

Museum Archives, Accessibility & Fire Protection SUPPLEMENTAL PROPOSAL

- ♦ \$742,345 CPA funds appropriated to date
- ♦ \$400,000 requested additional CPA funding



Project page on CPC website (project history, 3 pp):

www.newtonma.gov/gov/planning/cpa/projects/museum.asp#Museum-Archives

Proposal & Attachments (posted online as one file)

- ♦ Cover letters from City of Newton Public Buildings Dept. & Historic Newton ** (2 pp)
- ♦ Proposal (4 pp) and updated project budget (1 p)
- ♦ Jackson Homestead** Trustees October 2014 vote to apply City of Newton dedicated fund to fundraising requirements in 2013 CPC funding recommendation (1 p)
- ♦ Public Buildings Project Manager – Qualifications
- ♦ Listing in City of Newton *Fy14-18 Capital Improvement Plan* (1 p)
Note: this project has not been listed in more recent editions of the *CIP*.
- ♦ **Added as received, on 14 May 2015: letter of support from Chairman, Trustees of the Jackson Homestead**

March 2015 Construction RFP (posted online separately)

- ♦ basic scope & plans (10 pp)
- ♦ bids submitted (2 pp)

Project Sponsor Information (posted online separately)

- ♦ Public Buildings Dept. ~~Fy15 City operating budget (9 pp)~~ **substituted on 14 May 2015: Fy16 proposed City operating budget**
- ♦ Jackson Homestead ** ~~Fy15 City operating budget (4 pp)~~ **substituted on 14 May 2015: Fy16 proposed City operating budget**
- ♦ Historic Newton ** Fy15 operating budget (1 p)
- ♦ Historic Newton ** Fy15 financial statement (assets & liabilities, 1 p)

** Historic Newton is a partnership between the Newton Historical Society, a private nonprofit organization, and the Jackson Homestead, a City of Newton department. Both organizations have their headquarters and primary staff offices at the Jackson Homestead (527 Washington Street, Newton Corner).

Public Buildings

Mission Statement

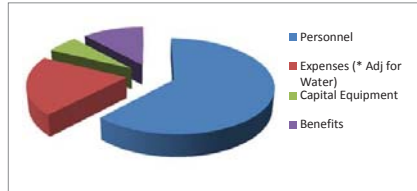
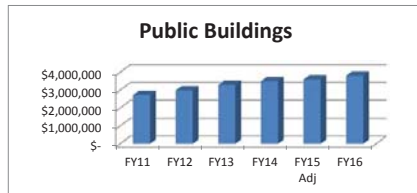
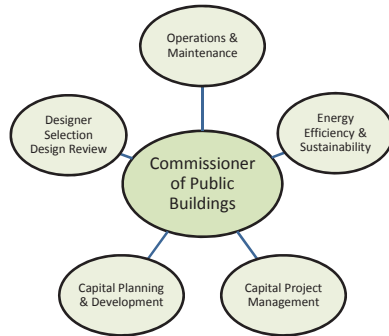
To plan, construct, renovate, repair and maintain all public buildings; provide safe, secure, accessible and sustainable facilities in approximately 2.7 million square feet of space in 78 municipal and school buildings.

Fiscal Year 2015 Major Accomplishments

Project Management – All capital projects scheduled to be completed in FY15 were completed on time and on budget. Angier, Cabot, Zervas, Fire Station #10, and the Fire Station #3 and Headquarters Projects are all on time and on budget.
Capital Planning – Continued updating and refinement of the CIP, and routine updates on capital projects have been very effective in maintaining transparency, solid lines of communication.
Operations & Maintenance – Expanded preventive maintenance programs to include additional backup generators, security systems, fuel storage tanks and associated monitoring systems.
Energy Efficiency & Sustainability – Completed the energy retrofit of 16 buildings reducing energy consumption by 6% compared to FY14. Also completed RFP for solar photovoltaic installations at various locations throughout the city.
Training and Staff Development - Completed the training of all new staff on procurement, legal, ordinance, and legislative processes. We now have all staff well versed in these areas.

Fiscal Year 2016 Desired Outcomes

Project Management - Achieve 100% on time and on budget for all capital projects, such as, Angier, Cabot, Zervas, Fire Station #10, and the Fire Station #3 and Fire Headquarters Projects.
Capital Planning - Continue to update and refine the CIP, and utilize long range strategic planning with various departments and stakeholders to ensure sustainable plans for all buildings.
Operations and Maintenance: Expand preventive maintenance programs to reduce reactive requests.
Energy Efficiency & Sustainability - Complete energy retrofits of at least 14 buildings and reduce overall building energy consumption by 4% compared to FY15. Complete the installation of 750KW of solar panels at various locations around the city.
Day to Day Customer Experience - Improve cleanliness and functionality to improve experience for visitors and staff.



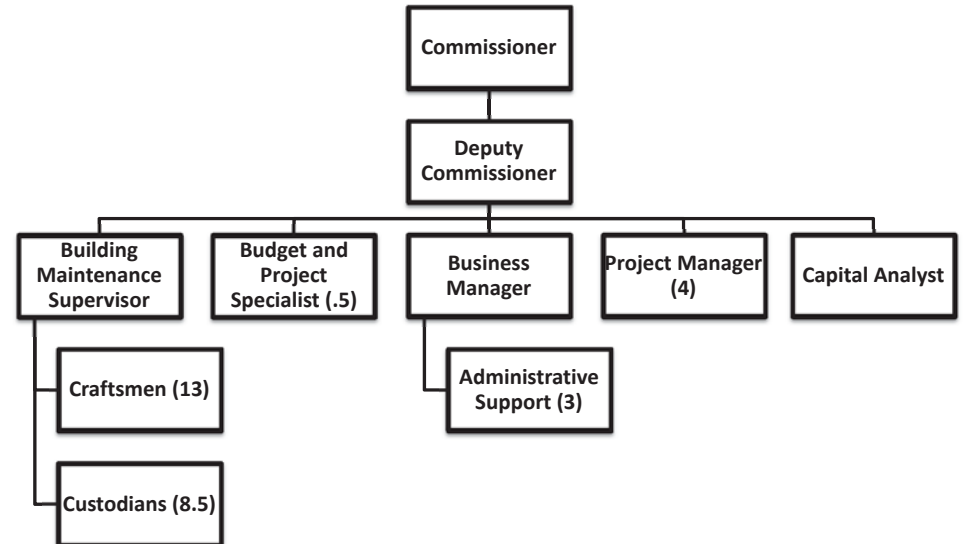
Department Detail	Actual				<-Adj Budget-> FY2015	<-Proposed-> FY2016
	FY2011	FY2012	FY2013	FY2014		
Expenditure by Core Function						
Personnel	\$ 1,657,352	\$ 1,777,587	\$ 1,868,498	\$ 2,042,040	\$ 2,325,872	\$ 2,366,357
Expenses (* Adj for Water)	\$ 721,264	\$ 817,417	\$ 911,740	\$ 919,930	\$ 765,805	\$ 769,848
Capital Equipment	\$ 858	\$ 4,642	\$ 162,989	\$ 173,142	\$ 77,375	\$ 229,375
Benefits	\$ 340,500	\$ 382,796	\$ 347,259	\$ 360,150	\$ 429,077	\$ 446,065
Total	\$ 2,719,974	\$ 2,982,442	\$ 3,290,486	\$ 3,495,262	\$ 3,598,129	\$ 3,811,645
% Incr		9.65%	10.33%	6.22%	2.94%	5.93%
Personnel						
Full-Time	30	30	32	34	34	33
Part-Time	0	2	1	1	1	2
Total	30	32	33	35	35	35

FY2015 Accomplishments - Public Buildings Department

Outcome #1: Efficient Project Management	Target	Result
Strategy #1: Station 10 and Wires Division		
Complete temporary fire station for Fire Station #10	Jun 2014	Completed on schedule
Start demolition of Fire Station #10	Jul 2014	Completed on schedule
Complete construction of new Fire Station #10 and Wires Building	Jul 2015	On Schedule
Strategy #2: Carr as Swing Space and Angier Elementary School		
Complete the Carr School Renovation	Aug 2014	Completed on schedule
Move Angier School to Carr School	Jul 2014	Completed on schedule
Start demolition of the Angier School	Jul 2014	Completed on schedule
Start construction of the new Angier School	Oct 2014	Completed on schedule
Strategy #3: Zervas Elementary School		
Complete the feasibility study for the Zervas School Project	Jun 2014	Completed on schedule
Complete the design of the new Zervas School	Jul 2015	Sept 2015
Strategy #4: Cabot Elementary School		
Complete the Cabot School Feasibility Study	Mar 2015	Jun 2015
Strategy #5: Station 3 and Headquarters		
Complete Fire Station #3/HQ feasibility study through schematic design	Oct 2014	Completed on schedule
Outcome #2: Citywide Capital Improvement Plan		
Strategy #1: Long Range Strategic Planning		
Department submissions due	Jul 2014	Completed on schedule
C.I.P. Steering Committee Evaluations	Sep 2014	Completed on schedule
Review all buildings current and future use and develop sustainable model for addressing	Jan 2015	Completed on schedule
Strategy #2: Website Improvements		
Project pages available and up to date	Aug 2014	Completed on schedule
Number of quarterly updates posted on time	4	4
Strategy #3: Individual Project Data for FY15 Projects		
Develop project descriptions, location map, budget, schedule	Oct 2014	Completed on schedule
Provide annual update	Dec 2014	Completed on schedule
Outcome #3: Effective Maintenance & Operations		
Strategy #1: Implement Life Safety Code upgrades		
Percentage of outstanding code-related work orders in schools completed or scheduled	100%	100%
Percentage of outstanding code-related work orders in municipal buildings completed/scheduled	100%	100%
Strategy #2: Improve Average Workorder Turn-Around Time		
% of emergencies responded to within one hour - Currently 100%	100%	100%
% of routine workorders completed within 5 working days: School Bldgs - Currently 72%	75%	73%
% of routine workorders completed within 5 working days: Municipal Bldgs - Currently 70%	75%	72%
Strategy #3: Implement a preventive maintenance plan		
Percentage of scheduled preventive maintenance tasks completed - Currently 100%	100%	100%
Percentage of work-orders that are preventive maintenance - Currently 40%	50%	43%
Outcome #4: Achieve 25% Improved Energy Efficiency from 2008 Baseline		
Strategy #1: Implement solar panels and power purchase agreement		
Identify additional installation locations - to be determined	Jul 2014	Completed on schedule
Number of planned solar panel projects implemented	5	0
Coordinate implementation	Sep 2014	N/A
Strategy #2: Complete energy retrofits on >30 bldgs w/Preferred Vendor Program		
Complete modeling and receive proposals	Jul 2014	Completed on schedule
Complete energy retrofits	Jul 2015	Jul 2015
Outcome #5: Training and Staff Development		
Strategy #1: Utilize other city depts to help train new and existing employees		
Complete procurement training	Sep 2014	Completed on schedule
Complete legal construction contract process training	Oct 2014	Completed on schedule
Complete financial training with FIS, IT, and Comptroller	Nov 2014	Completed on schedule
Strategy #2: Implement a craftsmen training program		
Conduct monthly training sessions to improve on all areas of building maintenance	Jul 2014	Completed on schedule
Strategy #3: Cross train existing and new employees		
Identify critical needs where redundancy is needed	Jul 2014	Completed on schedule
Have staff conduct monthly training in their area of expertise related to critical needs	Sep 2014	Completed on schedule

FY2016 Desired Outcomes - Public Buildings Department	
Outcome #1: Effective Project Management	Target
Strategy #1: Fire Station #10	
Complete the Fire Station #10 Project	July 2015
Strategy #2: Fire Station #3 and Headquarters Project	
Complete Design of Fire Station #3 and Headquarters Project	Fall 2015
Start Demo, Construction, and Renovation of Fire Station #3 and Headquarters	Winter 2016
Project Complete and Firefighters move back in	Fall 2018
Strategy #3: Angier School Project	
Certificate of Occupancy	Dec 2015
Project Complete and Students move in	Jan 2016
Strategy #4: Zervas School Project	
Complete Design of the Zervas School Project	Fall 2015
Start Demo and Construction of the Zervas School	Jan 2016
Project Complete and Students move in	Sep 2017
Strategy #5: Cabot School Project	
Site Plan Approval for the Cabot School	Winter 2016
Complete the Design of the Cabot School	Winter 2017
Project Complete and Students move in	Winter 2019
Outcome #2: Citywide Capital Improvement Plan	Target
Strategy #1: Updated Capital Improvement Plan	
Department submissions due	Jul 2015
C.I.P. Steering Committee Evaluations	Sep 2015
Strategy #2: Website Improvements	
Project pages available and up to date	Aug 2015
Number of quarterly updates posted on time	4
Strategy #3: Individual Project Data for FY16 Projects	
Develop project descriptions, location map, budget, schedule	Oct 2015
Provide annual update	Dec 2015
Outcome #3: Effective Maintenance & Operations	Target
Strategy #1: Implement Life Safety Code upgrades	
Percentage of outstanding code-related work orders in schools completed or scheduled	100%
Percentage of outstanding code-related work orders in municipal buildings	100%
Strategy #2: Improve Average Workorder Turn-Around Time	
% of emergencies responded to within one hour - Currently 100%	100%
% of routine workorders completed within 5 working days: School Bldgs - Currently 73%	75%
% of routine workorders completed within 5 working days: Municipal Bldgs - Currently 72%	73%
Strategy #3: Expand preventive maintenance plan	
Percentage of scheduled preventive maintenance tasks completed - Currently 100%	100%
Percentage of work-orders that are preventive maintenance - Currently 40%	45%
Outcome #4: Achieve 25% Improved Energy Efficiency from 2008 Baseline	Target
Strategy #1: Implement solar panels and power purchase agreement	
Number of planned solar panel projects implemented (City Hall, Library, Angier, Zervas, Cabot, Newton South High School and Rumford Avenue Recycling Depot)	7
Renewable power generated by new solar panels	750KW
Coordinate implementation	Sep 2015
Strategy #2: Complete energy retrofits on 14 bldgs w/Preferred Vendor Program	
Complete energy retrofits on 30 buildings	July 2016
Outcome #5: Improve Day to Day Customer Experience	Target
Strategy #1: Obtain Qualitative Survey Data	
Complete customer satisfaction survey in areas like building cleanliness	Jul 2015
Strategy #2: Determine Corrective Actions and Resources Needed and Establish New Goals	
Apply new strategy and resources as appropriate to meet the desired goals	Aug 2015
Strategy #3: Obtain Updated Qualitative Survey Data to Ensure Desired Goals are Reached	
Complete a followup customer satisfaction survey in areas like building cleanliness	Oct 2015

PUBLIC BUILDINGS



FUND: 01	N A F ND	C Y OF N ON B D				
DEPARTMENT: 115	B C B D D A N	D A	N A	OF CON O		

	AC A 201	AC A 201	A ND D 2015	Y D 15 2015	CO	ND D 201	CHAN 2015 to 201
B C B D D A N S A Y							
51 - PERSONAL SERVICES	1,868,498	2,042,040	2,325,872	1,737,572	2,366,357	40,485	
52 - EXPENSES	1,299,369	1,446,138	1,225,307	966,936	1,334,505	109,198	
58 - DEBT AND CAPITAL	162,989	173,142	77,375	23,319	229,375	152,000	
57 - FRINGE BENEFITS	347,259	360,150	429,077	289,582	446,065	16,988	
O A D A N	115	021 0	05 1	01 0	02	1 1	
B B D AD N							
51 - PERSONAL SERVICES	693,951	775,826	963,605	707,179	941,640	-21,965	
52 - EXPENSES	111,030	120,061	129,766	98,992	129,878	112	
58 - DEBT AND CAPITAL	12,989	4,492	63,541	12,005	76,500	12,959	
57 - FRINGE BENEFITS	97,184	94,064	154,119	85,901	132,207	-21,912	
O A B B D AD N	15 155	2	1 11 0 1	0 0	12 0 225	0 05	
NC A B D AN							
51 - PERSONAL SERVICES	760,425	754,040	828,631	637,634	880,664	52,033	
52 - EXPENSES	414,611	477,201	299,058	274,313	333,727	34,669	
58 - DEBT AND CAPITAL	150,000	150,000	10,959	10,959	150,000	139,041	
57 - FRINGE BENEFITS	169,126	169,815	173,143	131,203	204,123	30,981	
O A NC A B D AN	1 1 2	1 551 055	1 11 1	1 05 10	15 51	25 2	
C S ODY OF S SB D							
51 - PERSONAL SERVICES	11,191	0	0	0	5,000	5,000	
52 - EXPENSES	107,106	38,949	51,976	37,605	46,320	-5,656	
57 - FRINGE BENEFITS	159	0	0	0	0	0	
O A C S ODY OF S SB D	11 55		51	05	51 20	5	
SCHOO B D AN							
52 - EXPENSES	437,324	526,160	479,110	349,696	584,500	105,390	
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D S N S C ON							
52 - EXPENSES	0	0	649	0	1,500	851	
O A D S N S C ON	0	0		0	1 500	51	

	C Y OF N ON B D				
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	AC A 201	AC A 201	A ND D 2015	Y D 15 2015	CO	ND D 201	CHAN 2015 to 201
C Y HA AN O A ON							
51 - PERSONAL SERVICES	141,219	155,629	162,424	126,399	168,691	6,268	
52 - EXPENSES	216,919	253,274	240,454	192,465	209,380	-31,074	
58 - DEBT AND CAPITAL	0	8,393	1,500	355	1,500	0	
57 - FRINGE BENEFITS	29,413	24,281	26,108	19,642	28,130	2,022	
O A C Y HA AN O A ON	552	15	0	0	0 02	22	
B A Y B D AN O							
51 - PERSONAL SERVICES	228,079	265,752	275,069	193,115	262,788	-12,280	
52 - EXPENSES	12,379	16,701	16,700	11,025	16,700	0	
58 - DEBT AND CAPITAL	0	10,257	1,375	0	1,375	0	
57 - FRINGE BENEFITS	51,149	56,535	58,535	39,073	63,750	5,215	
O A B A Y B D AN O	2 1 0	2 5	51	2 21	1	0	
O C H C S ODA							
51 - PERSONAL SERVICES	20,777	71,255	76,144	58,631	77,562	1,419	
52 - EXPENSES	0	13,791	7,595	2,840	7,500	-95	
57 - FRINGE BENEFITS	56	15,252	16,921	13,565	17,354	432	
O A O C H C S ODA	20	100 2	100 0	5 0 5	102 1	1 5	
A S C B D C S ODA							
51 - PERSONAL SERVICES	12,856	19,538	20,000	14,615	30,011	10,011	
52 - EXPENSES	0	0	0	0	5,000	5,000	
57 - FRINGE BENEFITS	172	204	250	199	500	250	
O A A S C B D C S ODA	1 02	1 2	20 250	1 15	5 511	15 2 1	

Historic Newton

Mission Statement

To encourage inquiry about and exploration of Newton within the broad context of American History by maintaining historic properties, interpreting Newton's past and present, collecting, preserving and exhibiting artifacts of local significance and presenting public programs that involve the diverse population of Newton and the region.

FY2015 Accomplishments

Jackson Homestead - Archives relocation plan complete. Archives renovation project bid process completed.

Durant Kenrick - An open and functional Durant-Kenrick facility promoted.

Exhibitions -Community exhibits displayed at Newton Library and at Jackson Homestead.

Historic Burial Grounds - Another round of preservation work completed at East Parish Burying Ground.

Programs - Offered an active roster of programs that expanded knowledge of Newton's history.

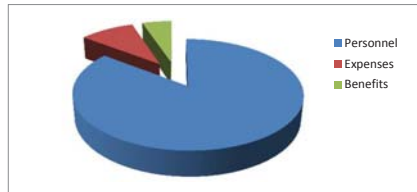
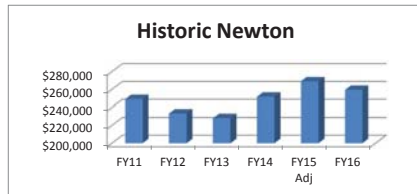
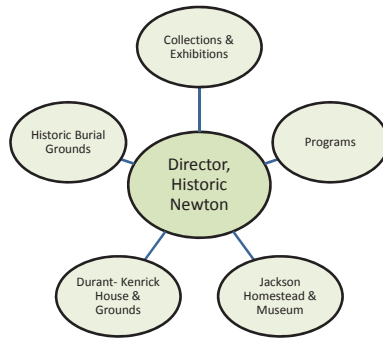
Fiscal Year 2016 Desired Outcomes

Jackson Homestead - Complete archives, fire safety and accessibility renovation project.

Education & Programs - Offer educational & public programs that expand the knowledge and appreciation of Newton's history.

Historic Burying Grounds: Progress on historic burying grounds restoration.

Historic Newton - Complete a strategic plan for Historic Newton's future.



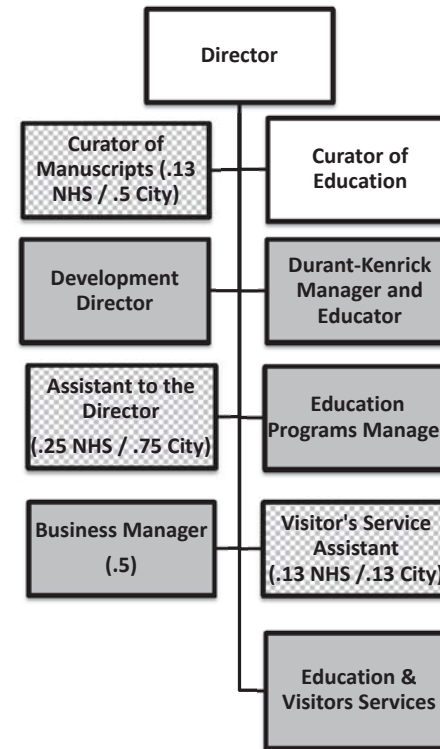
Department Detail	Actual				-<Adj Budget->	-<Proposed->
	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
Expenditure by Core Function						
Personnel	\$ 194,626	\$ 186,815	\$ 185,930	\$ 207,090	\$ 221,852	\$ 221,629
Expenses	\$ 19,484	\$ 19,437	\$ 18,795	\$ 18,902	\$ 21,396	\$ 24,417
Benefits	\$ 34,867	\$ 27,196	\$ 23,350	\$ 25,658	\$ 25,878	\$ 13,183
Total	\$ 248,977	\$ 233,448	\$ 228,075	\$ 251,650	\$ 269,126	\$ 259,229
% Incr		-6.24%	-2.30%	10.34%	6.94%	-3.68%
Personnel						
Full-Time	2	2	2	2	2	2
Part-Time	3	3	3	3	3	3
Total	5	5	5	5	5	5

FY2015 Accomplishments - Historic Newton

Outcome #1: Homestead - Make Significant Progress on Archives Project	Target	Result
Strategy #1: Move Archival Collections Out of Jackson Homestead		
Hire consultant and make plan	Fall 2014	Complete
Identify a secure appropriate space	Fall 2014	Complete
Pack and move archival collections	Fall 2014	In Progress
Strategy #2: Construction		
Finalize plans and prepare bid docs	Fall 2014	Complete
Hire contractor	Fall 2014	Expected completion Spring 2015
Establish temporary admissions area and entrance	Winter '15	Complete
Construction	Summer15	On schedule
Finalize construction and punch list	Summer15	Expected completion Fall 2015
Outcome #2: Durant Kenrick - Launch Program for Schools & Grow Visitation		
Strategy #1: School Program		
Develop school brochure and print	Fall 2014	Complete
Implement school program	Fall 2014	Complete
Strategy #2: Grow Visitation of Public		
Print and distribute brochure	Fall 2014	In Progress
Promote through MOB	Fall 2014	Complete
Promote rentals through website	On-going	On-going
Outcome #3: Collections & Exhibits-- New Native American Exhibition		
Strategy #1: Planning		
Identify and hire consultants	Fall 2014	On Hold
Meet with content consultants and develop script	Fall 2014	On Hold
Meet with design consultant and develop design plan	Winter '15	On Hold
Seek funding	Spring '15	On Hold
Strategy #2: Implementation		
Secure funding	Summer15	On Hold
Secure artifacts, images, video	Summer15	On Hold
Fabricate exhibition and install	Fall 2015	On Hold
Open and publicize	Winter '15	On Hold
Outcome #4: Progress on Historic Burying Grounds Restoration		
Strategy #1: Tomb work in East Parish Burying Ground		
Get funding secured through CPA, aldermanic committees, BOA.	Fall 2014	Complete
Send out RFP to potential contractors	Fall 2014	Expected completion Spring 2015
Apply for matching funds	April 2015	In Progress
Begin restoration of 6 tombs.	Summer15	On schedule
Outcome #5: Programs to Expand Knowledge of Newton's History		
Strategy #1: Continue established programs		
Offer hayfest, house tour, preservation awards, walking tours, lecture series and school vacation programs.	Ongoing	Ongoing
Strategy #2: Offer new programs		
Offer new programs with new content eg: plant programs at DK.	Summer15	On schedule
Offer programs for new audiences. eg: summer enrichment	Summer15	On schedule

FY2016 Desired Outcomes - Historic Newton	
Outcome #1: Complete Archives Project at Jackson Homestead	Target
Strategy #1: Move Archival Collections Out of Jackson Homestead	
Confirm secure appropriate space for items	Spring/summer 2015
Pack and move archival collections	Spring/summer 2015
Strategy #2: Renovation of Archives and Homestead Building	
Finalize plans and prepare bid docs	Spring 2015
Hire contractor	Spring/Summer 2015
Construction	Summer/Fall 2015
Finalize construction and punch list	Fall/Winter 2015
Outcome # 2: Expand knowledge of Newton's history	
Strategy #1: School Program at Durant-Kenrick	
Develop updated school brochure and print	Summer/Fall 2015
Develop 2nd new school program	Summer/Fall 2015
Implement 2nd new school program	Spring 2016
Strategy #2: Grow Visitation and Public Engagement	
Print and distribute updated brochure	Summer/fall 2015
Promote rentals and programs through website	Ongoing
Identify collaborative partners and projects	Ongoing
Strategy #3: Continue established programs	
Offer spring fest, hay fest, house tour, walking tours, lecture series and school vacation programs.	Ongoing
Strategy #4: Offer new programs	
Offer new programs with new content.	Spring-Fall 2016
Strategy #5: Plan for Southeast gallery at Jackson Homestead	
Plan for best use to serve the public and organizational goals	Dec-15
Reinstallation of Southeast gallery	Jun-16
Outcome #3: A plan for Historic Newton's future	
Strategy #1: Conduct a strategic planning process	
New Director, board, & staff, engage in planning facilitated by consultant	Spring/Summer 2015
Plan complete and ready for ongoing implementation	Fall 2015
Outcome #4: Progress on Historic Burying Grounds Restoration	
Strategy #1: Tomb work in East Parish Burying Ground	
Complete remaining work in East Parish Burying Ground	Summer 2015

HISTORIC NEWTON



Grey boxes are funded by the Newton Historical Society. Dotted Boxes are funded partially by the City, and partially by the Newton Historical Society.

FUND: 01 N A F ND	C Y OF N ON B D
DEPARTMENT: 0 N ON H S O Y S	D A N A OF CON O

	AC A 201	AC A 201	A ND D 2015	Y D 15 2015	CO	ND D 201	CHAN 2015 to 201
N ON H S O Y S S A Y							
51 - PERSONAL SERVICES	185,930	207,090	221,852	174,886		221,629	-223
52 - EXPENSES	18,795	18,902	21,396	14,357		24,417	3,021
57 - FRINGE BENEFITS	23,350	25,658	25,878	18,432		13,183	-12,695
O A D A N	22 0	251 51	2 12	20		25 22	
S S C S							
51 - PERSONAL SERVICES	185,930	207,090	221,852	174,886		221,629	-223
52 - EXPENSES	18,795	18,902	21,396	14,357		24,417	3,021
57 - FRINGE BENEFITS	23,350	25,658	25,878	18,432		13,183	-12,695
O A S S C S	22 0	251 51	2 12	20		25 22	

FUND: 01 N A F ND	C Y OF N ON B D
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	AC A FY201	AC A FY201	A ND D 2015	Y D 15 2015	CO	ND D 201	CHAN 2015 to 201
0 N ON H S O Y S							
01 0 01 S S C S							
SONA S C S							
511001 FULL TIME SALARIES	133,028	138,230	147,369	111,984		151,061	3,692
511101 PART TIME < 20 HRS/AWK	42,188	39,446	37,340	36,742		38,485	1,145
511102 PART TIME > 20 HRS/AWK	10,621	28,665	34,252	23,393		31,583	-2,669
513001 REGULAR OVERTIME	94	0	0	0		0	0
515005 BONUSES	0	0	300	300		0	-300
515006 VACATION BUY BACK	0	0	2,092	2,092		0	-2,092
515102 CLEANING ALLOWANCE	0	750	500	375		500	0
O A SONA S C S	1 5 0	20 0 0	221 52	1		221 2	22
NS S							
5210 ELECTRICITY	5,754	4,101	5,753	3,786		7,000	1,247
5211 NATURAL GAS	3,323	4,408	3,220	2,945		4,500	1,280
5230 WATER & SEWER SERVIC	707	1,530	776	0		3,000	2,224
52401 OFFICE EQUIPMENT R-M	0	327	1,669	1,663		371	-1,298
52404 ELECTRICAL EQUIP R-M	0	0	502	0		0	-502
5290 CLEANING/CUSTODIAL SV	4,475	4,654	5,044	3,222		5,044	0
5319 TRAINING EXPENSES	235	0	0	0		0	0
53401 TELEPHONE	592	729	766	398		766	0
5341 POSTAGE	1,265	1,500	1,500	1,500		1,500	0
5342 PRINTING	1,254	775	966	429		966	0
5420 OFFICE SUPPLIES	905	694	1,000	361		1,000	0
5450 CLEANING/CUSTODIAL SU	0	0	0	0		70	70
5710 VEHICLE USE REIMBURSE	182	183	200	53		200	0
5730 DUES & SUBSCRIPTIONS	103	0	0	0		0	0
O A NS S	1 5	1 02	21	1 5		2 1	021
F N B N F S							
57DENTAL DENTAL INSURANCE	805	1,095	1,148	833		1,194	46
57HLTH HEALTH INSURANCE	19,643	20,933	20,549	14,410		5,749	-14,800
57LIFE BASIC LIFE INSURANCE	57	57	57	33		58	1
57MEDA MEDICARE PAYROLL TAX	2,611	2,860	3,217	2,451		3,214	-4
57OPEB OPEB CONTRIBUTION	235	714	907	705		2,968	2,061
O A F N B N F S	2 50	25 5	25	1 2		1 1	12 5
O A S S C S	22 0	251 51	2 12	20		25 22	
O A N ON H S O Y S	22 0	251 51	2 12	20		25 22	

FUND: 01 N A F ND
 DEPARTMENT: 0 N ON H S O Y S

C Y OF N ON B D
 SONA S C S S A Y

ACCO N	OS ON	2015			201		
		AN	F	SA A Y	AN	F	SA A Y
511001	CURATOR OF EDUCATION		1.0	57,771	H04	1.00	59,723
	DIR JACKSON HOMESTEAD		1.0	90,990	H10	1.00	91,338
	A ount otals		2 0	1 1		2 00	151 0 1
511101	CURATOR OF MANUSCRIPTS		0.5	33,478	H07	0.49	34,611
	MUSEUM CLERK PT/WEKND		0.1	3,859	QQQ	0.14	3,874
	A ount otals		0			0	5
511102	MUSEUM CLERK		0.8	29,230	S05	0.75	31,583
	A ount otals		0	2 2 0		0 5	1 5
	eport otals			215 2			221 12

NHS FY2015 Budget**Operations Detail**

revised 9.15.14	Approved Budget FY2015	Approved Budget FY2014	Audit Derived FY2013	Audit Derived FY2012
<i>Income</i>				
Donated Income				
Membership-Individual	\$ 12,000	\$ 12,000	\$ 10,165	\$ 9,265
Copper Beech	18,500	21,500	20,250	
Century Club	9,000	11,250	7,350	
Memb-Corporate (gross)	25,500	32,000	22,100	800
Memb-Corporate Transfers	(7,725)	(5,000)	(4,100)	
Annual Appeal	34,000	34,000	33,905	34,904
Fund-Raising Events Preview Party	13,000	13,000	10,425	12,800
Fund-Raising Events Gala (net)	20,000			
Operating Grants (Unrestricted)	11,650	8,250	8,223	8,126
Restricted Operating Funds	1,000	500	1,800	11,630
Earned Income				
House Tour	35,000	35,000	36,109	29,635
Preservation Awards	3,900	2,350	2,550	950
Group Programs	6,800	6,800	12,596	5,575
Public Programs	2,000	2,000	-	2,031
Collection Fees	700	750	731	1,060
Shop Sales (DK & JH)	4,500	6,200	4,800	3,726
Historic Markers	6,000	7,560	5,945	4,895
Other Income	1,700	1,200	3,801	4,541
Admission @ DK	2,400	4,000	-	-
Earned Income Programs @ DK	2,400	1,900		
Rental @ DK	5,000	5,000	-	-
Investment & Other Income				
Distribution of NHS endowment income	29,253	29,160	27,378	27,068
Distribution of DK endowment income	91,142	70,788	63,500	-
Transfer from DK investments		-	25,500	37,500
One time transfer from NHS endowment		-		10,000
Transfer from 2010 Gala				13,677
Total Operating Income	327,720	300,208	293,028	218,183
<i>Expense</i>				
Personnel, Benefits & Payroll Tax	225,418	232,000	201,094	146,221
Consultants/Temps/Audit	18,000	20,000	18,086	18,427
Development	6,000	6,000	6,862	6,327
Copper Beech	500	1,000	1,369	
Century Club	1,500	1,500	5,303	
Memb-Corporate	100	250	980	
Fund-Raising Events Preview Party	4,500	4,500	4,580	4,145
P.R./ Marketing	7,500	5,000	9,835	8,571
House Tour	10,000	10,000	8,450	8,711
Preservation Awards	1,600	1,500	1,682	2,143
Group Programs	1,500	1,500	6,962	1,185
Public Programs	2,500	3,000	1,145	2,359
Collections Care	-	-	520	299
Exhibitions @ JH	800	300	1,227	459
Shop Sales	2,250	3,100	2,249	3,561
Historic Markers	3,500	4,320	3,524	4,489
Buildings & Grounds @ JH	1,000	1,000	817	664
Utilities @ DK	10,800	6,500	6,040	2,640
Security @ DK	2,300	2,000	525	-
Cleaning @ DK	2,600	2,600	661	-
Building Maintenance @ DK	2,500		-	-
Grounds Maintenance @ DK	2,160	4,000	3,699	1,544
Insurance	11,500	8,800	8,724	7,789
Supplies	2,000	2,200	1,455	1,320
Administration	6,500	5,400	6,414	7,358
Total Operating Expense	327,028	326,470	302,204	228,212
Change in Net Assets	692	(26,262)	(9,176)	(10,029)

NEWTON HISTORICAL SOCIETY, INC.
STATEMENTS OF FINANCIAL POSITION
June 30, 2014 and 2013

	2014	2013
Assets		
Current Assets:		
Cash and cash equivalents	\$ 113,140	\$ 489,507
Inventory	12,819	11,867
Net pledges receivable, current portion	50,684	111,892
Accounts and grants receivable	36,575	86,000
Prepaid expenses	9,838	9,776
Total current assets	223,056	709,042
Investments	2,945,326	2,294,968
Net pledges receivable, less current portion	26,731	62,941
Collections (note 5)	-	-
Total Assets	\$ 3,195,113	\$ 3,066,951
Liabilities and Net Assets		
Current Liabilities:		
Line of credit	\$ 50,000	\$ -
Accounts payable and accrued expenses	42,522	95,840
Total current liabilities	92,522	95,840
Net Assets:		
Unrestricted:		
Undesignated	2,365	167,048
Board designated - funds functioning as endowment	2,075,618	1,761,060
Total unrestricted net assets	2,077,983	1,928,108
Temporarily restricted	704,608	723,003
Permanently restricted	320,000	320,000
Total net assets	3,102,591	2,971,111
Total Liabilities and Net Assets	\$ 3,195,113	\$ 3,066,951

See accompanying notes to the financial statements and independent auditors' report.