

Date received:

City of Newton



David B. Cohen  
Mayor

# Newton, Massachusetts COMMUNITY PRESERVATION PROPOSAL

*Submit to:*

Alice E. Ingerson, Community Preservation Program Manager  
Newton Planning and Development Department  
1000 Commonwealth Ave., Newton, MA 02459  
[aingerson@newtonma.gov](mailto:aingerson@newtonma.gov) 617.796.1144



*Proposals MUST follow instructions in the current Community Preservation Handbook, available upon request and online at [www.ci.newton.ma.gov/cpa](http://www.ci.newton.ma.gov/cpa). Incomplete proposals will NOT be considered.*

Project CONTACTS	<i>Name &amp; title / affiliation, mailing address, email, daytime phone, &amp; any other way we should contact you (fax, mobile phone, ...) Please star (*) name of the project manager, who will track budget &amp; submit updates. Use additional sheets if you have more than 2 project contacts.</i>				
Mike Kruse, Planning Director Planning and Development Department 1000 Commonwealth Avenue Newton MA 02459 <a href="mailto:mkruse@newtonma.gov">mkruse@newtonma.gov</a> , 617-796-1130	Amy Yuhasz, Community Dev. Program Manager* Planning and Development Department 1000 Commonwealth Avenue Newton MA 02459 <a href="mailto:ayuhasz@newtonma.gov">ayuhasz@newtonma.gov</a> , 617-796-1122				
Project TITLE	Heritage Landscape Inventory				
Project LOCATION	<i>Address and/or assessors parcel identification no.</i> Citywide				
Funding Categories	<i>Check all that apply.</i>	<b>COMMUNITY HOUSING</b>	✓ <b>HISTORIC RESOURCES</b>	✓ <b>OPEN SPACE</b>	✓ <b>RECREATION</b>
Project BUDGET	<i>Identify major cost categories, total CP funds requested, and total project cost.</i>  \$10,000 is requested for consultant services to prepare a Historic Landscape Inventory for Newton				
Project SUMMARY	<i>This description will be used in public announcements, websites, press releases, etc. Explain BRIEFLY what the project will accomplish &amp; how, as well as how it will benefit the community as a whole.</i>				
<p>The goal of the proposed project is to identify and evaluate significant landscape resources in the city and to present recommendations for preserving these important resources. The inventory would be based on the model established by the Massachusetts Department of Conservation and Recreation’s (DCR) Heritage Landscape Inventory Program.</p> <p>Heritage landscapes are those special places and spaces that help define a community’s character and reflect its past.” They are resources that are particularly valued by a community and can come in many forms – parks and playgrounds, farms, cemeteries, estates, and gardens are just a few examples. To date heritage landscape inventories have been conducted in several regions of Massachusetts, and “reconnaissance reports” have been completed for 52 cities and towns in the state (<a href="http://www.mass.gov/dcr/stewardship/histland/Inventoryprog.htm">www.mass.gov/dcr/stewardship/histland/Inventoryprog.htm</a>).</p> <p>If approved, CPA funds would be used to hire a consultant with experience conducting heritage landscape inventories. The consultant would work with Planning and Development Department staff to facilitate the community outreach and fieldwork necessary for completion of the final inventory – commonly called the reconnaissance report. Once completed, the inventory would be used to guide historic landscape preservation in the city. It would help City departments budget and plan for preservation efforts, and it could also become an important tool to help nonprofits and “friends of” groups raise money for preservation efforts. It could also become an important part of the City’s Recreation and Open Space Plan.</p>					

1. HOW WILL CP FUNDS BE USED?	Check all that apply.	COMMUNITY HOUSING	HISTORIC RESOURCES	OPEN SPACE	RECREATION
	Acquire				
create			NOT ALLOWABLE		
allowable IF resource was acquired or created with CP funds	preserve		✓	✓	✓
	support		NOT ALLOWABLE	NOT ALLOWABLE	NOT ALLOWABLE
	rehabilitate/restore		✓		

Please answer questions 2-5 on ONE PAGE. As our spacing suggestions, #2 is the most critical question. Attach supporting information on separate pages if needed (see attachments checklist).

**2. NEEDS & PRIORITIES:** How does this project address needs & priorities identified in existing citywide plans, starting with the *Community Preservation Plan*? Other examples: *Comprehensive Plan, Open Space Plan, Parks & Recreation Needs Assessment, Consolidated Plan for Housing & Community Development*, etc. (cite document title, date & page if you have them).

***Draft Comprehensive Plan***

**Goal 1:** To recognize, preserve and maintain the City’s most important natural assets and resources. (*Draft Comprehensive Plan, Open Space and Recreation, October 10, 2006, page 9-12*)

**[Goal] 5:** Promoting the Broader Use of History in Planning & Development

Planning with and for history requires making history a useful and useable tool for all City departments, as well as all nonprofit and for-profit organizations, involved in planning and development. (*Draft Comprehensive Plan, Cultural Resources, October 10, 2006, page 9-16*)

***Recreation and Open Space Plan***

**Goal 1:** To recognize, preserve, and maintain the City’s important natural assets and resources. (*Open Space and Recreation Plan, 2003-2007, February 2003, page 65*)

**3. FUNDING LEVERAGE:** What additional funding sources are committed or under consideration? Attach commitment letters, if available, and describe any other attempts to secure funding for this project.

Planning and Development Department staff time will provide leverage for the requested CPA funds. Staff will secure and oversee the work of the consultant and will facilitate community meetings, including preparing and distributing flyers, booking space, and providing materials and equipment.

**4. PROJECT EVALUATION & FOLLOWUP:** How will the project's impact be documented & evaluated? How will assets (buildings, landscapes ...) that are created or preserved be cared for after the project is finished?

The impact of the project will be measured and evaluated based on the usefulness of the inventory. If it is used to guide the preservation of the landscapes that are most important to the community, then it will be successful.

**5. COMMUNITY SUPPORT & CONTACTS:** We welcome letters of support (attach separately), but please list **contact information here for 3-4 people** who can help us assess community support for the project and the project managers’ qualifications. At least 2 of these contacts should be based outside the project’s immediate neighborhood; none should be the same people listed as project contacts on p. 1.

Planning and Development staff has experience managing similar planning projects and has developed community relationships necessary to help facilitate the level of citizen participation needed to make this planning effort meaningful.

**Community Contacts:**

- Ted Kuklinski, Newton Conservators – 617-332-7753, tkuklinski@aol.com
- Charles Wagner, Planning Board and West Newton CDBG Advisory Committee – 617-723-0008, [cwagner@swslegal.com](mailto:cwagner@swslegal.com)
- Fran Towle, Commissioner, Parks and Recreation Department – 717-796-1521, ftowle@newtonma.gov

Support letters are being sought from the following Commissions and groups: Parks and Recreation Commission, Newton Historical Commission, Newton Conservation Commission, Newton Historical Society and Newton Conservators.

**Project MILESTONES** If this project is funded, what critical milestones should we use to track its progress? Please do NOT list more than 8 milestones! If & when your project is funded, CP staff will work with you to add missing steps or participants.

Milestone	Assistance required	Start date	Completion date	Cost
<i>BIG steps, SHORT descriptions!</i>	<i>Other organizations or City depts. &amp; what they must do to complete this step (raise funds, issue permits, etc.).</i>	<i>year &amp; season</i>	<i>year &amp; season</i>	<i>estimate</i>
<b>1 Hire a consultant with experience conducting Heritage Landscape Inventories</b>	Written quotes will be solicited by the Planning and Development Department (<\$10,000 does not need Purchasing approval).  The contract for the consultant will be approved by the City Comptroller, Law Department and the Mayor.	2008 summer	2008 summer	\$10,000
<b>2 Conduct community meetings to generate a master list of significant landscapes</b>	Planning and Development Department staff will solicit input from other City departments, including Parks and Recreation and Public Works, on the master list of significant landscapes. Their feedback will also be sought on the draft report.	2008 summer	2008 summer	
<b>3 Conduct site visits and other field work</b>		2008 summer	2008 summer	
<b>4 Draft Heritage Landscape Inventory Reconnaissance Report</b>		2008 summer	2008 summer	
<b>5 Solicit community feedback on draft report</b>		2008 fall	2008 fall	
<b>6 Prepare final Heritage Landscape Inventory Reconnaissance Report</b>		2008 fall	2008 fall	
<b>7 Distribute final report and post on-line</b>	None – Planning and Development staff will distribute the report and post it on-line.	2008 fall	2008 fall	