

## **Budget for Project**

Design Team	
Architects	\$20,000
Engineers	\$15,000
Total	\$35,000

### Sources:

Buildings and Grounds Committee of Historic Newton  
A. Nicholas Parnell, Commissioner of Public Buildings

## **Qualifications**

### *Mission Statement for Historic Newton*

The mission of Historic Newton is to encourage the inquiry into and exploration of Newton within the broad context of American History. To accomplish this mission the museum maintains a collection and historic properties that interprets Newton's past and present. The museum collects, preserves and exhibits historical artifacts of local significance and presents public programs that involve the diverse population of Newton and the region.

### *Other Planning Projects*

Durant-Kenrick Planning Grant

Planning for Newton Archives Project

## **PROFESSIONAL EXPERIENCE**

### **Newton History Museum/Newton Historical Society**

**2006-present**

#### **Director**

Directs the city government/ non-profit partnership which oversees the Newton History Museum at the Jackson Homestead, restoration of the city's historic burial grounds, a capital campaign to secure restoration and operation of the Durant-Kenrick Homestead and many other activities focusing on history and historic preservation in Newton, MA.

- Worked with Board to improve financial systems including new auditor, investment manager, financial software, gift policy etc.
- Raised \$2.7 M in CPA funds for Durant-Kenrick project
- Helped to establish groups of supporters for museum (Museum Council)
- Oversight of active exhibition, public and group education programs
- Established first annual preservation awards in Newton

### **North Bennet Street School, Boston, MA**

**1992 – 2005**

#### **Executive Director**

As CEO of non-profit trade school focusing on professional craft, managed \$3 million budget and supervised 30 full-time and 25 part-time staff. Responsible for strategic planning and institutional development with board. Developed programs to strengthen internal and external relations for the school. Expanded /developed workshop, development, public relations, recruitment, alumni, public and community outreach programs. Achieved budget surplus each year over the last decade. Expanded space available to full-time and workshop programs.

- Grew annual giving from \$23,000 to over \$500,000 during tenure
- Built workshop/continuing education program from original double-digit audience to current 600 annual participants.
- Developed community outreach programs with organizations including YouthBuild, ACT/Roxbury, Boston's Department of Neighborhood Development and others.
- Raised North Bennet Street School's profile through public relations and collaborative programs with community festivals, the Mayor's Office of Cultural Affairs and numerous other organizations.
- Won award for Excellence in Management from the Arts and Business Council of Greater Boston, 2004.
- North Bennet Street School received the 2001 Massachusetts Cultural Council Commonwealth Award for Education, the highest award in the state. In 2005, it was recognized by the Boston Foundation for continuing quality of service.

### **Old South Meeting House, Boston, MA**

**1983 – 1992**

#### **Director**

Responsible for financial management and supervision of ten full and part time staff at national historic site on the Freedom Trail. Developed extensive programming for a variety of audiences including *Middays at the Meeting House*, Boston's longest running history lecture series.

- Conceptualized, raised funds for and coordinated the creation of new permanent exhibition. Received an Award of Merit from the American Association for State and Local History.
- Developed collaborative programs with other historic sites including Ford Hall Forum, Revels, Boston Public Schools and countless other organizations.

### **Institute of Contemporary Art, Boston, MA**

**1981 – 1982**

#### **Curator of Education**

Provided oversight for educational budget and facilities; developed and administered all educational program and art classes. This included evening and lunchtime lecture series, school programs and studio art programs.

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**Museum of Fine Arts, Boston, MA**

**1977 - 1981**

**Head, Workshop Program/Education Department (1979 – 1981)**

Responsible for community outreach and programming for handicapped visitors, children, families, and senior citizens. Programming responsibilities included curating the Children's Gallery, developing educational materials, running art classes, and producing festivals, children's events, and an animated film.

**Head, School Program/Education Department (1977 – 1978)**

Managed program for more than 50,000 school children visiting the museum during the 1977-78 year. Supervised and trained 60 gallery instructors, school volunteers, interns, and six staff members.

**Boston Public Schools Coordinator, Museum of Fine Arts, Boston, MA**

**1974 – 1977**

**Teacher, Boston Public Schools**

Liaison between the Museum of Fine Arts and the Boston Public Schools with emphasis on 5<sup>th</sup> grade program and Chapter 636 grants. Taught studio art at Oliver Wendell Holmes and Robert M. Mead Middle Schools.

**Boston Public Schools/Grover Cleveland Junior High School, Boston, MA**

**1971 – 1973**

**Teacher, Studio Art**

**EDUCATION**

Institute in Arts Administration, Harvard Business School, 1976

M. A., Art History, University of Massachusetts, Amherst, 1974, Concentration in Modern Art

B.A., Cum Laude, St. Olaf College, Northfield Minnesota, 1971 Major in Painting, Minor in German, education certification in both. Semesters abroad in Aix-en-Provence, France and Boppard-am-Rhine, Germany

**PROFESSIONAL AFFILIATIONS**

Executive Committee, ArtTable, New England Alliance, 2005-2006(women leaders in the arts)

Craft Organization Development Association, Board member, 2004- 2005

Plimoth Plantation, Board Member, 1998 – 2003

Massachusetts Association of Private Career Schools, Board Member, 1993 – 1997

Boston Architectural Center, Visiting Committee, 1993 – 1996

Freedom Trail Foundation, Member, Board of Directors; Chair, Education Committee, 1988-92

New England Museum Association, Member, Board of Directors, 1985 – 1992

Chairperson, Public Affairs Committee, 1990 – 1992

Member Long Range Planning Committee 1982 – 1983

Chairperson, NEMA Film and Video Collaborative, 1982 – 1983

Member, New England Education Committee, 1980-83

Co-Coordinator, Conference on Accessibility for the Handicapped, 1979

American Association of Museums, Regional Representative, AAM Education Committee, 1980 – 1983

CITY OF NEWTON, MASSACHUSETTS  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET TO ACTUAL**  
 Fiscal Year ended June 30, 2009

	Original Budget	Revised Budget	Actual	Continued to FY 2010	Closed to Fund Balance
Administration and support	1,641,090	1,718,818	1,681,798	3,288	33,732
Health and human services					
Health and human services	2,941,340	2,985,546	2,895,579	30,452	59,515
Senior services	594,299	603,123	556,496	-	46,627
Veteran services	212,597	228,598	221,982	-	6,616
Culture and recreation					
Libraries	5,164,224	5,268,693	5,194,078	-	74,615
Parks and recreation	4,299,634	5,669,132	4,756,971	650,302	261,859
Newton history museum	253,856	250,897	229,887	12,200	8,810
Retirement benefits	21,006,920	20,916,772	20,827,227	-	89,545
Workers compensation insurance	950,000	1,232,119	1,232,119	-	-
Property and liability insurance	315,561	315,561	309,369	6,192	-
Claims and judgments	70,000	102,570	100,509	-	2,061
Budget reserve	650,000	1,337,499	-	-	1,337,499
Collective bargaining reserve	7,349,781	593,129	-	-	-
State assessments and charges	5,811,358	5,603,855	5,453,169	593,129	-
Debt service					
Principal	6,555,234	6,555,234	6,555,234	-	-
Interest	1,697,893	3,456,112	3,453,926	-	-
Total expenditures	<u>282,600,162</u>	<u>289,524,718</u>	<u>280,063,421</u>	<u>4,306,465</u>	<u>2,186</u>
Excess/(deficiency) of revenues over expenditures	<u>(13,564,591)</u>	<u>(14,095,494)</u>	<u>(4,581,836)</u>		<u>5,154,832</u>
<b>OTHER FINANCING SOURCES (USES):</b>					
Transfers in	3,149,807	6,398,224	6,381,739		
Premium from issuance of bonds and notes	-	-	1,557,255		
Sale of capital assets	-	-	-		
Transfers out	(47,417)	(7,491,617)	(7,491,617)		
Total other financing sources and uses	<u>3,102,390</u>	<u>(1,093,393)</u>	<u>447,377</u>		
Net change in fund balances	<u>(10,462,201)</u>	<u>(15,188,887)</u>	<u>(4,134,459)</u>		
Budgetary fund balances - beginning of fiscal year	<u>31,536,881</u>	<u>31,536,881</u>	<u>31,536,881</u>		
Budgetary fund balance - end of fiscal year	<u>\$ 21,074,680</u>	<u>\$ 16,347,994</u>	<u>\$ 27,402,422</u>		