

| ANGIER SCHOOL BUILDING COMMITTEE (ASBC) + DESIGN REVIEW COMMITTEE (DRC) JOINT MEETING | | | | MEETING MINUTES | |
|--|-----------|---------|---------------------------|---|---------|
| Newton Education Center, Room 210 | | | |  | |
| July 31, 2014 | | | | | |
| 5:00PM | | | | | |
| ATTENDEES: | | | | | |
| NAME | ASSOC. | PRESENT | NAME | ASSOC. | PRESENT |
| Arthur Cohen | ASBC, DRC | Y | Peter Barrer | DRC | Y |
| Michael Cronin | NPS | Y | Deb Crossley (Alderman) | DRC | --- |
| Theresa Fitzpatrick | ASBC | Y | William Eldredge | DRC | --- |
| Ruthanne Fuller (Alderman) | ASBC | Y | Robert Franchi | DRC | --- |
| Leonard Gentile (Alderman) | ASBC | --- | Tom Gloria | DRC | Y |
| Ruth Goldman | ASBC | Y | Candace Havens (Planning) | DRC | --- |
| Sandra Guryan | ASBC, DRC | Y | Jonathan Kantar | DRC | Y |
| Jennifer Hill | ASBC | --- | Andrea Kelley | DRC | --- |
| Loreta Lamberti (Principal) | ASBC | --- | Ellen Light | DRC | Y |
| Maureen Lemieux (CFO) | ASBC | --- | Marc Resnick | DRC | Y |
| Joshua Morse (NPB) | ASBC | Y | Eve Tapper | DRC | --- |
| Angela Pitter-Wright | ASBC | Y | Carol Chafetz | NPS | Y |
| Emily Prenner | ASBC, PTO | Y | David Fleishman | School Supt | --- |
| Nicholas Read | ASBC | --- | Setti Warren | Mayor | --- |
| John Rice (Alderman) | ASBC | Y | | | |
| Dori Zaleznik | ASBC | Y | Jeffery Luxenberg | JLA | Y |
| Steven Siegel | ASBC, DRC | Y | David Krawitz | JLA | Y |
| Alex Valcarce (NPB) | ASBC | Y | Melissa Gagnon | JLA | Y |
| Ouida Young (Law Dept) | ASBC | Y | | | |
| | | | Ken DiNisco | DDP | --- |
| Jonathan Rich | W.T. Rich | --- | Donna DiNisco | DDP | Y |
| Steve Roman | W.T. Rich | Y | Leno Fillipi | DDP | Y |

Public Buildings called the meeting to order at 5:17PM. It was noted that the project is on time and on budget and that there have been no significant design changes, mostly refinements.

1. Approval of Minutes from the May 29, 2014 ASBC+DRC Joint Meeting

MOTION: R. Fuller moved, seconded by E. Prenner, that the May 29, 2014 meeting minutes be approved. **The vote was unanimous.**

2. Construction Update, Early Site Packages

WTR provided an update with regard to construction progress. It was noted that DDP is completing construction documents. Bidding is being completed for GMP-2. WTR has been onsite for approximately six weeks. Early site work is ongoing with regard to a mix of construction (site work), abatement and demolition ongoing. The site has been secured with temporary fencing and erosion control has been installed. Salvageable items have been removed from the school and are being stored. The playgrounds have been removed and delivered to the Carr School. The top 12" of loam and grass has been removed and staging areas have been prepared. The building interior has been stripped for abatement. Soft demolition is anticipated to begin the middle of next week, followed by large excavators with an overall duration expected of approximately 3-4 weeks. Foundations are scheduled to begin in September. Access to the fields is in place. There have been no change orders at this point and GMP-2 (2nd early package) is also on budget.

It was suggested that a written narrative be provided to the BOA and SC with regard to a detailed construction update each month.

WTR noted that notification of the construction activities planned over the coming weeks has been sent to abutters by certified mail.

3. 90% Construction Documents Update

Design Review

It was noted that there have been no significant design changes. Most adjustments have been refinements which have been vetted through the DRC and NPS for suggestion and consideration. With regard to the rear entry/overhang, the graphic wall has been developed and incorporated into the design. The intent is to activate this space with slate boards that are designed to be easily demountable. The slate will be salvaged from another school in Newton. With regard to the east elevation at the gym, the clerestory glazing has been reduced which in turn reduces solar gain. The design of solar shades in the art room and library has been studied. The number of columns in the 2nd and 3rd floor project areas has been reduced. Printing niches have been created on the 2nd and 3rd floors. These niches are centrally located and will serve as printing centers for teachers and students as well as storage for lap top carts.

It was noted that a Commissioning agent has been hired by the MSBA directly. The Cx agent provides specifications for commissioning as well as reviews the documents for the Design Development and Construction Documents phases. Review comments from the 60% CD phase are provided in the 90% CD submission. A Cx kick off meeting will be scheduled when construction begins and the Cx agent will be engaged throughout the project. The DRC noted that Cx of the building envelope and MEP systems is typically performed by different consultants.

It was noted that bricks are being salvaged to use in the design and that no additional bricks will be available for general consumption.

4. ASBC Vote to Approve to Submit 90% Construction Documents Package to the MSBA

MOTION: T. Fitzpatrick moved, seconded by A. Pitter Wright to vote to approve to submit the 90% Construction Documents package to the MSBA. **The vote was unanimous.**

5. Community Engagement

Construction update meetings occur monthly at the Waban Library. In response to public It consensus, the 8/14/14 meeting has been cancelled and the next meeting will be on 9/11/14.

6. Upcoming Meetings

It was noted that this is the last formal vote required of the ASBC. There is an update meeting scheduled with the BOA and SC in October with regard to the full GMP. For the duration of the project, there will be quarterly update meetings scheduled with the ASBC+DRC. On 10/06/14, a formal trade contractor bid opening is scheduled in City Hall.

7. Adjournment

MOTION: At 5:55PM, there being no further business to come before the meeting, E. Prenner moved, seconded by R. Fuller, that the meeting be adjourned. **The Committee vote was unanimous.**

Respectfully submitted,

Melissa Gagnon
Joslin, Lesser + Associates, Inc.

[End of 07/31/14 Meeting Minutes]