

City of Newton



# City of Newton, Massachusetts Community Preservation Committee



## MEMORANDUM

David B. Cohen  
Mayor

*DATE:* 28 April 2009

*TO:* David Wilkinson, Comptroller

*CC:* Mary Walsh Rines, Anne Phelps, Planning Dept.

*FROM:* Alice E. Ingerson, Community Preservation Program Manager

*ABOUT:* re-opening project acct for Houghton Garden to cover final payment

Dear Dave,

As noted below, we closed out the project acct for the CP-funded Houghton Garden project in December. However, it turns out there was a final payment due of \$3,942.76.

Please re-open this account and return exactly that amount to it. Once Mary puts the payment through, the account can be closed again, for good this time.

Thanks,  
Alice

HOUGHTON GARDEN PERIMETER FENCE  
Account 21D114A-581502

3 December 2008

Project is complete. Unspent balance of \$12,385.18 returned to CP Fund.

28 April 2009

Re-open account to cover final "retainage" payment of \$3,942.76, then close account again.  
Final unspent balance returned to CP Fund will be \$8,442.42 .



# Premier Fence, LLC

P.O. Box 593  
Avon, MA 02322-0593  
508-584-7500 fax 508-559-5080

9764

**PremierFence**<sup>llc</sup>

## INVOICE

### Customer

Name	City of Newton		
Address	1000 Commonwealth Avenue		
City	Newton Centre	State	MA ZIP 02459
Phone	617-796-1220		

Date	4/23/2009
Order No.	C-2491
Rep	WV
FOB	Newton, MA.

Qty	Description	Unit Price	TOTAL
	Houghton Garden Perimeter Fence C 2491		
1	RETAINAGE 5% WITHHELD		\$3,942.76

*Mary,  
Alice has to  
have Dave Wilkinson  
set aside some \$  
for this - please  
talk to her about  
it. Thanks,  
Anne*

SubTotal	\$3,942.76
Shipping & Handling	
TOTAL	\$3,942.76

*4-24-09 OK to pay*

Office Use Only

Please return one copy with your payment.

Thank you for your business.