

ANGIER ELEMENTARY SCHOOL – Newton, MA**MEETING MINUTES****Angier School Building Committee (ASBC) + Design Review Committee (DRC)
Joint Meeting**

Date: June 12, 2013

Location: Newton Education Center, Room 210

Time: 6:00 PM



Attendees:

| Name | Assoc. | Present | Name | Assoc. | Present |
|------------------------------|------------|---------|------------------------------|----------------|---------|
| Arthur Cohen | ASBC, DRC | Y | Peter Barrer | DRC | Y |
| Michael Cronin | NPS | --- | Mark Chudy | DRC | --- |
| Theresa Fitzpatrick | ASBC | --- | Mitchell Fischman (Alderman) | DRC | Y |
| Ruthanne Fuller (Alderman) | ASBC | Y | Robert Franchi | DRC | --- |
| Jennifer Hill | ASBC | --- | Jonathan Kantar | DRC | Y |
| Leonard Gentile (Alderman) | ASBC | Y | Andrea Kelley | DRC | --- |
| Sandra Guryan | ASBC, DRC | Y | Ellen Light | DRC | --- |
| Loreta Lamberti (Principal) | ASBC | Y | Victor Vitols | DRC | --- |
| Maureen Lemieux (CFO) | ASBC | --- | Candace Havens | Planning Dir | --- |
| Joshua Morse (Public Bldgs) | ASBC | Y | Carol Chafetz | NPS | Y |
| Nicholas Read | ASBC | Y | David Fleishman | Superintendent | --- |
| Emily Prenner | ASBC, PTO | Y | Joseph Russo | Asst Super | --- |
| John Rice (Alderman) | ASBC | --- | Setti Warren | Mayor | --- |
| Robert Rooney (COO) | ASBC Chair | Y | Sal Salvucci | Alderman | --- |
| Steven Siegel | ASBC | Y | Deb Crossley | Alderman | --- |
| Claire Sokoloff | ASBC | Y | | | |
| Jonathan Yeo | ASBC, DRC | Y | Jeffery Luxenberg | JLA | --- |
| Ouida Young (Law Dept) | ASBC | Y | David Krawitz | JLA | --- |
| Alex Valcarce (Public Bldgs) | ASBC | --- | Melissa Gagnon | JLA | Y |
| | | | Ken DiNisco | DDP | Y |
| Jonathan Rich | W.T. Rich | --- | Donna DiNisco | DDP | --- |
| Steve Roman | W.T. Rich | --- | Leno Fillipi | DDP | Y |
| | | | Jeff Oxsalida | DDP | --- |

The meeting was called to order at 6:05 PM.

1. Approval of Minutes from the May 23, 2013 ASBC+DRC Joint Meeting

MOTION: R. Rooney moved, seconded by J. Yeo, that the May 23, 2013 meeting minutes be approved.

The vote was unanimous.

2. Schematic Design Update

The June 11, 2013 DiNisco Memo regarding major design issues discussed during the Schematic Design phase was discussed. The ASBC and DRC noted a few revisions as well as identified some additional points. An updated Memo reflecting items noted at this meeting is attached to these minutes for record (updates are highlighted in bold text).

In response to an inquiry from the DRC, it was noted that DDP will complete the schematic design documents and then will develop life cycle costs and an Energy Use Intensity (EUI) baseline during the Design Development phase. The DRC noted DDP should be cognizant that the EUI should be as low as possible. The City of Newton and Newton Public Schools will need to establish an EUI goal. DDP will identify any and all budget and operational impacts for deliberation by the ASBC that exceed the building baseline.

3. Vote to Approve the 50% Schematic Design

MOTION: J. Yeo moved, seconded by R. Fuller, that the ASBC vote to approve the 50% schematic design and scope and to authorize the project team to continue to 100% Schematic Design per the DDP June 11 Schematic Design Memo as amended at this meeting. The design shall include air conditioning (mechanical cooling) to all occupied program areas, with multiple zones to allow for economical utilization.

The vote was unanimous.

It was noted that an energy budget will be established for the building after the completion of Schematic Design. A basis for the energy budget will be discussed with the various committees.

4. Other Business

In tandem with the Angier project, a member of the DRC noted both the Church of the Good Shephard and the Union Church have pre-K programs and fairly significant pick up and drop off traffic in the morning and afternoon. It was suggested that the traffic activity is studied by the project team. It was noted that VHB who represents the Union Church prepared a traffic analysis. DDP noted that a dialogue needs to happen with the Union Church.

A member of the DRC noted several private schools use the Angier ES bus lane from 7:15AM to 7:45AM and again around 4:00PM. The schools/bus companies will need to be notified of the impending construction and new design.

The Mayor's office noted WT Rich has assigned Steve Roman as the project manager to the Angier team. The PM formerly assigned to the Angier project is no longer with the firm. JLA and the City have met with Steve and feel he is quite competent and capable.

Alderman Fuller requested cost estimate numbers by July 12 to submit in the Friday packet prior to the July 15 Board of Alderman and School Committee meeting when the cost estimates will be presented prior to submission to the MSBA on August 8.

5. Adjournment

MOTION: At 6:50PM, there being no further business to come before the meeting, the meeting was adjourned. **The vote was unanimous.**

Respectfully submitted,

Melissa Gagnon
Joslin, Lesser + Associates, Inc.

[End of 06/12/13 Meeting Minutes]