



COMMUNITY PRESERVATION ACT FUNDS

PROJECT TIMELINE

Project Name: KAYLA'S GARDEN

Project Number: FY03-12

PROJECT MILESTONES	START DATE	COMPLETION DATE
① Receive design layout from Winton's		Sept 1, '03
② Review design layout with Carol Schein (Open Space Coordinator) and Carol Stapleton (Parks and Rec.)		Sept 30, '03
③ Meet with committee to discuss plan for workdays, etc.	Sept 5, '03	Sept 30, '03
④ Purchase trees, shrubs and plants for fall planting as per design layout.	Sept. '03	Oct 15, '03
⑤ Purchase/order bridge and sundial	Oct '03	Nov '03
⑥ Purchase educational boulders		Feb '04
⑦ Installation of bridge and sundial		upon delivery
⑧ Fall workdays at site for weeding, plant bed creation, planting, etc.	Sept '03	ground freeze
⑨ Meetings with committee to discuss plans for Spring workdays.	Dec '03	March '04
⑩ Spring workdays at site for maintenance and planting as per design layout	April '04	June '04

Name of person who completed form: Sara LePoyner

Date: 7/31/03