

**Newtonville Area Council - Meeting Agenda****June 14, 2018****7:00 - 9:15 PM****Meeting Location: Cafeteria, Newton City Hall**

- 7:00 - 7:05 Approval of previous meeting's minutes
- 7:05 - 7:15 Burning issues in the community
- 7:15 – 7:30 Village Day planning
- 7:30 – 9:00 Progress on survey:
- a) Distributing the postcard and survey: logistics and budget follow-up
 - b) Organizing distribution and retrieval of paper surveys
 - c) Advertising the online and paper surveys: set message and assign tasks
 - d) Analyzing survey results. What questions are most important? What tools do we use?
- 9:00 – 9:05 Follow-up on the Charrette Report
- 9:05 - 9:15 Improving communications and outreach
- a) Use of our titles
 - b) Creating a new email list

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, please contact John Lojek, at least two days in advance of the meeting: jlojek@newtonma.gov, or 617-796-1064. For Telecommunications Relay Service dial 711.