



Community Preservation Committee
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

January 22, 2015

Dear Committee Members,

I am resubmitting the proposal to fund a Strategic Plan for the Archives of the City of Newton that was originally submitted to the CPC in November of 2103 and withdrawn in May of 2014 due to delays in approval by the committee.

The need for a Strategic Plan for Newton's Archival material has hit a critical point as construction projects within City Hall, and plans for the expansion of Child and Teen services within the Newton Free Library, threaten the existence of adequate and sufficient archival storage spaces in these two buildings. The City Clerk's Office and the Inspectional Services Department are in the process of moving more than 1 million building plans dating back to the early 1900s from the current Inspectional Services archival storage area in the basement of City Hall's War Memorial to other spaces within the building. This is being done to make way for the installation of a new elevator in the War Memorial which will begin in March.

A Strategic Plan for the long-term storage and care of City Archival collections stored in public buildings around the City needs to be completed so that this material is protected and made accessible for generations to come. I will provide more information to the committee on the plans that the Library is proposing when this request is scheduled for discussion. I urge the committee to avoid delaying the review of this request.

Sincerely,

David Olson
Newton City Clerk

A Strategic Plan for Newton's Archives and Records

Submitted by:
Newton City Clerk
Newton City Archivist

Presentation to Newton Community Preservation Committee,
12 February 2015





BANKERS BOX
FELLOWES
SAULT STEPHENS
SAULT STEPHENS

FINANCE
NOV 10 1997
BANKERS BOX
FINANCE
10/23/02-DEC 2008
ZONING PLANNING
JAN - AUG 2004
BANKERS BOX
FELLOWES
APR 1996

PUBLIC POLICIES
PUBLIC POLICIES
PUBLIC POLICIES

Liberty
PUBLIC POLICIES
PUBLIC POLICIES
PUBLIC POLICIES







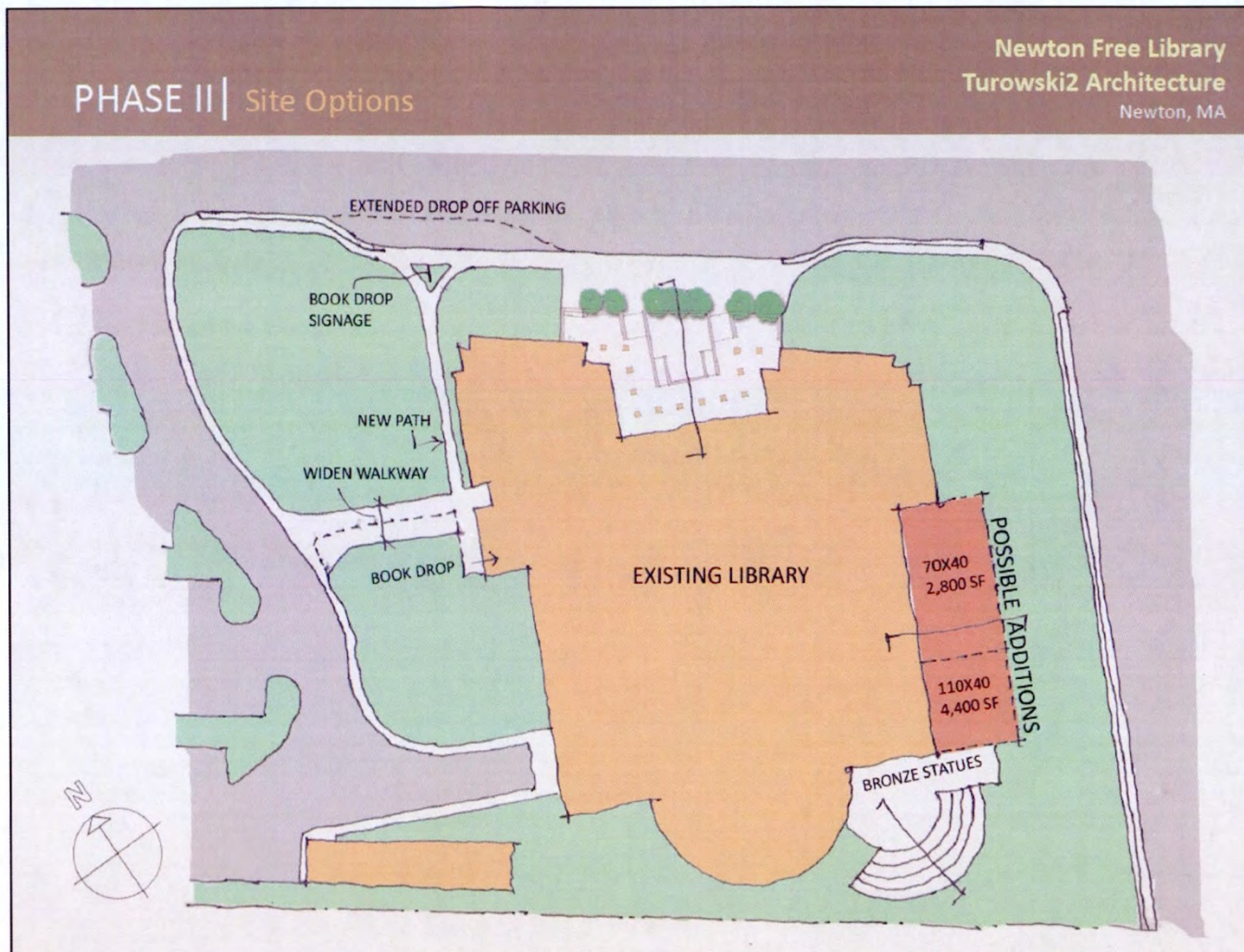
EXIT

Emergency Exit
Please Remain Seated

Corkboard with various papers and notices pinned to it.

Black shelving unit with labels and papers hanging from it.

Feasibility Study



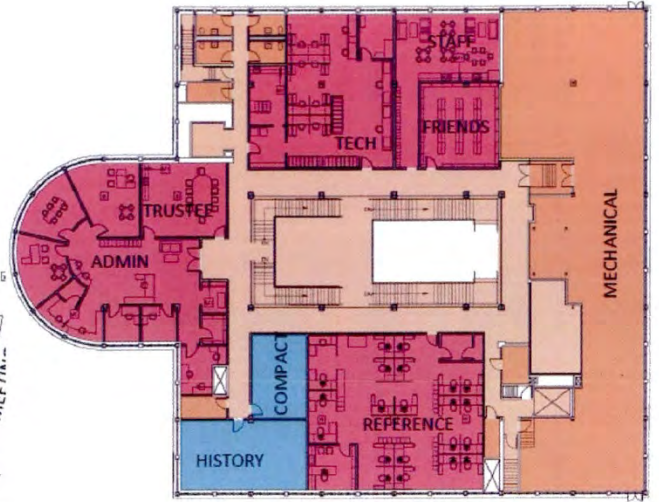
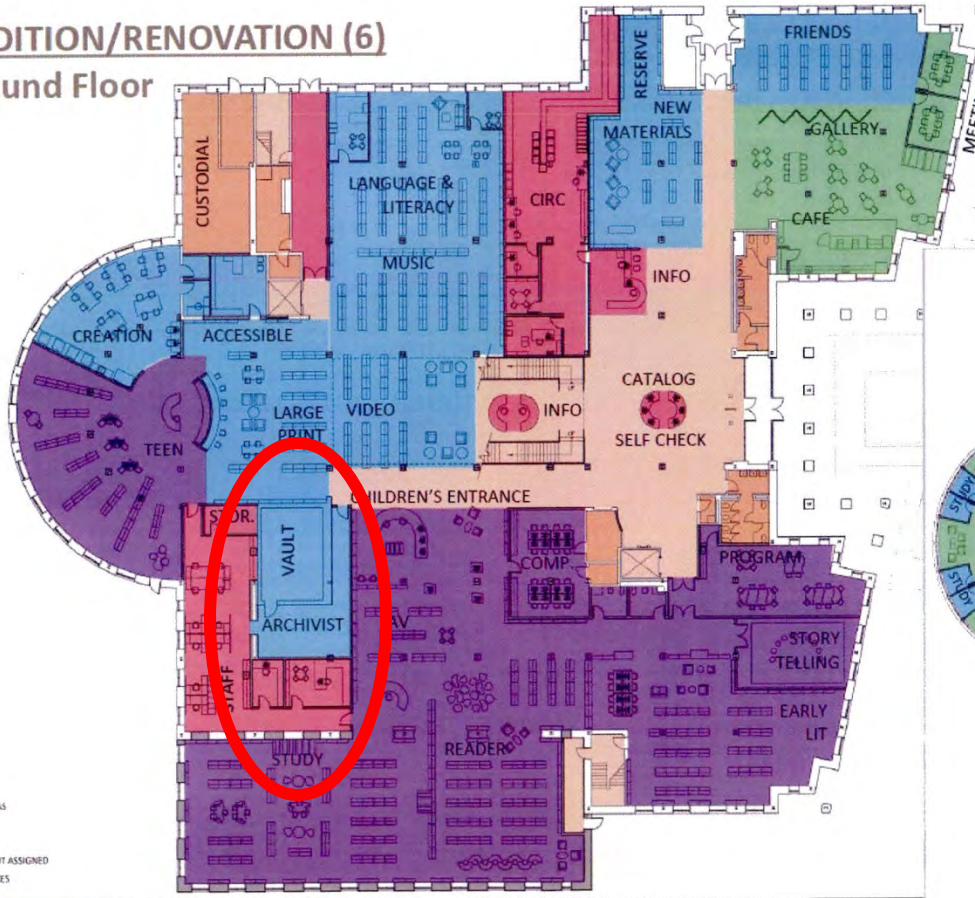
Newton Free Library

Strategic Direction

October 22, 2014

Feasibility Study

ADDITION/RENOVATION (6) Ground Floor



- ACTIVITY AREAS
- CHILDREN'S AREAS
- STAFF AREAS
- PUBLIC SPACES
- COLLECTIONS NOT ASSIGNED
- BUILDING SERVICES



Newton Free Library

Strategic Direction

October 22, 2014