

MASSACHUSETTS
Department of Housing & Community Development
Local Initiative Program
Application for Comprehensive Permit Projects

INSTRUCTIONS

Please submit three copies of the application and attachments. Note: only one set of site plan and sample elevations (attachments 11 and 12 noted on page 22) are required.

An application fee, payable to the Massachusetts Department of Housing and Community Development, shall be submitted with the application. The schedule of fees is as follows:

	Project Fee	plus	Per Unit Fee
Municipality	\$1,000		\$30
Non-Profit	\$1,750		\$40
All Others	\$4,000		\$50

Mail to:

Local Initiative Program
Department of Housing & Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114
Attn: Toni Coyne Hall, Director of Local Initiative Program

To complete the application electronically, simply position your cursor on a line and type. Use the tab key to move between questions.

If you have any questions, please refer to the DHCD 40B Guidelines, specifically Section VI. For further assistance, please contact Toni Coyne Hall at 617-573-1351 or toni.coyne.hall@state.ma.us.

NOTE: For Rental Projects, to complete information on Project Feasibility (Section X), go to the One Stop Application at <http://www.mhic.com> and complete Section 3 Sources and Uses and Section 4 Operating Pro Forma. Submit the sections with the Application

Application Contents:

- I. General Information
- II. Community Support
- III. Municipal Contact Information
- IV. Development Team
- V. **Project Information**
- VI. Site Information
- VII. Design and Construction

- VIII. Surrounding Area
- IX. Financing
- X. Project Feasibility
- XI. Development Schedule
- XII. Marketing Outreach and Lottery
- XIII. Checklist of Attachments

V. PROJECT INFORMATION

1.	Type of Housing	Total number of units
	Single Family House	_____
	Condo	_____
	Rental	7
	Other	_____
2.	Total Number of Units	Affordable 7 Market 0
3.	Project Style	Total number of units
	Detached single-family house	_____
	Rowhouse/townhouse	_____
	Duplex	_____
	Multifamily house (3+ family)	<u>2</u>
	Multifamily rental building	_____
	Other (specify)	_____
4.	Is this an age-restricted (55+) Development? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
	If yes, please submit a marketing study that demonstrates an understanding of the region's demographics, market demand and the particular strategies necessary to attract buyers to both market and affordable units.	
5.	Estimate the percentage of the site used for:	
	Buildings <u>6500</u>	Parking & Paved Areas <u>3100</u>
	Usable Open Space <u>5500</u>	Unusable Open Space <u>1150</u>
6.	Is any portion of the project designed for non-residential use? no	
	If yes, explain the non-residential uses. _____	

7. Sustainable Development Design and Green Building Practices

In accordance with the Sustainable Development Principles adopted by Governor Patrick's Administration in 2007, DHCD encourages housing development that is consistent with sustainable development design and green building practices. For more information, see Appendix VI.A-1 and VI.B-1 of the 40B Guidelines for a list of links to resources and opportunities related to sustainable development.

A. How will this development follow Sustainable Development Principles? The project is being designed utilizing sustainable building components including but not limited to cementitious siding and trim boards including durable composit decking at porches and railings. Walkways throughout the site including the parking spaces will be of concrete

B. How will the project maximize energy efficiency and meet Energy Star Standards? The building envelope including its insulation, windows and doors will be a thermally efficient integrated designed system meeting or exceeding the minimum R values and incorporating Energy Star rated products and current methodology to produce an energy efficient structure. The plumbing fixtures and the mechanical systems being integrated into this development will be high performing, efficient and durable "Energy-Star" rated components.

2. Construction Information

<u>Foundations</u>	# Mkt. Units	# Aff. Units	Attic	# Mkt. Units	# Aff. Units
Slab on Grade	___	<u>3</u>	Unfinished	___	<u>7</u>
Crawl Space	___	___	Finished	___	___
Full Basement	___	<u>4</u>	Other	___	___
<u>Exterior Finish</u>	# Mkt. Units	# Aff. Units	Parking	# Mkt. Units	# Aff. Units
Wood	___	___	Outdoor	___	<u>11 spaces</u>
Vinyl	___	___	Covered	___	<u>no</u>
Brick	___	___	Garage	___	<u>no</u>
Fiber Cement	___	<u>7</u>	Bicycle	___	<u>yes</u>
Other	___	___			

Heating System

Fuel: Oil Gas Electric Other

Distribution method (air, water, steam, etc.): ducted warm ait heating.

Energy Efficient Materials

Describe any energy efficient or sustainable materials used in construction:

The project will utilize sustainable solid wood cabinetry and wood floors, Interior and exterior will be painted using low OVC paint. Appliances, windows, and exterior doors plumbing and mechanical equipment will be Energy-Star rated. The Exterior of the buildings will be fiber cement clapboards.

Modular Construction

If modular construction will be used, explain here:

N/A

Amenities

Will all features and amenities be available to market buyers also be available to affordable buyers? If not, explain the differences.

N/A