



Ruthanne Fuller
Mayor

Newton, Massachusetts Community Preservation Program FUNDING REQUEST

PRE-PROPOSAL

PROPOSAL

*(For staff use)
date rec'd:*

Last updated February 2020.

Please submit this completed file directly – do not convert to PDF or other formats.

For full instructions, see www.newtonma.gov/cpa or contact:

Lara Kritzer, Community Preservation Program Manager

City of Newton Planning & Development Department, 1000 Commonwealth Ave., Newton, MA 02459

lkritzer@newtonma.gov 617.796.1144

You may adjust the space for each question, but the combined answers to all questions on this page must fit on this page.

Project TITLE	Historic Newton Jackson Homestead Fence Replacement			
Project LOCATION	Full street address (with zip code), or other precise location. 527 Washington Street, Newton, MA 02458			
Project CONTACTS	Name & title or organization	Email	Phone	Mailing address
Project Manager	Lisa Dady Director Historic Newton	ldady@newtonma.gov	617-796-1451	527 Washington Street Newton, MA 02458
Other Contacts	Derek Mannion Superintendent of Maintenance Newton Parks, Recreation & Culture	dmannion@newtonma.gov	617-796-1532	246 Dudley Rd. Newton, MA 02459
Project FUNDING	A. CPA funds requested: \$18,244	B. Other funds to be used: \$1,000	C. Total project cost (A+B): \$19,244	
Project SUMMARY	Explain how the project will use the requested CPA funds. You may provide more detail in attachments, but your PROJECT SUMMARY MUST FIT IN THE SPACE BELOW. Use a cover letter for general information about the sponsoring organization's accomplishments.			
<p>Historic Newton and Newton's Department of Park, Recreation and Culture request \$18,244.00 in Community Preservation Act funds for the replacement of approximately 200-210 feet of four-foot high spaced picket cedar fence for the Jackson Homestead property along Jackson Road. This includes two 4' x 4' walk gates and one 12' double gate for vehicles. The CPA funds would cover the cost of removal and disposal of old materials as well as the installation of a new fence. The fence is in need of total replacement, and two of the gates are unusable due to decay and damage. It is unknown when the fence was installed but the prudent plan is to replace it with in-kind style and materials.</p> <p>The accessible entrance for disabled visitors as well as many groups (school groups, Scouts, Head Start groups, festival goers, etc.) to the lawn and lower exhibit galleries of the Jackson Homestead is through this fence. Currently the entrances' state of disrepair hinders the use of the grounds and building for groups and visitors with mobility limitations.</p> <p>Jackson Homestead serves as the history institution for the entire city and its exhibits and programming draw thousands of people from the region. It is not only important to have a well-kept appearance for the public but also we must make this area safe for visitors.</p> <p>The project will be completed by City contractor Steelco Fencing and will be overseen by Derek Mannion of Parks, Recreation and Culture and Lisa Dady of Historic Newton.</p>				

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Project TITLE	Historic Newton Jackson Homestead Fence Replacement		
USE of CPA FUNDS	HISTORIC RESOURCES	preserve	rehabilitate/ restore ✓
COMMUNITY NEEDS	From each of at least 2 plans linked to the Guidelines & Forms page of www.newtonma.gov/cpa , provide a brief quote with plan title, year, and page number, showing how this project meets previously recognized community needs. You may also list other community benefits not mentioned in any plan.		
<p>The CPA plan calls out “special public resources and public-private partnerships: publicly or privately owned assets that benefit all Newton residents & neighborhoods,” as a priority. As <i>the</i> history institution for all of Newton this site is a special public resource.</p> <p>Capital Improvement Plan (CIP) – Requires that projects on City-owned sites, or that involve work by City staff, must be sponsored by the appropriate City department. In this case the project is sponsored by two City departments: Historic Newton and Parks, Recreation and Culture.</p> <p>The NEWTON PUBLIC BUILDINGS SURVEY PHASE II – ANALYSIS OF HISTORICAL SIGNIFICANCE lists Jackson Homestead with a Level of Significance of High. [Individually listed building on the National Register of Historic Places, 1973 ... Preservation Phase II: Analysis of Historically Significant City Buildings, Newton, Massachusetts Jackson Homestead DRAFT 2/17/2012 PART 1 – Analysis].</p> <p>This project has been on the City’s to-do list for several years and as the fence has deteriorated to a dangerous condition (pieces falling on the street, gates falling over) it has a high level of priority.</p>			
COMMUNITY CONTACTS	List at least 3 Newton residents or organizations willing and able to comment on the project and its manager’s qualifications. No more than 1 should be a supervisor, employee or current work colleague of the project manager or sponsor. Consult staff on the community contacts required for your specific proposal.		
	Name & title or organization	Email	Phone Mailing address
	Russel Feldman, AIA	rfeldman@tbaarchitects.com	617/964-3915 85 Langley Road Newton Centre, MA 02459
	Katy Hax-Holmes, Chief Preservation Planner	KHOLMES@newtonma.gov	617/796-1143 Planning Department City of Newton 1000 Commonwealth Ave Newton, MA 02459

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 Full proposals must include separate, detailed budgets in addition to this page.

Project TITLE	Historic Newton Jackson Homestead Fence Replacement	
SUMMARY CAPITAL/DEVELOPMENT BUDGET		
Uses of Funds		
Jackson Homestead Fence Removal		\$ 3,300
Jackson Homestead Fence Replacement		\$ 14,944
D. TOTAL USES (should equal C. on page 1 and E. below)		\$18,244
Sources of Funds	Status (requested, expected, confirmed)	
CPA funding	Requested	\$18,244
		\${amount}
		\${amount}
E. TOTAL SOURCES (should equal C. on page 1 and D. above)		\$ 18,244
SUMMARY ANNUAL OPERATIONS & MAINTENANCE BUDGET (cannot use CPA funds)		
Uses of Funds		
Oversight of project by Lisa Dady (HN) and Derek Mannion (PRC)		\$ 1,000
		\${amount}
		\${amount}
		\${amount}
F. TOTAL ANNUAL COST (should equal G. below)		\$1,000
Sources of Funds		
Operating budget for HN and PRC salaries		\$1,000
		\${amount}
G. TOTAL ANNUAL FUNDING (should equal F. above)		\$1,000
Project TIMELINE	Phase or Task	Season & Year
	Removal and Replacement of Jackson Homestead Fence = approximately five days	Fall-Winter 2020

Attachments ~~struck out below~~ will be required only for a full proposal, if the CPC agrees to consider one.

Project TITLE		Historic Newton Jackson Homestead Fence Replacement	
↓ Check off submitted attachments here.			
REQUIRED		PHOTOS	of existing site or resource conditions (2-3 photos may be enough)
		MAP	of site in relation to nearest major roads (omit if project has no site)
Pre-proposal: separate attachments not required, just use page 3 of form. Full proposal: separate, detailed budget attachments REQUIRED.	PROJECT FINANCES printed and as computer spreadsheets, with both uses & sources of funds		
		development pro forma/capital budget: include total cost, hard vs. soft costs and contingencies, and project management— amount and cost of time from contractors or staff (in-kind contributions by existing staff must also be costed)	
		operating/maintenance budget, projected separately for each of the next 10 years (CPA funds may not be used for operations or maintenance)	
		non-CPA funding: commitment letters, letters of inquiry to other funders, fundraising plans, etc., including both cash and est. dollar value of in-kind contributions	
		purchasing of goods & services: briefly summarize sponsor’s understanding of applicable state statutes and City policies	
REQUIRED.		HISTORIC SIGNIFICANCE	For all historic resource projects, see separate instructions for 3 attachments showing how project meets the Secretary of the Interior’s Standards for Rehabilitation
REQUIRED	SPONSOR FINANCES & QUALIFICATIONS, INSTITUTIONAL SUPPORT		
		for sponsoring department or organization, most recent annual operating budget (revenue & expenses) & financial statement (assets & liabilities); each must include both public (City) and private resources (“friends” organizations, fundraising, etc.)	
		for project manager: relevant training & track record of managing similar projects	
		COVER LETTER	from Parks, Rec & Culture and Executive Office, confirming project’s priority and commitment of staff time for project management. Jonathan Yeo has been contacted. Nicole Banks has written a letter and will send it within a day or two.
	ZONING & PERMITTING		
		environmental mitigation plans: incl. lead paint	
		other approvals required: Newton Historical Commission, Katy Holmes has been contacted.	
	DESIGN & CONSTRUCTION		
	professional design & cost estimates: include site plan, floor plans & elevations		
	materials & finishes; highlight “green” or sustainable features & materials		
OPTIONAL		LETTERS of SUPPORT	from Newton residents, organizations, or businesses