

January 7, 2010

Ms. Cynthia Stone
Director
Newton History Museum at the Jackson Homestead
527 Washington St
Newton, MA 02458-1433

Dear Ms. Stone:

The Newton History Museum at the Jackson Homestead has maintained AAM accredited status since 1992 by adhering to the highest standards of museum operation and demonstrating a commitment to excellence. It is one of over 775 institutions that currently carry this respected designation. To ensure accredited museums are keeping up with program requirements, best practices, and current standards, each institution is required to undergo a subsequent review. **Next year, in 2011, the museum is due to begin this reaccreditation.**

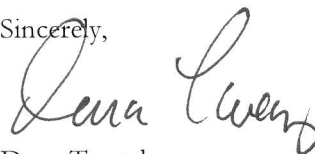
Enclosed is information about subsequent accreditation to familiarize you, your governing authority, and your staff with the process. This will help you initiate the preliminary planning and preparation for the review, and determine the best time during 2011 to start the process.

Please complete and return the enclosed Reply Form by **February 27, 2010**. Use it to review and update the information we have on file for the museum, express your scheduling preferences, and let us know of recent or upcoming changes at your institution. You may select the specific month in 2011 in which you would like to begin the reaccreditation process (e.g. start the self-study); or if you prefer, you can begin this year. If you do not wish to pre-select a time now we will contact you again at the beginning of next year, when you will have a final opportunity to select a month in which to begin the process.

You might have heard discussion of changes coming to the program, especially reaccreditation. Any possible changes are still in the very early stages and nothing will be implemented for several years. These will not affect your review.

If you have *any* questions or concerns about your institution's upcoming subsequent review schedule, please contact Pamela Feltus, Accreditation Coordinator, at (202) 289-9103 or pfeltus@aam-us.org. The role of the program staff is to give you the support and guidance needed to make the process rewarding and successful. We look forward to working with you throughout this process.

Sincerely,



Dana Twersky
Assistant Director, Accreditation Program

Enclosures: *Reply Form; FAQs about Subsequent Accreditation Reviews; Qualities of a Successful Accreditation Review, Tips & Suggestions for Success in the Self-Study Process*