

and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs; covering the mouth and nose when coughing or sneezing as well as other hygienic recommendations by the CDC.

10. Place wash stations and/or hand sanitizers on-site to encourage hand hygiene.
11. Require workers to stay home if they are sick.
12. Send any worker who develops signs of illness during the workday home.
13. Maintain a daily attendance log of all workers and visitors.
14. Require employees inform their supervisor if they have been diagnosed with COVID19 or a household member has been diagnosed with COVID-19.

Please remember that any information regarding a positive COVID-19 diagnosis or possible exposure to COVID-19 is **strictly protected medical information. This information MAY NOT be shared with other workers without the explicit permission of the affected staff member under any circumstances.**

If you have questions or concerns related to a possible COVID-19 diagnosis or exposure in your workplace, please contact Newton Health and Human Services for assistance at 617-796-1420.

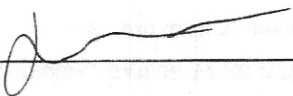
I hereby acknowledge receipt of the above and will follow these and CDC guidelines in prosecuting the work on-site.

CONTRACTOR/HOMEOWNER: Asphalt services Inc.

Job Address: 45 Ash st. Auburndale ma

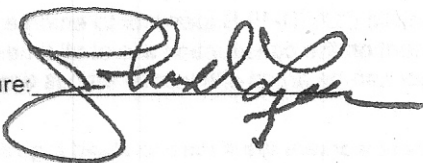
(only one job address per form)

Name of Signer: John Baldasaro

Signature: 

Email signed document to [dfinamore@newtonma.gov](mailto:dfinamore@newtonma.gov)

INSPECTOR:

Inspector Signature:  Date: 5/25/2020