residential development has been approved for this area, and another one is being discussed. Heritage at Bedford Springs will include 33 units affordable to tenants making up to 50 percent of AMI. The affordable units are currently being marketed.

#### Criterion

Criterion Development Partners applied for a Special Permit under the Industrial Mixed Use Zoning Ordinance. The Planning Board is reviewing the application for a mixed residential/retail/commercial development. The project application includes

188 rental units with 25 percent (47 units) being affordable to households making no more than 80 percent of AMI.

#### <u>Princeton Properties</u>

Princeton Properties submitted a Comprehensive Permit application to the Town for a large rental development off of Concord Road. The proposed site consists of approximately 55 acres, of which almost 17 acres are wetlands. The site was once a working farm that had been separated from Concord Road by a narrow gauge railroad line. The Town acquired this railroad trail from the Boston & Maine Railroad after train service was terminated almost a half century ago. The developer proposes to obtain access to the site over the Town-owned railroad bed. Town Counsel contends that the developer does not have the right of access, and the Town filed a declaratory statement to this effect in State Land Court. In July 2003 the Land Court ruled in favor of the developer. The Town appealed that ruling. While that appeal is in process, the Zoning Board of Appeals (ZBA) was instructed by the Housing Appeals Committee to resume its review of the application. The ZBA approved a comprehensive permit for 156 units, and Princeton Properties appealed this decision to the Housing Appeals Committee but lost. They are seeking approval for 186 units. They are now pursuing this in court.

## Priority #2: Create affordable homeownership units for first-time homebuyers

The escalation of home purchase prices beyond the reach of moderate-income Bedford households is well documented. A Bedford resident who makes the median income for the area could not afford to purchase the median-priced house. According to Citizens Housing and Planning Association (CHAPA), in 2001, a median-income Bedford family could only afford a house priced at \$259,098 while the median income house price in Bedford was \$395,000.

Several projects to produce affordable homeownership units in Bedford are currently in various stages of development:

#### North Road (Stephen Lane House)

This is a privately financed project consisting of eight condominium units. Two (25 percent) of the units will be affordable, priced to sell to families making below 80 percent of the area median income. The project will consist of three buildings, two containing three units and one containing two units. One of the affordable units is occupied. Construction of the second affordable unit should be completed in the spring of 2007.

#### Village at Bedford Woods

The first building of a three-building, 88-unit condominium development has been completed. The project includes 22 units affordable in perpetuity to buyers making up to 80 percent of AMI. The site is an abandoned commercial property of approximately 7.5 acres near an office park area. Currently, there is little nearby residential development, but two other residential projects have been proposed in the area. Eight of the 22 affordable units are completed and being occupied. The other units will be marketed as construction progresses.

#### **Habitat for Humanity**

Habitat for Humanity has proposed to develop eight affordable homes on North Road. The project would convert an existing residence into two affordable condominiums and build six new units on the 3.5 acre site. The Town has approved \$600,000 of Community Preservation funds for the project. Habitat has submitted a Local Improvement Initiative (LIP) application, which is currently being reviewed, to the Bedford Housing Partnership. The project will require an application to the Zoning Board of Appeals for a Comprensive Permit.

#### Hartwell Road

A Special Permit has been approved by the Planning Board for the development of 82 homeownership units at 180-184 Hartwell Road. Fifteen percent of the units (12) will be affordable. The developer will be submitting a LIP application to the Bedford Housing Partnership.

#### Condo Buy-down Program

The Shawsheen Ridge project, built in 1987, consists of 36 townhouse-style condominium units. Six of the units were sold as affordable to households making up to 150 percent of AMI. These units were initially sold to households which exceeded the State's income limits for a unit to count towards Bedford's affordable housing inventory. Through the Condo Buy-down Program, funded by the Community Preservation Fund, units are purchased at the "affordable" price and sold for less to households making no more than 80 percent of AMI. The units then qualify as State-recognized affordable housing. To date, one unit has been turned over to a qualified buyer.

## Priority #3: Create affordable housing options for households who are homeless, near homeless, or have special needs

Although Bedford does not have many homeless people, there is recognition of the regional needs. People who are homeless or near homeless, whether individuals or families, face a daunting task in finding affordable permanent housing. As Bedford's housing market analysis shows, the reported average rent in 2001 was \$1,100 per month plus \$131 for utilities. An income of \$44,000 is required to afford this rent, not including utilities. If utilities are factored in, the income required is almost \$50,000. The market does not provide affordable options for the homeless and near homeless who are at the lowest end of the income scale. In addition, there is a concern that elderly homeowners face difficulties in maintaining their homes and meeting their housing costs.

The only existing affordable apartments for renters with disabilities are for the elderly in the Housing Authority's Ashby Place development. There is a need for affordable apartments that are adapted for tenants with special physical needs.

The following is a list of projects, in various stages of development, which will address this priority. Many of these projects have already been described, so just the project name and the specific need it will address are listed.

#### Single room occupancy development for homeless veterans

This project is under construction and will create 60 units of housing with 100 percent of the units qualifying for McKinney Section 8 Single Room Occupancy Moderate Rehabilitation Program rental subsidies. The rehabilitation site is a portion of a 23,686-square-foot building located at the Edith Nourse Rogers Veterans Administration Medical Center in Bedford. The property is being leased from the federal Department of Veterans Affairs for a term of 50 years.

447 Concord Road, as proposed, will target formerly homeless or transitional households for two units and will also designate two units for sensory impaired and/or tenants with disabilities.

Heritage Springs is a proposed 164-unit rental project that is currently being marketed and has three units that are accessible for people with disabilities.

#### Outcome Measure:

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability or accessibility of units or services. The output indicators to be measure will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- · Race, ethnicity and disability of households served

#### For new rental units:

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

 Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless

#### BELMONT

#### Priority #1: Develop affordable rental housing

• McLean Hospital Redevelopment

In 1999, the Town of Belmont adopted a zoning by-law for the redevelopment of McLean Hospital. In exchange for the right to develop its property (luxury townhouses, an assisted living community and a research and development facility), McLean transferred 1.34 acres for affordable housing to the Town. The Town will lease the property for 99 years to Affirmative Investments, the designated developer, who will then retain ownership of the units and provide management of the housing. Waverley Woods, as the development will be known, will consist of 40 units of rental housing. Thirty-six of the units will be affordable to households at 60 percent of AMI, and four units will be affordable to households at 30 percent of AMI; two units will be fully handicapped accessible.

Construction on this development is expected to begin during spring 2007. In order to achieve 100 percent affordability, the developer will access various funding sources. This past fall, the developer secured Low Income Housing Tax Credits and a construction loan at extremely favorable terms. The developer will also apply for funds through the Department of Housing and Community Development Housing Stabilization Fund (HSF) and from Enterprise Community Partners.

- Use Surplus Town Property for Affordable Housing In November 2003, Town Meeting voted to donate two parcels of vacant Townowned property for affordable housing: B Street, where four units of housing were constructed, three of which were affordable; and Brighton Street, which consists of one unit of affordable housing developed by Habitat for Humanity. Construction on this home is expected to be finished during FY08. Habitat has risen and expects to raise more funds and in-kind services through local individuals and other private organizations.
- Promote Inclusionary Housing Zoning Bylaw
   The Town's Inclusionary Housing Zoning By-Law requires that any development
   which produces seven or more units of housing must provide a certain number of
   affordable units. In FY08, the Town will continue to meet with developers to
   encourage them to utilize this provision. The Town will also undertake a review
   of the By-Law to determine whether amendments are necessary to improve the
   utility of this provision.
- Metropolitan State Hospital Development
  In 1993, the Town of Belmont began working with the State on a re-use plan for
  Metropolitan State Hospital (Met State), a former state mental hospital, sited on
  land belonging to Belmont, Waltham and Lexington. The plan that resulted
  included affordable housing, one-third of which will be made available to Belmont
  residents. The Town will work with Avalon Bay, the developer, to oversee the
  marketing of the units and the selection of the households to occupy these units.

#### Priority #2: Provide assistance to elderly homeowners

A significant number of elderly households experience housing affordability problems. Few housing options exist in Belmont for those elderly homeowners who would like to downsize. Others cannot afford market-rate assisted-living developments or do not want to leave Belmont. Many also have trouble paying for or obtaining sufficient home-care assistance.

• Develop Affordable Supportive Housing In 2001, the Planning Board approved plans for Freedom Commons, a 482-unit Continuing Care Retirement Community; 30 non-nursing units will be affordable to households with incomes not exceeding 120 percent of AMI. Brookdale Senior Living, the developer, plans to build the senior complex in phases over a fiveyear span. Depending on the outcome of several lawsuits, Brookdale expects to begin construction in the fall of 2007. The Town of Belmont will continue to oversee the development and work to push the developer to provide deeper subsidies and more affordable services.

#### Priority #3: Provide assistance to people with special needs (non-elderly)

There are few housing resources in Belmont for non-elderly residents with special needs (physical disabilities, developmental disabilities and chronic mental illness). The primary resource for this population is 21 public housing units. As of September 2004, the waiting list for these 21 units was 10-20 years. Most non-elderly persons with disabilities tend to have extremely low incomes and thus face serious affordability problems. A number of residents with developmental disabilities also have aging caregivers and need affordable housing with access to support services.

#### • Affordable Rental Housing Development

As noted above, Waverley Woods will consist of 40 units of affordable housing, two of which will be fully handicapped accessible. The Town also expects to begin permitting a 299-unit Chapter 40B housing development at Belmont Uplands. This development will be accessible and several units will be fully handicapped accessible. The Belmont Housing Trust has pushed for deeper subsidies, more family units, and more handicapped accessible units.

#### Inclusionary Zoning

As noted above, the Inclusionary Housing By-Law requires developers of residential projects of seven or more units to include affordable units. This By-Law will increase the supply of affordable rental and homeownership units for low-income families and individuals, including those with disabilities. In reviewing projects, the Zoning Board of Appeals may require additional accessible units

#### • Apply for Subsidy Funds

The Town, the Housing Trust and the Housing Authority will continue to pursue opportunities to apply for state and/or federal housing funds to help address the housing needs of low- and moderate-income households, including persons with disabilities and supportive housing needs.

#### **Outcome Measure:**

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability or accessibility of units or services. The output indicators to be measure will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- · Race, ethnicity and disability of households served

#### For new rental units:

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless

#### **BROOKLINE**

#### Priority #1:

Twenty low-income households will have access to affordable rental units and fifteen moderate-income households will have access to affordable homeownership units through the redevelopment of the St. Aidan's Church for the purposes of creating decent affordable housing

Construction of this 59-unit project, (sponsored by the Planning Office for Urban Affairs of the Archdiocese of Boston), which was intended to begin in 2005, was stalled until 2007 due to litigation by abutters. The Town has committed up to \$4.5 million in Town resources to this project, including \$1.7 million in HOME monies, and \$500,000 in CDBG funds (for the purchase of a public easement to open space) and \$2.3 million in Brookline Housing Trust funds; the Commonwealth of Massachusetts has provided Low Income Housing Tax Credits, expected to yield \$2.7 million, as well as \$3.5 million in funding; and the Federal Home Loan Bank Board has awarded the project \$300,000. The project is expected to achieve significant affordable housing while also preserving the St. Aidan's church as market-rate housing and conserving the church's forecourt as a public space. Since the project was stalled due to litigation by the abutters, the developer is now working to re-price the project and hopes to begin construction by the beginning of FY08.

#### Outcome Measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served

For new rental units constructed

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

- Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number subsidized by state/local programs; number subsidized by federal programs; number specifically for persons with HIV/AIDS; and number specifically for homeless
- Priority #2: Fifteen low- and moderate-income households will have access to affordable rental units through a nonprofit's acquisition and redevelopment of an existing building for the purposes of creating decent affordable housing

The Town continues to encourage and assist nonprofit affordable housing developers to seek opportunities for new projects within Brookline. The Housing Division of the Department of Planning and Community Development conducts outreach to property owners and brokers, and proposes particular opportunities to nonprofit owners. Over the past two years, several specific opportunities have been identified, but none as

yet has come to fruition. The Housing Division staff continues to pursue all opportunities with the expectation that at least one project will move forward into the acquisition phase during FY08.

#### Outcome Measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

Resources leveraged

- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

## Priority #3: Six low- or moderate- income households will have access to homeownership via a grant from the Town's Homebuyer Assistance Program for the purpose of providing decent affordable housing

The Town continues to assist low- and moderate-income homebuyers in purchasing homes in Brookline through its Homebuyer Assistance Program. While many households require only technical assistance and access to first-time homebuyer mortgage products through private banks, the Town also provides, where necessary, a subsidy to eligible households earning less than 80 percent of AMI. Because the gap between incomes and housing costs continues to widen in Brookline, over the past several years, the Town's Housing Advisory Board voted to increase the maximum level of financial assistance to eligible households from \$50,000 to \$75,000 and, in FY06, to \$125,000. Only the minimum amount needed to make the purchase possible is used for each loan. HOME funds are matched with CDBG funds, as well as with an innovative state program which subsidizes second mortgages known as the Soft Second Program.

As part of this program, Housing Division staff members and the Housing Advisory Board have entered into negotiations with a private developer who is converting, with significant rehabilitation, an existing apartment building into moderately-priced condominiums. The Town has asked the developer to set aside four units, which the Town will market to low- and moderate-income homebuyers. The Town will subsidize the cost of these units with HOME and CDBG funds, and will require permanent deed restrictions to maintain the units as affordable in perpetuity.

#### Outcome Measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served

• Direct Financial Assistance to homebuyers, including whether they are first-time homebuyers, subsidized tenants, minority households; if they received down payment assistance, assistance with closing costs, mortgage buy-down /reduction, interest reduction, second mortgage

## Priority #4: Sixteen low- and moderate-income households will have access to homeownership, for the purposes of decent affordable housing in mixed-income developments, as part of the Town's inclusionary zoning by-law

Over the coming year, the Housing Division will work with private developers of three projects to market, select and qualify purchasers of sixteen on-site affordable units required under the Affordable Housing ("inclusionary zoning") Requirements of the Town's Zoning By-law. The Planning Department also expects to begin work on another inclusionary zoning project containing two additional affordable homeownership units. Of the 16 units, 11 will serve households earning up to 80 percent of median income, while five of the units will serve households earning up to 100 percent of AMI.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number subsidized by state/local programs; number subsidized by federal programs; number specifically for persons with HIV/AIDS; and number specifically for homeless

#### **FRAMINGHAM**

## Priority #1: Assist four moderate-income or below homebuyers with the purchase of a home in Framingham

HOME funds will be allocated in FY08 to assist moderate-income or below homebuyers in the purchase of an affordable home through a range of down payment, closing cost, buy-down or other permissible subsidies. A resale agreement will be executed in line with HOME regulations. The resale requirement will ensure that if the housing does not continue to be the principal residence of the individual or family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose qualifies as low-income and will use the property as his/her/their principal residence. The resale requirement will also ensure that the resale price provides the original HOME-assisted owner a fair return on investment (including the homeowner's investment and any capital improvement) and provides that the housing will remain affordable to a reasonable range of low-income homebuyers.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- · Race, ethnicity and disability of households served
- Direct Financial Assistance to homebuyers, including whether they are first-time homebuyers, subsidized tenants, minority households; if they received down payment assistance, assistance with closing costs, mortgage buy-down /reduction, interest reduction, second mortgage

# Priority #2: Provide for the moderate rehabilitation of four to six affordable owner-occupied and/or related rental households, as applicable, for cost-burdened and severely cost-burdened and other moderate-income or below individuals in Framingham, with and without disabilities, including large and small households and elderly households

HOME funding will be used to undertake moderate rehabilitation of owner-occupied housing through technical support and financial assistance through grants and/or low-interest loans. Improvements will include code-related and incipient code-related rehabilitation, energy efficiency measures and accessibility adaptations.

#### Outcome Measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Total number of units; number occupied by elderly; number of units brought from substandard to standard condition (HQS or local code); number qualified as Energy Star; number of units brought into compliance with lead safe housing rule; number of units made accessible for people with disabilities

## Priority #3: Develop, over time, effective collaborations with experienced community housing development organizations (CHDO) to meet the housing needs of low- and moderate-income individuals and households

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Total number of units; number occupied by elderly; number of units brought from substandard to standard condition (HQS or local code); number qualified as Energy Star; number of units brought into compliance with lead

safe housing rule; number of units made accessible for people with disabilities

#### **LEXINGTON**

The following are near-term and long-term actions that Lexington anticipates taking to increase its affordable housing supply. Some are specific projects that will use HOME funds; others are long-term objectives.

#### Priority #1: Broaden opportunities for producing affordable housing in Lexington

#### • Purchase Affordable Housing Deed Restrictions

The Town has begun a study to determine the parameters necessary to purchase a Deed Restriction at the time of sale to qualified first-time homebuyers that will preserve the housing asset as affordable to future buyers. Once program parameters are defined, CPA funds will be requested to support the project, as will be HOME funds to assist with rehabilitation efforts and to support down payment assistance for qualified buyers.

#### • Affordable Housing Summit

The number one priority of the community is to create a revised vision of the Town's housing agenda given the adoption of the Community Preservation Act in March of 2006. The Town now can now reasonably expect a considerable budget from one year to the next for affordable housing projects, based on at least 10 percent of the revenues raised from the surcharge. Given the modest amount of HOME funding received annually, the availability of CPA funding fundamentally changes the resources available to the Town. Toward this end, the Planning Department will organize a series of outreach "summits" throughout FY08 to better coordinate the efforts currently underway. The first meeting will be held in late spring 2007, bringing together the various boards, committees, developers, area community-based organizations and interested citizens.

#### Homebuyer/Homeowner Assistance Programs

To the extent possible, HOME funds will be used to establish a comprehensive set of financial assistance programs for potential homebuyers and existing homeowners, with the provision that HOME-income-eligible individuals will be the beneficiaries. It is anticipated that, in conjunction with the Town's Accessory Apartment Bylaw, opportunities will exist for education and outreach to existing residents of the Town that will result in units attainable to income-eligible individuals and households. Other possible program examples include first-time homebuyer counseling, down payment assistance, rehabilitation assistance, lending assistance and referrals to other State and quasi-public programs; these programs will be begun during FY08.

#### • LexHAB Project Support

The Lexington Housing Assistance Board (LexHAB) has a strong 18-year record of achievement in constructing, managing and acquiring affordable housing. HOME funds may be used to assist in the construction of new units or to assist with rehabilitation work on units now owned by low- or moderate-income families. If the units are homeownership units, HOME funds could be used in the form of down payment assistance to eligible buyers, in order to attain affordability levels of 80 percent AMI or lower. Application of the subsidy to clients would be under

the control of LexHAB, which would also be responsible for program reporting and compliance. The Town does not expect any unit creation under this item in FY08.

#### • Lexington Center

Town Meeting's recent approval of the Battle Green Inn project in Lexington Center provides affordable housing units downtown. The outcome of this project may serve as a model for creating more affordable housing opportunities in the Center in the future. To whatever extent possible, the Town of Lexington will allocate HOME funds to create more units downtown on a project-by-project basis.

• Conversion of Non-residential to Residential

History indicates that conversions have been widely accepted in spite of initial resistance as long as they are compatible with the existing neighborhood. HOME funds will be used to assist owners who provide units affordable to low- and moderate-income residents. Examples of this type of development include conversion of the former Jefferson Union factory, the Lexington Press buildings and the Battle Green Inn. These projects are within walking distance of Lexington Center and will provide affordable units. FY07 HOME funds have been provisionally allocated to the Lexington Press project. FY08 funds may also be allocated to the Lexington Press project, subject to HOME maximum subsidy limits.

#### **Outcome Measure:**

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability or accessibility of units or services. Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served

For new rental construction:

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

• Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless

For direct financial assistance to homebuyers:

 Number of first-time homebuyers receiving housing counseling; number of first-time buyers receiving down payment assistance/closing costs

#### LINCOLN

Priority #1: Increase affordable and accessible rental opportunities through new development

- Continue construction of two units of affordable housing on Lot 41 on Sunnyside Lane for occupancy by spring/summer 2007 using Community Preservation Act funds and funding through the Lincoln Foundation.
- Continue construction of an accessory apartment at 30 Sunnyside Lane (Lot 42) for occupancy by spring/summer 2007
- Work with the Lincoln Foundation in fundraising efforts for affordable housing.

## Priority #2: Increase affordable rental opportunities and affordable homeownership opportunities within the existing housing stock

- Work with the Lincoln Affordable Housing Trust Fund to buy down condo units as possible rental opportunities.
- Work with the Lincoln Affordable Housing Trust Fund to buy down condo units.

#### **Outcome Measure:**

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability or accessibility of units or services. The output indicators to be measure will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served

For new rental units:

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless

#### **NATICK**

#### Priority #1:

Provide housing opportunities for those at the entry level of homeownership, "empty nesters," young families and other households in the "lower-middle" income range that are priced out of the market, elder residents, and those requiring housing assistance and rental housing units

In calendar year 2006 the Town of Natick prepared its Housing Plan which was approved by the Natick Board of Selectmen and the Massachusetts Department of Housing and Community Development (DHCD). Natick has also recently reinstituted its Community Development Advisory Committee (CDAC), which will be working with the Natick Community Development Department and other Town Boards to pursue a variety of affordable housing opportunities.

Numerous affordable housing opportunities are being created in Natick in response to the many efforts undertaken by the Town. Four Housing Overlay Option Plan (HOOP) projects have received permitting from the Planning Board and are in various stages of completion. As partner to the private sector developments, the Town (through a certified consultant) will undertake the marketing, lottery selection process and eligibility review of applicants for approximately 13 affordable units that will be created as part of the four HOOP projects. The cost for the consultant to transact these affordable units will be funded by the Town's HOME resources. Other HOOP projects will likely be undertaken on nearby parcels within the HOOP districts where owners and developers have expressed a willingness to work with the Town toward its housing goals.

The Town is committed to fast tracking the permitting for projects located in HOOP districts and housing developed in the Downtown Mixed Use District. A developer has obtained Planning Board permitting for a proposed redevelopment of the "missing tooth" building located at 1 Main Street, which would include affordable units as part of the project. Although the project permit has been appealed, a resolution would be advantageous as downtown affordable units are highly beneficial. Furthermore, accessibility features were planned as part of the design for some of the affordable units addressing the need for housing for mobility-impaired individuals.

Another important and groundbreaking project undertaken by the Town which is devoted to affordable housing creation was the Smart Growth residential rezoning of the former 6.35-acre Natick Paperboard site. Both the Town and the State have approved zoning for the project. Twenty-eight affordable units are to be created within this Smart Growth project, which is one of the State's first such projects. Units are expected to be available in calendar 2008.

The Community Development Advisory Committee has requested that the Town consider formation of a Natick Affordable Housing Trust Fund. The fund should allow local officials to pool their housing resources and allocate them to public or nonprofit organizations without having to follow ordinary uniform procurement procedures of MGL Chapter 30B.

If the Town of Natick adopts the law, it would appoint a board of at least five trustees, one of whom would be the chief elected officer of the municipality. Several powers are delegated to the board, including acceptance of property from any entity, including funds from sources such as impact fees; purchase of or transfer of property; borrowing and pledging property as collateral; executing deeds and leases; managing and making improvements to real property; extending the time for payment of obligations to the trust; and overseeing funds designated by local ordinance or bylaw to the trust. Such an entity working on behalf of the Town would be exempt from property or income tax, is subject to the open meeting law, and is subject to uniform procurement processes with some exceptions.

#### Gifts

The Community Development Office will consider using a \$40,000 gift toward the construction of a two-family dwelling located on land expected to be gifted to the Town on Bacon Street. The landowner is in the process of gifting the land to the Town once the necessary Land Court work is completed.

#### Buy-down of Existing Housing Units

In addition to any applicable private funds, the approximately \$78,000 per year received through the WestMetro HOME Consortium may be used to help purchase modestly priced homes or condominiums and and resell them at affordable prices with deed restrictions that will ensure continued affordability of the units in the future. This approach to the provision of affordable units increases affordability without new construction. This could be done through tax incentives as well.

In addition, Natick could institute a buy-down program for rental units to make the 150 Section 8 vouchers project-specific. Deed restrictions could be held and enforced by a local nonprofit foundation established to promote affordable housing. One unit per year could potentially be purchased pending the value/price per unit and resold under the program using funds that are now available to the Town. Natick has enrolled in the State's program to provide soft second mortgages to first-time homebuyers with the assistance of local banks. Affordable units will be offered on a priority basis to low-and moderate-income target populations established by the Town, such as the elderly, Town employees and families with children.

#### <u>Current and Expected Chapter 40B Developments</u>

Natick has multiple Chapter 40B developments in various project stages; if completed, all will provide affordable units to the Town. The proposed South Natick Hills project, currently in front of the Zoning Board of Appeals, is a 280-unit development on 54 acres. A draft decision is being reviewed by the Board and the Town as of early 2007. The Grant Street 40B Project (24 units) is under appeal. The Cloverleaf 40B Project, which is 183 units of rental housing, is under construction with units expected to be available in 2008. Another 40B project to be located off South Main Street, called Hunter's Hill, includes 100 units and is also before the Natick Zoning Board of Appeals. Other 40B projects are in formulation but have not been formally submitted.

#### **Proposed Natick Mall Expansion**

The Natick Mall Expansion project includes approximately 565,000 square feet of retail space and 215 condominium units in two buildings. The Natick Planning Board gave its approval to the retail expansion in July of 2004, and the Town approved mixed-use zoning to allow housing in Fall Town Meeting of 2005. The condominium development was negotiated to include 16 percent (if all on-site) to 22 percent (if all off-site) affordable units. The Mall project is pursuing the off-site option, and approximately 48 affordable units are expected to be provided to the Town as the developer's contribution to affordable housing.

An application will be filed with the Massachusetts Department of Housing and Community Development (DHCD) under the "LIP-Units Only" program or any successor program. This approach will ensure the affordable housing units will be added to the DHCD subsidized housing inventory while expanding the number of local affordable units and advancing the Town's efforts in attaining its 10 percent affordablity ratio.

#### **Outcome Measure:**

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability of units. The output indicators to be measure will include:

- Resources leveraged
- Number of households assisted

- Income levels of household
- Race, ethnicity and disability of households served

For direct financial assistance to homebuyers:

• Number of first-time homebuyers; of those, the number receiving housing counseling; number receiving down payment assistance/closing costs

#### **NEEDHAM**

#### Priority #1: Better organize and plan for affordable housing production

Completion of the Affordable Housing Plan is underway. Following its completion, the Town will look to initiate actions included in the plan to bolster local control of its affordable housing production under MGL Chapter 40B, the comprehensive permit process.

Additionally, the Town is in the process of preparing a comprehensive plan for the future of Needham Center. The plan will address the overall objectives of fostering the economic development of Needham Center as a mixed-use local downtown shopping district, increasing housing opportunities, improving aesthetics and the pedestrian environment, and improving parking and traffic conditions. The goal of the Needham Center planning effort is to create a mixed-use local downtown shopping district consistent with smart growth and transit-oriented development principles.

 Action 1: Pursue housing in the Town Center through the development of a comprehensive plan

Target Group: Extremely low-income seniors (one rental unit);

very low-income seniors (four rental units and

five homeownership units)

One-year Goal: Development of a comprehensive plan for

Needham Center

Five-year Goal: Ten units developed, including five rentals and

five homeownership units

• Action 2: Initiate Affordable Housing Plan components

Target Group: Median-income, low-income and very low-income

households

One-year Goal: Initiate components of the Affordable Housing

Plan and build three new affordable

homeownership units under Chapter 40B

Five-year Goal: Eighty-one units developed

#### Priority #2: Use public properties to serve housing needs

The initial focus for HOME Program funding is the High Rock Estates project. In the fall of 2001, Town Meeting approved a change in the zoning of the Needham Housing Authority's High Rock development, from Single Residence to General Residence. This change has enabled the NHA to plan for the redevelopment of the housing to replace 20 of the small single-family homes with 20 duplexes. The units in ten of the duplexes will continue to be public housing rentals, and the units in the other ten will be sold to first-time homebuyers. At the end of 2005, a consultant to coordinate a feasibility study of the project was selected. Needham Opportunities, Inc. submitted funding applications under the HOME program in 2006. Due diligence and design

development is being completed in early 2007 with construction starting during FY08.

The Housing Plan also identified a number of Town-owned parcels that might be suitable for some development of affordable housing, and these opportunities will be explored within the next four years. In 2005, the Town affected a parcel of Town-owned land to Habitat for Humanity. A very low-income single-family house is proposed for the site.

Finally, in pursuit of smart growth principles—including more efficient land use, more compact development patterns, less dependence on automobiles, and a wider range of housing choices—many communities are increasingly focusing on redevelopment opportunities near transportation nodes. Needham has four transit stations that represent opportunities for redevelopment over time to enhance the vitality and safety of these areas; to increase densities to better integrate mixed-uses; and to offer more housing options, including but not limited to live-work spaces, senior housing, starter condominiums, mixed-income assisted living, and apartments for young professionals who want to be in a village setting and near transportation and services. Needham is already entering into discussions with the Massachusetts Bay Transportation Authority (MBTA) on the prospects of developing some amount of affordable housing on a particular MBTA-owned property. Because of the increasing interest in smart growth, new resources are also becoming available to support the integration of housing in transit centers in order to support local efforts including Transit-Oriented Development (TOD) and Commercial Area Transit Neighborhood Improvement Program (CATNIP).

To further promote smart growth development, the Town will continue to explore opportunities to convert existing nonresidential properties into housing, including affordable housing.

• Action 1: Support efforts to expand the High Rock Estates project

Target Group: Very low-income large families for two rental

units; extremely low-income small families for four rental units; very low-income small families for four rental units; and ten homeownership units targeted to five low-income small families

and five low-income large families

One-year Goal: Complete due diligence and start construction for

the 20 units.

Five-year Goal: Twenty units developed

• Action 2: Provide for housing development on selected parcels of Town-owned

land

Target Group: Four low-income small families and one low-

income large family for the five rental units; one extremely low-income small family for a homeownership unit through the Section 8 to Homeownership Program; and four very low-income small families for homeownership units

One-year Goal: One very low-income single-family house (Habitat

for Humanity)

Five-year Goal: Ten units, five homeownership and five rental

Action 3: Explore transit-area redevelopment and adaptive reuse

Target Group: Low-income seniors and families

One-year Goal: Prepare redevelopment plan for MBTA lot at

Needham Heights.

Five-year Goal: Could be significant over time, perhaps 100 units

within the decade. Initial five-year project plans

project 30 affordable units.

#### Priority #3: Help lower-income households gain better housing

Needham Opportunities, Inc., a community-based nonprofit organization, has been working with the Housing Authority to implement a program in which income-eligible renters can in effect have a "matched savings" account for eventual housing purchase. HOME Program funding can support such an initiative.

Action 1: Help develop an Individual Development Account (IDA) program

Target Group: Very low- and low-income families, small and

large, for homeownership units.

One-year Goal: IDA program set-up

Five-year Goal: Four homeownership units

#### **Outcome Measure:**

The objective for each activity funded with HOME funds will be providing decent housing. The accompanying outcome will be to improve availability or accessibility of units or services. The output indicators to be measure will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served

For new rental units:

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

 Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless

#### **NEWTON**

Priority #1: Increase the overall supply of a variety of affordable housing options and reduce the housing cost burden of extremely low-, low- and moderate-income persons, including special needs populations

According to the 2000 U.S. Census, the number of extremely low-, low- and moderate-income households in Newton is growing. Although the total

number of households in Newton only increased six percent from 1990 to 2000, the total number of low- and moderate-income households grew 20 percent. The lack of a sufficient supply of affordable housing options reduces the opportunities that low-and moderate-income households have to rent or buy a home in Newton.

Newton's low- and moderate-income population also includes persons who require permanent housing with supportive services. The type and scale of supportive services depend on the individuals being served. Most residents who live in housing developed with state and federal housing financing programs are on fixed incomes and depend on rental subsidies, including the Section 8 Housing Choice Voucher Program, to maintain their current housing status. The greatest housing need for persons with disabilities is an ongoing rental subsidy enabling them to live in permanent affordable housing with the supportive services they require.

Newton needs to increase the supply of affordable rental and for-sale housing and reduce the housing cost burden for its extremely low-, low- and moderate-income residents. Although the City is making progress, affordable homeownership opportunities are extremely limited. With few opportunities to purchase an entry-level or "starter" home in Newton, moderate-income residents may purchase homes beyond their financial capabilities and incur overly burdensome housing costs or defer homeownership by renting instead. Extremely low-, low- and moderate-income Newton residents who rent in the city are also faced with challenges. For example, the percentage of extremely low-, low- and moderate-income renter households with housing cost burden by family size ranges from 63 percent for large moderate-income households to 88 percent for extremely low-income households.

The proposed strategies below all reflect the need to increase the overall affordable housing stock, including the development of all types of affordable housing.

- Identify and advocate for the utilization of land use strategies that provide more opportunities for the creation of affordable housing

  The FY06-10 Consolidated Plan identifies the need for the City as well as interested committees and residents to continue to identify and examine potential changes to the existing land use policies in Newton. Land use and zoning changes that could be considered include rezoning, mixed-use zoning and the expansion of linkage programs. For example, revisions to the current zoning regulations, such as identifying "opportunity areas" that have the greatest potential for residential development while meeting smart growth principles, could encourage the development of additional affordable housing throughout the community.
- Continue to administer the Accessory Apartment Incentive Program (AAIP)
   Accessory apartments can create opportunities for additional housing,
   including affordable housing, in the city. Newton currently permits
   residents to construct an accessory apartment in owner-occupied single family and two-family houses, either by-right through an administrative
   process (Review of Accessory Apartments Petitions) or by obtaining a
   special permit from the Board of Aldermen. Few homeowners apply for
   permits to construct accessory apartments due to the prohibitive costs of

construction and the expense, complexity and uncertainty associated with both the administrative and special permit process. As a result, only about five to six units are created annually, and none of these are required to be affordable.

In addition, anecdotal evidence suggests that minimum area, lot size and other requirements, particularly in overlay districts, severely limits the number of homeowners who can qualify for permits to construct accessory apartments in Newton. Based on information from the Planning and Development and the Assessor's Departments, there may be 1,000 or more accessory apartments throughout the City, many of them not permitted and unlawfully occupied.

In FY06, the City of Newton partnered with Community Living Network (CLN), a Newton-based nonprofit organization that provides housing to low-income elders, to develop the Accessory Apartment Incentive Program. The two-year pilot program, which rolled out in August 2006, is capitalized with Community Preservation Funds. The AAIP provides up to \$90,000 to eligible homeowners to subsidize the costs related to developing or creating code-compliant accessory housing units. Part of the program design includes technical assistance for homeowners who need help navigating the permitting process and obtaining architectural and construction-related professional services. In return for receiving financial assistance, homeowners must agree to provide accessory apartments that are affordable to appropriately-sized low- and moderate-income households.

The program was designed and funded with the expectation that three affordable accessory apartments would be created as a result of this new initiative. At the end of 2006, CLN, which administers the AAIP on a day-to-day basis, reported that more than 200 homeowners had requested information on the AAIP. No applications have been completed however. According to the program administrator, 71 homeowners (out of the 200 inquiries) did not apply to the AAIP for the following reasons: 46 properties were not eligible for an accessory apartment due to zoning restrictions; 18 homeowners did not want to participate because of the required deed restriction and/or program requirements; and seven are still in the discussion stage. Since it is a pilot program, the AAIP is scheduled to terminate at the end of 2007 but could be extended if approved by the City's Community Preservation Committee (CPC).

• Continue to implement the 15 percent inclusionary zoning ordinance. Newton's inclusionary zoning ordinance was revised during 2003-04 to make it a more effective housing development tool. The amended inclusionary zoning ordinance increases the required percentage of affordable units from ten percent to 15 percent in developments requiring a special permit. The ordinance more clearly stipulates when a developer is mandated to provide either units or cash payment in lieu of units. In case of the latter option, the funds are directly applied to the development of affordable housing units. The amended ordinance also allows both rental and homeownership units to qualify as inclusionary units. Depending on the number and type of inclusionary units (rental or homeownership) in a development, the area median income of qualifying households may range from 80 percent or less for rental units to up to 120 percent for homeownership units.

City staff, including housing development staff, met with developers of the proposed Chestnut Hill Square project numerous times during FY07 and will continue to meet during FY08. The proposed 224-unit mixed residential and commercial development will have 34 affordable homeownership units. The proposed project will require a special permit.

Since 2004, it has become clear that there are still issues with the inclusionary zoning ordinance that need to be addressed. A number of these issues surfaced during the permitting process for two current projects. The Newton Housing Partnership's Programs and Policy Committee has started evaluating the existing ordinance and plans to make recommendations to the full Housing Partnership and relevant City staff in 2007 to revise the ordinance again. Some proposed changes to the ordinance may include a local preference policy that is consistent with other City housing/ funding programs and a new methodology on how cash payments are calculated in developments where there are six or less units. Revisions to the accompanying guidelines for inclusionary housing plans are also anticipated. A suggested revision to the guidelines includes additional information on how to market inclusionary zoning units so that they are eligible for the State Housing Inventory managed by the State Department of Housing and Community Development.

#### Continue to build working partnerships

The relationship between the Newton Housing Partnership and the CPC continues to be strengthened and enhanced through the joint review of proposed housing development projects during FY08. The high cost of housing development in Newton requires multiple funding sources, including federal sources and often Community Preservation Funds. The City will continue to commit federal funding sources such as CDBG and HOME funds to projects that also include Community Preservation Funds. This year, the Newton Housing Partnership sent a letter to the CPC commenting on its FY07 Annual Plan. Additionally, in an effort to encourage greater consistency and uniformity in City policies, the Fair Housing Task Force intends to request that both the CPC and the Newton Housing Partnership consider adopting a local preference policy that has been developed and approved by the Task Force.

The Newton Housing Partnership and City staff will continue to review applications for comprehensive permits and to work collaboratively with developers to help them create affordable housing that meets the needs of the community. By working closely with developers before a proposed project is finalized, members of the Housing Partnership and housing development staff can help developers identify and address potential problems at an earlier stage in the development process.

 Continue to provide CDBG and HOME funding to affordable housing developments

The City will also continue to provide CDBG and HOME program funds to housing sponsors to develop rental and homeownership units affordable to extremely low-, low- and moderate-income families. Housing development projects that include CDBG, HOME and Community Preservation Funds are deed restricted in perpetuity. Newton annually allocates approximately \$1.4 million in CDBG and HOME funds to housing development, which is utilized to create, develop and preserve affordable housing developments.

Newton is the lead entity in the WestMetro HOME Consortium, which provides funding and technical assistance to 11 municipalities and assists member communities in meeting their own and regional housing goals. From 1991 through 2005, HOME and CDBG funds have been used to leverage millions of dollars in other funding, which has led to the creation of 463 units of long-term, deed-restricted affordable housing in Newton. Forty-three percent of these units have been designated for people with special needs; 13 percent have been for families; and 41 percent (192 units) have been designated for the elderly.

Continue to administer first-time homebuyer programs
 Newton also has a variety of CDBG- and HOME-funded programs, including
 the First Time Homebuyer Program, and the Newton Housing Rehabilitation
 Fund (NHRF) Program, which assist low- and moderate-income families in
 purchasing and/or upgrading existing homes in Newton.

In FY08, the City will continue to provide assistance to income-eligible homebuyers purchasing units in the City of Newton through the First Time Homebuyer (FTHB) program and the Newton Connection Homebuyer program. The FTHB program is funded through federal dollars, while the Newton Connection Program is funded through Community Preservation Funds. Both programs offer up to \$100,000 as deferred zero interest loans, as well as up to \$5,000 in the form of a grant for closing cost assistance. The FTHB program can also be combined with an additional \$10,000 in American Dream Downpayment Initiative (ADDI) funds for a total of \$110,000 in assistance. Both the FTHB and the Newton Connection program are eligible to be used with Massachusetts Housing Partnerships Soft Second mortgage program, further increasing affordability to low- and moderate-income households.

These programs help mitigate some of the existing obstacles that prevent low- and moderate-income families from purchasing housing units in Newton. Though the FTHB program is only available to first-time homebuyers, the Newton Connection program is available to eligible homebuyers that work or live in Newton, have children enrolled in a Newton school, or have graduated from a Newton high school within the last ten years. During FY08, Newton anticipates funding four families through its homebuyer assistance programs.

- Continue to offer the Newton Housing Rehabilitation Fund program NHRF continues to provide funding to low- and moderate-income Newton residents for housing rehabilitation, de-leading, asbestos and underground oil tank removal, energy conservation and adaptive changes for the elderly and physically impaired. In addition, during FY08, NHRF will work with nonprofit organizations and the Newton Housing Authority to help develop new affordable units through its rehabilitation programs.
- Continue to administer the One-to-Four Family Purchase Rehabilitation Program In FY08, the City of Newton will enter its fifth year of administering the One-Four Family Purchase Rehabilitation Program (PRP), which currently provides up to \$100,000 per unit of assistance to housing developers seeking to acquire property that does not require any zoning changes and is designated for affordable housing development. The PRP has proven to be an

effective tool for the development of affordable housing. During FY08, the City will continue to administer this program; however, the City will also investigate new ways to streamline the review and approval process to ensure that housing developers can keep pace, as much as possible, with the housing market.

The City plans to allocate federal FY08 funds to the PRP with the expectation that at least two units will be assisted during the program year. The PRP addresses Newton's CDBG and HOME Program local objectives and priority needs as identified in the FY06-10 Consolidated Plan by allowing for the acquisition of two-family or other properties and for requiring deed restrictions to ensure long-term affordability.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- · Race, ethnicity and disability of households served

For new rental units

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families.

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

 Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless.

## Priority #2: Create homeownership opportunities for low-, moderate-, and middle-income residents

Though family incomes in Newton have increased, local housing prices have increased even more quickly. In 1999, the median price of a single-family home in Newton was \$439,625, which was 6.4 times the HUD median family income of \$68,772. From January to June 2004, the median single-family home sales price in Newton was \$675,000, 8.2 times the current HUD median family income of \$82,600. According to *Banker and Tradesman*, the median sales price for a single-family home in 2005 was \$736,400 and in 2006 was \$730,000.

Data suggests that a scarcity of starter homes has limited the number of younger homeowners aged 25 to 34 and even 35 to 44 years old. In addition, the inventory of lower-priced, entry-level housing stock

remains limited throughout the region. Furthermore, the 39 percent increase in cost-burdened low- and moderate-income homeowners from 1990 to 2000 suggests that many low- and moderate-income households in Newton are choosing homeownership at all costs. In the last ten years, the homeownership rate among low- and moderate-income households has also slipped below 50 percent, as compared to an overall homeownership rate of 67 percent. Therefore, there is a need to increase homeownership opportunities for low-, moderate- and middle-income residents.

Newton anticipates funding four families in FY08 through its homebuyer assistance programs. Depending on the amount of funding available, the City will also continue using American Dream Downpayment Initiative (ADDI) funds. The City will cultivate interest in the availability of ADDI funds within the WestMetro HOME Consortium and try to leverage the funds with established homebuyer programs.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless.

### Priority #3: Create rental opportunities for low- and moderate-income residents

Two-thirds of all low-income households in Newton are renters. From 1990 to 2000, approximately 350 elderly renters and 300 non-elderly renters moved into the ranks of those considered to be extremely low-, low- or moderate- income. Overall, lower income renters increased 24 percent. Advertised rental housing on the market in Newton is priced at levels affordable (rents priced at or below 30 percent of a resident's income) to moderate-income residents earning up to \$66,080 but is largely unavailable to low-income residents earning less than \$41,300.

According to U.S. Census 2000 data, 1,604 households, or 17 percent of all Newton renters are considered extremely low-income households. In order for the market to maintain this current demographic distribution among renters in Newton, 17 percent of the rental units, or approximately seven out of every 40 units rented, would need to be affordable to low-income households at rents below \$620 per month. This amount is less than half of the fair market rent of \$1,419 for Newton.

Limited homeownership opportunities increase the demand for rental housing. Increased demand without a corresponding increase in supply of rental units has pushed rental price levels up, as shown in the 22.5 percent increase in median gross rents in Newton from 1990 to 2000. Low- and moderate-income renters now face housing cost burdens at rates equal to or greater than those of low- and moderate-income homeowners, but unlike homeowners, none of a renter's burden is captured as equity in their home. In addition, housing cost burden impedes a renter household's ability to save for future homeownership.

When these households are priced out of the market in Newton, increased demand is placed on rental assistance programs and existing subsidized rental units, including public housing units. There is a great demand for these housing opportunities, but unfortunately, vacancies are scarce. The widening gap between subsidized, affordable rents and market-rate rents has turned "housing of last resort" into "housing as the only option" for an increasing number of households in Newton. For example, the Newton Housing Authority has extremely long waiting lists with estimated waits approximately three to five years and up to ten years for certain family units. Clearly, there is a need to increase rental opportunities for low- and moderate-income residents.

During FY08, the City plans to allocate federal funds to the Purchase Rehabilitation Program with the expectation that at least two units will be assisted during the program year. This will help to create rental units for low-and moderate-income residents.

#### Outcome Measure:

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families.

# Priority #4: Support existing emergency shelter, transitional housing and permanent supportive housing facilities for homeless individuals and families and continue to support prevention programs for individuals and families at-risk of homelessness

For more information about priority #4, please refer to the specific homeless section which follows in this report.

#### **Outcome Measures:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families.

# Priority #5: Enhance and expand local support for affordable housing and maximize the effectiveness of local resources through collaboration, partnerships, education and efficient institutional processes

During FY08, the City will continue to support the Purchase Rehabilitation Program, and in the next year, Planning and Community Development staff will work closely with the Newton Housing Partnership, the Community Preservation Committee, and affordable housing developers to identify additional ways to streamline the approval and permitting processes for small-scale residential developments. Housing Development staff will continue to work with developers to enable them to fully develop comprehensive One Stop applications for City funds. Housing staff has consistently observed that incomplete One Stop applications cause delays in the project review process. Also, during FY08, Planning and Community Development staff will urge developers to form partnerships and link services, where appropriate, to leverage financial resources. In addition, housing and community development staff will help housing developers and human and social service providers to collaborate on housing development projects when appropriate.

Staff will also send notices and offer training seminars such as ones hosted by the Citizens' Housing and Planning Association (CHAPA) and the Citizen Planner Training Collaborative run by the University of Massachusetts extension to Housing Partnership members, the Community Preservation Committee, the Planning and Zoning Boards, the Board of Alderman, the Mayor, City staff, nonprofit service providers and affordable housing developers.

#### • Newton Fair Housing Task Force

In March 2005, the Newton Housing Partnership's Programs and Policy committee met to review and discuss the Analysis of Impediments to Fair Housing Choice (AI). The committee concluded that the AI and the 1996 Fair Housing Plan needed to extend beyond a discussion of affordability and economic factors as the sole impediments to fair housing. A Fair Housing Task Force was formed to conduct further analysis in order to gain a deeper understanding of the impediments to fair housing in Newton and to develop a Fair Housing Action Plan. Accordingly, the Task Force hired the Fair Housing Center of Greater Boston and Boston's Disability Law Center to conduct fair housing audits for the City. The audits were funded with a combination of HOME and CDBG funds.

During September and October 2005, the Fair Housing Center of Greater Boston (FHC) conducted 24 paired (48 individual) tests at real estate agencies and management companies with units in the city of Newton. The tests were designed to reveal whether their practices showed any signs of discrimination

against prospective tenants. The FHC conducted testing for discrimination against four protected classes: familial status, source of income involving Section 8 vouchers, race involving African Americans, and national origin with different ethnic backgrounds. The results of the rental and sales audits were released in April 2006 as part of a Fair Housing Month Celebration organized annually by the Task Force. Additionally, the City of Newton used CDBG funds to hire the Fair Housing Center to conduct two fair housing training seminars for Newton realtors.

Between May and November 2006, the Disability Law Center, Inc. conducted an additional fair housing audit for the City of Newton. The goal of this Disability Discrimination Audit was to study Newton's housing market for discrimination against people with disabilities and to provide the Newton Fair Housing Task Force and the Mayor's Committee for People with Disabilities with a summary of the audit's findings and recommendations on ensuring fair housing for all persons regardless of physical or mental impairment.

The Disability Law Center's fair housing audit was designed and conducted using a group of "subject testers" from six different protected disability categories, each of whom was paired with a non-disabled "control tester." Subject testers were: 1) an individual who was a wheelchair user; 2) an individual with mental illness; 3) an individual who was blind; 4) an individual who was deaf; 5) an individual who had a developmental disability; and 6) an individual with a mobility impairment. Paired tests were conducted to determine whether barriers to obtaining housing for persons with disabilities exist in the City of Newton in the form of differential treatment towards persons with disabilities (treating an individual with a disability less favorably than a similarly-situated home seeker without a disability). In addition, non-paired tests were conducted to investigate whether housing discrimination exists in the form of failure to permit reasonable modifications to ensure accessibility of housing units, or failure to make reasonable accommodations to ensure both full and equal participation in the housing search process and an equal ability to use and enjoy a dwelling.

Although the rates of discrimination vary widely by type of housing sought, the audit shows that much work needs to be done to eliminate discrimination toward individuals with disabilities seeking to live in Newton. Overall, evidence of discrimination was found in 48 percent of the 52 tests conducted.

- Of tests conducted involving private, non-subsidized rental housing, evidence of discrimination was found in 54 percent.
- Within private, non-subsidized rental housing, evidence of discrimination in the form of differential treatment was found in 67 percent.
- Within private, non-subsidized rental housing, evidence of discrimination in the form of a failure to provide reasonable accommodation was found in 36 percent.
- Within private, non-subsidized rental housing, evidence of discrimination in the form of a failure to allow reasonable modification of a unit was found in 40 percent.
- Of tests involving subsidized rental housing, no evidence of discrimination was found.
- Of tests involving properties for sale in Newton, evidence of discrimination was found in 62.5 percent.

During the remainder of FY07 and throughout FY08, the Newton Fair Housing Task Force, the Mayor's Committee for People with Disabilities, and City staff will

be meeting with representatives from Newton's real estate community to discuss the results and "next steps" and to further a partnership with them. The City is also making plans to hold one to two realtor training seminars with a focus on disparate treatment, reasonable accommodation and reasonable modification for people with disabilities. In April 2007, the City will hold a community event as part of its annual Fair Housing Month Celebration to discuss the results of the audit and to educate the public on issues people with disabilities face when seeking housing. The City is currently forming a subcommittee that will include members of the Fair Housing Task Force, the Mayor's Committee for People with Disabilities, the Disability Law Center, and the real estate community to plan the event.

• Fair Housing Initiatives Program Grant In 2006, HUD awarded \$98,044 (out of a maximum of \$100,000) in Fair Housing Initiatives Program (FHIP) funds to the City of Newton. FHIP funding is used to increase compliance with the federal Fair Housing Act and with substantially equivalent state and local fair housing laws. The City of Newton applied for FHIP funding in June 2006 under the Fair Housing Education and Outreach Initiative in order to continue its commitment to implementing fair housing initiatives and to reducing barriers to building diverse and welcoming communities.

The geographic area being served comprises 14 communities that are members of the WestMetro HOME Consortium, the Brookline-Newton-Watertown Homelessness Consortium (BNW) and/or the MetroWest Homelessness Consortium, which will merge with the BNW Consortium in 2007. The communities are Bedford, Belmont, Brookline, Framingham, Hudson, Lexington, Lincoln, Marlboro, Natick, Needham, Sudbury, Watertown, Newton and Waltham.

The FHIP project is based on a partnership between the City of Newton and the FHC, with active participation throughout the process by the Newton's Fair Housing Task Force. The day-to-day operations of the project take place in the City's Housing Office and are managed by the housing development coordinator and the housing development planner. The 18-month project, which began December 15, 2006, consists of 21 training sessions (19 by the FHC and two developed and presented by the City and the Newton Fair Housing Task Force); the development and distribution of educational materials, including three brochures translated into Spanish, Chinese and Russian, training manuals, handouts, etc.; and the development and implementation of a complaint referral system. The project's training modules and educational outreach target the following stakeholders: municipal staff, boards and commissions involved in fair housing, realtors, property managers, nonprofit organizations that provide counseling services to first-time homebuyers and their clients; housing and social service providers involved in the housing search process; public housing authorities; lenders and mortgage brokers; landlords; and tenants.

A principal reason for applying for FHIP funds was to build on the work that the City has already done in recognizing and challenging patterns of segregation and discrimination that are found in Newton, as well as throughout the Boston metropolitan region. The FHIP grant expands upon the fair housing efforts and accomplishments Newton has made over the past year and will include further actions such as revising the Human Rights Commission ordinance and evaluating the existing housing discrimination complaint in-take and referral process. The FHIP grant recognized the City's commitment to ensuring that members of all

protected classes are informed of their rights and that municipal staff, realtors, lenders, property managers and landlords are educated on their responsibilities under fair housing laws.

#### Outcome Measure:

Not applicable

#### **SUDBURY**

Priority #1: Increase homeownership opportunities for first-time buyers, especially those who live or work in Sudbury

- Buy-down of existing housing units In addition to CPA funds, WestMetro HOME Consortium funds will be used towards buying modestly priced homes or condominiums and reselling them at affordable prices with deed restrictions that will ensure continued affordability of the units in the future. Five hundred thousand dollars of CPA funding appropriated in 2005 provides the opportunity to fund the buy-down of at least three units of housing developed under comprehensive permits. These units will be in addition to the 25 percent required affordable units in the developments. Affordable units will be offered on a priority basis to target populations established by the Community Housing Committee, such as residents, Town employees, METCO parents and the Sudbury municipal workforce.
- Assist first-time homebuyers with financing Sudbury has enrolled in the State's program to provide soft second mortgages to first-time homebuyers. Bank of America has committed to closing \$2 million in residential loans to low- and moderate-income households to purchase homes in Sudbury over the next two years, and other banks lending in Sudbury participate as well. Sudbury has participated in the American Dream Downpayment Assistance program (ADDI), as administered by the Montachusett Regional Planning Commission, and plans to continue to encourage prospective first-time homebuyers to consider applying for funds under this program. Affordable units will be offered on a priority basis to target populations established by the Community Housing Committee, such as residents, Town employees, METCO parents and the Sudbury municipal workforce.
- Develop small-scale parcels of Town-owned property Sudbury has started to conduct feasibility analyses of two separate Town-owned parcels of land for redevelopment into mixed uses, including affordable housing. It is anticipated that funding for construction of housing on these parcels would come from CPA funds, HOME funds, DHCD or other state funds, as well as the Sudbury Housing Trust Fund. Additionally, 2007 Town Meeting hopes to approve the purchase of a private parcel of land for a mixed use of housing and open space. Other small-scale development projects in feasibility analysis include purchasing small non-conforming parcels and developing affordable housing through comprehensive permits and DHCD's Local Initiative Program.
- Strengthen the Sudbury Housing Trust
  The Sudbury 2006 Annual Town Meeting approved the establishment of a local
  affordable housing trust fund pursuant to MGL Chapter 44, s. 55C, and the Trust
  has been formed in 2007. This trust is able to receive CPA and HOME funds and

utilize them more efficiently for the creation and retention of affordable housing than under the authority of Town Meeting. The trust fund has been established and has received some minimal funds. 2007 Town Meeting requests the FY08 10 percent CPA housing allocation to be appropriated to the Sudbury Municipal Housing Trust. Next year's efforts will be to strengthen this new Town Board.

• Develop guidelines for comprehensive permits

The Community Housing Committee, working with the Zoning Board of Appeals, the Planning Board and the Board of Selectmen, have developed draft guidelines as a means to facilitate the local permitting for comprehensive permits. This will enable developers to work more proactively with the Town to create acceptable developments. The guidelines include design concepts and goals, and will be finalized in 2007.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless.

# Priority #2: Increase rental opportunities for people of all income levels, ages and special needs, and for Sudbury workers through reuse and redevelopment of existing housing stock and new development which harmonizes with existing development and the landscape

 Designation of affordable rental units by the Sudbury Housing Authority in new Chapter 40B developments

The Sudbury Housing Authority (SHA) has up to \$360,000 in CPA funds and \$155,000 from DHCD 701 program funds for the purchase of up to four units in proposed Chapter 40B developments for affordable rental housing. The SHA will fund the balance from operating reserves. The funds would be used to purchase units from the affordable units required under the law but would be reserved for rental housing. The first two units are expected to close in FY08 and would be offered on a priority from the SHA to those with Sudbury connections.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:Resources leveraged

- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families.

## Priority #3: Provide housing services to the residents of Sudbury to expand Town municipal services

- Administer affordable housing lotteries and monitor affordable housing units for adherence to deed restrictions
  - The Town of Sudbury is approved by MassHousing as Lottery Agent and Monitoring Agent for affordable housing projects in Sudbury. This additional responsibility includes performing the marketing, application processing and eligibility verification, and certification of lottery winners. Through these efforts, the Town is able to gain more detailed information about the housing needs of the applicants and can then influence future developments to more closely align with those needs.
- Provide a central focal point for all housing information in housing outreach, including forums, newspaper articles and website information. Through the establishment of the Community Housing Office in the Department of Planning and Community Development, the Town is able to provide a central focal point for housing information in Sudbury. This extensive outreach includes forums, newspaper articles and website information. The Sudbury Housing Roundtable has been scheduled for an introductory meeting in March 2007 to provide a public forum for housing initiatives and a forum for all interested boards, committees and residents to review current projects and collaborate to reach successful outcomes. The Community Housing Office has a dedicated website with frequently updated information regarding housing in Sudbury. All housing efforts in Town are covered at length in the *Town Crier* newspaper. Efforts in the upcoming year will continue on these fronts.
- Maintain Town affordable housing waiting list
   The Town of Sudbury will maintain an affordable housing list—both for qualified individuals as well as for those interested in future opportunities. This service provides those seeking housing with a central place to register their interest, as well as provides a list of qualified individuals for any affordable resales in Sudbury.

#### **Outcome Measure:**

Not applicable

#### WALTHAM

Priority #1: Four low- to moderate-income households will have access to decent, affordable housing through Waltham's Down Payment Assistance Program

The City of Waltham will continue to administer the Down Payment Assistance Program to qualified applicants. Waltham offers assistance to low- and moderateincome applicants with an interest-free, deferred loan payable on sale or transfer of the property. The program guidelines allow up to 17 percent of the purchase price, not to exceed \$62,000. Homebuyers are committed to their purchase with three percent of their own funding. If available, additional American Dream Downpayment Initiative (ADDI) funding will also be available to approved applicants. The City is also prepared to match HOME funds with CDBG funding to augment the budget for the Down Payment Assistance Program.

Waltham's mortgages have been combined with the Soft Second Loan Program, as well as with Mass Housing's Municipal Mortgage Program, which assists municipal employees with a mortgage product that can aid them in purchasing a home in the city or town where they work. Down Payment Assistance Program funding has also been combined with the Section 8 Homeownership Program. In FY08, staff will continue to work with local lenders to assist buyers in finding a mortgage product that benefits them.

#### Outcome measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

Resources leveraged

- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Direct Financial Assistance to homebuyers, including whether they are firsttime homebuyers, subsidized tenants, minority households; if they received down payment assistance, assistance with closing costs, mortgage buydown/reduction, interest reduction, second mortgage

# Priority #2: Four low- and moderate-income households will have access to homeownership opportunities in mixed-income developments as part of the City's Inclusionary Zoning Bylaw

The Housing Division will work with private developers on projects that will produce affordable homeownership units in perpetuity. The City's Housing Division is currently assisting a private developer with the first unit of this type within the city.

#### Outcome measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of homeownership units constructed, including the total number of units; number of affordable units; number of years affordability guaranteed; number qualified as Energy Star; number Section 504-accessible; number of households previously living in subsidized housing; of the affordable units, number occupied by elderly; number specifically designated for persons with HIV/AIDS and of those, the number specifically designated for homeless and for chronically homeless

## Priority #3: Ten low- to moderate-income eligible households will have access to decent, affordable rental units through nonprofit acquisitions

The City of Waltham's Housing Division will continue to encourage nonprofit developers to acquire, and rehabilitate if necessary, units in order to produce affordable rental housing. Proposals that identify affordable rental units are given top priority for HOME funding. The City will continue to support its CHDO in the development of future projects with affordable rental units.

#### Outcome measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

Resources leveraged

- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families

#### Priority #4: Address barriers to fair housing choice

- Continue membership in the Boston Fair Housing Neighbors Network and the WestMetro HOME Consortium.
- Support the 128 Business Council, a private economic development agency, in running bus shuttles to connect businesses along the Route 128/Interstate 95 corridor to downtown Waltham to help residents, particularly those in the CDBG target area, easily access employment opportunities throughout the entire city.

#### Outcome measure:

Not applicable

#### **WATERTOWN**

### Priority #1: Increase the number of affordable rental and homeowner units for low- and moderate-income households

• First-time homebuyers program

The Town and Watertown Community Housing will continue to affirmatively market the First Home program to households in Watertown and throughout the greater Boston area. Marketing is conducted through area minority newspapers and local newspapers, churches, local cable television stations and Boston Metrolist, a central listing for low-income and minority tenants. The Housing Authority also conducts its own affirmative marketing using a state-approved affirmative marketing plan.

Housing prices in Watertown have been high, frequently exceeding the HOME purchase price limit. The Town will be assisting several first-time homebuyers as there going to be at least 60 inclusionary zoning units available in the near

future. The Town's CHDO has been hired to serve as the marketing agent and lottery conductor for the affordable units. Soft Second loans and funds of the prospective homeowner assist along with local HOME funds in creating homeownership opportunities.

#### Inclusionary zoning

In FY08, the Town, through its Housing Partnership, will continue to negotiate with developers for the provision of affordable units within proposed residential developments. There has been a recent increase in the number of large residential developments that will yield a significant number of affordable units for the town. The Town is also reviewing the Inclusionary Zoning Ordinance to identify areas that require strengthening. During the past year, the Town undertook a comprehensive revision of the entire zoning ordinance.

#### Housing development

During FY08, the Town of Watertown will provide HOME funds to the Affordable Housing Development Fund for a currently unspecified affordable housing development. Funding for the redevelopment of the former Coolidge School has been approved in the amount of \$390,000, and will be supported by state, private and federal funds. The Affordable Housing Development Fund addresses Watertown's HOME program local objective and priority need of providing housing opportunities for very low-, low- and moderate-income renters as identified in the FY06-10 Consolidated Plan. As a part of the zoning revisions, the Town is examining incorporating a Mixed-Use Zoning District which will increase housing opportunities while simultaneously strengthening commercial areas.

As with other projects, part of the marketing effort for these units will be towards Watertown Housing Authority residents, thereby making additional public housing units available. The affirmative marketing plan for this project includes activities such as distributing news releases to local and minority newspapers and cable television stations; sending marketing materials to first-time homebuyer class attendees; and providing fliers to local community groups, places of worship, social service agencies, public housing authorities, minority organizations, real estate brokers, municipal buildings and other locations such as banks and supermarkets. The Town and Watertown Community Housing will continue to identify additional affordable housing development opportunities during FY08.

#### • Community Housing Development Organization

The Town of Watertown will commit \$10,924 of its HOME funds to the operating expenses of Watertown Community Housing, the local CHDO whose efforts are invaluable in addressing the barriers to affordable housing. The organization runs the First Home program, the Home Improvement Program and oversees the development of affordable housing projects. It is a prominent activist in the affordable housing field.

#### **Outcome Measure:**

Objective: Providing decent housing

Outcome: Improving availability of accessibility of units or services

Indicators will include:Resources leveraged

• Number of households assisted

- Income levels of household
- · Race, ethnicity and disability of households served

For new rental units

 Number of rental units constructed, including total number of units; number of affordable units; number of Section 504 accessible units; number subsidized by program; number of years of affordability guaranteed; number of units for persons with HIV/AIDS; and number of units for homeless persons and families.

For homeownership units constructed, acquired, and/or acquired with rehabilitation:

 Number of homeownership units constructed, including the number of affordable units; number of years affordability guaranteed; number meeting International Building Code Energy standards; number using Energy Star standards; number made Section 504-accessible; number of households previously living in subsidized housing; number of affordable units occupied by elderly; number of affordable units specifically designated for persons with HIV/AIDS; number of affordable units specifically designated for homeless and chronically homeless.

## Priority #2: Preserve existing affordable units in small structures through rehabilitation, de-leading, expanding accessible housing, and helping the elderly stay in their homes

#### Housing rehabilitation

Watertown has received grants from DHCD, which it has combined with Town funds, to support the Home Improvement Program which provides housing rehabilitation loans for low- and moderate-income homeowners. More than 40 homeowners have been assisted through FY07. During FY08, the Town intends to reapply for another round of DHCD funding. Rental units assisted by the program have 15-year affordability restrictions placed upon them, thus furthering the number of affordable units.

#### De-leading

The Town of Watertown participates in the "Get the Lead Out" program administered by the Massachusetts Housing Finance Agency (MHFA). This program will continue to be offered. Staff will also be attending lead paint training.

#### Outcome measure:

Objective: Providing decent housing

Outcome: Improving availability or accessibility of units or services

Indicators will include:

- Resources leveraged
- Number of households assisted
- Income levels of household
- Race, ethnicity and disability of households served
- Number of rental units rehabilitated; number of affordable units; number section 504 accessible; number of units created through conversion of nonresidential buildings to residential buildings; number brought from substandard to standard condition (HQS or local code); number qualified as Energy Star; number brought into compliance with lead safe housing rule; of those affordable, number occupied by elderly; of those affordable, number subsidized with project-based rental assistance (federal, state or local

program); number of years of affordability; number of housing units designated for persons with HIV/AIDS, including those units receiving assistance for operations; number of units for chronically homeless persons with HIV/AIDS; number of units of permanent housing for homeless persons and families, including those units receiving assistance for operations/of these units, the number for the chronically homeless

#### **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The Newton Housing Authority (NHA) has been the principal source of subsidized housing in the city since 1959, owning and managing 491 units, or 32 percent of all subsidized housing in Newton. The Housing Authority manages both federal and state subsidy programs that provide housing to individuals and families whose annual incomes do not exceed 50 percent of area median income (AMI) and many times, is much lower. The agency also administers the federal Section 8 Housing Choice Voucher Program that enables individuals and families to live in privately-owned and managed units. The Housing Authority administers approximately 441 Section 8 vouchers with a total monthly allocation of approximately \$500,000. Fifteen Section 8 vouchers are dedicated to survivors of domestic violence, and 25 vouchers subsidize units for single homeless men at the West Suburban YMCA in Newton.

The NHA continues to experience a high demand for both HUD- and state-sponsored housing units and Section 8 vouchers. Waiting lists at the Housing Authority alone include thousands of households. Due to the length of the waiting list for Section 8 vouchers, the application process is closed. The HUD-sponsored units for seniors, people with disabilities or income-eligible individuals have a three- to five-year waiting list. Waits for entry into state-sponsored senior units and units for people with disabilities are also estimated to be three to five years, while waits for the approximately 90 family housing units run seven to ten years. Emergency priority families, who compose approximately ten percent of this waiting list, have an estimated five-year wait for housing.

In FY08, the City will continue to implement the inclusionary zoning ordinance (IZO) for projects requiring a special permit. The IZO applies to all two-or-more-unit developments and allows developers to increase residential density by .5 units for every unit created. This lowers a developer's land cost per unit and provides additional affordable housing. When the total number of proposed units does not exceed six units, a developer can choose to make a cash payment to the Inclusionary Housing Development Fund Account to help capitalize the development of affordable housing units in the future. The cash payment is distributed to the Newton Housing Authority and the Department of Planning and Development. The City will use the cash payments to subsidize the development of affordable housing units, creating less of a financial burden on developers.

Residents are involved in the operation and management of the Housing Authority through participation at monthly tenant organization meetings which are held at each development. One member of the five-member governing Board of Commissioners must be a NHA resident. Both current Housing Authority residents and those on NHA waiting lists have also been targeted as potential clients of Newton's two first-time homebuyer programs and have been sent information about the programs and the assistance available.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Brookline Housing Authority has been designated by HUD as a physically troubled public housing agency. For information on the manner in which Brookline will provide financial or other assistance in improving its operations to remove such designation during the next year, please refer to the "Needs of Public Housing" section of Brookline's CDBG one-year action plan.

#### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

#### **BEDFORD**

The major factors that impede the development of affordable housing in Bedford fall into the following categories: high cost of housing, land, and construction; availability of financing; the "mansionization" trend; and few developers pursuing small-scale affordable housing developments.

- The high cost of construction and purchasing property are obstacles to creating
  additional affordable housing in Bedford. With development costs as high as
  \$200,000-\$300,000 per unit, large public subsidies are required to make the
  development of affordable housing financially feasible. Financing for these
  projects is complicated and competitive.
- Recent real estate trends show pressure on middle-income housing in the \$200,000 to \$300,000 range. These homes offer an avenue for high-priced development either by demolishing the existing home and building a larger home in its place or by expanding and upgrading the existing home. Smaller homes offer a more affordable housing option. The loss of smaller homes has an impact on the affordability of housing and the diversity of Bedford's population.
- Developers have proposed several large-scale, mixed-income developments which contain affordable units in Bedford. These are economical because the substantial numbers of market-rate units subsidize the affordable units. However, only 20 or 25 percent of the units in these developments are affordable. Additionally, the developments are often at a scale that alters the town's character. Smaller-scale affordable housing is more difficult to develop.

- The most common environmental issue confronting developers in Bedford is the presence of wetlands. Wetlands are common in Bedford and add complications and costs to projects. Environmental studies need to be performed. Engineering, design, and construction costs increase. Projects such as Bedford Meadows, 447 Concord Road and North Road are all on sites with wetlands.
- Bedford's zoning ordinance has provisions that promote affordable housing. A
  mixed used by-law requires developers to include affordable housing in any
  project developed under that ordinance. In-law apartments are allowed.
  Chapter 40B has enabled developers to propose projects which are not in
  conformity with Bedford's zoning by laws. Bedford has worked with these
  developers to negotiate projects that fit the town's needs. In the future, Bedford
  might consider adopting an inclusionary zoning ordinance.

During FY08, the Town of Bedford will continue to pursue affordable housing development as described in the projects above in order to address these barriers.

#### **BELMONT**

Following are the actions that will take place in Belmont during FY08 to address the barriers to affordable housing:

#### Encourage new affordable housing

- Address local decision-making biases through the development of affordable family housing
  - The Town will draft a Chapter 40R zoning bylaw for Our Lady of Mercy, a closed Catholic Church, permitting increased density and affordable housing. Besides Waverley Woods, which was previously mentioned, the Town expects to begin permitting a 299-unit Chapter 40B housing development at Belmont Uplands.
- Encourage new multifamily residential developments to increase the supply of accessible housing
  - The Town will continue to oversee the permitting of the Belmont Uplands in order to try and get more handicapped accessible units. However, since this will be new construction, many of these units will be accessible. Waverley Woods, mentioned above, will also provide two accessible units.
- Promote Inclusionary Zoning By-Law
  In FY08, the Town will continue to meet with developers to encourage them to utilize this provision. The Town will also undertake a review of the By-Law to determine whether amendments are necessary to improve the utility of this provision.

#### Assess affordable housing issues/Implement new approaches

The four housing issues listed below were identified as requiring particular attention in the Town of Belmont. During FY08, plans are for discussions on these issues with various stakeholders to continue in order to pursue new approaches to address them.

Educate the general public on fair housing rights
 Education efforts, especially as fair housing rights relate to families that have children, will occur.

- o Promote lead-paint abatements for income-eligible property owners Belmont will continue to seek alternative funding sources to provide loans/grants for income-eligible residents.
- Examine the lack of homeownership by racial and ethnic minorities
   Examine what causes the lack of homeownership by minority populations.
- Develop protections for tenants
   Publicize and implement a complaint process that allows tenants to file complaints about housing quality without fear of repercussions from their landlords.

#### **BROOKLINE**

During FY08, the Town will undertake a number of actions to mitigate, reduce, or eliminate the barriers to affordable housing, including the following:

- Assuring that resources expended serve future, as well as present generations, by guaranteeing affordability for the longest period possible;
- Providing real estate tax exemptions and deferrals for low-income senior and disabled households, and reduced real estate taxes on permanently restricted units:
- Assisting nonprofits to make accessibility improvements to existing and redeveloped residential properties;
- Using Town-controlled funding, including HOME, CDBG, and the Town's Housing Trust, to leverage the maximum amount of additional resources to support affordable housing;
- Working with local and regional banks to encourage favorable lending to income-eligible buyers, including implementation of the Soft Second Program;
- Conducting outreach to multi-family property owners and brokers to identify existing rental properties potentially on the market, in order to encourage sale to nonprofits for improvement and operation as affordable housing; and
- Identifying and pursuing, for potential affordable housing development, properties in transition, including privately-owned institutional properties and properties in the public domain, such as surplus property or air rights controlled by the Town, the State or another agency.

#### FRAMI NGHAM

Two efforts have been undertaken in Framingham within the past three years to identify barriers to affordable housing and to suggest actions that might be taken to address such barriers. The first effort was organized within the framework of Massachusetts Executive Order 418 and featured a series of public meetings facilitated by staff of the Metropolitan Area Planning Commission (MAPC) and the Framingham Department of Planning and Economic Development.

A second and related effort was undertaken by a Board of Selectmen-appointed Framingham Housing Partnership Committee, also assisted by the Framingham Department of Planning and Economic Development. These efforts reported findings, formulated suggested Town policy and produced a list of actions that the Town might undertake. Actions formalized in a Draft Housing Action Plan released by the Framingham Housing Partnership came under considerable public scrutiny. An article was adopted at a Special Town Meeting in October 2004 that sought to lend the force of Town by-law to the proposition that any Town plan for housing must be approved by a majority of the Board of Selectmen, a majority of the Planning Board

and a two-thirds vote of Town Meeting. The development of a comprehensive housing policy and plan for the Town must be initiated again from the beginning. Findings and recommendations, although not officially adopted and sanctioned, underscore issues that should be discussed in any housing policy and plan in Framingham.

The Framingham Housing Partnership recommended that the following actions be taken to address the barriers to affordable housing:

- Reinforce and enhance housing leadership and organizational capacity
- Undertake a public education campaign
- Pursue additional financial resources
- Use the leverage of 40B status to solicit desirable affordable housing
- Consider zoning changes
- Preserve existing affordable housing and protect existing residents
- Produce new housing, especially using existing property opportunities
- Explore regional opportunities

#### **LEXINGTON**

The major factors that impede the development of affordable housing in Lexington fall into the following categories: the high cost of land (with or without the presence of an existing home(s); and problems associated with an older and outdated housing stock.

- The greatest barrier to affordable housing in Lexington is the high cost of land. While there are undoubtedly other important factors at work, the scarcity of land is a major impediment on the ability of the market to produce homes affordable to those of modest means. While the median sales price of all units has fallen from its 2006 high of \$675,000, it remains above the \$625,000 mark.
- Compounding the problem is the "mansionization" trend, where older homes are torn down and replaced with new larger ones. Mansionization limits the access of people seeking entry-level housing to the Town's housing market access as they face stiff competition from developers seeking to redevelop the land.

In FY08, the Town will undertake a number of actions to mitigate, reduce or eliminate the barriers to affordable housing, including the following:

- The Planning Board has proposed an inclusionary housing amendment to the 2007 Town Meeting. The amendment would require all residential developments with three or more units to provide an affordable housing contribution. Originally slated for a vote last year, its probable defeat compelled the Board to pull the proposed article and continue outreach and education efforts on the importance of inclusionary housing.
- Since the adoption of the CPA in FY07, the Planning staff has been working on a series of outreach meetings in order to craft a town-wide strategic plan on how to properly expend both CPA and HOME funds. The first Housing Summit will be held after Town Meeting but before the end of the school year to ensure maximum participation.

#### **LINCOLN**

The primary barrier to affordable housing in Lincoln is the cost of housing and land in the town. The average 2005 assessment for property in Lincoln was close to one million dollars. Lincoln is also facing the issues of teardowns, where smaller older homes are torn down to accommodate larger, more expensive homes that drive up the overall assessments and prices in the town.

Lincoln has attempted to address this issue in several ways and will continue to do so in FY08:

- In 2004, Lincoln voted to increase its CPA tax from 1.5 to 3.0 percent, thereby increasing the funding for affordable housing.
- In 2005, Lincoln voted to approve an inclusionary zoning bylaw that requires all developments of six units or more to have 15 percent of the project be affordable subject to the Town's subsidized housing inventory.
- Also in 2005, Lincoln submitted to the Massachusetts Department of Housing and Community Development (DHCD) a plan to count accessory apartments as affordable units.
- The accessory apartment bylaw changes as proposed include a cap on unrestricted apartments and removing some of the more onerous sections of the bylaw.

#### NATICK

During FY08, the Town will continue undertaking a number of actions to address and mitigate barriers to affordable housing including the following:

- Assuring that resources expended serve future, as well as present generations, by guaranteeing affordability for the longest period possible;
- Assisting nonprofits when possible in making accessibility improvements to existing and redeveloped residential properties;
- Using Town-controlled funding, including HOME, to leverage the maximum amount of additional resources to support affordable housing;
- Working with local and regional banks to encourage favorable lending to income-eligible buyers and implement the Soft Second Program;
- Identifying and pursuing, for potential affordable housing development, properties in transition, including privately-owned properties and those in the public domain;
- Working with for-profit developers to create affordable housing opportunities both in and out of downtown.

#### NEEDHAM

Given the circumstances of the Town, the following describe the barriers to producing affordable housing and the actions that the Town plans to take to mitigate, reduce or eliminate these barriers in the future.

 The extent of multifamily zoning is extremely limited, and the existing multifamily rules are seriously limiting.

Action: Explore updating and refining antiquated multifamily zoning rules

There is a near-absence of developable vacant land that is zoned to permit multifamily housing, even two-family dwellings. Actual development of multifamily housing now generally occurs as redevelopment of already developed

sites, through rezoning by Town Meeting, through a variance from zoning, or through a Chapter 40B override of applicable zoning. Those barriers could be reduced through either revising rules in some existing zoning districts to allow multifamily development or through revising the zoning map to include existing developable land in types of districts that would allow multifamily development.

The various apartment districts provide among them a fair range of allowable densities up to 18 units per acre but are clearly designed for "garden apartment" configurations. More modern approaches, such as a Neo-Traditional Design, would be frustrated by the combinations of setback, frontage, height and FAR rules taken in conjunction. There are no explicit provisions addressing mixed-use development except rules obliging any residential development in certain business districts to be above the first floor, precluding many potential configurations. Except in certain limited locations and circumstances, multifamily parking must equal 1½ spaces per unit without reduction to reflect shared occupancy with uses having staggered peak demands. Such contemporary uses as cohousing, congregate housing, live/work spaces or single room occupancies (SROs) can conceivably be fashioned under Needham zoning, but nothing in the bylaw provides guidance or indication of such being the Town's intent.

 There is no central coordinating entity within Needham to oversee issues related to housing

Action: Provide for coordination of housing plan implementation

The actions required to achieve the objectives of this annual action plan require efforts across a number of organizations and call for a diversity of skills not now found in any one place. As the Town undertakes consideration of organizational change, it is critical that ongoing coordination of efforts on housing plan implementation be provided for in a way that assures continuity of coordinated efforts.

 Needham does not provide information to the development community on what type of affordable housing will best meet local needs and priorities and be financially feasible

Action: Develop guidelines for the housing that would provide a community benefit

Clarifying in advance what qualities the Town seeks in housing developments would help reduce the conflicts over individual affordable housing proposals. What levels of affordability are sought, and how does that vary by location or density? When is rental preferred over owner-occupancy? Does it matter if project-based contributions to housing wind up being located on sites separate from the market-rate units? Some guidance already exists, such as in Zoning Section 6.6 and in MassHousing guidelines. Those need to be brought together and expanded upon in non-regulatory guidelines to provide all those contemplating housing action with local guidance on what is wanted, regardless of whether the action is zoning-controlled or not.

Formalized local regulatory incentives to support housing affordability do not exist

Action: Waive application fees for affordable housing where appropriate

The waiver of application fees has proven to be a critical help in getting affordable housing efforts underway, both in Needham where waivers have been granted on a case-by-case basis, and in other communities, so much so that such waivers are now helpful in gaining funding from potentially supportive funding agencies which, in some cases, make such waivers a prerequisite for assistance. Waiving regulatory fees is an action that the Town might take to directly affect project costs and affordability. The Town will continue to waive permit fees to support affordable housing projects where such waivers are deemed appropriate and useful for promoting project feasibility.

• Neither requirements nor incentives exist for affordability in housing

Action: Develop rules for inclusion of affordable housing in new development

Nearly a third of the municipalities in Massachusetts have incorporated some form of inclusionary zoning or affordability incentives into their zoning, but to date Needham has not done so. "Incentives" at minimum can effectively reduce costs for those intending to develop affordable housing, and if strong enough might even result in some developers, acting out of self-interest, deciding to include affordable housing in their proposals. Inclusionary rules oblige some share of specified types of housing development to provide some level of affordability. Such provisions could assure that, at minimum, the housing that utilizes the last vestiges of developable land does not in that process worsen the imbalance between affordable units and the overall developed stock of housing in the Town and the region.

 Needham's experience in securing housing subsidies for affordable housing is limited

Action: Reach out and make connections to bring in the necessary resources to support affordable housing

Affordable housing cannot be created without the availability of subsidies, either through the internal subsidies that result from the sale or rental of higher-priced, market-rate units that offset the costs of the affordable units or from programs offered by a range of government and nonprofit agencies to fill the gap between the cost of the unit and what the unit can be sold or rented for to meet affordability requirements. Besides public housing and a couple of Chapter 40B developments, Needham has had little experience in accessing these subsidies and should consider reaching out to banks to create a committed loan pool to support local affordable housing efforts, work with employers towards employer-assisted housing initiatives, encourage private donations and apply to other public or nonprofit funders for financial and technical resources.

 Spiraling energy prices are threatening the affordability of existing housing and future housing production

Action: Require Energy Star Housing Standards for new and substantial rehabilitation units

Needham will require that all homeownership and rental units developed either as new construction or substantial rehabilitation by or on behalf of the Town will be developed to Energy Star standards. Energy Star is a system for achieving and verifying a certain level of performance with respect to energy efficiency. An Energy Star home is at least 30 percent more energy efficient than a comparable home built to meet the 1993 Model Energy Code (MEC). These savings will increase as the cost of energy continues to rise. HUD has recommended that all grantees and participating jurisdictions incorporate the following language into any Request for Proposals (RFP) or procurement process involving HOME and/or CDBG funds: "All new buildings and gut rehab shall be designed to meet the National Energy Five Star efficiency performance standard of 86. All procedures used for this rating (86) shall comply with National Home Energy Rating System guidelines." Needham agrees to incorporate this language in any future affordable housing RFP or procurement processes.

#### **NEWTON**

The major factors that impede the development of affordable housing in Newton include: the lack of developable land and the cost of acquisition; restrictive dimensional, parking, site and utility standards; and the lengthy permitting process.

- Lack of developable land available for housing The first regulatory barrier to affordable housing in Newton is the lack of a sufficient amount of developable land zoned to permit compact types of residential use. Business district zones have restrictive dimensional requirements that discourage mixed-use development and the creation of additional residential development above retail. These zones also prohibit types of developments such as efficiencies, or single room occupancy (SRO) units, which may provide more affordable alternatives to larger homes and condominiums.
- Restrictive dimensional and parking standards The second major barrier to affordable housing in Newton is dimensional and parking standards which are often unreasonably and unmanageably prohibitive to development, even within land that is zoned for residential use. For instance, in village center areas, historic lot sizes are often much smaller than the minimum lot size required for new residential development either by-right or by special permit. When an existing lot is smaller than the minimum lot size required for a special permit, the application may not be filed, and no negotiations for any development may be initiated.
- Restrictive street and utility standards
   Street and utility requirements present a third regulatory barrier that hinders
   affordable residential development. Standards within the city for required street
   widths, curbing types and sidewalk surfaces are intended to meet public safety
   needs. However, some standards may be unnecessary or irrelevant for the
   safety needs of certain developments and only add unnecessary costs that inhibit
   residential development.
- Lengthy approval and permitting process

  The fourth regulatory barrier to affordable housing development is the project approval process, which includes procedures and fees that add to project costs and cause delays. Very limited by-right development possibilities in the city make special permitting a necessary step for any type of development other than single-family housing. The permitting process can be cumbersome, and

developers may not have a single point of contact in the departments with which they work. This makes it difficult to obtain consistent information about permitting requirements. The project review process is regarded by some developers as inefficient and time-consuming. They are concerned that the review process for smaller-scale developments, which may not require transportation impact studies, landscape plans, etc., is the same for large developments. In addition, fees often do not reflect the true costs to the community and do not differentiate between community-responsive developments such as affordable housing and other types of private developments.

#### **SUDBURY**

Barriers to affordable housing in Sudbury include:

#### Lack of public sewerage

Higher-density development is constrained in Sudbury due to wastewater disposal. The entire town relies on septic systems to handle wastewater. Sudbury officials have been examining the issue of installing sewers in portions of the Route 20 area, which presents the greatest opportunity for higher-density, smart growth development (both residential and commercial). However, financial and political issues make this a long-term project.

#### Zoning

Creating affordable housing has been very difficult in Sudbury. Efforts over the past 10 years to increase zoning options for affordable housing, transfer land and approve affordable housing developments have met with little success. Victories in this area include adoption of an accessory apartment bylaw in 1993 and adoption of a price-restricted senior housing bylaw in 1998 (which is not "affordable" by state standards but complies with EO418). Additional amendments to the accessory apartment bylaw are planned for 2008.

Other legislative approvals dealing with housing include adoption of the CPA, approval to partially fund a small rental housing project with CPA funds and creation of the Frost Farm Village condominiums and transfer of land from the Selectmen to the Sudbury Housing Authority (1988 and 2004). Defeats include inclusionary housing bylaw (1993 and 1994) and transfer of land from the Selectmen to the Housing Authority (1987, 1996 and partial defeat in 2004).

#### Cost of land in Sudbury

Purchase of land for affordable housing projects is not economically feasible. Single house lots are presently selling in the \$350,000 to \$700,000 range. The high price of land, coupled with the high development costs, result in a great subsidy required on a per unit basis.

#### Development constraints

Much of Sudbury's remaining land is environmentally constrained by wetlands, soils and groundwater protection bylaws. Easily developed land that could sustain higher densities than single-family development is in short supply.

#### <u>WALTHAM</u>

The greatest barrier to meeting Waltham's underserved housing needs is the sheer size of the need compared to the amount of: A) vacant, developable land and B) money available for developing housing affordable to low- and moderate-income

people. Waltham is close to being completely developed, with the exception of several large parcels of land owned by the Commonwealth of Massachusetts in the northeastern quadrant of the city. At the same time, the city's strategic location astride Interstate I-95 and Route 2 makes it ideal for developing housing to serve the regional housing market, resulting in rapidly rising property values and sales prices. Accelerating residential development, focused on replacing existing structures with relatively expensive townhouses and condominiums, has driven up the price of building affordable housing, but more significantly, has also hardened many citizens towards dense housing construction, particularly in Waltham's downtown, around which the city's CDBG Target Area is based.

The City of Waltham zoning ordinance contains a section devoted to affordable housing (Article 9.0). This Article applies to any proposed multifamily development of 10 or more units that requires a special permit to exceed the Floor Area Ratio allowed by right in that district. If the Article applies to a proposed development, the City Council determines if the applicant must provide affordable housing on-site, offsite, or by paying a fee in lieu of dwelling units.

Since 1995, the ordinance has been invoked three times, for the construction of the 285-unit Cronin's Landing apartment complex. In this case, the developer set aside five dwellings for elderly and/or disabled residents and contributed more than \$300,000 to the Waltham Housing Partnership, which is dedicated to affordable housing development. Current projects include the 265-unit Wellington Crossing on the north side of Waltham; the City is currently in negotiations regarding 26 affordable units. One additional small development of 10 units has provided one additional affordable unit. Future developments will provide an additional two affordable units in 2008. No other City regulation or policy is considered excessive, exclusionary, or discriminatory.

Barriers to affordable housing in Waltham also include:

- Large number of rental units with lead paint in older structures, particularly in the Waltham CDBG Target Area, discourages families with children from finding housing
- Housing affordability gap for young families limits homeownership opportunities
- Diminishing supply of affordable rental units limits housing choice for lowincome renters
- Weak transportation link from the Interstate-95 business corridor to downtown Waltham prevents residents, particularly those in the CDBG Target Area, from easily accessing employment opportunities throughout the entire city.

Recommended actions to address barriers to affordable housing:

- Continue using HOME and CDBG funds to provide deferred de-leading loans and grants to income-eligible owner-occupiers of multifamily properties
- Continue using HOME funds to provide down payment assistance loans to low- and moderate-income families
- Create affordable, de-leaded rental units using HOME funds to help local nonprofit developers, including the Waltham Alliance to Create Housing (WATCH), acquire multifamily properties to rent to low-income families
- Continue membership in the Boston Fair Housing Neighbors Network and the WestMetro HOME Consortium
- Work with the Waltham Housing Division and City Council to implement the

recommendations contained in the Waltham Housing Plan, prepared with the assistance of the Metropolitan Area Planning Council in 2003. These include:

- Reuse surplus municipal buildings, especially those owned by the School Department, for housing low- and moderate-income people
- o Extend the reach of the Affordable Housing Provisions in Waltham's zoning ordinance to all residential districts
- o Allow more multifamily development in residential zoning districts
- o Explore the creation of a "linkage" program that requires dense commercial developments to contribute to the Waltham Housing Trust to fund affordable housing construction

#### WATERTOWN

In Watertown, the high cost of construction, the high cost of acquiring housing and the scarcity of vacant land are all major obstacles to creating additional affordable housing units. Watertown does have an inclusionary zoning ordinance which requires developers of projects with more than five units to provide 10 percent of the units as affordable, and the ordinance is currently under review to determine if it can be strengthened.

In addition, for two years, Watertown allowed properties with accessory apartments to apply for and receive permits. During this period, 175 units were issued permits. In order to get a permit, the accessory apartment had to meet safety standards, so many improvements were made. For instance, many units added a second means of egress to qualify for a permit. These units offer a less expensive housing alternative. However, the Town is no longer approving these units.

Barriers to affordable housing include:

• Lack of development sites—limited availability and high cost of parcels Watertown has limited parcels of vacant land and only a few parcels that are suitable for redevelopment for housing. Whatever land is available has become very expensive. The high purchase prices for a recent affordable housing development in two two-family dwellings makes the development and provision of fair and affordable housing very difficult. The lack of developable land is also an issue in Watertown. Although there may be some potential large developments on former industrial land in the future, currently, it is mostly small projects scattered throughout the Town that are essentially redevelopment or rebuilds of existing properties. Watertown's land use by zoning district consists of 56.6 percent residential, 5.2 percent business, 19.1 percent industrial and 19 percent open space/conservancy.

#### Environmental issues

An additional barrier to finding suitable sites for housing is environmental concerns. As mentioned above, the only potential for large developable parcels are the reuse of former industrial land. The former uses of these sites have created environmental problems that need to be resolved before they are suitable for housing. This adds costs and time as an additional barrier to their reuse as housing. For example, several developers have looked at the Haartz Mason site and found dimensional constraints and environmental problems which, to date, have made it too expensive to develop.

Impact fees

Impact fees are generally negotiated with a developer as the project proceeds through the development process. For instance, recently, Beacon Properties agreed to pay for roadway improvements and traffic signals. Negotiating impact fees mitigates this issue.

- High cost of housing—ownership and rental affordability gap
   As noted in previous sections, the cost of buying and renting is unaffordable for
   many Watertown residents. Discussion with local banks reveals that the current
   housing sales market is pricing individuals out of the market and has the impact
   of shrinking available rental housing because individuals and families are unable
   to make the transition from rental to homeownership.
- Low vacancy rate—ownership and rental
  The vacancy rates for rentals and ownership units are extremely low. Based on
  the 2000 U.S. Census, the vacancy rate for rentals is 1.63 percent, and the
  vacancy rate for sales is .36 percent. The sheer tightness of the housing market
  is yet another barrier to affordable housing. The Town, within the last two years,
  has only made one First Time Homebuyers down payment assistance loan as the
  number of available dwellings within the purchase price limits has been extremely
  limited. Many existing two- to four-family homes are also being converted to
  condominiums, which puts even further limitations on available rentals.

#### HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

The WestMetro HOME Consortium has approximately \$675,000 in unutilized matching funds. HOME funds are anticipated to leverage an additional \$31,343,657 in funding from sources such as MassHousing, CPA, Massachusetts Department of Housing and Community Development, local housing trusts, and private lenders, in addition to others.

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

Resale and/or recapture provisions for members with a homebuyer assistance program are summarized below.

#### American Dream Downpayment Initiative (ADDI)

ADDI Funds Only (Recapture)

If ADDI funds only (no other HOME funds) are to be used for homebuyer assistance, ADDI funds advanced to a homeownership unit must be secured by a mortgage, note and deed restriction and must be repaid to the ADDI fund pool at the time of resale of the property by the homebuyer (repayment is to be of ADDI principal only).

#### ADDI Fund with HOME Funds

If the member has its own HOME-funded homebuyer program and is adding ADDI funds to finance a case with those HOME funds, the member should use the resale/recapture provisions for its HOME-funded program (see below).

#### **BROOKLINE**

Where HOME or ADDI funds are used in existing housing with fewer than six units, at the time of resale, the seller will repay to the Town that portion of the appreciation which reflects the proportion of public subsidy to total equity. Where this funding is used in a property with six or more units, the Town will have a right of first refusal at a price which represents the original purchase price, minus the subsidy, adjusted by increases in median income and some compensation for approved capital improvements.

For new units, as at St. Aidan's, or in other cases in which the Town will subsidize the price down to an "affordable price" based upon various criteria including median income, the Town will require a restriction under which it will have a right of first refusal and, in any case, establish a maximum sales price, which shall be the price which was paid by the Owner at the time of the purchase of the property, adjusted by changes to area median income between the date of the owner's purchase and the owner's sale of the property, plus some adjustment for certain approved capital improvements.

In the case of all of the Town's restrictions, the Town also has a right to purchase/require sale of the property in the event that the owner is not complying with the restrictive covenant with regard to using the property as primary residence or staying current with financial obligations.

#### **FRAMINGHAM**

The Town of Framingham will employ a deed rider that will promote and achieve long-term affordability for low- and moderate-income purchasers of any property assisted through the HOME-aided First Time Homebuyer Program. This resale requirement will ensure that if the housing does not continue to be the principal residence of the individual or family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low-income family and who will use the property as their principal residence.

The resale requirement will also ensure that the price at resale provides the original HOME-assisted owner a fair return on investment (including the homeowner's investment and any capital improvement) and provides that the housing will remain affordable to a reasonable range of low-income homebuyers.

The restrictions in the deed rider will run with the land. The affordability restrictions may terminate upon occurrence of any of the following events: foreclosure, transfer in lieu of foreclosure or assignment of an FHA-insured mortgage to HUD. The Town will use purchase options and a right of first refusal to purchase the housing before foreclosure to preserve affordability. The affordability restrictions will be revived according to the original terms if, during the original affordability period, the owner of record before the termination event obtains an ownership interest in the housing.

The restriction on the resale of the property must be accepted by formal agreement at the time of purchase. This is done (1) in recognition of the fact that the purchase of the property is affordable because the Town is providing a HOME-funded "buy-down subsidy" to make the purchase affordable; and (2) in the interest of keeping the property as affordable as possible to future low- and moderate-income owner households. The restriction will work as follows:

With the HOME funded "buy-down subsidy," the purchaser will be buying the property at less than the fully appraised initial market value at the time of purchase. The initial market value will be established by a professional appraiser as commissioned by the lender before the closing of the sale. The actual cost for which the property will sell, when divided by the fully appraised market value, yields the "discount rate." The property can only be sold to eligible (low- or moderate-income) buyers for a "Maximum Resale Price" equal to the appraised fair market value of the property (said appraisal to be carried out at the expense of the owner, by an appraiser approved by the Town) at the time of resale, multiplied by the discount rate or, if there is no eligible purchaser who can qualify to purchase the property at the normal Maximum Resale Price, then to an eligible purchaser for a lesser, modified Maximum Resale Price. The modified Maximum Resale Price equal to the amount for which defined as the amount equal to the purchase price for which a creditworthy eligible purchaser earning 80 percent of area median income or less could obtain mortgage financing. The Maximum Resale Price for which the owner can sell should, however, not be less than the purchase price which the owner paid for the property plus the separately appraised value of approved major capital improvements undertaken.

The Town will require notification by the HOME-aided purchaser and will endeavor to find an eligible low- or moderate-income buyer or the Town will exercise a right of first refusal to purchase the property itself.

The Town will monitor with interest the use of the emerging Fannie Mae-approved Universal Deed Rider with HOME-financed purchaser opportunities. The Deed Rider features affordability restrictions that remain intact for future application, even in the event of foreclosure. The Deed Rider uses a "multiplier" that essentially maintains a property's future affordability by permitting appreciation (aside from some allowance for owner-financed major capital improvements) that is indexed to changes in published Area Median Income. If use of the universal deed rider proves to be practical and effective, the Town may seek to adopt this mechanism as the approach that it will use to ensure that housing will remain affordable to a reasonable range of low-income homebuyers, while offering the purchaser-owner a fair return on investment (including the homeowner's investment and any capital improvement).

#### **NEWTON**

Newton has adopted a resale provision that is incorporated into its deed restriction. The deed restriction requires the following during the term of affordability:

- The buyer will use the property as his/her/their principal residence;
- The increase in sale price of the property is set as the same as the rate of increase of area median income (provides fair return on investment yet allows unit to remain affordable);
- A modest amount (no more than 1 percent per year) may be added to the sale price for documented out-of-pocket costs of improvements to the property (fair return on investment);
- The City will assist the seller in finding an eligible buyer, and
- The City will exercise a right of first refusal if an eligible buyer cannot be found.

#### **WALTHAM**

If the premises are sold, cease to be the Mortgagor's primary residence or there is any change in the title during the term of the Promissory Note, which commences upon the Completion Date, or the Mortgagor is not in substantial compliance with the Promissory Note and Mortgage, the City will recapture the full HOME loan or the net proceeds, if the net proceeds are less than the full amount of the HOME loan and the Mortgagor's investment.

If the premises are sold, cease to be the Mortgagor's primary residence or there is any change in the title during the first five (5) years of the term of the Note, which commences upon the Completion Date, the City will recapture the full HOME loan <u>plus</u> five percent (5%) of the HOME loan amount, or the net proceeds minus the Mortgagor's investment, if the net proceeds are less than the sum of the full amount of the HOME loan and the Mortgagor's investment.

The City specifically reserves the right to require full repayment, notwithstanding any deficiency in the amount of the net proceeds, in the event that repayment is triggered by a willful violation by the Mortgagor of the terms of the Promissory Note, or the Mortgage or any applicable HOME regulations. This recapture provision conforms to the HUD HOME regulation 24 CFR 92.254 (a)(4)(ii). HUD defines the net proceeds as the sales price minus the loan repayments and closing costs. If the net proceeds are sufficient to repay both the HOME loan and the Mortgagor's investment (HUD defines Mortgagor's investment as the mortgagor's down payment, principal payments and any capital improvement invested), the City must recapture the full HOME loan. If, however, the net proceeds are insufficient to repay both the HOME assistance and the Mortgagor's investment, the City must recapture the net proceeds less the Mortgagor's investment. Please note, however, that when the net proceeds are insufficient to repay the full HOME assistance, the City will not permit the Mortgagor to recover more that his/her investment.

The Principal sum may be deferred annually by the City based upon annual review by the Lender of the Borrower's compliance with the terms of this Mortgage, the HOME Program and HOME project funding agreement and the Promissory Note.

The American Dream Downpayment Initiative (ADDI) is a component of the HOME program through which HUD makes formula grants to the Commonwealth of Massachusetts and certain other participating jurisdictions (PJs), including the WestMetro HOME Consortium, for the purpose of making down payment assistance available to low-income families who qualify as first-time homebuyers. The Consortium will administer the FY08 ADDI allocation as part of the HOME program.

#### WATERTOWN

Watertown will employ either resale or recapture requirements depending on the amount of the loan. Under Watertown's affordable housing covenant, loans \$30,000 and lower are subject to recapture, and loans greater than \$30,000 are subject to resale to an income-eligible household with a maximum resale price.

The maximum resale price is the sum of the cost of the appraisal delivered with the conveyance notice, real estate agent fees if the owner is required by the covenant holder to hire a real estate agent, the purchase price paid by the owner, the documented total cost of improvements made by the owner at the time of the sale or transfer, excise taxes incurred by the owner in connection with the sale of the residence and a return on the owner's investment equal to the product of (i) the sum of the owner's original down payment plus one-half of the aggregate of regular principal payments made by the owner on the allowable secured debt on the residence multiplied by (ii) a fraction, the numerator of which shall be the price index for the last month preceding the conveyance notice minus the price index for the month preceding the owner's purchase of the residence and the denominator of which shall be the price index for the month preceding the owner's purchase of the residence.

The resale requirement will ensure that the price at resale provides the original HOME-assisted owner a fair return on investment (including the homeowner's investment and capital improvements) and provide that the housing will remain affordable to a reasonable range of low-income homebuyers.

The restrictions in the covenant will run with the land. The Town will use purchase options and a right of first refusal to purchase the housing before foreclosure to preserve affordability. The affordability restrictions will be revived according to the original terms if, during the original affordability period, the owner of record before the termination event obtains an ownership interest in the housing.

The Town has the right to either to purchase the residence at the resale price or to proceed to locate a low- or moderate-income household to purchase the residence. If the Town fails to locate a low- or moderate-income purchaser who purchases the residence within 120 days, the owner may convey the residence to any third party at no less than fair market value free and clear of all rights and restrictions contained herein, including, but not limited to the resale price, provided, however, all consideration and payments of any kind received by the owner for the conveyance of the residence to the third party which exceed the resale price (the "excess amount") shall be immediately and directly paid to the Town, as repayment of the combined housing subsidy under the first-time homebuyer program note and the ADDI program note (the "notes repayment"). The covenant will terminate upon foreclosure. The owner grants to the Town the right and option to purchase the residence upon receipt by the covenant holder of notice in any form of an impending foreclosure against the residence.

- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.

- d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
- f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

## Not applicable

- 4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

All ADDI funds received by the WestMetro HOME Consortium will be used to assist income-eligible first-time homebuyers. As required under the ADDI statute, the Consortium will conduct targeted outreach to residents and tenants of public and manufactured housing and to other families assisted by public housing agencies. The Consortium will ensure the suitability of families receiving ADDI assistance to undertake and maintain homeownership by requiring ADDI families to complete a pre-purchase homebuyer education course and for participating agencies to provide post-purchase counseling. The Consortium will consider reasonable costs for homebuyer education and counseling as an allowable soft cost that can be paid by ADDI funds.

The Consortium will reach out to residents of public and manufactured housing by developing and sending promotional material to member communities' public housing authorities, the Citizens' Housing and Planning Association, regional Section 8 administrators and the Massachusetts Nonprofit Housing Association. The Consortium will also utilize its website and publication server to further broadcast the availability of ADDI to potential beneficiaries.

# **HOMELESS**

## **Specific Homeless Prevention Elements**

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

The U.S. Department of Housing and Urban Development recently announced the award of \$1,257,200 in Continuum of Care grant funds for 12 projects in the Brookline-Newton-Watertown Continuum of Care. These funds will leverage an additional \$3,073,696 in state, local and private funds and will be used to provide housing and supportive services for homeless people at transitional housing and permanent supportive housing sites in each of the Consortium communities.

Additionally, the City of Newton will receive \$99,081 in ESG funding for FY08, which will be used to support critical emergency shelter, transitional housing and homelessness prevention programs. These programs are: Bristol Lodge Men and Women's Shelters, Bristol Lodge Soup Kitchen, Horace Cousens Industrial Fund, Mediation Works Incorporated Eviction Mediation Program, Metropolitan Mediation Services, REACH Emergency Shelter, Riverside Community Care Adolescent Homelessness Prevention and The Second Step Transitional Residence. Funds will be used to provide operating assistance and essential services to homeless individuals and families and to prevent people from becoming homeless.

2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

There is tremendous need for more permanent affordable housing in Newton and throughout the Boston region. This unmet need has created a backlog in the emergency shelter and transitional housing system, and facilities operate at capacity with extensive waiting lists because their residents have nowhere else to go. Until more units of permanent affordable housing, with and without services, are produced to enable rapid re-housing of people who are homeless, it is anticipated that the backlog within the emergency shelter and transitional housing system will continue, and the need for operating assistance will remain.

Simultaneously, there is a growing need for homeless prevention assistance, particularly in the form of financial assistance with housing costs and legal assistance to prevent eviction. Short-term assistance to help families and individuals living on the brink of homelessness can prevent them from becoming homeless and entering the inundated shelter and transitional housing system.

One of the housing priorities identified in the Consolidated Plan is to continue to support existing emergency shelter, transitional housing and permanent supportive housing facilities for homeless individuals and families and to continue to support prevention programs for individuals and families at-risk of homelessness. Through the use of ESG, CDBG and Continuum of Care funds, operating assistance is provided to many emergency shelters, transitional and permanent supportive housing facilities, and homelessness prevention programs.

The FY08 action plan will address the specific needs identified in the strategic plan through the objectives and strategies outlined below:

- Objective: Continue to support existing emergency shelter, transitional housing and permanent supportive housing facilities for homeless individuals and families and homelessness prevention programs for people at-risk of homelessness.
  - o Strategies:
    - Continue to provide operating support to the emergency shelter, transitional housing and permanent supportive housing facilities using CDBG, ESG and Continuum of Care funds. Continue to use CDBG, HOME, Continuum of Care and other financial resources to create more units of permanent affordable housing to enable people who are homeless to end their homelessness.
    - Continue to provide operating support to homelessness prevention programs to help people at-risk of homelessness remain housed.

During FY08, through the use of CDBG and ESG funds, the Housing and Community Development program hopes to assist approximately 200 homeless people through the provision of operating assistance for emergency shelters and transitional housing facilities. It is estimated that an additional 230 people will receive assistance through the use of Continuum of Care funds for transitional housing and permanent supportive housing program operating assistance. The continued operation of these programs will improve the accessibility and availability of decent housing and essential services to homeless individuals and families.

It is estimated that an additional 250 families and individuals who are at-risk of homelessness are expected to receive assistance through the use of CDBG and ESG funds. Providing financial assistance to individuals and families at-risk of homelessness helps make their housing more affordable and hopefully allows them to remain housed.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

As of the point-in-time count on January 30, 2007, there were no chronically homeless individuals in Newton. However, Newton plays a critical role in addressing the needs of chronically homeless individuals in the Boston region by designating 12 units of permanent supportive housing to this hard-to-serve population. In addition to these units for the chronically homeless, Newton has 79 units of transitional housing for homeless families and another 17 units of permanent supportive housing for the homeless

The Brookline-Newton-Watertown Consortium's objective and strategies for ending chronic homelessness are outlined below. These strategies are consistent with those identified by HUD as national objectives/strategies for ending chronic homelessness.

- Objective: End chronic homelessness and move families and individuals to permanent housing.
  - o Strategies:

- As funding allows, create new permanent supportive housing beds for chronically homeless persons.
- Continue to maintain a percentage of over 71 percent of homeless persons staying in permanent housing over six months.
- Continue to maintain a percentage of over 61 percent of homeless persons moving from transitional housing to permanent housing.
- Work with Newton-based State Employment Office and other programs to enroll clients in programs that will lead to employment and increase the percentage of homeless persons becoming employed by 11 percent.

During FY08, Pine Street Inn will use recently awarded Continuum of Care Shelter Plus Care funds to create four new permanent supportive housing beds for people who are chronically homeless. These new units will be located in Brookline in a property already owned and managed by the Pine Street Inn. Continuum of Care funds will allow Pine Street Inn to provide a rental subsidy for previously unsubsidized units.

Other strategies to be carried out during the coming year focus on maintaining/increasing the success of this Continuum in moving people who are homeless into permanent housing and helping them remain there. This Continuum currently has a very good success rate in carrying out these strategies and hopes to continue that success in FY08.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

See item 2 above.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City of Newton has taken the lead in working to ensure better connection with the state and within the Brookline-Newton-Watertown Continuum of Care area to ensure that discharge planning issues (i.e. releases from prisons and other institutions) are being appropriately addressed. The following is the strategy the Continuum uses to address this important need.

- 1. Role of the City of Newton Staff in the Housing and Community Development Division of the City of Newton's Planning and Development Department serves as the Consortium's contact when inappropriate discharges arise and as the local liaison on this issue with the state. This latter function means the liaison attends the quarterly meetings for local continua, organized by the Department of Transitional Assistance, that are intended to improve statewide coordination and specifically to review the state's implementation of discharge planning policy and inappropriate discharges being seen at the local level.
- 2. Information Gathering and Planning

Initial feedback from providers is that they are not seeing people either at their shelters, transitional programs, day services, or through street outreach that were inappropriately discharged and thereby became homeless. The lack of a problem within the Continuum may in part be attributed to the strong local network of services and supportive housing so that youth aging out of foster care and individuals leaving the area's health care facilities (the two most likely sources for discharges in this area) have housing and other options for their next placement.

3. Local Coordination and Training The City of Newton, along with the two other towns in this Consortium, is committed to working with area providers to coordinate inappropriate discharge monitoring. As noted above, it has been decided that inappropriate discharges are to be brought to the attention of staff of the Housing and Community Development Division, who will present the issue to the Planning Committee for review of next steps, including being in touch with the state's liaison to the local continua at the Department of Transitional Assistance and/or with the relevant state agency.

Additionally, the City of Newton will periodically send mailings to Consortium members and to the area's Human Service Providers Network to update them about the state's implementation of discharge planning policies and protocols and to urge them to alert City of Newton Housing and Community Development Division staff if there have been inappropriate discharges to their facilities.

# **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response: Not applicable

# COMMUNITY DEVELOPMENT

# **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

Please refer to the Proposed Community Development Projects chart in the Appendix.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Please refer to the individual CPMP project sheets.

# **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

Poverty<sup>1</sup> is the condition of having insufficient resources or income. In its extreme form, poverty is a lack of access to meeting basic human needs, including adequate food, clothing, housing, water and health services. In Newton, according to information from the U.S. Bureau of the Census, median family income grew 11.6 percent between 1989 and 1999 and a whopping 50.5 percent between 1979 and 1999. Unfortunately, a number of Newton's low-income individuals and families, however, have not benefited from the country's economic boom.

According to data from the U.S. Census 2000, in 1999, 2.6 percent of families and 4.3 percent of individuals in Newton were living below poverty level. The 2007 federal poverty guidelines are listed in the table below.

Size of family unit	48 contiguous states and D.C.
1	\$10,210
2	\$13,690
3	\$17,170
4	\$20,650
5	\$24,130
6	\$27,610

<sup>&</sup>lt;sup>1</sup> The U.S. Census Bureau utilizes the federal Office of Management and Budget's Directive 14 to define poverty. The Bureau uses a set of income thresholds that vary by family size and composition to detect who is poor. If the total income for a family or individual falls below the relevant poverty threshold, then the family or individual is classified as being below the poverty level. To compute poverty status, money income before taxes is computed. This does not include capital gains or non-cash benefits such as food stamps and housing subsidies. Poverty cannot be determined for people living in group quarters or for unrelated individuals under age 15 (such as foster children).

7	\$31,090
8	\$34,570
For each additional person, add	\$3,480

While these are small percentages, they represent 546 families and 3,382 individuals, accounting for approximately 5.7 percent of the Newton population. Female-headed households account for 30.4 percent of the families living in poverty. More than 75 percent of these families include a child under age 18; almost 26 percent of these families include a child under five years old. With a median gross rent in Newton of \$1,083 according to the U.S. Census 2000, and a median housing price of more than \$647,000 in 2006<sup>2</sup>, a family of three living on \$17,170 or less does not have much hope of renting, much less purchasing, their own home without substantial financial assistance.

In Newton, the Housing and Community Development Division of the Planning and Development Department is primarily responsible for coordinating the City's efforts to reduce the number of people living in poverty and to move low-income people to self-sufficiency. Division staff administers the City's CDBG, HOME and ESG programs, and the funds from these federal programs are used locally for programs and projects that provide the maximum benefit to extremely low-, low- and moderate-income persons. Division staff works in partnership with citizens, other City departments and the public and private sectors to accomplish its goal of reducing poverty through:

- Preserving and developing affordable housing opportunities
- Fostering employment and economic opportunities for low- and moderateincome people
- Supporting the delivery of human services
- Improving the physical conditions of and strengthening the quality of life in Newton's neighborhoods

Division staff utilizes HOME and CDBG funding to provide homeownership, rehabilitation and rental opportunities through programs such as down payment assistance, rehabilitation assistance for owners and the development of new rental and homeownership units. CDBG funds are also used to create or retain jobs for low- and moderate-income (LMI) persons and/or assist LMI businesspersons with starting or expanding their business, and to improve the public facilities and infrastructure in eligible neighborhoods throughout the City. Fifteen percent of CDBG funding and 100 percent of ESG funding helps to support the delivery of human services to residents. Some of the programs funded provide job and life skills training, child care assistance and other services necessary for an individual or family to move out of poverty. Additionally, the City has a Section 3 program in place which encourages contractors working on contracts over \$200,000 to engage in training, hiring and subcontracting activities with low- and moderate-income residents and subcontractors in Newton.

<sup>&</sup>lt;sup>2</sup> The Warren Group. http://rers.thewarrengroup.com/townstats/results.asp

Another key element of Newton's anti-poverty strategy is the activities carried out by the Brookline-Newton-Watertown Homelessness Consortium, which is comprised of local nonprofit agencies, private foundations, formerly homeless individuals, private businesses, state agencies, the City of Newton and the towns of Brookline and Watertown. The Consortium meets regularly to coordinate a continuum of care system that helps people move from being homeless or at-risk of homelessness to permanent housing and self-sufficiency. The Consortium provides a variety of services available to assist both people who are homeless and those who are at-risk of homelessness.

An additional element of Newton's anti-poverty strategy is, when possible, to direct funding to transitional housing programs that include support services. Transitional housing facilities run by organizations such as The Second Step, REACH and Advocates offer a variety of job-training and life skills management programs for their residents to help them achieve self-sufficiency.

Division staff also works closely with the City's Health and Human Service Department's community social worker to address the needs of Newton residents living below the poverty line. The social worker provides services including information and referral, fuel assistance, case management and emergency financial assistance to residents in need. When appropriate, the community social worker refers clients to social service programs and affordable housing funded by CDBG and ESG dollars.

In terms of HOME funding, the WestMetro HOME Consortium is very concerned about those people living below the poverty level, especially with median housing prices soaring over the past decade. The Consortium makes every effort to assist those living below the poverty level by preserving and developing affordable housing and by providing linkages to area service providers when possible. Adequate housing has far-reaching positive effects on persons trying to escape poverty. It helps relieve overcrowding, creates an environment conducive to learning and employment, and significantly enhances the quality of life for low-income families. Additionally, housing is a primary means of generating wealth and of allowing individuals and families to escape poverty for good.

Another anti-poverty strategy with which the Division is involved is the accessory apartment incentive program. The accessory apartment incentive program provides technical and financial assistance to Newton homeowners who want to create accessory apartment units for rental to low- and moderate-income individuals and families. Under this program, Community Preservation Act funds are used to subsidize the costs related to creating code-compliant accessory housing units.

In terms of State anti-poverty programs, the Massachusetts Department of Transitional Assistance (DTA) is the state agency responsible for administering public assistance programs for needy citizens of Massachusetts and is the lead anti-poverty agency in the state. The DTA administers a number of programs that are geared towards reducing the number of poverty-level families and individuals and increasing self-sufficiency. These programs include: Transitional Aid to Families with Dependent Children (TAFDC), Emergency Aid to the Elderly, Disabled and Children (EAEDC), the Food Stamps Program and the Emergency Assistance Program.

The Massachusetts Division of Career Services, an agency of the Massachusetts Department of Workforce Development, operates the Workforce Training Fund, a

state fund financed solely by Massachusetts employers with the purpose of providing resources to businesses and workers to train current and newly hired employees. The fund's major focus is on small- to medium-sized businesses that would not be able to make this type of investment without assistance.

One of the chief priorities of the fund is to finance projects that will result in job retention, job growth or increased wages. While the fund is not geared expressly towards alleviating poverty, the training received allows workers to expand their skill base and obtain or maintain a paying job. Since its inception, the Workforce Training Fund has awarded \$130 million to 3,292 companies to train 189,906 workers in Massachusetts.

The State of Massachusetts Department of Revenue also administers a real estate tax credit program for persons age 65 and older. The tax credit, known as the circuit breaker credit, allows eligible taxpayers to claim a refundable credit on their state income taxes for the real estate taxes paid on the Massachusetts residential property they own or rent that serves as their principal residence. The maximum credit allowed is \$870.

Although there are a number of local and state programs that seek to reduce the number of Newton individuals and families living in poverty, assisting people below the poverty level to become self-sufficient is extremely difficult, primarily as a result of the high cost of housing in Newton. While the activities undertaken by the Housing and Community Development Division and the WestMetro HOME Consortium communities provide housing and other services, without new jobs that pay a livable wage and a slowdown in the rise of housing costs, even working families will continue to require subsidized housing and other services. Staff, however, will continue to use CDBG, HOME and ESG funds to provide assistance to the most vulnerable residents, those living below the poverty line.

# NON-HOMELESS SPECIAL NEEDS HOUSING

# Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
- 2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

Newton's low- and moderate-income population includes persons who require permanent housing with supportive services. The type and scale of supportive services depend on the individuals being served. Most residents who live in housing developed with state and federal housing financing programs are on fixed incomes and depend on rental subsidies to maintain their housing status. The greatest housing need for persons with disabilities is an ongoing rental subsidy enabling them to live in permanent affordable housing with the supportive services they require.

Since 1991, federal CDBG and HOME program funds have been used to develop 463 units of deed-restricted affordable housing in Newton. Approximately 41 percent of these units are reserved for the elderly. Units reserved for persons with developmental disabilities (95 units or 21 percent) and families (61 units and 13 percent) comprise the next highest populations assisted with CDBG and HOME program funds. These funds will continue to be used in FY08 to develop housing opportunities for special needs populations.

There are approximately 3,584 extremely low-, low- and moderate-income elderly households in Newton according to the 2000 U.S. Census. Elderly households of all income levels were one of the most frequently cost burdened and severely cost burdened households in Newton. In particular, elderly renters are the most severely cost-burdened population. Elderly households comprise 59 percent of the City's extremely low-income households. There is a need to enable the elderly to "age in place" without overly burdensome housing costs.

Newton's chief objective in regards to this population is to reduce the number of extremely low-, low- and moderate-income elderly Newton residents who are overly burdened by housing costs and enable elderly residents to "age in place." Strategies that will be undertaken in FY08 include: continuing to fund Newton Housing Rehabilitation Fund programs that benefit Newton elders and examining the feasibility of a program that allows elders to donate their homes in exchange for services that allow them to remain in their homes and age in place. An additional strategy that will be explored is to encourage joint ventures between community housing developers and human and social service providers in order to improve the housing opportunities for non-homeless special populations in Newton.

# Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

- 1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
- 2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
- 3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
- 4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

- 5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
- 6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
- 7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
- 8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
- 9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response: Not applicable

# **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response: Not applicable

# Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

## IMPEDIMENTS TO FAIR HOUSING

Impediments to fair housing in WestMetro HOME Consortium communities:

#### **BEDFORD**

Bedford analyzed the impediments to fair housing in 2005. The following are the key challenges to affirmatively furthering fair housing in Bedford.

- The high cost of construction and property make it difficult to maintain and develop housing that is affordable to a diverse population.
- The perception that new affordable and family housing increases the demand on the town for services, such as schools, can curtail support for family housing.
- There is a small existing minority population. Outreach is necessary to reach a diversity of households.
- A small community like Bedford has limited financial resources and staff to devote to creating new housing opportunities.

 Lead paint in older housing can be a barrier to renting to families with young children.

Bedford is addressing these issues in a number of ways and will continue to do so during FY08:

- The Bedford Housing Partnership is actively undertaking a multi-pronged affordable housing strategy. One of the key objectives is to "To meet local housing needs along the full range of incomes, promoting diversity and the stability of individuals and families living in Bedford."
- As part of this affordable housing strategy, the Partnership has initiated an
  affordable housing education campaign. In order to dispel myths and build
  support for affordable housing, the Housing Partnership is educating Bedford
  residents about the need for affordable housing, the options available, and
  the plans that are in place.
- The Bedford Housing Trust completed the first project undertaken through its Duplex Conversion Project. A two-family house was converted to two condominiums, renovated, and sold to two families. The units were affirmatively marketed through an extensive process that included advertisements in minority newspapers and outreach to a wide range of community groups.
- A number of private developments which include affordable housing units have been supported by the Bedford Housing Partnership These include: Patriot Place (a ten-unit rental property); North Road (eight units, including two affordable condominiums); Village at Concord Road (20 units with five affordable units); 447 Concord Road (14-unit rental property with 12 affordable units); a 60-unit SRO for homeless veterans; Bedford Woods (88 condominium project with 22 affordable units); and Heritage Springs (186 units with 37 affordable apartments).
- The Partnership will review the marketing plans for the affordable units in these private developments to ensure they are affirmatively marketed with minority outreach and a fair lottery process to select buyers or renters.
- The Town is overseeing the development of 447 Concord Road. This 14-unit rental project will increase the diversity of housing available in Bedford. The project will include at least one accessible unit for people with disabilities and one unit for a tenant who is sensory-impaired. Most of the units will be targeted to households in the 50 percent to 65 percent AMI range.
- There are plans to develop a 60-unit SRO on Veterans Administration hospital grounds, which will provide permanent housing to primarily homeless veterans.
- The Town has developed its own financial resources for affordable housing. Through the Community Preservation Act funds, the Town has hired a housing consultant and provided financing to support several affordable housing projects—Patriot Place, 447 Concord Road, the duplex conversion project, and condo buy-downs. HOME funds provide an additional source.
- Bedford has been certified by the Commonwealth of Massachusetts as a No Place For Hate community because the Town has initiated activities that encourage diversity and anti-racist attitudes among businesses, town employees and citizens. The Town has received a grant for diversity training from the Anti-Defamation League. It used the grant to train local businesses, including realtors, about diversity, anti-racist attitudes and how to treat customers and clients.

- The Fair Housing Committee distributes a brochure, which gives examples about what may constitute housing discrimination. The Fair Housing Committee meets once a month to hear any fair housing complaints.
- The issue of lead paint is being addressed through ongoing development projects. When a development project, such as the duplex conversions, calls for the renovation of existing units, lead paint hazards are addressed.

#### BELMONT

The Town of Belmont completed an Analysis of Impediments to Fair Housing Choice (AI) in November 2002. The Belmont Housing Trust (BHT), acting as the Fair Housing Committee, gathered input from the Board of Heath, the Council on Aging, the Disability Access Commission and the Belmont Housing Authority. The research found that the underlying issues that create barriers to affordable housing were the residents' and political decision makers' lack of knowledge about affordable housing, lack of diversity of housing types and the lack of diversity in Belmont's population.

More specifically, the impediments identified in the Town's analysis included:

- Lead paint and families with children
- The fiscal impacts of families with children
- Changing housing needs of older residents and households with disabilities
- Perceptions due to homogenous population
- Lack of understanding of the lack of ethnic diversity in homeownership
- Deferred maintenance, tight rental markets, and rental housing quality

During FY08, the BHT will continue to take various actions to mitigate, reduce or eliminate barriers to affordable housing. These actions are broken down into two distinct categories. These are listed below and are discussed in greater detail in preceding sections of this plan.

- Encourage new affordable housing
  - o Address local decision-making biases through the development of affordable family housing
  - Encourage new multifamily residential developments to increase the supply of accessible housing
  - o Promote Inclusionary Zoning By-Law
- Assess affordable housing issues and discuss how to implement new approaches
  - o Educate the general public on fair housing rights
  - o Promote lead-paint abatements for income-eligible property owners
  - o Examine the lack of homeownership by racial and ethnic minorities
  - o Develop protections for tenants

#### BROOKLINE

In FY08, the Brookline Housing Division will participate in Fair Housing trainings provided by the City of Newton for WestMetro HOME Consortium members. The purpose of the trainings will be to help communities develop a clear understanding of fair housing law; screen and report any fair housing complaints; and prepare to update their analyses of impediments to fair housing choice during FY08. Housing Division members will work with the Town's Fair Housing Officer to coordinate activities and involve other Town departments; commissions that deal with at-risk constituencies, including the Brookline Human Relations Commission, Health Commission, Council on Aging, and Commission on Disabled; and the Brookline

Housing Authority. The goal will be to identify barriers and strengthen fair housing activities in the Town.

## **FRAMINGHAM**

The Town of Framingham undertook an analysis of impediments to fair housing in the late 1990s. The following is a summary of the principal findings of the analysis:

Areas of Potential Impediments Found/ Actions to Address Impediments:

#### Public Sector

Zoning and Site Selection
 The Planning Department, on behalf of the Town will initiate or support actions to ameliorate the negative effects of public policy on affordable housing in the following areas:

# ✓ Business District Zoning

The Planning Department will support the Planning Board and the Standing Committee on Planning and Zoning in the implementation of zoning articles to revise the Town's Zoning By-Law to create a hierarchy of business districts in the Town which include provisions for limited and sensitive development of mixed uses (housing on the upper floors) in the Central Business District and proposed neighborhood business districts.

✓ Review and Possible Revision of Subdivision Regulations The Planning Board Administrator intends to review all aspects of the Town's Subdivision Regulations within the year. This review will include looking at infrastructure requirements that may unduly increase the cost of housing construction and decrease affordability. Subdivision regulations fall within the jurisdiction of the Planning Board and are administered by the Board. The Planning Department will support efforts by the Planning Board and its Administrator to modify these regulations so that the cost of new housing development will not be unduly burdensome to the developer and the homebuyer.

### ✓ Cluster Housing Development

Policy, as adopted as part of the Town Comprehensive Plan, calls for the conservation of open space through the clustering of residential development, as an alternative to lot-by-lot development. Such development both would save open space while reducing the cost of new housing development and would make these houses more affordable to consumers.

✓ Concentrations of Low and Moderate Income Housing: Some Deconcentration Desirable

The Town should adopt policies and procedures that promote the placement of new or rehabilitated housing for lower-income households (including minorities, families with children, and persons with physical or other disabilities) in a wide spectrum of neighborhoods. "...Activities may be located in appropriate settings situated preferably in areas of lesser concentration of existing assisted housing, in character with existing neighborhoods, leading to increased neighborhood investment and stability."

- o Program Planning, Development, and Operational Management
  - More Centralized Policy Making/Coordination Needed
    The aggregation of housing programs and services in Framingham is
    not systematically interrelated, but rather it is an overlay of separate
    overlapping systems. No single entity sets policy, and several key
    agencies play lead roles in separate spheres of specialization. There is
    a need for the separate components of the housing delivery network to
    work more closely together on a more formalized basis. The Planning
    Department, through its administration of the Community
    Development Block Grant and its participation in a number of housing
    committees and groups (Fair Housing Committee, Homelessness Task
    force, Framingham Community Land Trust, etc.), will attempt to play a
    role of facilitator in bringing the system into closer coordination.

The Planning Department, with the support of the Board of Selectmen, will seek the establishment of a Housing Partnership Committee that will include key housing providers. With the establishment of practical, working interrelationships, the success of this project will exceed what would have been possible by the agencies acting individually. The system has assets which can be combined to produce a synergy that will generate maximum benefit to client groups.

✓ Articulation of Comprehensive Town Housing Policy Needed
The tumultuous housing markets of the 1980s and the 2000s and their
effects on very low-, moderate-income and even middle-income
residents in terms of spiraling rent cost burdens and ownership
affordability gaps have underscored the fact that the Town lacks a
coherent affordable housing policy.

To move the Town towards the articulation of a coherent housing policy, the Planning Department with the approval of the Board of Selectmen, will make application to the State to have the Town declared a Housing Partnership Community. Seeking partnership status will commit the Town to a process that features the establishment of a committee, appointed by the Selectmen, representative of town-wide housing interests. The Committee, with staffing support from the Planning Department, will survey needs and define the housing mission of the Town, identify suitable goals and objectives, and develop an action-oriented work plan.

It is hoped that the Partnership Committee might eventually evolve into a group which will be able to actively coordinate housing program planning and development.

- ✓ Policy to Induce Affordable Housing Development to be Studied A by-product of the pursuit of a community-wide, consensus-building process, such as a Housing Partnership approach, might be the consideration, with approval of Town elected bodies (Town Meeting and Board of Selectmen), of such initiatives as:
  - Incentives to promote mixed-income housing development, such as increasing the number of new units that can be built in

- a given development in exchange for dedication of a certain percent of the units for low- and moderate-income households;
- A transfer tax on the sale of property, or the establishment of another dedicated revenue source or sources tied to development of higher-income housing or commercial property to raise funds for lower-income housing construction or rehabilitation.
- ✓ Regional Planning Initiatives to be Explored After a local policy is articulated, the Town might even consider participation with other governments in the region to design and implement a metro-wide or region-wide affordable housing and fair housing planning process. The Town might consider the creation of a regional housing planning consortium, under the auspicious of the HOME program.
- o Neighborhood Revitalization, Municipal and Other Services
  - o Targeted Neighborhood Infrastructural Improvements

The Town will continue to support existing efforts to offer an array of services to lower-income, densely populated residential areas. CDBG funds have historically been used to bring about improvements to neighborhoods in South Framingham. Projects have included parks improvements, water main installation, sidewalk construction, and youth, elderly, Latino and newcomer group services.

o Targeted Programs to Create Housing Opportunity for Low/Moderate Income Residents of Older Neighborhoods

The jurisdiction should extend efforts to provide *lower-income* housing opportunities for minorities, families with children, and persons with disabilities to non-minority and more economically advantaged neighborhoods. The Town of Framingham has, as general rule, targeted these ownership initiatives to Framingham's older, denser Southside neighborhoods.

 Review of Reports from Banks and Other Financial Institutions Showing Their Investments in Lower-income Neighborhoods

The Town has done little formally in developing agreements with banks and other lending institutions subject to the Community Reinvestment Act. The Town will begin to seek reports from institutions seeking the location, race, and ethnicity of recipients of loans.

- o PHA and Other Assisted/Insured Housing Provider Tenant Selection Procedures
  - Collaborative Efforts to Address Potential Impediments

The Town may evaluate the performance of the agencies that administer the Section 8 Certificate and Voucher Programs in its area to determine what results have been achieved under the equal housing opportunity component of the Administrative Plan.

The Town may regularly monitor tenant characteristics data for HUD-assisted and insured housing developments as a means of evaluating marketing policies, procedures, and practices.

The Town will continue to encourage the Framingham Housing Authority (FHA) to utilize scattered-site, low-density housing acquisition as a means to de-concentrate racially impacted public housing, as a follow-up to the Framingham Housing Development Corporation activity (a nonprofit entity formally the Housing Authority).

The FHA will be encouraged to assist certificate and voucher holders, particularly minorities, in looking for housing in neighborhoods that are not traditional residential areas for the holder in question.

### o Property Tax Policies

Exploration of Options to Reduce Burden for Those Most in Need

The Town, through consultation with appropriate departments and officials, may explore a number of the above options to reduce the tax burden on certain segments of the community. The Town already offers a number of limited abatement programs that recognize age and income as constraints. An analysis of the abatements given, conducted in cooperation with the Board of Selectmen and the Assessors, might be useful in formulating a program of relief for those most in need. Other measures might be considered to the extent that they are permitted by State statute and local by-law.

#### • Private Sector

The Town has not had the time or the capacity to make a systematic study of the practices of lenders, realtors and property mangers in light of the potential effects of those practices on fair housing opportunity. Thought will be given to how to organize and begin to implement these studies. The Town's Fair Housing Committee might become a vehicle for gathering data. The Town will develop a strategy and a work plan for discussion with appropriate officials and implementation.

- Review of Lending Policies and Practices
  - o Initiate Process with Lender Self-Evaluation

There is a clear need for lenders to look at their policies and practices and change the manner in which judgments are made by every person that plays a role in the lending process.

The Town will consider approaching lenders, in a collegial fashion, to encourage them to self evaluate and give attention to the following:

✓ Rewrite those standards, criteria, and policies that appear to be carryovers from openly race-based appraisal and lending practices.

- ✓ Train all staff responsible for lending and appraisal activities.
- ✓ Monitor implementation of the new policies and criteria to assure that personal biases do not distort the intended effect of the new standards, however inadvertent that effect might be.
- ✓ Examine their conventional mortgage and home improvement loan profiles to determine whether there are neighborhoods that are under-represented or not represented in these profiles.
- ✓ Examine whether lenders use the population and housing characteristics data that is available from the federal financial regulatory agencies and their own Home Mortgage Disclosure Act (HMDA) data to determine whether there are neighborhoods that are underrepresented or not represented in these profiles?
- ✓ Examine whether lenders compare the home improvement loan profile to the mortgage loan profile to determine if the former, which is usually a short-term consumer loan, is made more frequently to minorities in minority neighborhoods and to homeowners in mixed neighborhoods than mortgage loans.
- o In Follow-up, Devise and Implement More Formal Surveys, Formulate Strategy/ Corrective Action

The Town should carefully review all lender self-evaluation data, and working with the lenders, devise formal surveys or informal means to review lending and approval practices thoroughly to address the following questions: Is there evidence of discrimination in mortgage lending, property appraisal, home improvement loans or other housing-related policies, standards, and procedures used by lenders and appraisers in the jurisdiction or nearby jurisdictions?

Clear, practical, effective, corrective action will be requested, utilizing Community Development Program, neighborhood revitalization investment objectives, as parameters within which actions will be formulated.

 Review of Realtor, Landlord, and Property Manager Policies and Practices

The Town does not presently posses the capacity to monitor realtor, landlord and property manager activity in a systematic way. Thought will be given to how to organize and begin to implement these studies. The Town's Fair Housing Committee might become a vehicle for gathering data. The Town will develop a strategy and a work plan for discussion with appropriate officials and implementation in future periods.

Initiate Process with Self-Evaluation

The Town will consider approaching realtors, property owners and property mangers, in at first a collegial fashion, to

encourage them to self-evaluate their own practices and give attention to the following:

- ✓ Review written rental and sales policies of real estate brokers and other members of the housing industry such as large landlords or management companies.
- ✓ Collect summary data from landlords and managers of rental housing on the racial, ethnic, gender, familial and disability status of tenant applicants for rental housing in the jurisdiction.
- ✓ Ascertain as to whether formal training and licensing requirements for real estate brokers, that are applicable in the jurisdiction and surrounding jurisdictions, include a requirement for demonstrated knowledge of all applicable fair housing laws.
- ✓ Ascertain as to whether the opportunities for minorities, women and persons with disabilities to become brokers are available on the same basis as opportunities for nonminority whites, males and persons without a disability.
- In Follow-up Devise and Implement More Formal Surveys, Formulate Strategy/ Corrective Action

The Town should carefully review self-evaluation data, and working with practitioners, devise formal surveys or informal means to review lending and approval practices thoroughly to address issues. Clear, practical, effective, corrective action will be requested, utilizing Community Development Program, neighborhood revitalization investment objectives, as parameters within which actions will be formulated.

#### Public and Private Sector

o Fair Housing Enforcement

The Town recognizes that effective fair housing education and enforcement lies at the heart of a comprehensive program to affirmatively further fair housing. The structure and the process for promoting and enforcing fair housing laws merits review. Total effectiveness is inhibited by the lack of staffing resources, placing a premium on the need to develop programs of an educational and preventative nature and the need to coordinate activities efficiently with the network of housing provider agencies. The Town needs to ensure that all appropriate officials and employees, including FHA, CDBG and HOME Programs, CDBG and HOME sub-grantees, and recipient officials and employees, are fully aware of the required actions and their responsibilities in respect to Federal and State statutes, programs, and responsibilities.

#### o Information Programs

Education Key to Fair Housing Planning

The Town recognizes that fair housing planning is not comprehensive if it fails to address the lack of knowledge in the general public and among government and other community officials and leaders, about (a) actions constituting discriminatory behavior and (b) the content of fair housing laws and fair housing objectives. The Town, through the Fair Housing Committee, will regularly assess the effectiveness of such activities in informing people of their rights and responsibilities and in reducing the kinds of prejudice and intolerance that lead to discriminatory actions. The Fair Housing Committee is a Town-appointed group of individuals who reside and/or work in Framingham, whose mission is to promote fair and open access to housing opportunities for all segments of the community.

### Outreach and Education for Targeted Populations

The Town will continue to work in cooperation with fair housing organizations and organizations working to promote housing opportunities for particular segments of the community (such as racial or ethnic minority groups or persons with disabilities) and to develop new outreach, education or information programs and activities. The Town will support first-time homeownership for all segments of the low- and moderate-income community, such as the Framingham Community Land Trust, Soft Second Loan Program, MassHousing Programs, and will try to couple homeownership assistance resources (CDBG down payment and closing costs) to such targeted programs as the new Fannie Mae "Home Partners" pilot designed to create opportunities for people with disabilities.

## Actions to Be Taken to Address Impediments to Fair Housing

The Town of Framingham intends to take the following actions to overcome the impediments to fair housing choice identified in the document Town of Framingham, Analysis of Impediments. Actions are organized in terms of areas of activity and specific goals as outlined in the analysis.

#### • Public Sector

Zoning and Site Selection

✓ Mixed Use Zoning Adoption: Central Business District An example of change undertaken to address the nature of existing zoning as an impediment to Fair Housing.

At a Special Meeting convened in November 2000, Framingham's Town Meeting made the first significant departure in 30 years from a zoning policy which had removed the building of apartments as a use by right in every zoning district in Town, by adopting a measure to permit construction, by special permit, of residential apartment units in the Central Business District area. A result of this prior policy, forestalling increased apartment development, has been a limitation of the supply side of residential apartment units, thus contributing to increased price pressures on apartments. The lack of available, affordable rental housing, has also, in a de facto manner, limited fair housing choice.

Most racial, ethnic, and linguistic minorities have had to pursue the relatively more affordable rental housing available in South Framingham. That housing has been more apt to be overcrowded and inferior in quality. Framingham Community Development staff, Fair Housing Committee members, Planning

Board and Department of Planning and Economic Development staff will work during FY07 to implement an appropriate mixed-use development (Kendall Building and Arcade Building and former Dennison complex) in the downtown so as to expand housing opportunities and thus fair housing choice.

The Town will do so by providing advice and guidance through the permitting process and by following up to see that the developers meet necessary conditions so that the extension of agreed-upon development tax incentives occurs. The Arcade Project received a favorable vote from the Planning Board in March 2004 that could result in the introduction of 260 units of housing, up to 20 percent of which would be affordable. In key votes at the 2005 Spring Annual Town Meeting (ATM), the Town was authorized to extend both commercial and residential (new Urban Center Housing) tax increment financing considerations to the developer. The Planning Board, which had approved movement on the project through a conditional special permit, has extended the period in which the developer must perform. A slowed economy and housing market have delayed the project. The Town, through the resources of the Department of Planning and Economic Development and Planning Board, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address this issue in FY08.

✓ Fifty-Five Plus Zoning and Other Housing Zoning Initiatives Initiatives to increase Fair Housing Choice

Staff of the Planning Board and the Department of Planning and Economic Development will work to further implement this change to zoning that would create the possibility of constructing multi-unit structures, barrier free in design and with special accessible amenities that would provide a housing option for those households with members 55 years old and older. Full, actual implementation would signal another significant departure from a zoning policy which had removed the building of apartments as a use by right. The implementation will increase fair housing choice. The task of promulgating rules and regulations, begun in FY '07, will be taken on throughout FY08.

The Department of Planning and Economic Development, in collaboration with the Planning Board and other housing policy-making entities, may bring several housing-related zoning initiatives to the 2007 Annual Town Meetings and fall 2007 Special Town Meetings (Accessory Apartment By-law, Housing Trust Fund By-law). Pending acceptance by ATM, Planning and Economic Development Department and other staff will promulgate necessary rules and regulations to begin implementation in FY08 and FY09. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address this issue in FY08. Pending adoption by Annual Town Meeting, the Department of Planning and Economic Development and Planning Board will work on other zoning initiatives identified in the Housing Liaison Committee Housing Policies and Plan outlined at length in the above section on "Barriers to Affordable Housing." Zoning change might include:

 Overlay districts or special permit regulations to facilitate large-scale reuse and redevelopment of properties that have become obsolete for their intended use, for new affordable or mixed-income housing uses

- Extension of the mixed-use development option that currently exists in the Central Business District to other areas
- Accessory apartments by special permit where appropriate
- Multi-family housing in targeted overlay districts, such as along Route 9, in exchange for the provision of at least 25% affordable units
- Modest density bonus to the Town's open space-residential development bylaw to encourage affordable units in small developments
- Provision for artist live/work spaces in appropriate locations
- ✓ Geographic De-concentration of Low and Moderate Income Housing Efforts to create opportunities in a variety of neighborhood settings. Concentration of low-income housing in certain blighted neighborhoods has been an impediment to public support for and thus an impediment to further housing development.

Development of affordable housing that would result in a re-concentration of housing away from Framingham's Southside will be encouraged. There are, however, significant issues to be dealt with in respect to the impact of projects of any size on existing neighborhoods. Framingham has been recently certified by the Massachusetts Department of Housing and Community Development as having an assisted housing inventory that is 10.25 percent of total year-round permanent housing units. This is in excess of a threshold below which the Town would be subject to Massachusetts General Law Chapter 40B comprehensive permitting, an alternative and often mandated by force, path for a community to achieve affordable housing development.

The Framingham Department of Planning and Economic Development will endeavor to play role of mediation in trying to balance neighborhood concerns with affordable housing needs so as to induce thoughtful development. Planning and Economic Development staff, and collaboratively Community Development staff, will work actively with developers to assist them in defining their projects in a manner that will lead to broader acceptance. As development comes to fruition, fair housing choice will be enhanced. An example of such an initiative is a proposed project of 150 units for the elderly in the North Framingham Nobscot area sponsored by Jewish Community Housing for the Elderly (JCHE) which was awarded a special permit by the Framingham Zoning Board of Appeals, still faces legal challenges before it can be implemented. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address this issue in FY08.

o Program Planning, Development and Operational Management

✓ More Centralized Policy Making/Coordination Needed: Regional Planning Initiatives to Be Continued to Be Explored A path toward understanding, education, acceptance and support for thoughtful development that provides Fair Housing choice.

Framingham Community Development staff, Fair Housing Committee members, the Planning Board and Department of Planning and Economic Development staff will continue to push, in meetings, focus groups, and public forums, toward the undertaking of more centralized and coordinated policy planning that can lead to actual housing production that will enhance the housing choices that all segments of the population can make. working with the Housing Policy Liaison Committee, a four-person group of two Selectmen and two Planning Board members, and a citizen's advisory committee, to develop a housing plan and policy that will be taken before Town Meeting for a vote of adoption in either the spring or fall of 2007. It is hoped that a policy can be adopted that will give unity and focus to Town housing visions. It is also hoped that measures consistent with a thoughtful vision will gain enhanced credibility and will lead to housing production and increased housing choice. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address this issue in FY08.

✓ Articulation of Comprehensive Town Housing Policy Needed: Policy to Induce Affordable Housing development to be Studied

Lack of policy has been an impediment to fair housing choice as it has discouraged the emergence of thoughtful, need-based development.

A housing policy and planning process has been mandated by actions taken in a fall 2004 Special Town Meeting. Policy and plans will be proposed by a fourperson Housing Liaison Committee (two Selectmen and two Planning Board members). Policy and plans must be adopted separately by the Selectmen and Planning Board, and then receive a two thirds vote of Town Meeting. The Planning and Economic Development staff, Community Development staff and members of the Housing Partnership have and will continue to work collaboratively with the Housing Liaison Committee and its citizen advisory representatives to educate the community and influence the adoption of a strategy that best responds to need and meets acceptance of the decisionmaking bodies. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address in this issue. The Housing Liaison Committee will be releasing a set of policies and a Plan (for action at the spring 2007 Annual Town Meeting) that will seek to address the unmet housing needs of key segments of the community. It was hoped that this will be a significant step forward for the Town in formalizing a process and a policy product that has heretofore lacked sanction by the Town's highest elected and appointed officials, and elected legislative body, Town Meeting.

- o Neighborhood Revitalization, Municipal and Other Services
  - ✓ Targeted Programs to Create Housing Opportunity for Low/Moderate-Income

Residents of Older Neighborhoods

CDBG-funded Homeownership Assistance and Through the Housing Rehabilitation Assistance Program, in FY08, the Town will continue to create opportunities for low- and moderate-income residents, many of them racial, ethnic or linguistic minorities. The Town will continue to combine bank homebuyer programs financed with Soft Second Loan funds, with CDBG homeowner assistance and CDBG Housing Rehabilitation Assistance Program (HRAP) funds to provide affordable multi-unit owner-occupant and/or single-Emphasis will be placed on encouraging (but not family homeownership. restricting) ownership in the Town's older neighborhoods. The Board of Selectmen has called for the convening of a Housing Summit focused on revitalizing the Town's oldest and densest neighborhoods.

Since implementing homeownership assistance activities, the Town has helped to create 66 homeowners, 38 of whom have been racial or ethnic minority households: 31 Latino-American, five African-American and two Asian - American. In addition, ten more linguistic-minority households have been served, nine Portuguese-speaking Brazilian households and one Russian-speaking household. In this sense, the Homeownership Assistance Program has been strongly inclusive of the segments of Framingham's population. The programs have provided fair housing choice to segments of the population, who have been traditionally underserved.

Community Development staff and Department of Planning and Economic Development staff hope to convince Town officials to permit properties taken in tax title to be improved and developed as long-term affordable housing opportunities for low- or moderate-income households. This will expand the Town's assisted housing stock. Opportunities will be marketed in a manner in concert with fair housing principles. These efforts will be continued during FY08.

Community Development staff and Department of Planning and Economic Development staff will work with a coalition of local housing providers and concerned citizens to continue to support a program called Housing for All HFA is a collaboration of groups in Framingham concerned with promoting affordable housing and the ending of homelessness locally. HFA seeks local foundation funds to hire an executive director half time, who over a three-year period, will recruit volunteers and organize groups in Framingham in support of affordable housing and ending homelessness. Over the three years, with the help of an executive committee, the executive director will be asked to organize and create a nonprofit organization which will: (1) Identify from faith communities, youth groups, and the community at large, volunteers who will work on specific projects, and the identification of such projects, (2) Train and recruit persons for general advocacy for affordable housing and tenant organization, (3) Create a Neighborhood Leaders Fund with donations from the community which will award small grants for targeted projects, (4) Build the programmatic and organizational infrastructure which will attract sizeable funding for affordable housing (e.g. from banks and state agencies), by providing a fiscally accountable 501(c)(3) organization and (5) Create a housing trust fund, if needed, or a community loan fund or develop partnerships for obtaining funds from organizations such as Boston Community Capital. These efforts will create a climate in support of housing development which will expand housing choice for all segments of the community. The Town, principally through its Department of Planning and Economic Development and its Community Development Program, will continue to offer Housing for All the following support:

- Identification of need for housing services and development of volunteer project opportunities, such as housing repair and improvement activities;
- Advice and assistance in initially organizing and operating the entity through service on boards and working committees;
- Research assistance in locating best practices materials and sources of expert knowledge needed in the development of more permanent vehicles for housing development, such as a community housing trust fund:
- Collaboration through Community Development Block Grant (CDBG) funding of select projects, as applicable;
- Assistance in prospecting for supplemental grant funds and other resources to sustain the program; and
- Advocacy for the program with municipal elected and appointed officials and those in a position to make housing policy. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address in this issue in FY08.

## o Property Tax Policies

Reducing tax burden to segments of the community. In a modest way, the Town will continue to explore and expand a number of the options to reduce the increasing tax burden on certain segments of the community, especially older residents. The Town will continue to offer limited abatement programs that recognize age and income as constraints. Through Town Meeting action, a voluntary tax relief fund was created, allowing taxpayers to contribute toward a pool that could be used to offset abatements offered for those needing tax relief. A Property Tax Help Program has been established giving a limited number of citizens the opportunity to perform 75 hours of approved work for the Town for a \$500 tax credit. The preliminary work of the Housing Liaison Committee (HLC) has recognized the need to offer tax burden relief especially for the fixed income elderly. As the HLC Policies and Plan are released and publicized, it is hoped that positive attention can be drawn to this need in a fashion that will lead to expansion of opportunities for residents in need to reduce their taxes. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address in this issue in FY08.

#### Public and Private Sector

- o Information Programs
  - ✓ Tri-lingual Housing Information Video Series
    The Town Fair Housing Committee, led by Community Development staff and the Town Human Relations Committee, will continue to work on plans to videotape and air cable television programming on housing issues in English, Spanish and ultimately Portuguese, including a Homebuyer Fairs scheduled n

2007 and 2008.

Town of Framingham Media Services staff has indicated that the Town could provide total support to produce the program. An advantage to having the Town originate the program is that it could air on both cable outlets in the Town, RCN and Comcast cable systems. Finding housing continues to be particularly difficult for newcomers and non-citizens who are faced with a language barrier. Programs should be put together that inform individuals of how and where to get services in their primary languages. The Fair Housing Committee will develop a marketing and promotions plan to make the community aware of the existence of the tapes. Tapes will be available at branches of the Framingham Public Library and will be distributed broadly to community groups, faith groups and those public and private agencies that are the entry points for newcomers seeking services.

A general timetable for the project would be to develop the content for several shows and have one or two programs produced each quarter in 2007-2008 for airing. The Committee has been invited by Media Services staff to develop and operate its own monthly television series on fair housing issues. The Town, through the resources of the Department of Planning and Economic Development, will continue to work to educate key decision and policy makers, as well as the public, to deepen understanding and gain support so as to sustain and further facilitate actions that address in this issue in FY08.

#### ✓ Homebuyer Fair

The Framingham Fair Housing Committee will be putting on a Homebuyer Fair to be held late in FY08 in Nevins Hall, Framingham Town. A program will be put together for prospective homebuyers that will deal with all the elements of assuming ownership, featuring professionals in law, real estate, and finance.

The Homebuyer Fair is being organized with the following objectives in mind:

- Provide basic information to first-time buyer aimed at those with little to moderate sophistication;
- Provide in a mode that engages and is useful to prospective buyers at level of first exploration as well as more advanced;
- Provide information on how and where to access additional information and resources;
- Provide service and basic information for households whose primary language is not English (Spanish and Portuguese); and
- Capture information for videotape for re-broadcast in communities.

The Metrowest Daily News has agreed to be a print media sponsor for the event and will promote the activity through advertising in the *Metrowest Daily News* and *Framingham TAB*.

Among the tables of specialists (lenders, credit analysts, realtors, attorneys, home inspectors, movers, etc.) will be included individuals with any ability to communicate in English, Spanish and Portuguese.

#### **LEXINGTON**

Impediments to fair housing choice in Lexington have not been fully explored and the extent to which individuals, families and households experience discrimination are unknown. Based on information from the Fair Housing Center of Greater Boston, and in particular their work in Newton, we know that it is quite likely that discrimination is an issue in Lexington. To that end, the following is planned for FY08:

- The Planning Department will continue to work with the WestMetro HOME Consortium members on better understanding the impediments to fair housing in our jurisdictions. Through the Consortium, several trainings are planned for local officials, developers and realtors. Lexington hopes to host at least one such event.
- Continue to work with neighboring towns, both inside and outside the Consortium, on issues of fair housing. This effort was begun recently to compare and contrast the experiences of participating communities in order to better understand the context of this regional problem. This work will include the participation of Lexington's Fair Housing and Human Relations Committee.

#### LINCOLN

The cost of housing and land in Lincoln is probably the largest impediment to fair housing. The average 2006 assessment for property in Lincoln was close to \$1.2 million. Lincoln is also facing the issues of "teardowns," where smaller older homes are torn down to accommodate larger more expensive homes that drive up the overall assessments and prices in the town.

Lincoln has attempted to address this issue in several ways.

- In 2004 Lincoln voted to increase its CPA tax from 1.5 to 3.0 percent, thereby increasing the funding for affordable housing
- In 2005 Lincoln voted to approve an Inclusionary Zoning Bylaw that requires all development of six units or more to have 15 percent of the project be affordable subject to the Town's Subsidized Housing Inventory.
- Also in 2005, Lincoln submitted to DHCD a plan to count accessory apartments as affordable units.
- In 2006, Lincoln residents approved an Affordable Housing Trust Fund that will allow quicker response to available affordable housing opportunities.

## **NATICK**

The Town of Natick is aware of a number of impediments to fair housing within the community. The following are the key challenges to affirmatively advancing fair housing in Natick:

- The high cost of construction and property make it difficult to maintain and develop housing that is affordable to a diverse population.
- Many residents and potential residents have incomes which require greater than 35 percent of their household income to live locally, thereby leaving them cost-burdened.
- The number of rental units has substantially dropped from 1990 (3,989 units) to 2000 (3,774 units), largely as a consequence of condominium conversions and significantly elevating values.
- The perception that new affordable housing increases the demand on the town for services, such as schools, can curtail support for family housing.

- There is a small existing minority population. Outreach may be necessary to increase the diversity of households.
- A small community like Natick has limited financial resources and staff to devote to creating new housing opportunities.
- Lead paint in older housing can be a barrier to renting to families with young children.
- The Town of Natick has a very high percentage of residents with disabilities at 13 percent. Few residential structures in the community provide accessibility improvements to accommodate this high percentage of Natick residents.

Natick is addressing these issues in a number of ways and will continue to do so during FY08:

- The Town of Natick is actively undertaking a variety of approaches to address local affordable housing impediments. The five goals are:
  - Provide housing opportunities for those at the entry level of homeownership; "empty nesters;" young families and other households in the "lower-middle" income range that are priced out of the market; elder residents; and those requiring housing assistance and rental housing units;
  - Ensure maintenance of the present housing mixture including single-, two-family and multifamily dwelling units;
  - o Encourage the elderly to remain in Natick, preferably in their homes;
  - e Effectively utilize the HOME resources as efficiently as possible to provide affordable housing opportunities to eligible individuals and families.
  - o Proactively work with private sector developers and 40B developers to pursue the creation of affordable units within the Town.
- The Town is working with the developers of the Natick Mall, as part of the permitting of the mall expansion, to create affordable housing. The Mall Developers and the Town are working on a Local Initiative Project (LIP) agreement that would allow the Developers to provide 48 off-site, scattered affordable units to the Town with deed restrictions to require the units be affordable in perpetuity. The units are intended to be available for sale and occupancy prior to the occupancy of the mall condominium units. The Town will review the marketing plans for the affordable units to ensure they are affirmatively marketed with appropriate outreach and a lottery selection process reflective of DHCD requirements.
- The Town is working with numerous 40B developers to manage 40B projects which will yield affordable units. To date, the projects include 183 rental units (all considered affordable as rental), 280 total units at South Natick Hills, 24 units at 8 Grant Street (in HAC appeal at present) and 100 total units at Hunter's Hill.

#### **NEEDHAM**

Impediments to fair housing in Needham include:

Cost of housing and land
 The high cost of housing and land in Needham is probably the single greatest impediment to fair housing. The median housing price has more than doubled since 1990 with sales averaging \$225,000 in 1990 and \$595,500 in October

2004. In addition, the overwhelming majority of new homes built in Town are teardowns, where a new house replaces older housing stock. This practice not only greatly increases the cost of land because the sales price becomes the value of the land alone, but also if they were not being demolished, these older homes could provide more attainable housing for young families. Finally, average incomes have increased significantly, up 46 percent from \$60,347 in 1990 to \$88,079 in 2000, narrowing the economic diversity of the households and changing the socio-economic makeup of the Town.

#### Diversity

The population in Needham has remained predominantly white, accounting for almost 95 percent of the population in 2000 and 97 percent in 1990. In regard to the representation of other races, Asians comprised 3.5 percent of the population in 2000 with Black or African-American and Hispanics both at about one percent of total residents, not significantly different than the distribution in 1990. Outreach to other population groups will be necessary to attain more social and economic diversity in the town.

• The extent of multifamily zoning is extremely limited
There is a near-absence of developable vacant land that is zoned to permit
multifamily housing, even two-family dwellings. Actual development of
multifamily housing now generally occurs as redevelopment of already developed
sites, through rezoning by town meeting, through a variance from zoning, or
through a Chapter 40B override of applicable zoning. This limitation greatly
restricts multifamily development opportunities that in the end could provide
affordable rental and ownership opportunities for Needham residents.

To address these issues, the following is planned for FY08:

- Charles River Landing, a development of 350 units of multifamily rental housing of which 25 percent will be made available to low- and moderate-income households, was recently issued a comprehensive permit. The Town of Needham has entered into a Local Initiative Program agreement with Cabot, Cabot & Forbes. It is anticipated that construction will begin during FY08. In marketing the units of multifamily rental housing, the Town will follow all the procedures outlined in the WestMetro HOME Consortium Affirmative Marketing Policy.
- The Town of Needham is participating in a Fair Housing Initiatives Program grant (FHIP), received by the City of Newton to provide Fair Housing training and technical support to WestMetro HOME Consortium member communities to enable them to further fair housing within their communities and to complete the required AI and FHAP by next year.
- Needham has a Human Rights Committee, which seeks to prevent discrimination in housing on the basis of race, color, national origin, ancestry, disability, age, income, marital status, children, gender, or sexual preference.

#### NEWTON

Please refer to the information contained under "Priority #5" in the Newton section of the Specific Housing Objectives question.

#### **SUDBURY**

The following are the key challenges to affirmatively furthering fair housing in Sudbury:

- The high cost of construction and property make it difficult to maintain and develop housing that is affordable to a diverse population.
- The perception that new affordable and family housing increases the demand on the town for services, such as schools, can curtail support for family housing.
- There is a small existing minority population in Sudbury. Outreach is necessary to reach a diversity of households.

Sudbury is addressing these issues in a number of ways and will continue to do so during FY08:

- The Sudbury Community Housing Committee is actively implementing the recommendations of the 2005 Housing Plan. The main goal of the Housing Plan is to "Maintain and increase a diversity of housing types in Sudbury to meet the needs of a changing and diversified population with respect to age, disability, household size and income."
- One strategy in the Housing Plan recommends working with social service agencies to find and rehabilitate Town-owned or other buildings for congregate care of the physically and developmentally disabled.
- All affordable units produced through the 40B Comprehensive Permit process are affirmatively marketed through an extensive process that includes advertisements in minority newspapers and outreach to a wide range of community groups. If needed, Local Preference lottery pools will be adjusted to reflect the percentage of minorities in the surrounding HUD-defined area. Sudbury anticipates the construction of five affordable units during 2007.
- The Town will participate in the WestMetro HOME Consortium fair housing campaign and will develop action plans through that process, including plans for outreach and education to the housing community (management companies, realtors).
- Sudbury has been certified by the Commonwealth of Massachusetts as a No Place For Hate community, through the Town's activities that encourage diversity and anti-racist attitudes among businesses, town employees, and citizens.

### <u>WALTHAM</u>

Several major impediments were found in the City of Waltham's attempt to provide fair housing. First, the large number of rental units containing lead paint discourages families with children from finding housing and continues to be a factor in efforts to promote fair housing choice. Second, this past year has seen a significant rise in the housing affordability gap for young families, thus further limiting homeownership opportunities for a large portion of the population. Third, a continued diminishing supply of affordable rental units limits housing choice for low-income renters. And finally, a continued weak transportation link from the Interstate-95 business corridor to downtown Waltham prevents residents from easily accessing employment opportunities.

These impediments continue to be addressed through various actions by the City of Waltham. The City intends to continue using CDBG funds in FY08 to provide up to 40 deferred de-leading and housing rehabilitation loans to owner-occupiers of multifamily properties, thus increasing the affordable housing supply. In addition, the City will continue using HOME funds in FY08 to provide down payment assistance to four low-income families. Also, the City plans to create affordable homeowner and rental units through the use of FY08 HOME funds to help its CHDO acquire multifamily properties to sell and rent to low-income families.

### WATERTOWN

Watertown's Analysis of Impediments to Fair Housing was completed in July 2004. The major impediments were found to be:

High cost of housing – ownership and rental affordability gap
The 2001 estimated median family income in Watertown (HUD data) was
\$71,600. The maximum affordable monthly housing cost for very low-income
families is \$537; \$895 for low-income families; \$1,432 for moderate-income
families; and \$1,790 for middle-income families, according to the National
Low Income Housing Coalition. The median rent in Watertown is
approximately \$1,600. There is a significant gap between affordable rents
and actual rents for very low-, low- and moderate-income families. Although
it is noted that impediments to fair housing choice relate to impediments
found while seeking housing in an affordable range, in Watertown, the rental
and ownership costs are becoming so high that there are fewer and fewer
choices available.

According to information from *Banker and Tradesman*, the median sales price in Watertown has increased 83 percent from \$184,000 in 1989 to \$337,000 in 2001. Over the last five years, the median sales price has increased approximately 15 percent per year. Statistics compiled by the Citizens Housing and Planning Association (CHAPA) note that the affordability gap between median sales price and maximum affordable price is \$133,064.

Discussion with local banks reveals that the current housing sales market is pricing individuals out of the market and has the impact of shrinking available rental housing because individuals and families are unable to make the transition from rental to homeownership.

Information obtained from the fair housing survey (30 percent response rate) indicates that 68 percent of those surveyed believe that the cost of housing is an impediment to fair housing choice in the Town of Watertown. The high cost of housing not only affects those seeking a fair choice in homeownership but also affects renters because the owners of those units subsequently have to raise rents to help cover their costs as well.

• Lack of development sites – limited availability of parcels Watertown has limited parcels of vacant land and a few parcels that are suitable for redevelopment for housing. Whatever land is available has become very expensive. The high purchase prices for a recent affordable housing development in two two-family dwellings makes the development and provision of fair and affordable housing very difficult. The lack of developable land is also an issue in Watertown, although there may be some potential large developments on former industrial land in the future, for now it is mostly small projects scattered throughout the Town that are essentially redevelopment or rebuilds of existing properties. Watertown's land use by zoning district consists of 56.6 percent residential, 5.2 percent business, 19.1 percent industrial and 19 percent open space/conservancy. Of Watertown's housing stock, 34 percent are single family; 24 percent are condominiums; 36 percent are two family; four percent are three family; and two percent are apartments/complexes.

## • Low vacancy rate – ownership and rental

The vacancy rates for rentals and ownership are extremely low. Based on the 2000 U.S. Census, the vacancy rate for rentals is 1.63 percent, and the vacancy rate for sales is .36 percent. The sheer tightness of the housing market is yet another impediment to fair housing choice. The Town, within the last two years, has only made one first-time homebuyers down payment assistance loan as the number of available dwellings within the purchase price limits has been extremely limited. Many existing two- to four-family homes are also being converted to condominium ownership, which puts even further limitations on available rentals. Additionally, the waiting lists for Watertown Housing Authority units are extensive.

• Lead paint issues – rentals to families with children Almost 92 percent of Watertown's occupied housing stock was built prior to 1979, which means that most of that housing has some lead paint. Approximately 48 percent of the total housing stock was built prior to 1940. The fair housing survey revealed that 58 percent of respondents believe that the hesitancy of landlords to rent to families with small children is an impediment that exists and is related to the volume of units within Watertown that still contain lead paint. The Town does participate in the Get The Lead Out Program administered by MHFA, but the number of loans made through the program has been low.

Currently, the Town of Watertown takes the following actions to affirmatively further fair housing and will continue to do so in FY08:

#### • First Time Homebuyers Program

The Town and Watertown Community Housing have affirmatively marketed the First Home program to households in Watertown and throughout the greater Boston Area. Marketing is conducted through area minority papers and local papers, churches, cable television and Boston Metrolist, a central listing for low-income and minority tenants. The Housing Authority also conducts its own affirmative marketing using a state-approved Affirmative Marketing Plan.

## Inclusionary Zoning

The Zoning Ordinance was amended to require all specified zoning districts to provide 10 percent as affordable housing units whenever greater than five units are built.

#### Housing Development

The Town of Watertown has committed \$437,000 of HOME funds to the development of affordable units. Part of the funds will assist in the redevelopment of the Coolidge School into 55+ rental units, of which 15 will be affordable.

- Housing Rehabilitation
  - The Town has committed both state and town funds for the Home Improvement Program to provide housing rehabilitation loans for low- and moderate-income homeowners. This particular program has made more than 40 home improvement loans totaling over \$1.3 million since its inception in 2000. The Town intends to reapply to the state for funding.
- De-leading

The Town of Watertown participates in the Get the Lead Out Program administered by the Massachusetts Housing Finance Agency.

Watertown is committed to affirmatively furthering fair housing through the continuation of the above efforts, as well as by identifying additional program and policy changes to meet the difficult challenge of providing fair housing options to those in need.

Conclusions and recommendations of the Analysis of Impediments to Fair Housing include:

- Continue to work with the local Community Housing Development Organization to develop affordable units, both owner and rental
- Continue to offer first-time homebuyers down payment assistance and Home Improvement Program loans
- Assist homeowners with obtaining financial assistance for the de-leading of units
- Education about fair housing choice, affordable housing and fair housing complaint procedures

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Loca	ition	:							Prior	ity N	leed Cate	gory				
Cityv					Sele	ect o	one:				pied Housin				-	▼
					Explanat	ion:										
6/30 Ot	/200a Djectiv Decer Suital	ve Category nt Housing ble Living Er	nvironm		families Netwon Low-inte	with Hou eres	n larger Ising Aut	loan: thori of 0-0	s ava ty to 6% a	ailab pre	ole to no eserve or	nprofit create	ag e af	individua encies a ffordable ith an al	nd ·	the iits.
	Econo	omic Opport	unity						Sp	ecific	c Objectiv	/es				
		e Categori			1 Incre	ase th	ne supply of	afford	dable r	ental	housing					_
		bility/Access lability	sibility		2 Impro	ove th	e quality of	owne	r hous	sing						•
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	rio	oosea o	utco	ille	Number af number qu	forda	ble; numbe	er Sec	tion 5	504;		Actu	ai v	Outcon	ic	
14A F	Rehab	; Single-Unit	t Reside	ential 570.	202		▼	14D	Rehab	; Othe	er Publicly-C	Owned Res	sidei	ntial Buildin	gs 57	70.202
14B F	Rehab	; Multi-Unit	Residen	ntial 570.2	02		-	14I L	.ead-B	ased/I	Lead Hazard	d Test/Aba	ate 5	570.202		•
14C F	Public	Housing Mo	derniza	tion 570.2	02		-	Matri	x Code	es						•
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Year	Fund	Source:	<b>▼</b> P	roposed	d Amt.				Fund	Sourc	ce:	Propos	ed	Amt.		
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	1 31	Actual Units		1 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$578,852	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	lame:	Nev	vton Hou	using Reha	abilitation	on F	und	Relo	cati	on Fund							
Desc				IDIS Pro					UOG					NEWTON				
Fund	s to p	pay for ten	npora	ary relocat	ion costs for	low/mod	derat	e-inc	come h	nome	owners ar	nd ren	ters	during reha	abilita	ition		
Loca	tion	:							Prior	ity N	leed Cate	egory						
Cityw	vide				Seled	ct one:					pied Housir					<b>V</b>		
					Explanation	n:												
Ехре	ected	d Complet	ion [	Date:	Funds pa	y for th	e re	eloca	ation	cost	ts encun	nbere	ed b	y low- ar	าd			
6/30	/2008	8			moderate	e-incom	e h	ome	owne	ers a	and rent	ers d	urin	ig rehabi	litati	on		
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	ECONC	этис Оррогі	unity		_						c Objectiv	ves					ı	
		e Categori			1 Increas	se the sup	ply of	affor	dable r	ental	housing						▼	
		bility/Acces: dability	sibility	1	2 Increas	se the ava	ilabili	ty of a	affordal	ble ov	vner housin	g				,	•	
	Susta	inability			3												•	
		10 Housing	ı Unit	. 🔻	Proposed	5				Acco	mpl. Type:		_	Proposed	i			•
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Not	арр	licable																
08 Re	elocati	ion 570.201	(i)				•	Matr	ix Code	es							•	
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Program	Accompl. Type: ▼	Proposed Units		Accompl. Type:	Proposed Units
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2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		1 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$21,047	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
g	1 31	Actual Units		1 31	Actual Units
٦٢	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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ır 4	runa source.	Actual Amount		Fund Source:	Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Amount Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	lame:	Nev	vton Hou	using Rehabi	litatio	n F	und	Small	I Gra	<u>ınt Pro</u>	gram					
Desc	cripti	ion:		IDIS Pro	ject #:				UOG C	Code:	MA:	2516!	50 I	NEWTON			
Gran	ts for	elderly ar	id/or	physically	, disable homed	wers f	or s	mall r	repairs								
Loca	tion	:							Priorit	ty Ne	ed Cate	egory					
Cityv	vide				Select	one:		(			ed Housir					▼	
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6/30 Ok	/2008 ojectiv Decer Suitak	ve Category nt Housing ble Living Er	viron		Grants for s income hon Maximum g improveme	neowr rnt ar	ners moi	s wh unt i	o are s \$3,0	elde 1000	rly and per yea	d/or v	vho	have a c			
$\bigcirc$	Econo	omic Opport	unity						Spec	cific (	Objecti	ves					
\ 	Availa Afford	e Categori bility/Access dability inability		1	1 Improve th	ne quali	ty of	owne	er housin	ng						<b>▼</b>	
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	ıts				Underway									Underwa	y		
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Project-level	Accomplishments	Accompl. T	ype:	<u></u>	Proposed				А	Accom	ol. Type:		•	Proposed	i		
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14B F	Rehab	; Multi-Unit	Resid	ential 570.2	202		▼	Matri	ix Codes	5						_	,
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٦rc	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units
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3	CDBG ▼	Proposed Amt.	\$113,202		Fund Source:	Proposed Amt.
		Actual Amount				Actual Amount
Year	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.
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ר Year	Fund Source: ▼	Proposed Amt. Actual Amount			Fund Source:	Proposed Amt. Actual Amount
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5 Program	Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units			Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program	Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.			Accompl. Type: ▼ Accompl. Type: ▼	Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Proposed Amt.
Year 5 Program	Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount			Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount  Proposed Units  Actual Units  Proposed Units  Actual Units  Proposed Amt.  Actual Amount
Year 5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program	Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount			Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount  Proposed Units  Actual Units  Proposed Units  Actual Units  Proposed Amt.  Actual Amount  Proposed Amt.  Actual Amount
5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	lame:	Nev	vton Firs	t Time H	omebuy	er F	rog	ram								
Desc	•			IDIS Pro						Cod				NEWTON			
Gran	t ass	istance for	closi	ng costs f	or low- and	d moderat	te-inc	ome	renter	rs pur	chasing a	a home	in N	lewton			
Loca	tion	•							Prior	ritv N	leed Cat	egory					
Cityw					Sele	ect one	:				pied Housi					<b>V</b>	
					Explanat	ion:											
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•	Decer	ve Category nt Housing ble Living Er		ment	resale p	_							ce w	ill compl	y wi	th th	е
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Project-level	Accomplishments				Complete									Complete			
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Year	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
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٦٢	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	, 31	Actual Units		, ,,	Actual Units
8	CDBG ▼	Proposed Amt.	\$22,640	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount  Proposed Units  Actual Units  Proposed Units  Actual Units  Proposed Amt.  Actual Amount  Proposed Amt.  Actual Amount  Proposed Units

Proje	ect N	lame:	Affo	rdable ł	Housing [	Developi	men	t Po	ol									
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Fundi	ing p	ool for the	deve	elopment	of affordabl	e housing	for	low-	and m	odera	ate-incom	e peop	ole					
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_		ble Living Er		ment														
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2r	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
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8	CDBG ▼	Proposed Amt.	\$257,105	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Salar	ies a	nd suppor	ts co:	sts for affo	ordable hou	sing deve	lopm	ent										
Loca	tion	:							Prior	ity N	leed Cate	egory						
492 \	Walth	nam Street	, Nev	wton, MA											-			Ī
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3	CDBG ▼	Proposed Amt.	\$126,768	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units
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8	CDBG ▼	Proposed Amt.	\$127,964	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$3,511	Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$6,585	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$3,511	Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$5,706	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$7,901	Fund Source:	Proposed Amt.
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٦٢	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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ır 4	Fund Source:	Actual Amount		Fund Source:	Actual Amount
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Proje	ect N	lame:	Nev	vton Cor	nmunity	Service	Cer	nte	r Adult	Day	y Health	Care	<u> </u>				
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2	Accompl. Type: ▼	Proposed Units		Accompl. Type:	Proposed Units
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3	CDBG ▼	Proposed Amt.	\$7,901	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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٦٢	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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0246	5				Sele	ect one	<b>:</b> :		Public	Servio	ces						
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3	CDBG ▼	Proposed Amt.	\$20,189	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Desc				IDIS Pro	•					UOG	Cod	e: MA	2516	50 I	NEWTON			
Scho	larsh	ips for fam	nilies	in early in	tervention	progra	ıms											
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492 \ 0246		nam Street	, Nev	vton, MA	Sele	ect or	ne:			Public						-	▼	
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og		Actual Units			Actual Units
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3	CDBG ▼	Proposed Amt.	\$6,145	Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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r 4	Fund Source:	Proposed Amt. Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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3	CDBG ▼	Proposed Amt.	\$24,140	Fund Source:	Proposed Amt.
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8	CDBG ▼	Proposed Amt.	\$28,968	Fund Source:	Proposed Amt.
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8	CDBG ▼	Proposed Amt.	\$10,534	Fund Source:	Proposed Amt.
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Program	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
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3	CDBG ▼	Proposed Amt.	\$4,389	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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In-ho	ome v	visits provi	ded l	by nurses	to high-risk	elders v	vho h	ave	e mental	heal	th issues						
	ition								Prio	rity N	leed Cate	gory					
		tre Street,	New	ton, MA					Public	Servic	20.				_		
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					Explanati	on:											
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		nt Housing			health n	urses.	Refe	erra	als are	ma	de by he	alth	car	e provide	rs, l	эy	
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3	CDBG ▼	Proposed Amt.	\$32,478	Fund Source: ▼	Proposed Amt.
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r 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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3	CDBG ▼	Proposed Amt.	\$16,239	Fund Source: ▼	Proposed Amt.
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٦rc	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
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3	CDBG ▼	Proposed Amt.	\$7,023	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
ır 4	Fund Source:	Proposed Amt. Actual Amount		Fund Source:	Proposed Amt. Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Crisis	inte	rvention/c	ouns	eling for N	lewton adol	escents											
Loca	tion	:							Prio	rity N	Need Cate	gory					
		nmonwealt	h Ave	enue,													
Newt	on, N	ЛА 02459			Sele	ct one	:		Public	Servio	es					•	
					Explanati	on:											
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		lability inability															
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2	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units
	1 31	Actual Units			1 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$16,679		Fund Source:	Proposed Amt.
		Actual Amount				Actual Amount
Year	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.
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g	1 31	Actual Units			1 31	Actual Units
2	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units
	, 51	Actual Units			, 31	Actual Units
4	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.
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5 Program	Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units			Accompl. Type: ▼ Accompl. Type: ▼	Proposed Units Actual Units Proposed Units Actual Units
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Year 5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt.			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program	Accompl. Type:  Accompl. Type:  Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount			Accompl. Type:   Accompl. Type:   Fund Source:	Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount
5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	lame:	Nev	vton Par	ks & Reci	reation	Dep	ar	tment	Sum	nmer Car	np S	cho	larships			
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Sumi	mer o	cap scholai	rships	s for low-	and modera	ate-incor	ne ch	ild	ren								
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		nmonwealt	h Ave	enue.				Т	FIIO	i ity i	veeu cate	gury			-		
		ИА 02459			Sele	ct one	. •		Public	Servi	ces						
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_	-	e Category			summer	camps	and	l c	linics.	The	se progr	ams	pro	vide child	dren	an	
		nt Housing			opportu	nity for	phy	sic	cal, soc	ial a	ind emot	tional	l de	velopmer	าt w	ithin	а
_		ble Living Er		ment	safe, su	pervise	d en	vi	ronmer	nt.							
	Econo	omic Opport	unity						Sp	ecifi	c Objectiv	/es					
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3	CDBG ▼	Proposed Amt.	\$2,634	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
gr		Actual Units		- 31	Actual Units
٦rc	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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ır 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source:	Proposed Amt. Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
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Proj	ect N	lame:	NW	W Clinic	al Service	es and	Supp	or	ts									
Desc	_			IDIS Pro	•				UOG	Cod	le: MA	2516	50 I	NEWTON				
Clinic	cal se	ervices for	adult	s with dev	velopmenta	l disabilit	ies											
Loca	tion	:							Prio	rity N	Need Cate	gory						
1301 0245		tre Street,	New	ton, MA	Sele	ect one	:		Public			<u> </u>				<b>V</b>		
					Explanati	on:												
6/30. Ott	/2008 Djectiv Decer Suital	ve Category nt Housing ble Living Er	nvironi		whom als provided	so receively by a cline on and t	ve res nical traini	side soc ng	ential s cial wor for dire	uppo ker a ect ca	ort service and may are staff,	es fro includ indiv	m N de co idua	abilities, s WW. Ser onsultatio Il and gro	vices n,			
	Econo	omic Opport	unity						Sp	ecifi	c Objectiv	ves						
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		dability			2,													Γ
	Susta	inability			3													
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Project-level	Accomplishments				Complete								i	Complete				
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	Pro	posed O	utc	ome	Perf	formar	ice l	Иe	asure			Act	tua	l Outcor	ne			-
Pub	lic s	ervice ac	tivit	ies	Number of improved													
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type: ▼	Proposed Units		Accompl. Type:	Proposed Units
g	. 5.	Actual Units			Actual Units
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	, ,,	Actual Units		, 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$7,023	Fund Source:	Proposed Amt.
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Year	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount
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Program Year	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units		Fund Source: ▼ Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proje	ect N	lame:	Plow	vshares	Child Ca	re Sc	holars	hips	5								
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Loca	tion	•							Prio	rity Ne	eed Cate	egory					
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g		Actual Units			Actual Units
٦۲	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		, 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$13,167	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source:	Proposed Amt.		Fund Source: ▼	Proposed Amt.
ır 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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Year		Actual Amount Proposed Amt.			Actual Amount Proposed Amt.
Year	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount
Year	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source: ▼ Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:    Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Amount Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:    Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	lame:	REA	CH Hotl	ine/Outre	each Se	rvic	es										
Desc	_			IDIS Pro	•				UOG	Cod	le: MA	2516	50 I	NEWTON				
Hotlii	ne/su	ipport grou	up sta	aff for vict	ims of dom	estic viol	ence											
Loca									Prior	rity N	Need Cate	egory						
P.O. 0245		540024, W	'altha	ım, MA	Sele	ect one	:		Public	Servio	ces				_	•		
					Explanati	on:												-
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6/30	/2008	8			violence	. Fundi	ing s	sup	ports	the	continua	tion	of h	otline an	d su	ippo	rt	
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		nt Housing			resource	inform	atio	n.										
_		ble Living Er omic Opport		ment														
	ECONC	этис Орроги	urnty						Sp	ecifi	c Objectiv	ves				_		
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7	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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		Actual Amount			Actual Amount
Program	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
g		Actual Units			Actual Units
٦rc	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		1 31	Actual Units
3	CDBG ▼	Proposed Amt.	\$4,389	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
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g		Actual Units			Actual Units
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	. 5.	Actual Units			Actual Units
4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program Year	Accompl. Type: ▼	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units		Fund Source: ▼ Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units
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5 Program Year	Accompl. Type: ▼ Accompl. Type: ▼	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Accompl. Type:   Accompl. Type:   Fund Source:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
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Year 5 Program Year	Accompl. Type:   Accompl. Type:   Fund Source:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Rapic	d res <sub>l</sub>	ponse crisi	s stal	oilization f	for at-risk a	dolescen	ts											
Loca	tion	:							Prio	rity N	Need Cate	egory						İ
450 \ MA 0		nington Str	eet, [	Dedham,	Sele	ct one	:		Public						_	▼		
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7	Fund Source:	Actual Amount		Fund Source:	Actual Amount
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		Actual Units			Actual Units
3	CDBG ▼	Proposed Amt.	\$5,266	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
g		Actual Units			Actual Units
٦rc	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
r 4	Fund Source: ▼	Proposed Amt.  Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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Year	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount			Actual Amount Proposed Amt. Actual Amount
Year	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units
	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units
Program Year	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units		Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
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4	CDBG ▼	Proposed Amt.	\$21,067	Fund Source: ▼	Proposed Amt.
r 4	CDBG ▼	Proposed Amt.  Actual Amount	\$21,067	Fund Source: ▼	Proposed Amt.  Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units	\$21,067	Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.	\$21,067	Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units	\$21,067	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Case	man	ager for su	urvivo	ors of dom	nestic violer	nce living	in tra	ansit	ional h	ousir	ng						
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8	CDBG ▼	Proposed Amt.	\$17,554	Fund Source:	Proposed Amt.
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8	CDBG ▼	Proposed Amt.	\$42,134		Fund Source:	Proposed Amt.
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5 Program	Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units			Accompl. Type: ▼ Accompl. Type: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units
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Year 5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.
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5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units			Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	Name:	Mic	roenterp	rise Loan	Pool											
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Loan	s for	business of	reati	on, contin	uation or ex	xpansion											
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Cityw	tion	:						Т	Prior	rity N	leed Cate	gory					
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	Afford	dability			2												
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ır 4	Fund Source:	Actual Amount		Fund Source:	Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Desc	cripti	ion:		IDIS Pro	ject #:				J	UOG (	Cod	e: MA	2516	50 I	NEWTON			
					s in the NC			ау	Care	Syste	m to	help low	/mode	erate	-income Ne	ewtor	ו	
resid	ents	start, cont	inue	or expand	l an in-hom	ne day o	care.											
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5 Program Year	Accompl. Type: ▼ Accompl. Type: ▼	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Accompl. Type: ▼ Accompl. Type: ▼	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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Curb	and	sidewalk in	mpro	vements o	on Cook Stre	eet in th	e Non	antu	m tarç	get ne	eighborho	od					
Loca	tion	:							Prio	rity N	Need Cat	egory					
Cook	Stre	et, Newtor	า, MA	02458					D. J. II.	F99							
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impro	oven	ients			infrastructu			ity Oi									
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3	CDBG ▼	Proposed Amt.	\$75,275	Fund Source:	Proposed Amt.
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r 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source:	Proposed Amt.  Actual Amount
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5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
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3	CDBG ▼	Proposed Amt.	\$35,100	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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3	CDBG ▼	Proposed Amt.	\$30,087	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
ea	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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og		Actual Units			Actual Units
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3	CDBG ▼	Proposed Amt.	\$24,571	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	CDBG ▼	Proposed Amt.	\$12,225	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
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3	CDBG ▼	Proposed Amt.	\$487,232	Fund Source:	Proposed Amt.
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5 Program Year	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Amount Proposed Units

Proj	ect N	Name:	REA	ACH Eme	ergency S	helter											
Desc				IDIS Pro						G Cod		2516	50 I	NEWTON			
Oper	ating	funds for	emei	rgency she	elter for wo	men ex	perien	cin	ng domes	stic vi	olence						
Loca									Prio	rity I	Need Cate	gory					
		540024, W	'altha	am, MA					Home	loss/H	IV/AIDS						
0245	4				Sele	ct on	e:		Home	1033/11	17/1105						
					Explanati	on:											
Ехре	ectec	d Complet	ion [	Date:	Emerger	ncy sh	elter	se	ervices	are <sub>l</sub>	provided	l to s	urvi	vors of d	ome	estic	
(mm	/dd/y	уууу)			violence						•						
		e Category							•	_	•	_		intervent			
		nt Housing			-				e progr	ams	and ove	erall s	upp	ort durin	ig a	critic	cal
_		ble Living Er		ment	period o	f their	lives										
	Econo	omic Opport	unity						Sp	ecifi	c Objecti	ves					
Ou	tcom	ne Categori	es		1 Impro	ve the s	ervices	for	r low/mod	l incon	ne persons					1	▼
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	Afford	dability			2,											<del></del>	
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g	. 5.	Actual Units			Actual Units
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	, 31	Actual Units		, 31	Actual Units
3	ESG ▼	Proposed Amt.	\$16,320	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Amount Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Desc				IDIS Pro					U	OG (	Code	e: MA	42516	50	NEWTON				
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g	. 5.	Actual Units		. ,	Actual Units
٦٢	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
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8	ESG ▼	Proposed Amt.	\$12,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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2	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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	Fund Source:			Fund Source:	
Year		Actual Amount			Actual Amount
Year		Actual Amount Proposed Amt.			Actual Amount Proposed Amt.
Year	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount
Year	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units
	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units		Fund Source: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units
Program Year	Fund Source:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units		Fund Source: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proje	ct N	lame:	The	Second	Step Trai	nsition	al Re	esid	ence								
Desc				IDIS Pro					UOG	Cod	e: MA	2516	50 I	NEWTON			
Funds	s for	transitiona	al hou	using for s	urvivors of o	domesti	c viole	ence									
Locat									Prio	rity N	leed Cate	egory					
		600213, N	ewto	n, MA					Homel	  L\ 224	IV/AIDS						
02460	J				Sele	ct one	:		Home	1033/11	IV/AIDS						
					Explanation	on:											
Expe	cted	l Complet	ion [	Date:	Funds he	lp pay	for	ope	ratinç	g exp	oenses i	n a tr	ans	itional re	side	nce	for
6/30/	2008	8			survivors	of do	mest	ic v	iolen	ce ai	nd their	child	ren	. The far	nilie	s live	е
		e Category			in the bu	ilding	while	e the	e wor	nen	learn th	ne ski	lls r	needed to	get	off	
		nt Housing			public as	sistano	ce ar	nd to	o live	inde	ependen	itly fr	om	their abu	isers	3.	
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Project-level	Accomplishments				Complete									Complete			
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or uni	ts or	services			given ove	ernigh <sup>.</sup>	she	lter									
03T O	perat	tina Costs of	f Hom	eless/AIDS	Patients Prog	rams	~	Mat	rix Cod	es							•
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7	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
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2	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
ш		Actual Units		1	Actual Units	
8	ESG ▼	Proposed Amt.	\$24,534	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
>		Actual Amount			Actual Amount	
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
gr		Actual Units			Actual Units	
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r 4		Actual Amount			Actual Amount	
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
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S.	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
ш		Actual Units			Actual Units	
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ea	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
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6	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
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Proje	ect N	lame:	Bed	ford Aff	<u>ordable H</u>	ousing	Dev	elop	ment	Pool							
Desc	ripti	ion:		IDIS Pro	ject #:				UOG	Code:	MA2	516	50 ľ	NEWTON			
Fund	ing p	ool for the	crea	ition of aff	ordable hou	ısing											
Loca	tion	:							Priori	ity Need	Cate	gory					
Cityw	/ide				Sele	ct one:			Owner (	Occupied I	Housing	9			_	▼	
					Explanati	on:											
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•	Decer	ve Category nt Housing															
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		bility/Access dability	sibility	1	2 Increa	ase the ava	ilabili	ty of a	affordab	le owner h	housing						•
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3	HOME ▼	Proposed Amt.	\$18,032	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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<b>✓</b>	Afford	dability			Z ,	ve access											
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3	HOME ▼	Proposed Amt.	\$1,403	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Desc	ripti	ion:		IDIS Pro	ject #:				UOG	Cod	le: MA	2516	50 I	NEWTON				
Creat	tion o	of 40 units	of af	fordable h	nousing on f	former ho	ospita	l pr	operty									
Loca	tion	:							Prior	ritv N	Need Cate	egory						
Trape	elo R	oad and PI MA 02478	easa	nt Street,	Sele	ect one	:		Rental			<u> </u>			_	<b>V</b>		
					Explanati	on:												
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3	HOME ▼	Proposed Amt.	\$98,486	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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r 4	Fund Source:	Actual Amount		Fund Source:	Actual Amount
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Desc	cripti	ion:		IDIS Pro	ject #:				UOG	Cod	e: MA	2516	50 I	NEWTON				
Fund	ls for	the admin	istra	tion of Bel	mont's HOM	1E progra	am											
Loca	ition	:							Prior	ity N	leed Cate	egory						
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3	HOME $lacksquare$	Proposed Amt.	\$7,660	Fund Source: ▼	Proposed Amt.
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r 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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8	HOME ▼	Proposed Amt.	\$221,104	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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8	HOME ▼	Proposed Amt.	\$220,000	Fund Source:	Proposed Amt.
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3	HOME ▼	Proposed Amt.	\$178,262	Fund Source:	Proposed Amt.
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3	HOME ▼	Proposed Amt.	\$118,842	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	HOME ▼	Proposed Amt.	\$59,421	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Fund	s for	the admin	istrat	tion of Fra	mingham's	HOME p	rogra	m									
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3	HOME $lacksquare$	Proposed Amt.	\$27,729	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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	, 31	Actual Units		, 31	Actual Units
3	HOME ▼	Proposed Amt.	\$54,429	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source: ▼	Proposed Amt.		Fund Source:	Proposed Amt.
ır 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source:	Proposed Amt.  Actual Amount
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Fund	s for	the admin	istra	tion of Lex	ington's HC	ME progi	ram										
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8	HOME ▼	Proposed Amt.	\$4,233	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source: ▼	Proposed Amt.
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5 Program	Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:    Fund Source:    Fund Source:	Proposed Amt. Actual Amount  Proposed Units Actual Units  Proposed Units Actual Units  Proposed Amt. Actual Amount  Proposed Amt. Actual Amount  Proposed Units

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3	HOME ▼	Proposed Amt.	\$647		Fund Source:	Proposed Amt.
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3	HOME ▼	Proposed Amt.	\$56,104	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Grantee Name: City of Newton

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		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Grantee Name: City of Newton

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Desc				IDIS Pro					UOG	Code	e: MA	251650	NEWTON			
Fund	s for	CHDO acq	uisiti	on project	S											
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Fund	s for	the operat	tion o	of Needhar	m's CHDO												
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<b>Loca</b> Town									Prior	rity N	leed Cate	egory			_		
TOWI	iwide	;			Solo	ct one			Owner	Occu	pied Housir	ng				▼	
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8	HOME ▼	Proposed Amt.	\$3,237	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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MA	2492				Sele	ct one	:		ı ıaıııııı	ig/Auri	ili iisti atioi	'						
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3	HOME ▼	Proposed Amt.	\$4,531	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	HOME $lacksquare$	Proposed Amt.	\$209,608	Fund Source:	Proposed Amt.
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Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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3	HOME ▼	Proposed Amt.	\$12,330	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
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3	HOME $lacksquare$	Proposed Amt.	\$17,262	Fund Source:	Proposed Amt.
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ea	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
g	. 5.	Actual Units			Actual Units
27	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		1 31	Actual Units
3	HOME ▼	Proposed Amt.	\$271,748	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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2	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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4	Fund Source:	Proposed Amt.		Fund Source: ▼	Proposed Amt.
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					Explanat	ion:										
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		Actual Units			Actual Units
3	HOME ▼	Proposed Amt.	\$55,838	Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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ır 4	Fund Source: ▼	Proposed Amt. Actual Amount		Fund Source: ▼	Proposed Amt.  Actual Amount
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5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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٦rc	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		1 31	Actual Units
3	HOME ▼	Proposed Amt.	\$18,612	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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٦rc	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	1 31	Actual Units		1 31	Actual Units
3	HOME ▼	Proposed Amt.	\$26,057	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
gr	1 31	Actual Units		1 31	Actual Units
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	1 31	Actual Units		1 31	Actual Units
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ır 4	Fund Source:	Actual Amount		Fund Source:	Actual Amount
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
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Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

Proj	ect N	Name:	Wat	tertown	Affordabl	e Housii	ng [	Deve	lopm	ent	Pool							
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Fund	ling p	ool for the	crea	ition of aff	ordable ho	using												
	ition								Prior	ity N	leed Cate	egory						
Towr	nwide	)							Owner	Occu	pied Housir	าต				_		
					Sele	ct one:			OWNIO	0000	piou i iousii	·9						
					Explanati	on:												
Ехре	ected	d Complet	ion [	Date:	Funds fo	or the cr	eati	on o	of ren	tal a	and own	er-oc	cup	ied affor	dable	<del>)</del>		
(mm	/dd/y	уууу)			housing	for low-	an	d mo	odera	ite-i	ncome p	people	e in	Waterto	wn.			
_	-	e Category																
		nt Housing																
_		ble Living Er		ment														
	Econo	omic Opport	unity						Sp	ecific	C Objecti	ves						
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<b>✓</b>	Afford	dability									vner housin							
		inability			2 Increa	ase range c	of hou	ising o	options	& rela	ated service	es for p	ersor	ns w/ special	needs		•	
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hom	neov	vnership	unit	S														
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7	Fund Source: ▼	Proposed Amt.		Fund Source:	Proposed Amt.
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		Actual Amount			Actual Amount
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٦۲c	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
	. 5.	Actual Units			Actual Units
3	HOME ▼	Proposed Amt.	\$99,467	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
gr		Actual Units		1 31	Actual Units
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+	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
ır 4	Fund Source:	Proposed Amt. Actual Amount		Fund Source:	Proposed Amt.  Actual Amount
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	Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units		Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Actual Amount
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fund Source:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Wate	rtow	n CHDO's	opera	ating expe	nses												
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MA	t. Au	ibuiti Siree	t, vv	atertown,	Solo	ct one			Rental	Hous	ing				•	▼	
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- Ob	jectiv	e Category		1				3									
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Ou	tcom	ne Categori	es		1 Increa	ase the su	pply o	f affo	rdable ı	rental	housing						▼
	Availa	ability/Access	sibility	/	Incres	asa tha au	ailabil	ty of	offorda	blo ov	upor bousin					_	
✓ .	Afford	dability									vner housin						
	Susta	inability			3 Increa	ase range	of hou	ısing	options	& rela	ated service	es for p	ersor	ns w/ special	needs		•
		09 Organiz	ations	<u> </u>	Proposed	1				Acco	mpl. Type:		~	Proposed	i		
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Not	арр	licable															
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2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
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3	HOME ▼	Proposed Amt.	\$10,866	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Year	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Program	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
g	1 31	Actual Units		1 31	Actual Units
٦٢	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
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Year	Fund Source: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source: ▼  Accompl. Type: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units
5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt.
Year 5 Program Year	Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Actual Units Actual Units Actual Actual Amount		Fund Source: ▼  Accompl. Type: ▼  Accompl. Type: ▼  Fund Source: ▼	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount
Year 5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt.		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Amt.
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5 Program Year	Fund Source:  Accompl. Type:  Accompl. Type:  Fund Source:  Fund Source:	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units		Fund Source:   Accompl. Type:   Accompl. Type:   Fund Source:   Fu	Actual Amount Proposed Amt. Actual Amount Proposed Units Actual Units Proposed Units Actual Units Proposed Amt. Actual Amount Proposed Amt. Actual Amount Proposed Units

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Admii	nistra	tion of Wa	aterto	own's HON	ME program														
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		oility/Access	sibility		Inoro	ase the	availab	oilit	ty of af	fordable o	owner h	ousing						~	
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	Sustain	nability			3 Increa	ase ran	ge of h	ou	sing op	itions & r	elated se	ervices f	for pe	rsor	ns w/ special	needs			
e	Accomplishments	09 Organiz	ations	<b>—</b>	Proposed Underwa	у				Acc	compl. T	уре:		<b>~</b>	Proposed Underwa	у			
Project-level	<u>آ</u>	Accompl T	`uno.		Proposed					٨٥٥	omni T	i mo.	T		Proposed				
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gc		Actual Units			Actual Units
Pr	Accompl. Type:	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
3	HOME ▼	Proposed Amt.	\$15,212	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
ea	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
>		Actual Amount			Actual Amount
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(mm/	/dd/y ojectiv Decer Suitak	yyyy) re Category nt Housing ole Living Er	nviron		Funds to aid low- and moderate-income first-time homebuyers with the purchase of a home in Watertown. Assistance will comply with the recapture provisions of 24CFR92.254(a)(5)(ii).												
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# FY08 PROPOSED PROJECTS

### **NEWTON HOUSING AND COMMUNITY DEVELOPMENT PROGRAM**

# **Newton Community Development Block Grant Program**

PROJECT	DESCRIPTION	FY08 PROPOSED CDBG GRANT FUNDING	FY08 PROPOSED PROGRAM INCOME FUNDING	FY08 TOTAL PROPOSED FUNDING
HOUSING REHABILITATION				
	Technical assistance, loan servicing and administrative support for rehabilitation programs	\$435,534	-0-	\$435,534
o NHRF Loans & Grants	Low-interest rehab loans/grants for low/moderate-income homeowners and nonprofit agencies developing/maintaining affordable housing	\$178,852	\$400,000	\$578,852
o NHRF Relocation Fund	Funds to pay for temporary relocation costs for low/ moderate-income homeowners during rehabilitation	\$21,047	-0-	\$21,047
o Small Grant Program	Grants for elderly and/or physically disabled homeowners for small repairs (≤\$3,000)	\$113,202	-0-	\$113,202
TOTAL		\$748,635	\$400,000	\$1,148,635
FIRST TIME HOMEBUYER PROGR	AM			
o First Time Homebuyer Program	Grant assistance for closing costs for low/moderate-income renters purchasing a home in Newton	\$22,640	-0-	\$22,640
TOTAL		\$22,640	-0-	\$22,640
HOUSING DEVELOPMENT				
	Funding pool for the development of affordable housing for low/moderate-income people	\$257,105	-0-	\$257,105
o Housing Development Services	Salaries/support costs for affordable housing development	\$126,768	-0-	\$126,768
TOTAL	<u> </u>	\$383,873	-0-	\$383,873

PROJECT	DESCRIPTION	FY08 PROPOSED CDBG GRANT FUNDING	FY08 PROPOSED PROGRAM INCOME FUNDING	FY08 TOTAL PROPOSED FUNDING
ARCHITECTURAL ACCESS IMPRO	OVEMENTS			
o Projects to be Identified	Funds for new projects or under-budget existing projects	\$127,964	-0-	\$127,964
TOTAL	<u> </u>	\$127,964	-0-	\$127,964
PUBLIC SERVICES FIVE-YEAR PROJECTS				
o Barry Price Center Job Developer/Job Coach	Employment specialist for adults w/developmental disabilities	\$15,275	\$2,270	\$17,995
o Barry Price Center Person- Centered Planning	Planning services for low/moderate-income individuals with developmental disabilities and their families	\$3,068	\$443	\$3,511
o Bowen After School Care Program	Child care scholarships for low/moderate-income families	\$5,755	\$830	\$6,585
o Boys & Girls Club Camp Scholarships	Camp scholarships for youth of low-income families	\$2,302	\$332	\$2,634
o Boys & Girls Club Kid Corps	Funds for low/moderate-income 6-12-year olds attending Club activities	\$4,602	\$664	\$5,266
o Boys & Girls Club Teen Program	Subsidies for scholarships for low/moderate-income teens	\$4,602	\$664	\$5,266
o Charles River Arc Music Therapy for Adults	Music therapy sessions for developmentally disabled adults to aid them in communicating and expressing themselves	\$3,068	\$443	\$3,511
o Charles River Arc Newton ASPIRE	Integrated after-school program for children and teens with moderate to severe physical, mental or emotional disabilities	\$4,986	\$720	\$5,706
o JCHE Caring Choices Program	Subsidies for home visits to frail elders	\$6,905	\$996	\$7,901
o MAB Community Services – Visually Impaired Elders	Counseling/survival skills training for visually-impaired elders	\$3,068	\$443	\$3,511
o NCDF CareConnections	Home health care services to elderly and disabled residents	\$6,905	\$996	\$7,901
o NCDF Director of Resident Services	Director of resident services for residents of NCDF housing	\$5,370	\$775	\$6,145
o NCDF English as a Second Language	English language courses for residents of NCDF housing	\$1,535	\$221	\$1,756

PROJECT	DESCRIPTION	FY08 PROPOSED CDBG GRANT FUNDING	FY08 PROPOSED PROGRAM INCOME FUNDING	FY08 TOTAL PROPOSED FUNDING
o NCSC Adult Day Health Care	Nursing staff to assist elders at NCSC Adult Daycare	\$6,905	\$996	\$7,901
o NCSC Child Care Scholarships	Scholarships for low/moderate-income families at NCSC Daycare	\$17,643	\$2,546	\$20,189
o NCSC Parent Child Home Program	Scholarships for families in early-intervention program	\$5,370	\$775	\$6,145
o NCSC Parents Program	Counseling and support for low/moderate-income young parents	\$21,095	\$3,045	\$24,140
o NCSC Teen Center	Youth drop-in services at NCSC Centers citywide	\$25,314	\$3,654	\$28,968
o NCSC Higher Ground Teen Program	Outdoor retreat/experiential program for at-risk teens	\$9,205	\$1,329	\$10,534
o NCSC Mentor Connection	Pairs at-risk teens with responsible adult mentors	\$3,835	\$554	\$4,389
o Newton Child Care Fund Scholarships	Daycare scholarships for low/moderate-income families	\$11,506	\$1,661	\$13,167
o Newton Health and Human Services Dept Mental Health Intervention for Elders	In-home visits provided by nurses to high-risk elders who have mental health issues	\$28,382	\$4,096	\$32,478
o Newton Housing Authority Resident Services Coordinator	Social/referral services for Housing Authority tenants	\$14,191	\$2,048	\$16,239
o Newton Senior Services Dept Council on Aging Outreach Worker	Outreach worker to serve the needs of isolated elders through referrals to services and agencies	\$6,137	\$886	\$7,023
o Newton Health and Human Services Dept Youth Outreach Counseling	Crisis intervention/counseling for low/moderate-income Newton adolescents	\$14,575	\$2,104	\$16,679
o Newton Parks & Recreation Summer Camp Scholarships	Summer camp scholarships for low/moderate-income children	\$2,302	\$332	\$2,634
o NWW Clinical Services and Supports	Clinical services for adults with developmental disabilities	\$6,137	\$886	\$7,023
o NWW Community Access Program	Training of volunteers to work w/ developmentally disabled adults	\$4,602	\$664	\$5,266

PROJECT	DESCRIPTION	FY08 PROPOSED CDBG GRANT FUNDING	FY08 PROPOSED PROGRAM INCOME FUNDING	FY08 TOTAL PROPOSED FUNDING
o NWW Wednesday Drop-in	Social program for people with developmental disabilities	\$4,986	\$720	\$5,706
o Peirce Extended Day Program	Scholarships for low/moderate-income families needing child care	\$4,986	\$720	\$5,706
o Plowshares Child Care Scholarships	Daycare scholarships for low/moderate-income children	\$11,506	\$1,661	\$13,167
o REACH Hotline and Outreach Services	Hotline/support group staff for victims of domestic violence	\$3,835	\$554	\$4,389
o Riverside Family Crisis Stabilization	Rapid response crisis stabilization for at-risk adolescents and their families	\$4,602	\$664	\$5,266
o Riverside Substance Abuse Treatment	Counseling at Newton Outpatient Center	\$18,410	\$2,657	\$21,067
o Second Step Case Manager	Case management for survivors of domestic violence in transitional housing	\$15,340	\$2,214	\$17,554
o Newton Senior Center Program	Comprehensive programs at the Newton Senior Center	\$36,820	\$5,314	\$42,134
Public Service Contingencies		-0-	-0-	-0-
TOTAL		\$345,575	\$49,877	\$395,452
PUBLIC SERVICES PERCENTAG	E OF CDBG BUDGET (Cannot exceed 15%)			15%

PROJECT	DESCRIPTION	FY08 PROPOSED CDBG GRANT FUNDING	FY08 PROPOSED PROGRAM INCOME FUNDING	FY08 TOTAL PROPOSED FUNDING
ECONOMIC DEVELOPMENT			<u>.</u>	
	s for low/moderate-income business owners to start, continue, or he creation of jobs for low/moderate-income Newton residents	-0-	\$20,000	\$20,000
	-Grants for participants in Family Day Care System to help dents start, continue or expand an in-home day care Development Loan Pool)	-0-	-0-	-0-
TOTAL		-0-	\$20,000	\$20,000
PUBLIC FACILITIES—NONANTUM	TARGET NEIGHBORHOOD			
o Cook Street Improvements		\$75,275	-0-	\$75,275
'		\$75,275 \$35,100	-0-	\$75,275
o Stearns Park Walkway		\$30,087	-0-	\$30,087
o Magni-Coletti Park Improvements		. ,		· ,
o Nonantum Traffic Improvements		\$24,571	-0-	\$24,571
o California Street Bench		\$2,507	-0-	\$2,507
o Engineering Design Support		\$12,225	-0-	\$12,225
TOTAL		\$179,765	-0-	\$179,765
CD PROGRAM MANAGEMENT				
o Program Administration		\$487,232	-0-	\$487,232
o Citizen Participation		\$3,622	-0-	\$3,622
TOTAL		\$490,854	-0-	\$490,854
PROGRAM MANAGEMENT PERCE	ENTAGE OF CDBG BUDGET (Cannot exceed 20%)			17.7%
CONTINGENCIES		\$4,528	-0-	\$4,528
TOTAL GRANT FUNDS		\$2,303,834		
TOTAL PROGRAM INCOME FUND	s		\$469,877	
TOTAL FY08 FUNDING				\$2,773,711

# **Newton Emergency Shelter Grant Program**

PROJECT	DESCRIPTION	FY08 PROPOSED FUNDING
Bristol Lodge Men's and Women's Shelters	Operating funds for male and female homeless shelters	\$11,000
Bristol Lodge Soup Kitchen	Operating funds for 365-day-a-year meal program for homeless people	\$11,000
Horace Cousens Industrial Fund	Emergency rent/utility assistance to prevent homelessness	\$19,227
Mediation Works Incorporated Eviction Mediation Program	Funds to assist low-income tenants to reach mutually beneficial agreements with their landlords, thus preventing homelessness	\$2,500
REACH Emergency Shelter	Operating funds for emergency shelter for survivors of domestic violence. Services include crisis intervention and safety planning	\$16,320
Riverside Community Care Adolescent Homelessness Prevention	Operating funds for youth homelessness prevention services. Services include crisis stabilization and in-home clinical support	\$12,000
The Second Step Transitional Residence	Funds for transitional housing of victims of domestic violence	\$24,534
Brookline Community Mental Health Center Metropolitan Mediation Services	Funds to assist low-income tenants to reach mutually beneficial agreements with their landlords, thus preventing homelessness	\$2,500
TOTAL		\$99,081

# WestMetro HOME Consortium – American Dream Downpayment Initiative Program

PROJECT	DESCRIPTION	FY08 PROPOSED FUNDING
Downpayment Assistance Pool	Funding pool for downpayment assistance for participating Consortium communities	\$35,196
TOTAL		

# **WestMetro HOME Consortium**

PROJECT	DESCRIPTION	FY08 PROPOSED FUNDING
	BEDFORD HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$18,032
HOME Administration	Administration of Bedford's HOME Program	\$1,403
TOTAL		\$19,435
	BELMONT HOME PROGRAM	
Waverley Woods Apartments	Creation of 40 affordable housing units	\$98,486
HOME Administration	Administration of Belmont's HOME Program	\$7,660
TOTAL		\$106,146
	BROOKLINE HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$221,104
Homebuyer Assistance Program	Funds to assist first-time homebuyers	\$220,000
HOME Administration	Administration of Brookline's HOME Program	\$34,308
TOTAL		\$475,412
	FRAMINGHAM HOME PROGRAM	
Homebuyer Assistance Program	Funds to assist first-time homebuyers	\$178,262
Housing Rehabilitation Assistance	Funds for moderate rehabilitation of owner-occupied housing	\$118,842
CHDO Set-Aside @ 15%	CHDO acquisition projects	\$59,421
HOME Administration	Administration of Framingham's HOME Program	\$27,729
TOTAL		\$384,254
	LEXINGTON HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$54,429
HOME Administration	Administration of Lexington's HOME Program	\$4,233
TOTAL		\$58,662
	LINCOLN HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$8,324
HOME Administration	Administration of Lincoln's HOME Program	\$647
TOTAL		\$8,971
	NATICK HOME PROGRAM	
Consultant services	Administration of marketing, lottery and eligibility review for 11 affordable units	\$56,104
HOME Administration	Administration of Natick's HOME Program	\$6,064
Buydown Program	Funds for the purchase of expiring-use affordable units	\$21,858
TOTAL		\$84,026
	NEEDHAM HOME PROGRAM	
High Rock Estates Project	Reconstruction of new duplexes on land currently owned by the Housing Authority	\$48,550
CHDO Set-Aside @ 15%	Affordable housing development by a CHDO	\$6,473
CHDO Operating Expenses @ 5%	Needham CHDO's operating expenses	\$3,237
HOME Administration	Administration of Needham's HOME Program	\$4,531
TOTAL		\$62,791
	NEWTON HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$209,608
CHDO Operating Expenses @ 5%	CAN-DO operating expenses	\$12,330
Newton HOME Administration	Administration of Newton's HOME Program	\$17,262
TOTAL		\$239,200
<b>HOME Consortium Administration (3%</b>	from member communities)	\$63,274
TOTAL FOR NEWTON	,	\$302,474

PROJECT	DESCRIPTION	FY08 PROPOSED FUNDING
	SUDBURY HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$22,220
HOME Administration	Administration of Sudbury's HOME Program	\$1,728
TOTAL		\$23,948
	WALTHAM HOME PROGRAM	
Downpayment Assistance Program	No-interest/deferred payment loans for 1-4 family acquisition	\$271,748
CHDO Set-Aside @ 15%	CHDO acquisition projects	\$55,838
CHDO Operating Expenses @ 5%	Partial salary/benefits for CHDO Manager	\$18,612
HOME Administration	Administration of Waltham's HOME Program	\$26,057
TOTAL	•	\$372,255
	WATERTOWN HOME PROGRAM	
Affordable Housing Development Pool	Funding pool for the creation of affordable housing	\$99,467
CHDO Operating Expenses @ 5%	Watertown Community Housing's operating expenses	\$10,866
HOME Administration	Administration of Watertown's HOME Program	\$15,212
First Home Program	Funds to assist first-time homebuyers	\$85,251
TOTAL		\$210,796
TOTAL FOR HOME CONSORTIUM		\$2,109,170
TOTAL ADMINISTRATIVE COSTS (as a	percentage of total grant)	10%
TOTAL CHDO SET-ASIDE (as a percent	age of total grant)*	6%

\*Although the Consortium has only formally set-aside six percent of FY08 (FFY07) HOME funds for CHDO set-asides, the latest HOME Production Report (dated 1/31/07), the total of current Consortium CHDO reserves is at 25.6%. The WestMetro HOME Consortium also expects that many of the housing development projects funded in FY08 will be done by CHDOs.



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ This certification does not apply
<b>☐</b> This certification is applicable.

#### NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	Date
David B. Cohen	
Name	
Mayor	
Title	
1000 Commonwealth Avenue	
Address	
Newton, MA 02459	
City/State/Zip	
617-796-1100	
Telephone Number	

■ This	certification	does not	apply.
<b>⊠</b> This	certification	is applica	able.

#### **Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

- 11. Maximum Feasible Priority With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 12. Overall Benefit The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2007, 2008, 2009, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 13. Special Assessments It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

- 14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Telephone Number

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

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This certification does not apply.

This certification is applicable.

# OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

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☐ This	certification	does not apply.
<b>⊠</b> This	certification	is applicable.

#### **Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance --** If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs --** it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance --** before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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	does not apply.
■ This certification	is applicable.

#### **HOPWA Certifications**

The HOPWA grantee certifies that:

**Activities --** Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building --** Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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#### **ESG Certifications**

I, David B. Cohen, Chief Executive Officer of the City of Newton, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- 1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- 2. The building standards requirement of 24 CFR 576.55.
- 3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
- 4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
- 5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- 6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- 7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
- 8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
- 9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
- 10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 CFR Part 58.

- 11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- 12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
- 13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

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#### APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### **Drug-Free Workplace Certification**

- 1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- 2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
- 5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- 6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Newton Planning and	1000	Newton	Middlesex	MA	02459
Development Department	Commonwealth				
	Avenue				
Newton Housing Office	492 Waltham	Newton	Middlesex	MA	02465
	Street				
Town of Bedford	10 Mudge Way	Bedford	Middlesex	MA	01730
Town of Belmont	Town Hall Annex	Belmont	Middlesex	MA	02478
Brookline Planning Office	333 Washington	Brookline	Norfolk	MA	02146
	Street				
Town of Framingham	150 Concord	Framingham	Middlesex	MA	01702
	Street				
Town of Lexington	1625	Lexington	Middlesex	MA	02420
	Massachusetts				
	Avenue				
Town of Lincoln	16 Lincoln Road	Lincoln	Middlesex	MA	01773
Town of Natick	13 East Central	Natick	Middlesex	MA	01760
	Street				
Town of Needham	1471 Highland	Needham	Norfolk	MA	02492
	Avenue				

Town of Sudbury	275 Old Lancaster Road	Sudbury	Middlesex	MA	01776
City of Waltham	119 School Street	Waltham	Middlesex	MA	02451
Town of Watertown	149 Main Street	Watertown	Middlesex	MA	02472

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled

Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

All "direct charge" employees;

- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

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