



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Massachusetts Historical Commission

March 15, 2011

Brian Lever
Planning Department
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

RE: MHC Survey and Planning Grant Program FY 2011 Full Application

Dear Brian:

I am pleased to inform you that your proposed project has been selected for an allocation of \$15,000 from the Massachusetts Historical Commission's FY 2011 Survey and Planning Grant Program. This award will support the work of the Newton Historic Preservation Design Guidelines project.

Please keep in mind that project work can begin only after the MHC executes a contract with you that specifies the scope of grant-assisted work and defines responsibilities and deadlines under applicable laws and regulations. Please note that grant disbursement is subject to passage of the FY 2011 federal budget and the availability of sufficient allocated funds.

Please respond in writing to Michael Steinitz, Director of the Preservation Planning Division at MHC, no later than Friday, April 8th with your intention to accept the grant allocation

MHC will contact all Local Project Coordinators shortly to schedule a Coordinators meeting to review the provisions and requirements of the grant contract, to discuss your work program and to discuss consultant procurement procedures. Attendance at this meeting is mandatory for all Local Project Coordinators as a condition of the grant. A Local Project Coordinators Manual will be forwarded separately.

The Commission looks forward to working with you toward the successful completion of your project. Please contact Chris Skelly or Michael Steinitz at MHC with any questions regarding the grant program or this award. We sincerely hope that this grant allocation will help you achieve your preservation goals.

Sincerely,

A handwritten signature in cursive script that reads "Brona Simon".

Brona Simon
Executive Director
State Historic Preservation Officer
Massachusetts Historical Commission