

BRIGHAM COMMUNITY HOUSE

November 19, 2003

Mr. Jeffrey Sacks, Chair
Community Preservation Committee
c/o Ms. Jennifer Goldson, Community Preservation Planner
City of Newton

Dear Mr. Sacks,

Brigham Community House would like to provide the Community Preservation Committee with a more detailed scope of work. We worked very hard with three contractors to come up with the estimates that we provided in our application. However, not being able to hire a professional to develop this documentation leaves us all with too many generalizations.

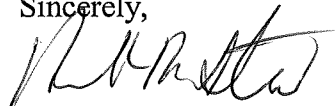
It is clear to us that our project needs a more thorough scope of work and cost estimates. In order to accomplish that we would like to modify our request to the board to do a two-phased process.

The first phase consists of a request to the CPA Board for funding for a complete architectural assessment of our buildings needs. Once this is complete we would like to return the results to the committee for action within this funding cycle.

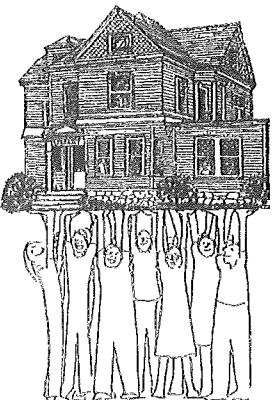
We have also been informed by the City's Law Department that we may be required to complete this project under the public bidding laws. We are a volunteer board and have worked diligently over the years to maintain the building as well as the teen program. We would appreciate your patience and advice at any time.

I hope that Brigham Community House will be able to work with your committee to fulfill our mutual goals of preserving an historic landmark and insuring its availability to the public.

Sincerely,



Robert N. Staulo, Chair.



City of Newton



David B. Cohen
Mayor

PUBLIC BUILDINGS DEPARTMENT

A. NICHOLAS PARNELL, AIA, COMMISSIONER

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NEWTON HIGHLANDS, MA 02461-1605

December 22, 2003

Jennifer Goldson
Community Preservation Planner
Department of Planning & Development
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Brigham House – Community Preservation Funding

Dear Jennifer,

I write this letter in support of funding for the Newton Highlands Brigham House renovation project. The Public Building Department intends to place this project with the one of it's house doctor architects, CSS Architects, who have experience in historic preservation projects. Their assigned task would be a needs assessment, leading to the preparation of construction documents and supervision of the work. A fee of \$20,000.00 would be adequate compensation to cover the work outlined above.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Nicholas Parnell".

A. Nicholas Parnell, AIA
Public Buildings Commissioner

ANP:dla

CC: Mayor David B. Cohen
Alderman Christine Samuelson
Mike Kruse, Director of Planning & Development