

Section 1  
Patrol Bureau

# Newton Police department

## Internal Office Memorandum

To: Chief MacDonald

Date: Jan 9<sup>th</sup>, 2020

From: Captain Dowling

Re: Annual Report

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Sir,

In 2019, the Newton Police Department responded to / or proactively initiated 64477 calls for service. In addition, officers instituted Directed Patrols in the form of Crime Prevention (22235) or Walk & Talk (715) and Traffic (3969) to take proactive action to deter crime or dangerous driving behavior and help to modify driving behavior in 26919 instances.

During the year, we had [REDACTED] out on Administrative Leave for the entire year. We had a number of officers out for prolonged period of times due to injuries while in the performance of their duties ([REDACTED]) and one off duty ([REDACTED]). These injuries placed a significant burden on the staffing for the patrol supervisors. We temporarily moved Sgt. McLean from the Third Platoon to Days. When Sgt. O'Connell was transferred to the Detective Bureau, Sgt. McLean became a permanent Day Sgt. In turn Sgt. McNeil from the Third Platoon was moved to the temporary Day slot.

**New Sgt's** - In addition, this Fall we promoted three new Sergeants, Dan Poutas, Mike Wade & Tim Walton. M. Wade and D. Poutas were transferred to the Second Platoon and Walton was transferred to the Third Platoon. Due to a number of issues experienced by many of the new and less senior supervisors in Patrol and with the permission of the Chief of Police, we instituted a new FTO Program from new Sgt's. In the past, there would be one day of an FTO process and then the newly promoted Sgt. would be on his/her own. We looked into

ways of improving the way we train new Sgt's and developed a new approach to training. First, we sent the supervisors to a five days supervisors course put on by MPI. Shortly after being promoted, they attended a one day course by MPI for "New Sergeants". Finally we took a new approach to the way we mentor new sergeants. Similar to the FTO program for new officers we had the new Sgt's review two days of policies and procedures. Next we had them ride with a senior Sgt. for four days. The first two shifts, the new Sgt. acted as an observer and interacted when needed. The last two days, the senior Sgt. wore plain clothes and acted solely as an observer while the new Sgt. handled most interactions. Reports from Sgt. Peter Wade indicate that this was a much improved way of introducing new Sgt's into the field. The one set back was that we had was the three Sgt's training at once which created some issues with staffing (too many Sgt's on a shift), but other than that, we felt it was a success. Side note, the NPSOA filed over this matter. In the past, after the one day of FTO the Sgt. was free to accept any overtime. In this case, they were not eligible until they completed all training. The matter is currently under review at the Chief's level.

**Staffing** – Five new officers were hired this year and three of the five officers (Murphy, Donovan & Newton) graduated from the MBTA academy in September. The other two officers (Sohn & Hatfield) were already academy trained but hired at the same time. At the conclusion of the FTO program, four of the five officers successfully completed the 13 week program. At this time and with the recommendation of Sgt. Wade and FTO's, Officer Murphy will be extend until such time as we feel he can operate on his own.

**CMVE** – Due to injuries suffered while in performance of his duties, Officer Marini was unable to complete the number of inspections mandated each year by the State (Dept. of Transportation). Accordingly, the State DOT will allow him to make up the necessary hours of inspections this year in addition to the number required for this years in sections (October 1, 2019 to September 30, 2020)

**Substation** – After several years of trying to open a substation, space was found within the front doors of City Hall. We went operational in September of this year. Currently, it is open on Tuesday evenings from 1700-2000 hours and then

on Thursdays mornings from 1100 – 1400 hours. Starting last December, there is a rotation of Bureaus that will assist us staffing the Substation on Thursdays.

**Nine Car Plan** – after a small tweak of division lines (493 / 497) last year at the request of the patrol supervisors, we seem to have lessened the south side Sgt's area of responsibility. After this change was made, we seem to have had fewer complaints about the area of responsibility when there are only two Sgt's.

**Directed Patrols** – Last year it was recommended by Crime analyst Michael Bozio that we simplify the DP's by giving the officer selection options rather than them inputting the information. Accordingly, 108 T – Traffic, 108 W – Walk & 108 - C Crime were instituted. According to CA Bozio, it appears to be working well. **In fact, last year we had almost 7500 more DP's logged in from the year before. In the coming year 2020, we will be instituting further change by tracking the Substation (108 – S), School Crossings (108 – X) and Escorts which include bank runs and funerals (108 – E).**

**Charles River Task Force** – this summer Watertown, Waltham and the Mass State Police along with the Department of Conservation & Recreation joined forces to patrol the Charles River walkways and paths from Brighton into Waltham. Much of this was at the bequest of improving quality of life issues, particularly among the growing homeless population and encampments along the paths. In addition, the task force hopes to deter & prevent crimes, and give people who use the recreation paths for walking and running a sense of security. At the conclusion of the summer, Captain Dupuis of Watertown P.D. compiled numbers and stats. Overall, we believe the venture was a success and look forward to rejoining forces next year to continue patrolling the pathways. With the assistance of DCR, we cleared out trees and other obstacles that helped create a safer and cleaner environment. There is still much to do, especially in regards to the homeless population. We look forward to expanding this into other initiatives down the road.

**ATV** - With the success of the CRTF, we approached the Chief about the need for acquiring our own ATV. That coupled with a suicide we had in Cold Springs showed the necessity of having our own ATV. At the end of December, we were able to purchase an ATV. That will be equipped and outfitted during the winter and will be ready to go for the Marathon in April.

**Fourth Platoon** – continues to be very effective in executing arrest warrants. They assisted in a number of multi jurisdiction arrests and investigations, in addition to assisting our Detective Bureau and Community Service Bureau (Officer Vacca). Additionally they assisted, in two sting investigations related to human trafficking. They still continue to lack a direct supervisor.

**Saturation Patrols** – this year due to the number of retirements, we had daily staffing issues and made it a challenge to do as many SP's as we did the year before. With the additional newly trained motorcycle officers now trained, I hope to increase their visibility in 2020.

**Sgt. / Lt Training** – due to a number of supervisory issues, I requested a training session for all Sgt's and any Lt. interested in a one day in-service training. Attorney Eric Atstupoenas of the Mass Chiefs was the instructor. He covered a number of issues of law, policies, recent court decisions and accountability. The program was well received by all who attended. It would be my goal to run this training annually, provided sufficient funding is available.

## ACCREDITATION STANDARDS

- There were no prisoner escapes in 2019
- There were no Amber Alerts in 2019
- The Holding Facility was never in excess of state standards in 2019
- There was no contraband or unauthorized items found in the cell prior to or after the release of any detainees in 2019
- There were no threats made against the facility or to the personnel in the Patrol Bureau in 2019
- There were no cavity searches in 2019
- The Patrol Bureau did not request the assistance of the National Guard or any other federal law enforcement agency 2019
- There were no incidents involving officers having to enter the Holding Facility for an emergency in 2019
- There was one issue with an officer requiring remedial training. [REDACTED] received a one day suspension for failure to assist a fellow officer in an arrest situation. The Chief arranged for a DT instructor from the Waltham P.D. to give four hours of remedial training to [REDACTED].

## **2019 Part I Crime Stats**

**Murder - 0**

**Rape - 0**

**Aggravated Assaults - 42**

**Robbery - 10**

**Burglary - 76**

**Residential Burglary - 63**

**Commercial Burglary - 13**

**Larceny - 418**

**Motor Vehicle Breaks - 108**

**Motor Vehicle Thefts - 11**

## **Goals & Objectives for the coming year 2020:**

Implementation of Tasers

Drones for Patrol – for searches of lost parties or suspects, for major events like the Marathon, July 4<sup>th</sup>, etc

Patrol Transport Wagon

Patrol Pick up truck

Increased Staffing by one on Days Monday – Friday (excluding holidays)

Supervisor for 4<sup>th</sup> Platoon

Continue the CRTF along with Waltham, Watertown & the MSP.

Funeral Policy

Increase in Saturation Patrols

# Section 2

## Traffic Bureau

# NEWTON POLICE DEPARTMENT

## TRAFFIC BUREAU

TO: Chief David L. MacDonald

FROM: Captain Paul D. Anastasia

DATE: April 10, 2019

SUBJECT: First Quarter Report - 2019

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### 1. TRAFFIC BUREAU ACTIVITY / PRODUCTIVITY

A. Traffic Bureau Directed Patrols:

- a) Locations – 283
- b) Citations Issued – 391

B. Abandoned Motor Vehicles (CAD #640): 26

- a) Advised: 5
- b) Removed by owner: 9
- c) No service needed: 7
- d) Towed: 5

C. School Crossings:

- a) Animal Control and Traffic Officers covered 213 school crossing posts

D. Car Seat Installations: (Officer's Gaudet, McSweeney & Ferguson): 25

- a) 25 car seat inspections were conducted
- b) No car seat safety events occurred during the quarter
- c) Officers McSweeney and Ferguson were certified as Inspectors during the quarter.

E. Parking Permits during the quarter: 595

Resident:	91
Visitor Only	175
Municipal:	194
Special:	34
Auburndale Business:	96
Angier After School:	5
NNHS Tiger Permits:	0

F. Taxi - Public Auto

1. Medallions

- a) 36 vehicle inspections were completed  
Don's Car Service: 1 – new vehicle)  
Veterans: 36  
Holdens Taxi: 1  
Newtonville Cab: 1  
Newton Taxi: 1
- b) 2 Public Auto medallions were turned in (Veterans)  
8 Taxi medallions were turned in (Veterans)
- c) \$ 2,300 collected in medallion fees

2. Taxi Driver Licenses

- a) 25 issued
- b) \$ 625.00 collected in fees

2. **TRAFFIC CRASHES**

A. Crashes:

Total crash reports taken by officers: 328

- a) 226 crashes occurred in traffic
- b) 6 pedestrian
- c) 2 bicyclist
- d) 5 crashes occurred with fixed objects
- e) 43 crashes occurred with parked m/v's
- f) 46 other
- g) 376 crashes were recorded as write-in's

3. **MOVING & PARKING TICKETS ISSUED**

A) Moving Violations:

Total number of moving violation citation issued 2,485

- 1. Citations issued by Traffic Officers 696
- 2. Citations issued by all other Officers 1,789

B) Special enforcement / Stings

None conducted during the quarter

C) Parking Tickets:

12,621 tickets were issued by Parking Control Officers during the quarter:

Foley	1,525
Blanchard	1,907
Caiola	754
Doucette	1,751
Barton	1,579
Daley	1,596
Finley	1,364
Amendola	0 (out due to work injury)
Chen	445 (out due to work injury)
Wong-Lam	1,700

D) Operation Access Disability Parking Enforcement Grant

No enforcement activity was conducted under this grant during the quarter – grant ended 12/31/2018

**3. SELECTIVE ENFORCEMENT**

A. COMPLAINT LOCATIONS

Selective Enforcement continued during the quarter based on complaints received. All complaint locations are evaluated for their suitability for directed patrols and/or deployment of a speed trailer/message board. Complaint locations suited for directed patrols are shared with all traffic officers and the Patrol Bureau and directed patrols are assigned as staffing allows.

Locations where the speed trailer can safely be deployed are put on a list for deployment once a trailer is available. After trailer deployment, data from the trailer is then downloaded and analyzed to determine if a speed problem exists. Data is shared with the Traffic Engineers in the Transportation Division of the DPW for evaluation for inclusion in the City's Traffic Calming process and engineering changes.

These processes are effective and should be continued.

B. HIGH CRASH LOCATIONS

Based on crash data analysis by the Crime Analyst, two high crash locations were selected to be targeted for selective enforcement during the quarter.

1. Walnut Street & Watertown Street

A total of 30 targeted directed patrols were conducted by both the Patrol and Traffic Bureaus between January 1 and January 30, 2019. No crashes occurred at this location during this time frame and no crashes were reported at this location

through February 28, 2019. It appears the targeted enforcement has been effective. Based on the crash data and selective enforcement results this location has been eliminated for special targeted enforcement activities.

2. Beacon Street & Hammond Street

A total of 36 targeted directed patrols were conducted by both the Patrol and Traffic Bureaus between January 1 and January 31, 2019. No crashes occurred at this location during this time frame. However two crashes occurred at this location during the month of February, 2019. It appears that the targeted selective enforcement has had mixed results to date. Based on the crash data and selective enforcement results, it is recommended that targeted directed patrols continue at this location in an attempt to reduce crashes.

Please see the Analysis reports prepared by the Crime Analyst for more details.

5. **COURT HEARINGS**

Motor Vehicle Court Hearings: 21

6. **MESSAGE / SPEED MONITOR TRAILER**

- A. Two new trailers were put into service during the quarter. One replaced the trailer that was damaged when hit by a vehicle back in August 2018. The second one is a new addition to the fleet. We now have five (5) trailers in service.
- B. Due to inclement weather and various snow storms during the quarter, the trailers were not deployed during the months of January and February. Once the weather cleared in March, we deployed trailers at six (6) locations.

7. **SNOW EMERGENCY'S & SNOW ORDINANCE ENFORCEMENT**

- a) Four (4) snow emergencies were declared during the quarter (1/19, 2/12, 2/27 and 3/4)
- b) Twelve (12) snow ordinance complaints were received after the snowfall over the weekend of January 20, 2019. Three of the complaints were unfounded, six verbal warnings were issues, three citations were issued. All of the other violations were corrected when officers checked back.
- c) Two (2) snow ordinance complaints were received after a minor snow and ice event on February 13, 2019. All three complaints were investigated and violations were corrected. No citations issued.
- d) Five (5) snow ordinance complaints were received after the snow and ice storm on February 19-20, 2019. All five were advised and were clear of snow/ice upon re-inspection. No citations issued.
- e) Twenty-one (21) snow ordinance complaints were received after the snowstorm on March 4-5. Officers responded to all and conducted follow-ups on later days to determine compliance after verbal warnings were issued. Three locations were cited, two with two violations each for this storm.

8. **ANIMAL CONTROL**

A. Activity:

- a) Answered Calls – 525
- b) Back-ups - 17
- c) Impounded animals - 7
- d) Bites / Scratches - 38
- e) Sick / Injured Wildlife P.T.S. - 75
- f) Verbal Warnings - 79
- g) Citations Issued - 8
- h) Order of Restraints - 0
- i) Civil Hearings – 1
- j) Criminal Complaints - 0
- k) Directed Patrols - 90
- l) School Crossing posts covered - 13
- m) Attended meetings - 1

**9. SAFETY OFFICER**

Officer Fleming attended the Traffic Cluster meeting during the quarter.

Officer Fleming attended the Safe Routes meeting the 1<sup>st</sup> Friday of every month.

Officer Fleming checked the daily ticket report by Conduent during the quarter.

Officer Fleming completed the attendance record and payroll daily.

Officer Fleming attended a meeting on January 2<sup>nd</sup> at 9 AM with Lt. Daly.

Officer Fleming attended a meeting on January 3<sup>rd</sup> at 1200 with Dana Bennett the Physical Education Manager.

Officer Fleming attended a meeting on January 8<sup>th</sup> at 10:40 with Alicia Bowman.

Officer Fleming met with crossing guard Caren Seagraves regarding her post location. Caren agreed to step away from her post at Pearl and Jackson to be put on the SPARE list until the end of the school year.

Officer Fleming attended a meeting with Regina Moody on January 10<sup>th</sup> at 10 o'clock to meet on the new Horace Mann School.

Officer Fleming attended the Woman's Law Enforcement conference at Regis College.

Officer Fleming attended the PCO monthly meeting on January 16<sup>th</sup>.

Officer Fleming attended the school bus safety conference at the Best Western on January 17<sup>th</sup> with Regina Moody from transportation.

Officer Fleming attended a meeting with the principal of the Bowen Elementary School on January 22<sup>nd</sup> at 8:45 AM.

Officer Fleming started training new crossing guard Deidre Sidner-Kelly on February 4<sup>th</sup>.

Officer Fleming attended a meeting with Dana Bennett on January 7<sup>th</sup> regarding sign up Genius for the Phys-ed teachers to book their bike safety for the spring.

Officer Fleming attended a meeting with Mary O'neil on February 8<sup>th</sup>.

Officer Fleming attended a meeting with the Horace Mann principal at 940 AM on February 15<sup>th</sup> and also attended a meeting with Liam Hurley at the Ed Center at 1200.

Officer Fleming attended the monthly meeting with the PCO's on February 21<sup>st</sup> at 9 AM.

Officer Fleming met at Newton South High School @ 710 AM March 5th for High School site circulation plan of traffic and parking.

Officer Fleming attended meeting March 7<sup>th</sup> at the Horace Mann School regarding new placement for crossing guards at new school.

Officer Fleming attended a conference call March 13<sup>th</sup> at DPW on Craft Street with IPS.

Officer Fleming attended a meeting March 19<sup>th</sup> at Newton South High School @ 710 AM for the school site circulation plan and go over everyone's observations.

Officer Fleming attended a meeting March 21<sup>st</sup> at City Hall regarding meters.

Officer Fleming gave a tour of the station for the Boys and Girls club on March 26<sup>th</sup> - 26 elementary school children.

## **10. ADMINISTRATIVE**

### **Traffic Sergeant – Sergeant Lee**

In January 2019, I attended the monthly Commission on Disability, Traffic Council, Transportation Cluster, and Parking Control Officers meetings.

I attended two Boston Marathon meetings and met with City Hall staff on marijuana shop(s) related topics.

I worked with the DPW and assisted with parking restrictions and tow orders for snow storms.

I had a meeting with the Walk for Hunger organizers for the May event.

In February I attended the monthly Commission on Disability, Transportation Cluster, and Parking Control Officers meetings.

I attended a Command Staff meeting, a MEMA hosted BAA Marathon meeting, and three Garden Remedies meetings. The GR meetings revolved around the future of marijuana retail sales with traffic, parking, and public safety concerns.

I attended a meeting at the Ed Center regarding traffic concerns with Tiger Drive and the topic of installing a traffic signal there. DPW Transportation is looking into the traffic signal option.

I assisted DPW with parking restrictions and tow orders for snow removal. In addition, assigned traffic officers to all snow related complaints for snow removal enforcement.

In March I attended the monthly Commission on Disability meeting, two meetings regarding the marathon (National Guard and Aaron Nemzer), Command Staff meeting, and a City Hall meeting with Lt McMains for a new proposal from a California based marijuana company looking at opening a shop on Washington Street.

I worked with Paramount Picture's Victoria Virtue. Paramount is filming "Defending Jacob" in various Newton locations where road closures, parking restrictions, and tow orders had to be established. I also assisted with the BAA training run and PMC kids bicycle race.

Some of my daily activities included reviewing and approving reports, assigning traffic officers to directed patrols, responding to serious MVAs, monitor snow complaints, and conducting traffic enforcement when monitoring problematic traffic locations.

### **Traffic Captain**

Captain Anastasia attended a Bureau meetings with the Chief on January 4<sup>th</sup>, February 3<sup>rd</sup> and March 14<sup>th</sup>.

Captain Anastasia attended Command Staff meetings on February 13<sup>th</sup> and March 27<sup>th</sup>.

Captain Anastasia participated in the Austin Street Working Group bi-weekly meetings.

Captain Anastasia participated with the interview of four officers for the open Traffic Position created by the promotion of Officer Devine. Officer Hagopian and Officer Ferguson were interviewed on January 8<sup>th</sup> and Officer Durikas and Officer Howes were interviewed on January 10<sup>th</sup>. The Interview Committee recommended Officer Ferguson to the Chief and she was selected for the position.

Captain Anastasia participated in a new employee hiring process meeting in the Chief's Office on January 9<sup>th</sup>.

Captain Anastasia attended a meeting in the Mayor's Office on January 15<sup>th</sup>, January 29<sup>th</sup>, February 12 regarding Garden Remedies opening of their retail marijuana store. Captain Anastasia attended on on-site meeting with the Planning Department at Garden Remedies on February 22<sup>nd</sup>.

Captain Anastasia attended the Mayor's meeting for the Chief on January 15<sup>th</sup>.

Captain Anastasia and Sgt. Lee met with DPW Transportation to discuss and review our Emergency Parking Restriction plan for large celebrations in Boston when the Auburndale area around the MBTA station. During events such as daytime Boston Red Sox games, World Series and Superbowl celebrations or large rally's that occur in Boston the streets in the Auburndale area get parked up and clogged with vehicles that park and take the MBTA.

Captain Anastasia and Officer Fleming met with Mary O'Neil from HR on February 8<sup>th</sup> to discuss the ongoing issues interpersonal issues with some of the Parking Control Officers.

Captain Anastasia attended the monthly Parking Control Officer's staff meeting on January 16<sup>th</sup>.

Captain Anastasia interviewed the only candidate that applied for the seasonal Animal Control position that became available when Officer Mikoliet went from seasonal to full-time upon the retirement of Officer Torres. Officer Juan Garcia was interviewed on February 13 and was selected for the seasonal position starting May 1<sup>st</sup>.

Captain Anastasia and Sgt. Lee attended a Boston College commencement planning meeting at BC on February 15<sup>th</sup>.

Captain Anastasia and Sgt. Lee attended a planning meeting with DIMSE and DPW Transportation staff regarding the Heartbreak Hill road race.

Captain Anastasia and Officer Fleming attended a School Transportation Group meeting at the Ed Center to discuss the traffic and parking plans for the new Horace Mann Elementary School at Carr School for next school year.

Captain Anastasia and Sgt. Lee attended a meeting with Transportation Division and Executive Office staff regarding the continued problems and complaints about the intersection of Tiger Drive and Walnut Street.

Captain Anastasia attended the Traffic Council meeting January 24<sup>th</sup>, February 28<sup>th</sup> and March 21<sup>st</sup>.

Captain Anastasia attended numerous 2019 Boston Marathon planning meetings with BAA staff, MEMA, City Officials and other State and Local partners starting in January and right through the end of the quarter.

Captain Anastasia and Sgt. Lee attended a NEMLEC Chief's meeting to discuss Marathon planning and NEMLEC's resources.

Captain Anastasia and Sgt. Lee participated in the statewide Boston Marathon Table Top Exercise at Florian Hall in Boston on March 26<sup>th</sup>.

Captain Anastasia, Sgt. Lee and Officer Fleming met with Conduent staff on February 22<sup>nd</sup> to discuss parking control equipment and connectivity issues.

Captain Anastasia and Officer Fleming met with Transportation Division staff, the Mayor and Executive Office staff to discuss the expiration of the Conduent Staff, the continued problems with equipment and a new RFP for a new vendor.

## **11. PERSONNEL**

Officer Abbruzzese went of Injured on February 26, 2019 after a motor cycle accident in Waltham. He remained out for the rest of the quarter.

Animal Control Officer Ralph Torres retired on January 18, 2019

Officer Andrea Ferguson transferred to the Traffic Bureau on February 4, 2019

Parking Control Officer Mee Fong Chen went out on a Workers Comp injury January 22, 2019 and remained out for the remainder of the quarter.

Parking Control Officer Lauren Amendola returned to duty from a Workers Comp Injury on January 1, 2019.

## **12. TRAINING**

The following Officers attended the two-day 2019 Spring In-service:

Captain Anastasia March 7-8, 2019

Sgt. Lee March 21-22

Officer Mikoleit March 12-13

Officer Abbruzzese January 16-17

Officer Fleming, January 24-25

Officer Wade February 19-20

Officer McSweeney March 7-8

Captain Anastasia attended the FBI LEEDA Supervisor Leadership week long training session during the week of February 25<sup>th</sup>.

Officers Ferguson and McSweeney attended Car Seat Installation training and certification on March 11-13, 2019.

Officer Fleming attended Advancing and Supporting Women in Law Enforcement training on January 11, 2019.

Officer Miloleit attended a Massachusetts Animal Control Officers training seminar in Weymouth.

Officer Mikoleit attended a Bad Dogs training on January 17<sup>th</sup> in Weymouth.

Officer Mikoleit attended an on-line Animal Abuse training on February 12<sup>th</sup>.

Officer Mikoleit attended an on-line training Guide Dog and Therapy Animals training on March 25<sup>th</sup>.

No officers were provided remedial training during the quarter.

*End*

# NEWTON POLICE DEPARTMENT

## TRAFFIC BUREAU

TO: Chief David L. MacDonald  
FROM: Captain Paul D. Anastasia  
DATE: July 25, 2019  
SUBJECT: Second Quarter Report -2019

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### 1. TRAFFIC BUREAU ACTIVITY / PRODUCTIVITY

#### A. Traffic Bureau Directed Patrols:

- a) Locations – 226
- b) Citations Issued – 309

#### B. Abandoned Motor Vehicles (CAD #640): 53

- a) Advised: 14
- b) Removed by owner: 22
- c) No service needed: 13
- d) Towed: 4

#### C. School Crossings:

- a) Animal Control and Traffic Officers covered 197 school crossing posts

#### D. Car Seat Installations: (Officer's Gaudet, McSweeney & Ferguson): 49

- a) 49 car seat inspections were conducted
- b) 1 car seat safety events occurred during the quarter – “Summer Safety Day” on June 25, 2019 at the Chestnut Hill Mall.

#### E. Parking Permits during the quarter: 184

Resident:	35
Visitor Only	66
Municipal:	12
Special:	60
Auburndale Business:	6
Angier After-School:	5
NNHS Tiger Permits:	0

#### F. Taxi - Public Auto



Foley	1,871
Blanchard	1,629
Caiola	1,222
Doucette	1,418
Barton	1,275
Daley	1,472
Finley	1,593
Amendola	4,197
Chen	0 (out due to work injury)
Wong-Lam	1,749

2. The Patrol Bureau issued a total of 132 parking tickets during the quarter:

April	198
May	16
June	18

C) Operation Access Disability Parking Enforcement Grant

No enforcement activity was conducted under this grant during the quarter – grant ended 12/31/2018

3. **SELECTIVE ENFORCEMENT**

A. COMPLAINT LOCATIONS

Selective Enforcement continued during the quarter based on complaints received. All complaint locations are evaluated for their suitability for directed patrols and/or deployment of a speed trailer/message board. Complaint locations suited for directed patrols are shared with all traffic officers and the Patrol Bureau and directed patrols are assigned as staffing allows.

Locations where the speed trailer can safely be deployed are put on a list for deployment once a trailer is available. After trailer deployment, data from the trailer is then downloaded and analyzed to determine if a speed problem exists. Data is shared with the Traffic Engineers in the Transportation Division of the DPW for evaluation for inclusion in the City's Traffic Calming process and engineering changes.

These processes are effective and should be continued.

B. HIGH CRASH LOCATIONS

No high crash location targeted enforcement during the quarter. The Crime Analyst is culling crash data for targeted location(s) for next quarter.

4. **COURT HEARINGS**

Motor Vehicle Court Hearings: 63

5. **MESSAGE / SPEED MONITOR TRAILER**

- A. One trailer was out of service for three weeks during April and was sent back to the vendor for warranty repair.
- B. The trailers were deployed at nine (9) different locations for speed monitoring. The trailers were also deployed for five special events during the quarter including the Boston Marathon, Walk for Hunger, Memorial Day parade, NNHS graduation and the 4<sup>th</sup> of July Fireworks celebration. The trailers were also deployed for 4 public service announcements including “Arrive Alive – Don’t Text and Drive”, “Stay in the Travel Lane – Do not Cross Yellow Line”, “Newton Police hiring School Crossing Guards” and “You Drink and Drive – You lose”.

6. **SNOW EMERGENCY’S & SNOW ORDINANCE ENFORCEMENT**

There were no snow emergencies during the quarter.

7. **ANIMAL CONTROL**

A. Activity:

- a) Answered Calls – 615 ( April 193, May 215, June 207)
- b) Back-ups - 10
- c) Impounded animals - 9
- d) Bites / Scratches - 44
- e) Sick / Injured Wildlife P.T.S. – 121
- f) Verbal Warnings - 147
- g) Citations Issued - 29
- h) Order of Restraints - 0
- i) Civil Hearings – 0
- j) Criminal Complaints - 0
- k) Directed Patrols - 97
- l) School Crossing posts covered - 11
- m) Attended meetings - 0

8. **SAFETY OFFICER**

Officer Fleming attended the Traffic Cluster meeting during the quarter for April, May and June.

Officer Fleming attended the Safe Routes meeting the 1st Friday of every month.

Officer Fleming checked the daily ticket report by Conduent during the quarter.

Officer Fleming completed the attendance record and payroll daily.

Officer Fleming attended a meeting with Regina Moody from Transportation regarding the crossing locations for the new Horace Mann School on Nevada Street.

Officer Fleming attended an information meeting for parents who children attend the Horace Mann School on April 4th 6-730.

Officer Fleming attended a meeting on April 8th with PCO Amendola regarding an incident she had with a fellow co-worker.

Officer Fleming attended a meeting on April 10th at the Ed Center regarding the bus loop that is going to be built in front of the new Horace Mann.

Officer Fleming gave a safety talk at the Underwood school for all classes because of an incident that happened at the school playground.

Officer Fleming attended a 10:00 meeting with Conduent Rep Joe Oliverio on April 23rd.

Officer Fleming taught Bike safety for the 4th grade at Bowen School on May 9th.

Officer Fleming taught Bike Safety for the Memorial Spaulding School on May 10th.

Officer Fleming taught Bike Safety for the Bowen 5th grade class Ride and Talk.

Officer Fleming attended a meeting with Alex from Human Resources and Captain Anastasia regarding the PCO's schedule on May 16th.

Officer Fleming attended a meeting at the Ed Center with Liam Hurley, Regina Moody and Principal Marc Nardelli regarding the Horace Mann Elementary School.

Officer Fleming attended a meeting on May 22nd with the Principal from the Franklin Elementary school regarding the traffic safety issue in front of the school.

Officer Fleming taught bike safety at the Ward Elementary School on May 28th.

Officer Fleming taught bike safety at the Angier Elementary School on May 29th.

Officer Fleming taught bike safety at the Zervas Elementary school on May 30th.

Officer Fleming taught bike safety at the Countryside Elementary school on May 31st.

Officer Fleming attended a meeting regarding Conduent in room 205 at City Hall on June 4th.

Officer Fleming taught Bike Safety at the Lincoln-Eliot Elementary 5th grade school on June 5th.

Officer Fleming attended a meeting at City Hall at 1400 on June 6th.

Officer Fleming taught bike safety- talk only at the Lincoln-Eliot 4th grade on June 13th.

Officer Fleming taught bike safety at the Mason-Rice school 4th grade class on June 14th.

Officer Fleming took vacation June 19th – 21st.

Officer Fleming attended a meeting at City Hall 9-10 room 205 on June 25th.

Officer Fleming attended a meeting with Lorraine from the outside agency that was hired by the Chief to evaluate the PCO problem on June 27<sup>th</sup>.

## **9. ADMINISTRATIVE**

### **Traffic Sergeant – Sergeant Lee**

In April, I assisted with the organization of eight special events involving traffic function. The eight events were the BC MBA 5K, BC Campus Race 5K, Lucero 5K, International kid's race, Marathon, Carol Center Walk, Lasell Torch Walk, and Newton South Little League Parade.

My April meetings included monthly C.O.D., Transportation Cluster, PS&T, traffic council, and numerous Garden Remedies related matters such as Mayor's meetings, on-site visits, and van inspections for their proposed shuttle service. Also, a command staff meeting and a Cypress Tree meeting (marijuana shop).

In April, I appeared weekly as NPD court representative for civil MV appeals and criminal MV hearings.

In May, I assisted with ten special events involving traffic function. The ten events were the Walk for Hunger, Community Farm, Memorial Day Parade, Taiwan Day, Kids Fest, Lasell College Graduation, PMC Ride, BC Graduation, Waban Village Day, and BC Race to Educate 5K.

My May meetings included monthly traffic council, C.O.D., TAG, and a command staff. In addition, I assisted inspectional services with unregistered cars stored in private driveways and met with Paramount Pictures representatives for upcoming filming of "Defending Jacob".

In May, I appeared as NPD court representative for civil MV appeals and criminal MV hearings.

In June, I concluded the organization of seven special events involving traffic function. The seven events were Nonantum Village Day, Newton Highlands Village Day, Newton Highlands 5K, Tour De Newton, both high school graduations, and the Tri State Trek.

My June meetings included monthly C.O.D., PS&T, and Conduent. Conduent meetings pertained to possible renewal of their city contract. I had a meeting with an outside private mediator regarding PCO issues and attended PCO negotiations at city hall.

In June, I appeared as NPD court representative for civil MV appeals and criminal MV hearings.

During the second quarter, I also assisted with parking restrictions and road closures for a multitude of construction work. I also responded to and assisted with a serious MVA OUI on the weekend of June 8 and 9.

### **Traffic Captain**

Captain Anastasia participated in the Austin Street Working Group bi-weekly meetings.

Captain Anastasia attended a meeting in the Planning Department on April 8<sup>th</sup> and April 16<sup>th</sup> regarding Garden Remedies opening of their retail marijuana store.

Captain Anastasia attended an on-site meeting on May 13<sup>th</sup> at Garden Remedies with the Planning Department to discuss the final parking and traffic plan for the opening.

Captain Anastasia attended the monthly Parking Control Officer's staff meeting on May 20<sup>th</sup>.

Captain Anastasia attended numerous planning meetings regarding the Boston Marathon.

Captain Anastasia participated in MEMA's Functional Exercise for the Boston Marathon on April 9<sup>th</sup>.

Captain Anastasia was the Incident Commander for the Boston Marathon on April 15<sup>th</sup>.

Captain Anastasia attended the post-marathon review and breakfast on April 25<sup>th</sup>.

Captain Anastasia met with BAA staff on April 30<sup>th</sup> for the Boston Marathon wrap-up meeting.

Captain Anastasia attended a meeting at the Montessori School at 80 Crescent Ave with Safety Officer Fleming and Transportation Division staff to discuss student drop-off and pick-up, traffic flow, parking and a possible Blue Zone at the private school.

Captain Anastasia participated in a planning meeting with the Transportation Division regarding the Walk for Hunger.

Captain Anastasia attended a meeting with the Chief on April 25<sup>th</sup> to discuss ongoing personnel issues with some of the Parking Control Officers.

Captain Anastasia attended the Traffic Council meeting on April 10<sup>th</sup> and May 16<sup>th</sup>.

Captain Anastasia attended a Command Staff meeting on April 9<sup>th</sup> and May 15<sup>th</sup>.

Captain Anastasia attended a planning meeting at Boston College on May 7<sup>th</sup> regarding their 2019 Commencement exercises.

Captain Anastasia was the Incident Commander for the Boston College Commencement on May 20<sup>th</sup>.

Captain Anastasia attended a meeting with the Chief and David Koses from the Transportation Division to discuss the increased permit parking programs in the city and the impact that is having and will have on the Traffic Bureau.

Captain Anastasia participated in a telephone training session with All Traffic Solutions on May 9<sup>th</sup> to learn more about the Speed Trailer data and reporting capabilities.

## **10. PERSONNEL**

Officer Abbruzzese went of Injured on February 26, 2019 after a motor cycle accident in Waltham. He returned to duty on June 3, 2019.

Officer Abbruzzese retired on June 13, 2019.

Officer Mike Gaudet went off Injured on April 29, 2019 after suffering an ankle injury on a call. He returned to duty on May 15, 2019.

Parking Control Officer Mee Fong Chen went out on a Workers Comp injury January 22, 2019 and remained out for the remainder of the quarter.

Officer Juan Garcia started his seasonal Animal Control position on May 1, 2019 and continued through the quarter.

Part-time civilian clerk Ceria Monterio resigned her position on May 10, 2019

## **11. Training**

Officer Garcia attended the Animal Control Academy starting on March 22, 2019 at the Boylston Police Academy. The academy incorporates 96 hours of curriculum over 12 weeks and is held every Friday of each week ending at the end of April.

Traffic Officer Wade attended Basic Crash Investigation training June 4-14, 2019  
Officer Mikoleit attended an Animal Abuse training class in Weymouth on April 25<sup>th</sup>

Officer Fleming attended a police bike training class on May 12<sup>th</sup> given by Officer Boyle.

Officer Fleming participated in a webinar on May 2<sup>nd</sup>.

Officer Fleming attended in-service on May 6<sup>th</sup> and May 7<sup>th</sup>.

No officers were provided remedial training during the quarter.

*End*

# NEWTON POLICE DEPARTMENT

## TRAFFIC BUREAU

TO: Chief David L. MacDonald

FROM: Captain Paul D. Anastasia

DATE: October 15, 2019

SUBJECT: Third Quarter Report -2019

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### 1. TRAFFIC BUREAU ACTIVITY / PRODUCTIVITY

A. Traffic Bureau Directed Patrols:

- a) Locations – 206
- b) Citations Issued – 277

B. Abandoned Motor Vehicles (CAD #640): 53

- a) Advised: 8
- b) Removed by owner: 27
- c) No service needed: 16
- d) Towed: 2

C. School Crossings:

- a) Animal Control and Traffic Officers covered 44 school crossing posts

D. Car Seat Installations:

40 car seat inspections were conducted; Officer Gaudet: 13, Officer Ferguson: 27

E. Parking Permits issued during the quarter: 348

Resident:	9
Visitor Only	84
Municipal:	21
Special:	64
Auburndale Business:	0
Angier After-School:	0
Newton Highlands Business	20
NNHS Tiger Permits:	150

F. Taxi - Public Auto

1. Medallions

- a) 0 vehicle inspections were completed

2. Taxi Driver Licenses

- a) 6 issued
- b) \$ 150.00 collected in fees

2. **TRAFFIC CRASHES**

A. Crashes:

Total crash reports taken by officers: 313

- a) 194 crashes occurred in traffic
- b) 6 pedestrian
- c) 14 bicyclist
- d) 6 crashes occurred with fixed objects
- e) 57 crashes occurred with parked m/v's
- f) 36 other
- g) 366 crashes were recorded as write-in's

3. **MOVING & PARKING TICKETS ISSUED**

A) Moving Violations:

Total number of moving violation citation issued 2,166

- 1. Citations issued by Traffic Officers 898
- 2. Citations issued by all other Officers 1,268

Special enforcement / Stings

Traffic Bureau staff participated in one Special Enforcement operation. On July 25, 2019 a crosswalk enforcement sting was conducted in Newton Centre Square from 1530 to 1930 hours. Officers issued 35 citations. Funding from the Bike/Pedestrian Safety Grant was used for this operation.

## Grant Enforcement

Grant funded traffic enforcement continued during the quarter under the Drive Sober or Get Pulled Over grant and the Bike Pedestrian grant. Enforcement activity was as follows:

### **Bike Pedestrian Grant Enforcement**

Month	Hours	Citations	Arrest/Crim Apps	Money Spent
July	49	128	0	\$2,373.36
August	12	35	1	\$565.06
September	32	83	2	\$1537.97
Totals	<b>93</b>	<b>246</b>	<b>3</b>	<b>\$4,476.39</b>

- Remaining balance at the end of grant: **\$1,072.26**

### **Drive Sober Get Pulled Over Grant Enforcement**

Month	Hours	Citations	Arrest/Crim Apps	Money Spent
July	10	30	0	\$495.80
August	0	0	0	\$0.00
September	77	236	0	\$3686.50
Totals	<b>87</b>	<b>266</b>	<b>0</b>	<b>\$4,182.30</b>

- Remaining balance at the end of grant: **\$1417.70**

### **Totals: July, August, September**

- Hours: **180**
- Citations: **512**
- Arrest/Crim Apps: **3**
- Money Spent: **\$8,658.69**

### **B) Parking Enforcement**

Parking Control Officers were dispatched to 259 parking complaints during the quarter. (CAD # 669)

### **C) Parking Tickets Issued:**

1. 15,378 parking tickets were issued by Parking Control Officers during the quarter:

Foley	1,234
Blanchard	1,321
Caiola	1,325
Doucette	1,256
Barton	1,325
Daley	1,031
Finley	1,262
Amendola	3,379
Chen	1,311
Wong-Lam	1,934

2. The Patrol Bureau issued a total of 107 parking tickets during the quarter:

July	17
August	10
September	80

C) Operation Access Disability Parking Enforcement Grant

No enforcement activity was conducted under this grant during the quarter – grant ended 12/31/2018

3. **SELECTIVE ENFORCEMENT**

A. **COMPLAINT LOCATIONS**

Selective Enforcement continued during the quarter based on complaints received. All complaint locations are evaluated for their suitability for directed patrols and/or deployment of a speed trailer/message board. Complaint locations suited for directed patrols are shared with all traffic officers and the Patrol Bureau and directed patrols are assigned as staffing allows.

Locations where the speed trailer can safely be deployed are put on a list for deployment once a trailer is available. After trailer deployment, data from the trailer is then downloaded and analyzed to determine if a speed problem exists. Data is shared with the Traffic Engineers in the Transportation Division of the DPW for evaluation for inclusion in the City's Traffic Calming process and engineering changes.

These processes are effective and should be continued.

B. **HIGH CRASH LOCATIONS**

No high crash location targeted enforcement during the quarter. The Crime Analyst is culling crash data for targeted location(s) for next quarter.

4. **COURT HEARINGS**

Motor Vehicle Court Hearings: 54

5. **MESSAGE / SPEED MONITOR TRAILER**

A. All five (5) trailers were deployed at twenty two (22) different locations for speed monitoring and/or public safety messaging. Locations for speed monitoring and speed display were selected based on complaints from the public or City Councilors.

B) The trailers were deployed one special event during the quarter. Three trailers were deployed for National Night Out. Trailers were also deployed for several public service announcements including ““Newton Police hiring School Crossing Guards”, the large water main break on Needham Street; the filming project in Newton Highlands Square; the Boston College Friday night football game and for the police training exercise on Spiers Road. Five trailers were deployed for School Opening notifications. Trailers were also for messaging for “Stop for Pedestrian in Crosswalks”, “Arrive Alive –Don’t Text and Drive”

## **6. SNOW EMERGENCY’S & SNOW ORDINANCE ENFORCEMENT**

There were no snow emergencies during the quarter.

## **7. ANIMAL CONTROL**

### A. Activity:

- a) Answered Calls – 670 ( July 209, August 242, September 219)
- b) Back-ups - 10
- c) Impounded animals - 4
- d) Bites / Scratches - 29
- e) Sick / Injured Wildlife P.T.S. – 116
- f) Verbal Warnings - 99
- g) Citations Issued - 23
- h) Order of Restraints - 0
- i) Civil Hearings – 0
- j) Criminal Complaints - 0
- k) Directed Patrols - 93
- l) School Crossing posts covered - 6

### B. Off-Leash Dog Park Enforcement

Officers Mikoleit and Garcia conducted enforcement specifically targeting dog park’s on 13 days during the summer. A total of 33 violations were issued.

## **8. SAFETY OFFICER**

Officer Fleming attended the Traffic Cluster meeting during the quarter for July, August and September.

Officer Fleming attended the Safe Routes meeting the 1<sup>st</sup> Friday of every month.

Officer Fleming checked the daily ticket report by Conduent during the quarter.

Officer Fleming completed the attendance record and payroll daily.

Officer Fleming took vacation time from July 1st- July 12<sup>th</sup>.

Officer Fleming attended a meeting with Conduent on July 24<sup>th</sup> at City Hall.

Officer Fleming attended a meeting with Chief MacDonald on July 25<sup>th</sup> regarding the PCO schedule.

Officer Fleming attended a meeting on July 26<sup>th</sup> with Jason Sobel – director of the traffic division for the DPW.

Officer Fleming attended a meeting with Atty. Jeff Honig regarding PCO Schedule.

Officer Fleming held interviews for 3 new crossing guard candidates on July 29<sup>th</sup>. Stephanie Lau, Leonid Medvedovsky and Janice Rizza.

Officer Fleming attended a meeting with Conduent at City Hall to go over the new handheld models available.

Officer Fleming created and sent out all of the notices for the mandatory meeting agenda for the Traffic Supervisors and Parking Control officers.

Officer Fleming attended a meeting with Dana Bennett- Director of all physical education teachers in Newton and created a sign-up genius for bike safety in September on August 5, 2019.

Officer Fleming went to all the new crossing locations for the new Horace Mann school to make sure the sidewalks, curb cutouts and crosswalks were all completed on August 7, 2019.

Officer Fleming was on vacation from August 12<sup>th</sup> – August 30<sup>th</sup> 2019.

Officer Fleming held the mandatory meeting for all of the Traffic Supervisors and Parking Control officers on Sept 3, 2019

Officer Fleming attended DPW's snow removal meeting on Sept 11, 2019.

Officer Fleming held interviews for 3 new crossing guard applicants- only one applicant Euphemia Devinentis took the position, the other two applicants decided not to accept the position on Sept 11, 2019.

Officer Fleming attended the Safe Routes meeting on Sept 13, 2019 at the Waban Library.

Officer Fleming attended a meeting with the Cabot School principal regarding the blue zone nearest to the school on Sept 18, 2019.

Officer Fleming held the Parking Control Officers monthly meeting on Sept 23, 2019.

Officer Fleming held two interviews for the Crossing Guard position- Christopher Ferguson and John Deming on Sept 24, 2019.

Officer Fleming held a bike safety talk at the Burr School on Sept 25, 2019.

## **9. ADMINISTRATIVE**

### **Traffic Sergeant – Sergeant Lee**

In July, I assisted with the organization of four special events involving traffic function. The four were the Fourth of July celebration, Community Farm, Nonantum St Carmen's Festival aka the carnival, and new for 2019: the Kids Triathlon at NNHS via Parks and Recs.

My July meetings included monthly C.O.D., Transportation Cluster, PS&T, and traffic council. I also attended meetings at City Hall regarding Garden Remedies, PCO contract negotiations, future erections of solar panels and displacement of parking at numerous sites, and Conduent regarding extended city contract and new PCO equipment.

In July, I appeared as NPD court representative for civil MV appeals and criminal MV hearings on a scheduled basis. I also supervised a 6 hours crosswalk sting in Newton Centre Square with members of the traffic bureau.

In August, I helped with the organization of a special events involving traffic function. One event was National Night Out. I also participated with organizing BC student move in.

My August meetings included a bureau meeting with you and the chief, BC traffic, BC table talk, and BC football meetings, and traffic interviews for officers and applicants for a part time clerk's position.

In August, I appeared as NPD court representative for civil MV appeals and criminal MV hearings.

In September, I concluded the organization of ten special events involving traffic function. The ten were three BC home games, Zero Prostate Cancer 5K, Jimmy Fund Walk, Community Farm, NV Village Day, Lasell student move in, Upper Falls Village Day, and the Tour De Newton bike ride.

I did not attend any September meetings. I attended three weeks of Accident Recon School during September.

I had one Tuesday MV appeals session for the month of September.

### **Traffic Captain**

Captain Anastasia participated in the Austin Street Working Group meetings. The meetings went from bi-weekly to bi-monthly as the building is almost done and tenants were beginning to move into the building in mid-September and there was not enough information to share for bi-weekly meetings.

Captain Anastasia and Sgt. Lee participated in several planning meetings and an on-site meeting in Newton Highlands regarding the filming project "Defending Jacob" Parking restrictions, message boards and traffic management plans were developed and implemented.

Captain Anastasia attended the Commission on Disabilities monthly meeting on July 8<sup>th</sup> and September 9<sup>th</sup>.

Captain Anastasia attended a bureau meeting with the Chief on July 9<sup>th</sup> and August 12<sup>th</sup>.

Captain Anastasia attended a meeting with David Koses from the Transportation Division on July 9<sup>th</sup> to plan for the upcoming Traffic Council meeting regarding changing resident parking restrictions in and around Judith Road.

Captain Anastasia attended a meeting with the Chief on July 25<sup>th</sup> to discuss Parking Control personnel issues and collect bargaining issues and a new work schedule.

Captain Anastasia attended a meeting with the Transportation Director and a representative from Conduent on July 26<sup>th</sup>, July 30<sup>th</sup>, August 5<sup>th</sup> and August 6<sup>th</sup> to discuss the proposed contract extension with Coduent.

Captain Anastasia attended a meeting with Jeff Honig and Chief's Office staff on July 25<sup>th</sup>, September 16<sup>th</sup> and September 20<sup>th</sup> to plan for PCO bargaining and schedule change.

Captain Anastasia attended a meeting at city hall on August 1<sup>st</sup>, August 5<sup>th</sup> and August 19<sup>th</sup> to discuss the citywide city building Solar Panel installation project and the impact to parking at various city buildings.

Captain Anastasia and Sgt. Lee attended a meeting at Boston College on August 5<sup>th</sup> to plan for student move-in days.

Captain Anastasia attended a Chief's staff meeting on August 7<sup>th</sup> and September 24<sup>th</sup>.

Captain Anastasia attended a PCO bargaining session on August 12<sup>th</sup>, August 22<sup>nd</sup> and September 24<sup>th</sup>.

Captain Anastasia attended a meeting a Boston College Football Traffic Advisory Meeting at BC on August 13<sup>th</sup> to discuss the upcoming football season.

Captain Anastasia participated in a Boston College Table Top exercise on August 20<sup>th</sup> to plan for the 2019 football season.

Captain Anastasia and Sgt. Lee participated on the Interview Committee and interviewed three candidates on August 22<sup>nd</sup> for the open Traffic Officer position. Officer Jeremy Wilson was selected to fill the open position created by the retirement of Officer Abbruzzese.

Captain Anastasia attended a Boston College Football planning meeting for public safety partners at BC on August 23<sup>rd</sup>.

Captain Anastasia participated on the Interview Committee and interviewed four candidates for the open part-time Traffic Clerk position created by the resignation of C. Monterio. Charlotte DiClemete was chosen for the position.

Captain Anastasia and Sgt. Lee met with a BAA representative on August 28<sup>th</sup> to go over logistics for the 2019 BAA Jimmy fund Walk.

Captain Anastasia attended a Road Safety Audit meeting with various state and local representatives and the design planners for the proposed Riverside development on Grove Street. Representatives reviewed crash data and conducted site visits to 7 locations in and around the Grove Street area including three Newton exits off Route 95/128.

Captain Anastasia and Sgt. Lee participated in the annual School Traffic Supervisors meeting on September 3<sup>rd</sup>.

Captain Anastasia and Sgt. Lee met with Transportation Division staff on September 5<sup>th</sup> to discuss upcoming special events, including the BAA Jimmy Fund Walk and Newtonville Day.

Captain Anastasia attended at Complete Streets meeting at City Hall on September 5<sup>th</sup> to learn about the Walnut Street roadway maintenance project which is to include the installation of Bike lanes and/or dedicated –separated bikeway along Walnut Street between Commonwealth Ave and Fountain Street in Newton Highlands. This project is the design phase and is do for work to begin in spring 2020.

Captain Anastasia attended a Paddy’s Road Race planning meeting on September 10<sup>th</sup>.

Captain Anastasia attended the Traffic Council meeting on September 19<sup>th</sup>.

Captain Anastasia attended a meeting with a City Planner and a consultant hired by the City on September 24<sup>th</sup> to look into stream lining the City’s various permitting processes. I explained to the consultant the role the Traffic Bureau plays in issuing parking permits and block party permits. I also informed her of the other permits the Police Department issues. The consultant will develop a spread sheet flow chart and forward it to the Police Department for review and additions as needed.

Captain Anastasia and Sgt. Lee attended a Automated Driving Systems Work shop for Public Safety Responders on September 26<sup>th</sup> in the Seaport in Boston. The workshop was put on by MassDOT and NuTonomy (an Autonomous Vehicle Company). The City of Newton is one of 7 Massachusetts communities that has signed a MOA with MassDOT to allow the testing of Autonomous vehicles on city streets. Workshop participants leaned about the technology now being used for these vehicles, testing protocols and public safety responder concerns.

Captain Anastasia and Sgt. Lee attended a presentation by MassDOT regarding the redesign of the Needham Street Corridor. The design plans are in the final stages and the project is expected to go out to bid this fall with pre-construction utility work beginning in the spring of 2020. This is a five-year project that will entail the total reconstruction of Needham Street from Route nine in Newton onto Highland Ave in Needham up to Webster Street in Needham. This is a two-mile stretch of roadway with expected severe traffic interruptions.

## **10. PERSONNEL**

Officer Gaudet was assigned to Patrol on July 2, 2019

Officer Mikoleit was assigned to Patrol on July 7, 2019  
Officer Ferguson was assigned to Patrol on July 26, 2019  
Officer Mikoleit was assigned to Patrol on August 12, 2019  
Officer Wade was assigned to Patrol for four hours on August 15, 2019  
Officer Ferguson was assigned to Patrol for 2 hours on August 15, 2019  
Officer Mikoleit was assigned to Patrol on September 29, 2019

Officer Juan Garcia started his seasonal Animal Control position on May 1, 2019 and continued through the quarter.

Parking Control Officer Mee Fong Chen went out on a Workers Comp injury January 22, 2019 and returned to duty on July 1, 2019

Officer Jeremy Wilson was transferred from the Patrol Bureau to the Traffic Bureau on September 16, 2019 to replace retired Officer Abbruzzese.

Traffic Officer Wade was promoted to Sergeant on September 27, 2019 and transferred to the Patrol Bureau.

Parking Control Officers were released early due to heat on the following days:

July 29 @ 2:00 PM  
July 30 @ 2:00 PM  
July 31 @ 2:00 PM  
August 19 @ 3:00 PM

## **11. Training**

Sgt. Lee attended Traffic Recon training August 26-September 6, 2019

Sgt. Lee attended Crash Investigation – Reconstruction Update training September 16-20, 2019

Officer Gaudet attended the Breaking and Entering Evidence Recovery 2-day training course on September 11-12, 2019.

Officer Gaudet attended Crash Investigation – Reconstruction Update, September 16-20, 2019

Officer Ferguson attended the 3-day Basic Digital Crime Scene and Forensic/Evidence Photography training September 24-26, 2019.

ACO Officer Garcia attended the Department of Agricultural Resources ACO Competencies Training on September 24-25, 2019 in Westboro.

Officer Wade attended Sergeant training September 23-27, 2019 in Grafton, MA

Officer Wilson attended firearms in-service training on September 30, 2019.

No officers were provided remedial training during the quarter.

# NEWTON POLICE DEPARTMENT TRAFFIC BUREAU

TO: Chief David L. MacDonald  
FROM: Captain Paul D. Anastasia  
DATE: January 15, 2020  
SUBJECT: Fourth Quarter & Annual Report 2019

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## Fourth Quarter Report

### 1. TRAFFIC BUREAU ACTIVITY / PRODUCTIVITY

A. Traffic Bureau Directed Patrols:

- a) Locations – 189
- b) Citations Issued – 254

B. Abandoned Motor Vehicles (CAD #640): 41

- a) Advised: 7
- b) Removed by owner: 21
- c) No service needed: 9
- d) Towed: 4

C. School Crossing Posts Covered:

- a) October -68 crossing posts were covered by A/C and Traffic.
- b) November- 49 crossing posts were covered by A/C and Traffic.
- c) December- 29 crossing posts were covered by A/C, Traffic Officer and the Safety Officer.

D. Car Seat Installations: (Officer's Gaudet, Ferguson, McSweeney):

- a) 32 car seat inspections were conducted
- b) No car seat safety events occurred during the quarter

E. Parking Permits during the quarter: 403

Resident:	44
Municipal:	132
Special:	44
Visitor	132
Auburndale Business:	51
Angier After School:	0

NNHS Tiger Permits:

1 (replacement)

F. Taxi - Public Auto – Limousine – Bus Permits

1. Public Auto – Total: 4

- a) 1 renewal medallion was issued to Don's Car Service
- b) 2 renewal medallions were issued to Veteran's Taxi of Newton
- c) 1 new medallion was issued to Mahase Livery Service
- d) \$ 200.00 collected in fees

2. Taxi – Total: 44

- a) 1 renewal medallion was issued to Holden's Taxi Service
- b) 2 renewal medallions were issued to Newtonville Cab Company
- c) 3 renewal medallions were issued to Newton Taxi Company
- d) 38 renewal medallions were issued to Veteran's Taxi of Newton
- e) \$ 2,200.00 collected in fees

3. Limousine Permits: 9

- a) 9 new permits issued to Premier Limo of Boston

4. Bus Licenses

- a) 1 for VPNE Parking on behalf of Lasell College
- b) 1 for TransAction on behalf of The 128 Business Council
- c) 5 for TransAction on behalf of Trip Advisor
- d) Various licenses for routes & vehicles to Boston Coach on behalf of Boston College
- e) 7 for Paul Revere Transportation on behalf of MASCO

All Public Auto, Taxi and Limousines were inspected by the Traffic Bureau in accordance with the City Ordinance.

All applicable 2020 renewal applications were mailed out to all medallion holders in December.

5. Taxi Driver Licenses

- a) 7 issued
- b) \$ 175.00 collected in fees

2. **TRAFFIC CRASHES**

Total crash reports taken by officers: 348

- a) occurred in traffic: 218

b) pedestrian:	15
c) bicyclist:	4
d) occurred with fixed objects:	12
e) occurred with parked m/v's:	66
f) other:	33
g) write-in reports received:	389

3. **COURT HEARINGS**

Motor Vehicle Court Hearings: 23

4. **SELECTIVE ENFORCEMENT**

A. **COMPLAINT LOCATIONS**

Selective Enforcement continued during the quarter based on complaints received. All complaint locations were evaluated for their suitability for directed patrols and/or deployment of a speed trailer/message board. Complaint locations suited for directed patrols were shared with all traffic officers and the Patrol Bureau and directed patrols were assigned as staffing allows.

Locations where the speed trailer can safely be deployed are put on a list for deployment once a trailer is available. After trailer deployment, data from the trailer is then downloaded and analyzed to determine if a speed problem exists. Data is shared with the Traffic Engineers in the Transportation Division of the DPW for evaluation for inclusion in the City's Traffic Calming process and engineering changes.

These processes are effective and will be continued.

B. **DIRECTED PATROLS**

During the quarter the Traffic Bureau conducted Directed Patrols at 189 locations and issued 254 citations.

C. **HIGH CRASH LOCATIONS**

In late October the Crime Analyst provided the Traffic Bureau and the Patrol Bureau with crash data for the top twelve crash locations. Most of the locations were determined not suitable for high enforcement directed patrols due to a number of factors, including but not limited to the inability for an Officer to set up for enforcement; inefficient crash data information related to causation or exact location; the impact enforcement would have to traffic flow and officer safety concerns.

The Albermarle Road and Crafts Street location had the second highest crash rate with 12 reported crashes, with two motorcycle versus motor vehicle crashes occurring in the same weekend. Seven of the nine crashes at this location occurred when a driver was attempting to cross Crafts Street on Albermarle Road. While weather played no

significant role in the crashes, it would appear that traffic volume on Crafts Street did, as all of the crashes occurred between the hours of 9:00 AM and 12 noon and between 3:00 PM and 6:00 PM. There are no traffic regulations or restrictions regarding vehicles making this crossover. It would appear the crashes are occurring due to drivers getting frustrated with heavy traffic on Crafts Street and mis-judging their ability to safely cross Crafts Street between cross traffic.

Officers looked at this location but determined due to the geography of the location, traffic patterns and parking restrictions, there was no safe place to set-up to enforce traffic laws relating to vehicles crossing Crafts Street.

The crash data has been shared with the Traffic Engineer in the Transportation Division of the DPW. A recommendation to close and block off Albermarle Road between Crafts Street and North Street was made to the Transportation Division, but no action has been determined by year-end. This closure would force vehicles exiting the northbound lanes of Albermarle Road to take a right onto Crafts Street and then a left onto North Street at the traffic lights to get to the intersection of North and Albermarle Road.

The Traffic Bureau will continue to work with the Crime Analyst on other high crash locations suitable for directed enforcement efforts.

5. **MESSAGE / SPEED MONITOR TRAILER**

- A. All five trailers were in use during the quarter and were deployed at 6 different locations for speed monitoring and message displays. Displays included Crosswalks, Texting and Driving and not stopping in the rotary at the Brown and Oak Hill Middle schools.
- B. The trailers were also displayed at three locations for special event or community notification messages, including Paddy's Road Race, the Prince Street Halloween block party and for the Dedham Street Paving project.

6. **MOVING & PARKING TICKETS ISSUED**

A) Moving Violations:

Total number of moving violation citation issued 2,166

- 1. Citations issued by Traffic Officers 898
- 2. Citations issued by all other Officers 1,268

B) Special enforcement / Stings

None conducted during the quarter

C) Parking Enforcement

Parking Control Officers were dispatched to 223 parking complaints during the quarter.  
(CAD # 669/1306:1312)

D) Parking Tickets Issued:

1. 13,218 tickets were issued by Parking Control Officers during the quarter:

Foley	850
Blanchard	1,262
Caiola	964
Doucette	1,552
Barton	1,179
Daley	724
Finley	963
Amendola	3,316
Chen	1,071
Wong-Lam	1,337

2. The Patrol Bureau issued a total of 1,036 parking tickets during the quarter:

October	34
November	32
December	970

7. GRANTS

A) Traffic Enforcement Grants

During the quarter, in accordance with the *Drive Sober Get Pulled Over Traffic Enforcement Grant* parameters, Traffic Officer McSweeney conducted 14 hours of enforcement and issued 42 moving citations. Grant funds of \$ 2,082.36 were expended. The DSGPO sub category was the only active grant at the end of the quarter and expires on January 20, 2020.

B) 2020 Traffic Enforcement Grant application was completed and submitted at the end of the quarter. Sub categories applied for included Click it/Ticket, Drive Sober Get Pulled Over, Bike Pedestrian, Child Passenger Safety (car seats) and STEP.

The Traffic Enforcement grant applications, administration and reporting functions are being handled by Officer Mike Gaudet. All grant reporting requirements have been submitted on time.

C) Operation Access Disability Parking Enforcement Grant

Again this year The Commission on Disability voted to provide a reimbursable grant for special enforcement overtime patrols for disabled parking enforcement for the 2019 holiday shopping season. This year's grant was in the sum of \$ 5,000.00

Both Parking Control Officers and Police Officers participated in working the overtime special enforcement shifts, with the majority of the hours being worked by police officers.

Between November 29 and December 26, 2019, Parking Control Officers were deployed on 5 days for a total of 19 enforcement hours and issued 25 parking tickets. Police Officers were deployed on 17 days for 96 enforcement hours and issued a 46 parking tickets. In summary a total of 111 enforcement hours conducted resulting in 77 parking tickets being issued. A total of \$ 5,322.08 was spent.

The Operation Access grant reporting and administration functions are being handled by Captain Anastasia. All reporting relating to the grant was completed and submitted to the Commission.

8. **SNOW EMERGENY'S & COMMERICAL SIDEWALK SNOW ORDINANCE ENFORCEMENT**

- a) One Snow Emergency was declared (December 3, 2019)
- b) There were two snow/ice events that required enforcement of the Commercial Sidewalk Snow Ordinance:
  - The December 3 snow storm resulted in 18 complaints received. Three City Ordinance Violation notices issued.
  - The December 17-18 snow and ice event resulted in 18 complaints. No Violation notices were issued.

9. **ANIMAL CONTROL**

a) Answered Calls	695
b) Impounded animals	1
c) Bites / Scratches	43
d) Sick / Injured Wildlife P.T.S.	82
e) Verbal Warnings	129
f) Citations Issued	9
g) Order of Restraints	0
h) Civil Hearings	1
i) Criminal Complaints	0
j) Directed Patrols	120
k) School Crossing posts covered	22
l) Attended meetings	1
m) Back-ups	9

10. **SAFETY OFFICER**

Officer Fleming attended the Traffic Cluster meetings during the quarter.

Officer Fleming attended the Safe Routes meeting the 1<sup>st</sup> Friday of every month.

Officer Fleming checked the daily ticket report by Conduent during the quarter.

Officer Fleming completed the PCO and School Traffic Supervisors daily attendance record and payroll entries.

Officer Fleming gave a bike safety talk and ride for the Burr School 5<sup>th</sup> grade class on October 7<sup>th</sup>.

Officer Fleming gave bike safety talk and ride for the Peirce School on October 8<sup>th</sup>.

Officer Fleming helped assist in a safety evacuation for the Burr School on October 15<sup>th</sup>.

Officer Fleming gave a bike safety talk to the Williams School for the 4<sup>th</sup> grade on October 16<sup>th</sup>.

Officer Fleming gave a bike safety talk & ride to the Williams School 5<sup>th</sup> grade class.

Officer Fleming attended a meeting with Safe routes on October 18<sup>th</sup>.

Officer Fleming attended a meeting with Conduent at City Hall to go over the new handhelds.

Officer Fleming attended a snow routes meeting at City Hall on October 22<sup>nd</sup>.

Officer Fleming attended the monthly Parking Control Officer's meeting at 9am on October 24<sup>th</sup>. Kathy from the parking clerk office was the guest speaker.

Officer Fleming helped the Bowen School with their safety evacuation on October 25<sup>th</sup>.

Officer Fleming went to the Bright Horizons pre-school for a Halloween Safety Talk on Oct 29<sup>th</sup>.

Officer Fleming attended the Complete Streets meeting at City Hall on Oct 31<sup>st</sup>.

Officer Fleming gave a bike safety talk to the Mason-Rice School 4<sup>th</sup> grade classes on November 7<sup>th</sup>.

Officer Fleming gave a bike safety talk to the Mason-Rice School 5<sup>th</sup> grade classes.

Officer Fleming trained a new crossing guard John Deming and showed him the video from Safe Routes that explains safety rules with crossing children on November 12<sup>th</sup>.

Officer Fleming went to Memorial Spaulding to help with their safety evacuation day on November 13<sup>th</sup>.

Officer Fleming was trying to reach out to a crossing guard Maritza Perez on November 14<sup>th</sup> since she didn't show up for her post at Linwood and Walnut which was being evaluated for un-

safe driving in the area. Maritza came back from Puerto Rico attending a funeral for her mother, not understanding how long bereavement lasts she stayed in Puerto Rico over her 5 days. Officer Fleming had a Spanish speaking Officer Calderone call her to explain that she needed to give the Captain a note explaining her absence. We received the note from her once she was back to work.

Officer Fleming gave a tour of the Newton Police Station on November 22<sup>nd</sup> at 4pm.

Officer Fleming attended the mandatory meeting for the PCO's on November 27<sup>th</sup> we discussed Holiday Enforcement plan, update on equipment and HP Grant.

Officer Fleming attended a snow routes meeting on December 3, 2019.

Officer Fleming gave Girl Scouts a tour of the station and showed them how to finger print for their "fingerprinting badge". December 8<sup>th</sup> at 4-6pm.

Officer Fleming had several directed patrols to view the safety concerns at the intersection of Walnut and Linwood Oct-Dec.

Officer Fleming attended the Bowen pre-school for a safety talk on December 13<sup>th</sup>. 900-930 A.M

Officer Fleming attended a Safe Routes meeting with Sgt. Lee on December 13<sup>th</sup>. 1000 A.M

Officer Fleming attended a meeting at the Ed Center regarding the Horace Mann School with Regina Moody and Liam Hurley on December 13<sup>th</sup>.

Officer Fleming attended a meeting at the Ed Center regarding the Horace Mann School on December 17<sup>th</sup>.

## 11. ADMINISTRATIVE

### Traffic Sergeant – Sergeant Lee

In October, Sgt. Lee assisted with the organization of four special events involving traffic function. The four were BC's Red Bandana 5K, Bill's 5K, Harvest Festival, and the Eliot Church Fair. We also worked closely with DPW to organize the Prince Street Halloween event.

October meetings included monthly C.O.D., Transportation Cluster, PS&T, Command Staff, DPW snow removal sidewalks, Complete Streets, Conduent, PCO negotiations, and met with the new officers out of the academy regarding the Traffic Bureau function. I also meet with Turkey Trot 5K organizers.

In October, Sgt. Lee appeared as NPD court representative for civil MV appeals and criminal MV hearings on a scheduled basis.

In November, Sgt. Lee helped with the organization of a special event involving traffic function. The event was the Newton Turkey Trot 5K.

November meetings included a staff meeting, COD, TAG, and with Dana Hanson from the Mayor's office. Ms. Hanson recruited me to be on a committee for City wide city events.

In November, Sgt. Lee appeared as NPD court representative for civil MV appeals and criminal MV hearings.

In December, Sgt. Lee concluded the organization of three special events involving traffic function. The three were Boys' and Girls' Club 5K, Nonantum Tree Lighting, and Waban Tree Lighting.

Attended another city hall special events meeting, staff meeting, Lucero 5K, and COD during December.

Attended the weekly December MV appeals sessions.

### **Traffic Captain**

Captain Anastasia attended a Paddy's Road Race planning meeting on October 1<sup>st</sup> and October 15<sup>th</sup>.

Captain Anastasia met with DWP Transportation Traffic Superintendent to go over Special Events planning.

Captain Anastasia with the City Attorney on October 4<sup>th</sup> to prepare for the Arbitration Hearing regarding Officer Murray. Captain Anastasia attended the Arbitration Hearing in Boston on October 7<sup>th</sup>.

Captain Anastasia attended a meeting at City Hall with representatives from DPW to review and see a working demonstration on the new parking control hand-held machines from Conduent on October 18<sup>th</sup>. A implantation timeline was given for training and on-site testing in late November or early December and going live with the new equipment by January 1, 2020. In late December, Couduent informed us that the project is behind schedule and they will up-date us in January with a target implementation date.

Captain Anastasia met with representatives of DPW and Conduent regarding a Conduent developing an on-line parking permit application and fulfillment program.

Captain Anastasia attended Boston College Traffic Advisory Committee meetings on October 22<sup>nd</sup> and November 12<sup>th</sup>.

Captain Anastasia attended the monthly Parking Control Officers meeting on October 24<sup>th</sup> and November 27<sup>th</sup>.

Captain Anastasia attended a staff meeting on November 6<sup>th</sup> and December 17<sup>th</sup>.

Captain Anastasia attended a meeting with the Labor Attorney for preparations for the PCO contract negotiations. A bargaining session was held on November 13<sup>th</sup>.

Captain Anastasia attended a meeting with the DPW Transportation Coordinator and the IT Director and the GIS Director regarding how GIS can work with us on the on-line parking permitting program.

Captain Anastasia attended a meeting to the Labor Attorney in preparations for an upcoming ULP hearing on the PCO contract issue.

Captain Anastasia attended a meeting with the Chief and the Law Department on November 19<sup>th</sup> to discuss the independent consultants Work Climate Assessment Report for the Parking Control Officers.

Captain Anastasia and Animal Control Officer Mikoliet met with the Health Department on November 21 to discuss the animal Emergency Service Function for emergency planning.

Captain Anastasia attended a Bureau meeting with the Chief on November 27<sup>th</sup>.

Captain Anastasia attended the Public Safety and Transportation meeting on December 9<sup>th</sup> for the annual Taxi and Public Auto report to the Board.

Captain Anastasia and Chief MacDonald attended a meeting with Mayor Fuller and Jonathon Yeo on December 5<sup>th</sup> to discuss the ongoing issues with the parking enforcement equipment and the lack of progress with a new contract and new equipment from Conduent.

Captain Anastasia, Sgt Lee and Officer Fleming attended a meeting with school and DPW Transportation Division staff at the Education Center on December 17<sup>th</sup> to discuss traffic and safety concerns at the Walnut Street & Linwood Ave intersection. Due to the new Horace Mann Elementary School and the F.A. Day Middle School students and parent drop-offs now using the same intersection.

Captain Anastasia attended the Traffic Council meetings on October 24<sup>th</sup> and November 14<sup>th</sup>.

## **12. PERSONNEL**

The Traffic Bureau had one vacancy for a Traffic Officer during the quarter due to the promotion of Sgt. Wade in September.

One Traffic Officer posting to fill this vacancy was posted on November 21, 2019. Interviews are scheduled for early January.

Sgt. Lee and Officer Fleming interviewed three people for School Traffic Supervisor positions. All three declined the position after getting other jobs before being offered the position here.

Part-time Traffic Clerk Charlotte DiClemente started working 19.5 hours a week on Monday October 7, 2019.

## **13. TRAINING**

Officer Fleming trained newly hired crossing guard John Deming and showed him the video from Safe Routes that explains safety rules with crossing children on November 12<sup>th</sup>.

The following Officers attended the two-day 2019 Fall In-service:

Captain Anastasia December 11-12  
Sgt. Lee November 14-15  
Officer Fleming November 20-21  
Officer Gaudet December 16-17  
Officer McSweeney November 12-13  
Officer Wilson November 18-19  
Officer Mikoleit November 25-26

The following Officers attended Firearms training:

Captain Anastasia October 23<sup>rd</sup>.  
Sergeant Lee October 24  
Officer Ferguson October 17  
Officer Fleming October 30  
Officer McSweeney October 2nd  
Officer Gaudet October 17  
Officer Wilson September 30  
Officer Mikoleit October 29

Captain Anastasia attended a Law update class at Lasell College on December 20<sup>th</sup>.

Officers Ferguson, Wilson and McSweeney attended the two-week Basic Crash Investigation training course December 2-13<sup>th</sup> in Natick. This is the first class in the three-course set to become a Certified Crash Reconstructionist.

No officers were provided remedial training during the quarter or the year.

## **YEAR-END REPORT**

### **Year-end Conclusions/Comments & Accomplishments/Budget Recommendation**

#### **Annual Evaluation of Specialized Assignments**

The Traffic Bureau has seven full time specialized positions and one seasonal specialized position. Five are assigned as Traffic Officers, one is assigned as the Safety Officer. The Animal Control Bureau has one full time officer and one seasonal officer.

#### **a) Traffic Officers**

Traffic Officers receive specialized training and are responsible for the investigation of serious motor vehicle crashes including fatalities, pedestrian and bicycle crashes. Traffic Officers also investigate hit and run motor vehicle crashes and conduct annual inspections of vehicles licensed

under the city ordinances as taxi's, limousines and public autos. Traffic officers are assigned directed patrols to conduct traffic enforcement and education at locations that have been determined to be high crash locations and at locations that the Bureau has received complaints from the public and/or city officials for all types of motor vehicle violations.

Based on the number crashes that occur in Newton each year and the number of complaints received regarding speeding cars and non-compliance with traffic regulations, the need for these specialized positions is justified and should be continued. Traffic officers continuously issue the highest number of motor vehicle citations in the Department and conduct the most traffic directed patrols each month. Traffic crashes continue to be problematic in the city and the need for specialized enforcement and investigation continues.

Due to staff turnover of Traffic Officers, the need for specialized crash investigation and reconstruction training remains. At the end of the fourth quarter we were able to send three of the Traffic Officers to the first of three specialized training classes to become crash recon certified. The second class is scheduled for January 2020 and all three Officers will be assigned to attend. The goal is to have all five Traffic Officers certified by the end of 2020.

#### b) Safety Officer

The Safety Officer is responsible for the School Traffic Supervisors and the Parking Control Officers. The Safety Officer also conducts bike safety education and offers ride-a-longs for the 15 elementary schools in the city. The safety officer participates in the meetings of the Safe Routes to School group and the city's Transportation Cluster meetings and assists with school bus safety training. The safety officer works 6:00 AM to 2:00 PM to ensure there is coverage for all school traffic posts as well as coverage for the Parking Control Officers.

The safety officer position is a vital part of our school safety program and works closely with the School Department's Transportation Coordinator to ensure all elementary students have a safe walking route to school or have a safe school bus stop to board a school bus. This position was created many years ago to handle these important tasks and the position is still needed and should be continued.

#### c) Animal Control Officer(s)

The Animal Control position is responsible for the investigation of complaints concerning the regulations, licensing and control of dogs and other animals, the impounding of loose animals and catching, confining, restraining, quarantining and disposing of animals. The Animal Control officer also investigates all cruelty to animal complaints in conjunction with the MSPCA and Environmental Police. Animal Control also investigates dog and other animal bites and is a critical piece of the public health team regarding bites and rabies. The Animal Control Officer is also responsible for patrolling and enforcing regulations at Newton's Dog Parks. Over the summer significant effort was put in by both Officers patrolling and enforcing these parks and 33 citations were issued.

The Animal Control position is an important function in the city and it provides a vital role in the safety of citizens and animals. The position is currently filled year round with one full time officer and one seasonal officer, fulltime from May 1<sup>st</sup> through October 31<sup>st</sup>.

Due to the number of animal calls for service and the continuing public health concerns around rabid animals, especially bats and rodents, and the increased requests for Dog Park patrols and enforcement, the Animal Control function is vital to the capture and testing of possible rabid animals and keeping residents safe. Both positions are needed and should be continued. It is my recommendation that the part-time position be increased to a full-time position all year round.

Speed Trailer/ Variable Message Boards: The Traffic Bureau has five speed/variable message board trailers. The trailers are deployed as often as weather allows. The Bureau uses these trailers for speed enforcement, traffic data collection and analysis as well as for community notifications. These notifications include special event message, safety messages and general public safety and community messages. The use of these trailers has been well received by the community.

We continue to receive many requests for deployment of the trailers at various locations throughout the year. These requests come from the community, the Transportation Division and City Councilors.

The Transportation Division of the DPW continues to physically deploy and move the trailers for us and this has been very helpful for us.

Having a fleet of five of the trailers is very manageable and is the correct number for our department at this time.

Traffic Crash Reductions: Work continues in an attempt to reduce crashes in a number of ways. First, working closer with the Crime Analyst and the Patrol Bureau we are focusing more of our directed patrols to those locations that the Crime Analyst has identified as high, or higher than average crash locations. Once identified, both the Traffic Bureau and the Patrol Bureau will attempt to deploy officers to these locations on the days and at the times the analysis shows the crashes have been occurring. Officers are told to look for violations that are the underlying causes of the crashes. A goal for 2020 is to identify two locations each quarter, and two deploy both Traffic and Patrol Officers to these locations in an attempt to reduce crashes at these locations.

Secondly, Traffic Bureau Supervisors and staff continue to attend meeting with various city and community groups regarding traffic congestion and safety and pedestrian safety. Staff routinely participates in meetings with the Traffic Council, Safe Routes to School Committee, Transportation Cluster and the Complete Streets Working Group. Additionally, increased communication and participation with the DPW's Transportation Division has resulted in better coordination and response to issues around roadways, crosswalks and sidewalks, all in an effort to identify unsafe or dangerous conditions and work towards a solution that is fast, efficient and workable.

I recommend we continue to focus all of our enforcement efforts to those locations where analysis shows repeat crashes and where directed patrols may have an impact at reducing the number of crashes.

Parking Enforcement and Parking Control Officers and Equipment: Personnel issues with and among members of the Parking Control group continued in 2019. The Department hired a private

HR specialist in early 2019 to interview the work group and make an assessment of the work climate and offer suggestions on ways to improve the way the group interacts with their peers and with their supervisors. The HR specialist conducted interviews with all 10 of the PCO's and issued a written report of her findings in August 2019. Entitled *The Work Place Report and Recommendations – Parking Control Officers – Newton Police Department*, the report outlined numerous issues and concerns within the work group and issued several recommendations to try to create a better work climate for the group. Bureau Supervisors continue to work on these recommendations and will continue to do going forward. A meeting was held in December with the Chief, the Law Department and Human Resources to discuss the report and possible steps to be taken to improve the work group.

A key recommendation was to re-institute monthly staff meetings with the PCO's to increase and formalize communications. We held monthly meetings in May, September, October and November. We will continue to have these meetings in 2020.

The Department continued to assign the work schedule of the PCO's after taking it over from the union president in the fall of 2018. A revised schedule was implemented on October 7, 2019 where the Department changed the day-off cycles and the daily work assignment rotation of the PCO's to a schedule that was predictable and compatible with the new scheduling software being using throughout the Department. On October 10, 2019 the Union filed an Unfair Labor Practice complaint against the city regarding this new schedule. A hearing is scheduled on the matter before the Department of Labor Relations in January.

PCO equipment continued to be problematic throughout the year and became even worse as the year went on. The equipment is so old that replacement parts are scarce. Conduent is using old machines turned in from other cities to replace or repair our hand-held machines. Working equipment is so scare that on many occasions we have only one or no spare hand-held's on hand to issue to PCO's whose hand-held fails.

Issues continue to be reported to the vendor (Conduent) and fix attempts continue to be made. However, equipment failures were getting worse by year end. Both the vendor and the Transportation Division of the DPW and the Executive Office are aware of the issues. Problems with communication between the kiosks that have been installed at several municipal parking lots continued. Due to the unreliable communication issues in Newton Center in particular, all meter enforcement at both the Pelham Street and Pleasant Street municipal parking lots was suspended on August 28, 2019. This suspension remained at year-end.

The contract with Conduent was set to expire on June 30, 2019. Efforts were made by the Traffic Bureau in meetings with the Transportation Division and other City officials in late 2018 and early 2019 not to renew the contract with Conduent. It was our desire to seek a new RFP from various vendors in an effort to get the newest and up-to-date technology for our parking enforcement efforts. Unfortunately, City officials decided to go with a one-year contract extension with Conduent.

Meetings began in the spring with Conduent and continued through the summer on a contract extension that would include new hand-held equipment, printers and 5G connectivity. Over the summer we tested various hand-held machines and with input from the PCO's, a hand-held machine and printer was chosen. A timeline was given by Conduent where we would have new hand-held machines in place in November 2019 for testing and training and to go live with the

new equipment in December, 2019. In December we were informed by Countent that they are delayed with development and no timeline was given to receive the new equipment or to go live with the equipment. At the end of December we were still using the old equipment with no end in sight.

On May 6, 2019 an additional Parking Control vehicle was put into service and the parking control division lines were changed. The major change was the walking route of 1309 in West Newton Square was eliminated and replaced with the cruiser 1309. 1308 division was made smaller with 1309 division taking the West Newton Square area and part of 1308, thus equalizing the areas covered by both cruisers.

The addition of the forth cruiser and the change in divisions has been beneficial and should be continued.

### Budget Recommendations

The Traffic Bureau is requesting funding for the following:

- Six (6) mini digital recording devices. These devices would be issued to the Traffic Sergeant and all five of the Traffic Officers to be used when they conduct interviews of witnesses, victims and operators involved in serious or fatal crashes. The cost of these devices is under \$ 40.00 each.
- Six (6) Stalker II hand-held Radar Units, with batteries. These units would be issued to the Traffic Sergeant and all five of the Traffic Officers. The current units we have are old, but still functional. The plan would be to transfer our older working units to the Patrol Bureau for use by their officers. Estimated cost is \$ 7,600.00
- Five (5) replacement battery pack handles for the old units going to Patrol. Estimated cost is \$ 335.00
- Two (2) LTI 20/20 Truspeed Laser Series Lidar Units. Estimated cost \$ 2,200.00 The Department currently does not have any Lidar units. The Traffic Bureau would like to purchase two units and begin to transition to Lidar Units. Traffic Officers would need to be trained and certified in their use. We have been in contact with the Massachusetts State Police who have are willing to train and certify our Officers in the use of Lidar.

The Animal Control Bureau has no budget requests.

### Annual Inventory

Please see the Traffic Bureau annual inventory form attached as part of this report.

*End*

Section 3  
Detective Bureau

**To:** Chief Dave MacDonald  
**From:** Capt. Christopher Marzilli  
**Date:** Jan 30 , 2020  
**Subject:** **Detective Bureau Annual/Quarterly Report**  
*(Includes Goals for Upcoming Calendar Year 2020)*

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The Detective Bureau Annual Report for the year 2019 is attached. Please refer to Quarterly Reports for specific activity prior to October 1, 2019.

**DETECTIVE BUREAU  
NEWTON POLICE DEPARTMENT  
NEWTON, MASSACHUSETTS  
Quarterly Report Oct. 1<sup>st</sup> – Dec.31<sup>st</sup> 2019**

**Goals for Upcoming Calendar Year 2020**

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**ADMINISTRATIVE:**

Oct 1<sup>st</sup>- Interview for Temporary night Det. Lt. Night position. Lt. D. Doucette and Lt. S. Healy apply for the position with Lt. S. Healy being chosen. Lt. Healy remains in his same work schedule.

Oct. 16<sup>th</sup>- Capt. Marzilli attends a full Command Staff Meeting at NNHS with civilian participation in an open communication seminar with the general public.

Nov. 4<sup>th</sup> – Chief MacDonald meets with all the members of the Newton Police personnel assigned to Task Forces. Capt. Marzilli, Sgt. Claffin, Dets. Robinson and Marchand and TFO's Spirito and Doyle in attendance.

Dec. 20<sup>th</sup>- Night Det. Sgt. Interview with lone candidate Sgt. Brian Tramontozzi. Sgt. Tramantozzi is scheduled to begin his new duties sometime at the end of Jan. 2020 as there is a shortage of trained first line supervisors in the Patrol Bureau.

**PERSONNEL/STAFFING:**

Oct. 15<sup>th</sup> - Sgt. John O'Connell's first day as the Day Time Detective Bureau Sergeant.

**PERSONNEL TRAINING:**

All required staff personnel attended In-Service Training this quarter.

Oct. 1<sup>st</sup>-3<sup>rd</sup> – Det. McLaughlin attended a three day NESPIN Training/ Eliciting Effective Interrogation and Interview Techniques .

Oct. 4<sup>th</sup> – Police Prosecutor Sgt. Henrickson attended a one day seminar on Domestic Violence.

Oct. 8<sup>th</sup> – Detective Curry served as the Legal Update instructor for In-Service.

Oct. 23<sup>rd</sup> – Detective Murray attended “Partnerships Advancement & Safer Communities Training” . A one day seminar.

Oct. 30<sup>th</sup> & 31<sup>st</sup> – Sgt. O'Connell attended BEER training. Two day Breaking & Entering Evidence Recovery

Nov 20<sup>th</sup>-22<sup>nd</sup> – Police Prosecutor Sgt. Henrickson, Det. Curry and FBI TF Officer Doyle attended the Narcotic Enforcement Officers Association Regional Criminal Invest. School. 3 day seminar in Newport, Rhode Island. Courses included; Officer Wellness Suicide Prevention, Human Trafficking and Related Illicit Drugs, Undercover Operations and Exploiting Mobile Data Devices.

Nov. 7<sup>th</sup> – Capt. Marzilli attends a one day seminar in Dorchester “ Constitutional Use of Force and the Reasonable Officer” provided by Calibre Press.

Nov 22<sup>nd</sup> – Sgt. John O’Connel attended 4 hr. CopLink training at Waltham PD.

Dec. 10<sup>th</sup>-12<sup>th</sup> – Sgt. O’Connell, participated in a three day Dust & Bust evidence recovery training.

Dec. 17<sup>th</sup> – Sgt. O’Connell and Detective Curry attended Legal Update training.

Dec. 20<sup>th</sup> – Lt. Healy and Sgt. O’Connell attend “Supervisory Development Training” arranged by Capt. Dowling at Lasell College.

#### **MISCELLANEOUS:**

Oct. 3<sup>rd</sup> - A new ADA is assigned to Newton District Court; Melissa Milero

Oct. 28<sup>th</sup> - Detective Sampson, NPMA Golf Tournament

Nov. 26<sup>th</sup> - After Capt. Spalding completes a tri annual NCIC review it is determined that the Prosecutors Officer will now be required to log in all complaint applications which contain CORI printouts which are viewed by Newton District Court personnel. A “NCIC Dissemination Log” is added to the list of duties for the Police Prosecutor.

Dec. 2<sup>nd</sup> - Spoke to representatives of Congressman Joe Kennedy in an attempt to update the home address of the congressman. His address on Algonquin Rd. was not listed under his name but under a LLC Trust. Eventually we received permission for Disp. Super. L. McGonigle to list the congressman’s name and that of his wife in QED dispatch.

Dec 3<sup>rd</sup> – All three detectives assigned to the Day Shift spent the day in uniform assisting the patrol bureau with several high profile funerals occurring on that date.

Dec 3<sup>rd</sup> - Dets. Xmas Party.

#### **INVESTIGATIONS OF NOTE:**

Oct. 2<sup>nd</sup> – Armed Robbery, 344 River St. Jewelry Store/Pawn Shop #19045571. Possible connection to similar armed robberies of small jewelry stores in New England and New York State. U. S. Justice Department copies and freezes phone records of area cell towers for a possible match in the future if suspects are identified.

Oct. 8<sup>th</sup> – Detective Bureau personnel and members of the Patrol Bureau in co-operation with FBI personnel and [REDACTED] conduct a Hotel Sting at the Marriott Hotel. No contacts are made and no arrests are made.

Oct. 11<sup>th</sup> – Capt. Marzilli joins the Division of Professional Licensure Investigator Christopher Lee performing a inspection of Chi Body Works at 335 Boylston St. in response to an undercover sting and arrest on Sept. 26<sup>th</sup>. Multiple infractions are recorded costing thousands of dollars. In the three hour inspection process a police officer from Lexington PD was utilized as a Chinese language interpreter. This resulted in more information that the Chi Body works is part of the larger illicit massage parlor activity in Mass. It should be noted that during the inspection process five (5) separate persons came to the door for appointments. All men. Only one of the five claimed to have a physical ailment requiring a massage.

#### **MISSING PERSONS:**

There were no missing adults reported in the final quarter of 2019.

#### **SECOND HAND DEALER UNIT:**

Det McLaughlin continues to implement the on-line reporting for all second hand dealers in the City.

As of 12/31/19, there were a total of twenty-one (21) second hand dealers /junk dealers in Newton. No licenses were issued in the last quarter.

#### **SEX OFFENDER REGISTRY:**

Det. Murray continues to update and liaison with the State of MA, SORB.

As of December 31, 2019, there are a total of fifty-two (52) registered sex offenders in Newton.

There are twenty-three (23) Level 1 sex offenders, twenty-five (25) Level 2 sex offenders, two (2) Level 3 sex offenders and two (2) not classified.

#### **FIREARMS/FINGERPRINTING/SOLICITORS**

As of 12/31/19 four hundred two (402) firearms applications were initiated. Record checks were conducted through the Massachusetts Board of Probation and MIRCS (CJIS, QNP/NICS, the Warrant Management System, Q2, Q5, IQ) for firearms licensing plus an undetermined number of background checks for criminal investigations.

One hundred eighteen (118) fingerprint cards were mailed to the Identification Section of the Massachusetts State Police in Sudbury for State approval prior to the final issuance of firearms licenses (FA Form); thirty-one (31) of these were submitted in the last quarter. Two hundred seventy (270) renewal requests were forwarded via e-mail to the Identification Section of the

Massachusetts State Police in Sudbury for State approval prior to the final issuance of firearms licenses (FB Form); forty-three (43) one of these were submitted in the last quarter.

Three hundred ninety-nine (399) requests were submitted to the Department of Mental Health (DMH) via e-mail to screen for possible mental health disqualifying records; seventy-eight (78) of them were submitted in the last quarter.

There were a total of eight (8) firearms administrative actions taken this quarter. Four (4) firearms applications were denied. Three (3) firearms licenses were suspended; of these suspensions one (1) was re-activated. One (1) license was revoked after it had been suspended then re-activated. No Administrative actions were taken in the last quarter.

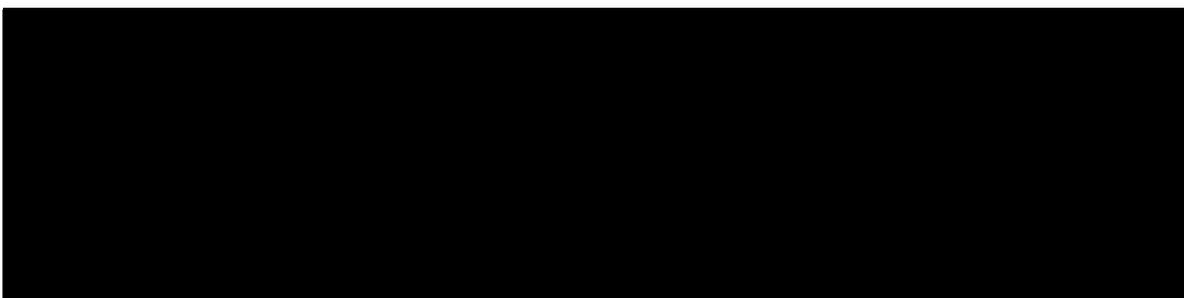
Four hundred thirty-four (434) sets of fingerprints were made for Newton residents for non-criminal requirements, such as professional licensing, Peace Corps, bar exams, etc.; ninety-nine (99) of these were taken in the last quarter.

Forty-six (46) Solicitor's Permits were issued in 2019; four (4) of these were issued in the last quarter.

#### **ANCILLARY SERVICES:**

Dec. 5<sup>th</sup> – LP Police services are renewed for 2020.

#### **SUBURBAN MIDDLESEX DRUG TASK FORCE , NEWTON DRUG TASK FORCE & FBI HUMAN TRAFFICKING TASK FORCE.**



#### **VIP PROTECTION**

Oct. 27<sup>th</sup> - Israeli Consulate attends an ADL event at the Marriott Hotel in Auburndale. A on-duty detective is assigned as a communication liaison.

Nov. 14<sup>th</sup> – The US Marshalls hold an event at the Marriott Hotel attended by various Federal Judges, representatives of the US Marshalls Service and their families. A detective is assigned for the day shift during the various informational events and seminars. The Patrol Bureau is made aware of the event and extra Directed Patrols are assigned.

Dec. 5<sup>th</sup> – The Israeli Consulate attends an event at the West Newton Cinema. A detective is assigned as a liaison.

## TIP LINE

Oct. 2<sup>nd</sup>.- Anonymous complaint on a [REDACTED] who resides at the Avalon Apts. on Needham St. is seen constantly drunk at the apartment complex. Reporting person has seen [REDACTED] driving impaired. Person left his phone number and I advised him to call the NPD in the future if he witnesses this person driving under the influence. Told he could remain anonymous. Patrol notified with persons MV information as well as CJIS Photo and BOP. Social Worker notified.

Oct. 7<sup>th</sup>- E Mail to the Det. Bureau. [REDACTED] a homeless person with a LNA in Waltham was obviously off her anti- psychotic medications. Social worker notified who has had past interactions with [REDACTED]. Emails sent from Wellesley Public Library.

Oct. 7<sup>th</sup> – Phone message that the Bogo Massage Parlor located at 260 Adams St. is suspicious. “There is always an “Open” sign but nobody is ever in there.” This location kept under soft surveillance since it was closed after a Newton Det. bureau sting in 2017.

Nov. 7<sup>th</sup> – Suspicious package left on door step of 226 Church St. Investigated and the package was correctly deposited. Party advise to call NPD business line in the future.

## OUTCOME FOR GOALS 2019

1. The Detective Bureau continued to liaison with [REDACTED] and members of the FBI task force in undercover Hotel Stings. The results were determined not to be worth the effort. A new tactic will hopefully be deployed in the coming year. See Goals for 2020.
2. A massage parlor sting was conducted at Chi Body Works at 335 Boylston St. One arrest made. Massage parlor is still operating. Newton Detectives and Sergeant of the SMDTF and Det. Sampson were involved in a large undercover sting in the City of Boston with members of the FBI, State Police, State Licensing Board, Suffolk County DA's office as well as various surrounding Cities and Towns. Several arrests made. Parlors are still in operation. [REDACTED] assisted Watertown PD in a surprise inspection of all of the towns massage parlors. Parlors are still in operation. New tactics are needed moving into the future.
3. Web based information mining program CLEAR is up and running.
4. Roll call involvement and presentations made in the Patrol Bureau by members of the Dets. assigned to the SMDTF as well as Captain Marzilli.

## GOALS FOR 2020

1. In the past year it has been determined that joint undercover sting operations with the FBI and [REDACTED] at area hotels in relation to on-line prostitution rings have produced limited results in both arrests, service references for victims and rescue of under-age participants. As this illicit area has grown, persons involved have become wary of liasons at area hotels. FBI personnel in the Human Trafficking Division report that there have been several stings involving meetings at private homes in cities and towns which share

TFO as Newton does. The feasibility of conducting at least one of these new type of sting will be explored.

2. There has been a supervisory turnover in the bureau in the latter quarter of 2019. Sgt. J. O'Connell and Sgt. Tramontozzi will continue with the varied amounts of training and law enforcement contacts required in their new positions.
3. If funding is approved, then the implementation of a Live Scan fingerprint device at 25 Chestnut St. to greatly improve the efficacy of gun licensing and the varied citizen requests for fingerprint processing.
4. A meeting was held with members of The City of Newton's Health & Human Services Dept., Inspectional Services, The Law Department and The Chief of Police. Various avenues were explored to curb the rapid growth of illicit massage parlors in the City. This is a multi-faceted issue which encompasses state and local laws, zoning enforcement and health inspections. An action plan will hopefully be processed in the coming year.
5. Sgt. Tramontozzi and O'Connell will attempt to streamline and improve the better collection and documentation of video evidence. As more and more homes and business utilize videotaping the collection and processing in this medium has become a area which has become a major source of time consumption for both the patrol and detective bureaus.

## **REVIW OF SPECIALIZED ASSIGNMENTS**

### **Liaison with State Fusion Center and Intelligence Dissemination**

Det. Steve Fontano. Det. Fontano continually monitors outside agency intelligence gathering. Specifically the BRIC and any incoming Intel from area Police Departments. Det. Fontano is the liaison with the State Police Fusion Center for requests to monitor any specific anticipated problem areas. Eg. Demonstrations, VIP visits, Terrorist activity, etc.

### **Monitor Social Web Sites**

Sgt. John O'Connell and Det. Harris have been designated to daily monitor Social Web sites to proactively search for any instances of public disorder or threats to public safety in the City of Newton.

### **Sex Offender Registry**

Det. Kim Murray is responsible for the processing and dissemination of the Sex Offender Registry data in accordance with State Law. Det. Murray is the department's liaison with the state Sex Offender Registry Board (SORB).

### **Secondary License and Pawnshop registry**

Det. Joe McLaughlin is responsible for monitoring and processing pawnshop and secondary retail licensing establishments in the city in accordance with State Law and City Ordinances.

## **REVIWE OF PROCEDURES AND PROCESSES FOR CRIMINAL INTELLIGENCE AND HOMELAND SECURITY**

Det. Fontano is still active in his responsibilities as the Liaison Intelligence Officer with the State Police Fusion Center which continually updates all police departments and public safety organizations in the State with Homeland Security Updates.

The Sate Fusion Center continues to generate information bulletins as well as the "Counterterrorism Weekly for America's Protectors" newsletter produced by the National Counterterrorism Center. Homeland Security also forwards an "Intelligence Assessment" as the need arises for any special developments in the area of national security.

In review of the SOP's relating to Criminal Intelligence gathering and dissemination there is no suggested change to these procedures at this time.

Det Fontano is the Newton Police Liaison with the FBI's Joint Terrorism Task Force. Det. Fontano is required to attend specific training assigned by the Boston Office of the FBI during the calendar year. Det. Fontano is required to co-ordinate with greater Boston area Police Departments for any designated threats determined by the central FBI office of the JTTF.

## **WRITTEN BUDGET RECOMMENDATIONS**

The single Budget Recommendation for CY 2020 is funding for the previously mentioned Live Scan fingerprinting device.

## **COLD CASE REVIEW 2019**

There were no Cold Cses requested for review at ether the State Police or Local PD level during 2019

## **REMEDIAL TRAINING 2019**

No members of the Detective Bureau required remedial training in 2019.

Submitted  
Capt. C. Marzilli

● Page 2

- We have been working with the Fire Department Training Bureau and implementing in-service training with them for our dispatchers.
- Purchased a new copier, 2 new Chairs, and 9 new computers for the Dispatch Center with money from the State 911 Support and Incentive Grant.

**Goals and Objectives:**

- Fully Staff dispatch by the end of 2020 (Currently down 2 dispatchers with 2 in training)
- Fine tune the new training program with recommendations from the trainers and trainees to make it more efficient
- Lower incidents of forced overtimes with staffing and more efficient scheduling

**Budget Recommendation:**

No Current Budget requests or recommendations

Respectfully Submitted,



Captain William Spalding

Section 4  
Community Services Bureau



# Community Services Bureau



*Investigations of Civil Rights Violations, Domestic Violence,  
Elder Affairs, Youth Officers and Public Information*

## 2019 Annual Report

January 31, 2020

Dear Chief MacDonald,

The Community Services Bureau investigates all bias-related incidents, youth-related issues and crimes, domestic violence, elder affair issues, conducts mental health and opioid follow-ups and engages in community outreach, along with being a liaison with media.

### ***School Related and Youth Officers:***

As stated in last year's report, Officer's Adam, Panica, Umina and Lazarakis investigate all youth related matters. Officer Adam is assigned to NSHS; Officer Panica is assigned to NNHS; Officer Umina is assigned to all elementary and middle schools on the South-side and Officer Lazarakis is assigned to all elementary and middle schools on the North-side. These permanent assignments offer consistency, comfort, recognition and stability to the entire school community. During the school year, the officers act as School Resource Officers, which entails teaching, mentoring and partnering within the schools.

Officer Adam teaches a 9<sup>th</sup> grade class on issues involving alcohol, tobacco and other drugs (ATOD). Officer Panica teaches in the Wellness and sexuality class, which involves educating students on inappropriate sexual behavior issues constituting sexual assault and age of consent and discusses problems involving house parties, underage drinking and other juvenile related matters. He continues to assist with teaching a law and society type class to juniors and seniors.

The bureau continues to be involved with the school district's City Wide Safety Team, which meets monthly and is attended by Captain Geary, youth officers and myself. This multi-disciplinary team discusses safety issues within the schools as well emergent concerns involving students and/or parents.

In the spring of 2019, youth officers discontinued residency checks for the Newton Public Schools. Our department raised concerns to the school district, regarding officers going into the

homes to do these checks. However, it is expected we will once again do the checks in 2020, with a new modified version.

The total number of reports and supplements written by youth officers in 2019 was 532; last year their totals were 493.

Our relationship with the juvenile justice system continues to be excellent. We continue to strive for prevention, intervention, diversion and enforcement.

***Memorandum of Understanding:***

In compliance with the Memorandum of Understanding, each youth officer has a specific school and is the "Designated Liaison." This helps with speeding communications between that school and police, making for better collaboration and partnership.

In 2019, there were no changes to the MOU, which was signed in August of 2018. The MOU requires the school district and police, to collect data for comparison purposes and recommendations on school safety issues and concerns, which were addressed by the district *updating their emergency procedures.*

**Data Collection** and monitoring by both the school district and the police department:

- Juvenile Arrests- 5
- Disorderly arrests- 0
- Calls for assistance- 253
- Searched or seizures-1
- Court summons- 38
- Referrals to probation- 23
- Juveniles listed as defendants-18
- Missing juvenile reports- 189
- Marijuana citations - 10

It should be noted that during the school year each youth officer has many interactions and field contacts with students in a non-adversarial manner. This multitude of contacts which can never be quantified provides advice, counseling and mentoring, which culminates in engagement, forged partnerships and trust.

***Community Based Justice Meetings:***

The Massachusetts Legislature enacted chapter 12, section 32, which mandates that each District Attorney, set up and operate Community Based Justice (CBJ) Meetings, in order to coordinate efforts within the criminal justice system. These are conducted through cooperation with the following agencies:

- The schools and local law enforcement representatives:
- Probation and court representatives and where appropriate
- The Department of Children and Families
- The Department of Mental Health

The purpose of CBJ is to identify and flag, which juveniles may have a propensity to engage in destructive or dangerous behaviors and to discuss those juveniles already in the criminal justice system.

During the school year CBJ meetings are held once a month, attending the meetings with us are assistant district attorney's and personnel from the schools. While there, we're allowed by statute to share C.O.R.I to those who are not usually allowed to receive it. All youth officers attend each meeting unless operational needs require them to be elsewhere.

***Cops and Kids/Sheriff's Camp:***

The 2019 *Cops and Kids* Summer Program celebrated its 20th anniversary. This year's program included 92 middle school students participating, with all four middle schools being represented; along with students from two private schools in the city. The program utilized 9 high school students as support staff and 2 counselors from Newton North High School as program counselors.

In August, we had a youth officer participate in the *Middlesex Sheriff's Office*, Summer Camp. 22 students ranging in age from 8-10 attended the one week camp.

This is to advise you that during this past summer, the 2019 *Cops and Kids* Summer Program celebrated its 20th anniversary. This year's program had 92 middle school students participating with all four middle schools being represented; along with students from two private schools in the city.

Chief, whether organizing or participating in the above youth recreational camps, I feel it is crucial for us in carrying out our mission of being a resource and partner to the students, their families and schools.

***Prevention and Diversion Strategies:***

I am pleased to report that the department's Youth/School Resource Officers, continue to have excellent, productive and meaningful partnerships and collaborations with both the school district and private institutions in this city.

Both Newton North and Newton South High Schools have prevention and intervention counselors, and our SRO's work closely with them to obtain the best results for children in crisis or those who make unhealthy choices.

All SRO's are involved with the district's many programs and support groups, which are beneficial in helping all children. Our NSHS SRO continues to be involved in the 9<sup>th</sup> grade wellness class, where he discusses issues on alcohol, tobacco, vaping and other drugs. He is also involved with issues that arise within the schools and he works closely with the different Special Education programs associated with the school.

Likewise, our NNHS SRO continues to engage with the Pilot program and holds monthly support group meetings with their male students. Areas of discussion include healthy choices, hygiene, age of consent and a multitude of other topics. The success lies in its format, which is discussion based as opposed to "talking at" students. He too, engages with the wellness class and talks about-age of consent, JOL, house party safety and the law. Other programming includes the

Just Think Event, where the entire school is involved with the understanding of making health choices and finding out about resources within their community.

The Cops and Kids program and the Middlesex Sheriff's Camp, is also an excellent tool for officers to partner with the youths of our city. These relationships that are forged have meaningful results to prevent and deter future unhealthy behavior. Plus, studies have shown that where youths feel they can trust an officer, they're more likely to report things to them, which may avert tragedies in the future.

We also have two SRO's in the middle and elementary schools who teach internet safety and are available to work with each school's counselors and social workers.

Our relationships with the Middlesex District Attorney's Diversion unit, Communities 4 Restorative Justice, DCF and Riverside Community Care are foundational to "help" a child rather than "punish" him/her.

Chief, I believe at this time, we have met our goals in the prevention and diversion strategies and we will continue building relationships, to make us even stronger in the future.

***Domestic Violence:***

Officer Vacca as the D/V Officer, follows-up domestic violence incidents and assists victim's with a multitude of services, including but not limited to: helping file restraining orders; on-site meetings with clients of The Second Step on an as-needed basis; provides support regarding elder issues in the absence of Officer Rosenbaum; provides transportation for high risk victims to Newton District Court (if necessary); participates in meetings with victims to discuss their options about leaving violent situations; has meetings with victims and representatives from the DA's office to discuss prosecution strategies for various violent offenses, attends informal meetings with area domestic violence authorities to discuss common successes and areas that need to be worked on; ensure the proper service of restraining orders in cases with issues regarding location of defendant and assists victims with after-hours questions and concerns via phone when necessary.

In 2019, there were 312 domestic violence incidents and Vacca wrote 76 reports.

\*Please see attached domestic violence data\*

***Elder Affairs:***

As the Elder Affairs Officer, Eric Rosenbaum is a member in the following groups: Council on Aging, which discusses concerns or projects to work on in the elder community, Inter-Agency, which is all the different providers in the community. He also continues to update the Wanderers file as needed, referred 8 cases to Health and Human Services and gave two talks on elder affair issues.

Officer Rosenbaum is also the backup domestic violence officer and regularly assists Officer Vacca with many complex D/V investigations and also follows up bias related incidents. There were a total of 229 reports written by him in QED.

***Bias Related:***

In 2019, we had 18 anti-Semitic, 4 anti-black and 1 anti-gay bias related incidents, compared to 19 anti-Semitic, 6 anti-Black, 2 anti-Gay and 1 anti-Hispanic bias related incidents in 2018.

Our relationship with the Anti-Defamation League, the Attorney General's Civil Rights Division and the Newton Human Right's Commission, remains excellent.

As the Civil Rights Officer, I have the honor to be an advisory board member on the Human Rights Commission. In my role I discuss recent bias related Incidents/Crimes, and other pertinent information within our department and city. Having a seat on the commission, allows me to interact with the other members, and provides an excellent pathway, between the commission, residents and police. The discussions surrounding incidents of bias can alleviate fears and quell unfounded rumors involving those incidents. We continue to have an excellent relationship with the ADL. They can be an excellent resource in areas of training, support, intelligence and knowledge.

Note: I have been twice nominated to be the recipient of the Newton Human Rights Award. I do believe those nominations are truly reflective of the excellent work being done by our officers on the street and remain in great favor within the Newton community.

***Media Liaison:***

As the department's Public Information Officer (PIO), I continue to have an outstanding working relationship with the media. This helps with the dissemination of information to the public on a timely basis. There were many incidents in which I spoke directly to the press. We continue to inform our citizens and the media, through the use of our social media accounts-Twitter and Facebook. As of this report, our Twitter follower's number 12, 200 an increase from last year's 11,600 and Facebook follower's number 6174.

***Mental Health:***

Our Jail Diversion Clinician (JDP) Sarah Eknaian, uses the Co-Responder Model, by assisting, supporting and referring clients with mental health and opioid related issues.

The JDP follows up each nonfatal overdose call to ensure that the victim and their families know and understand all the resources available to them. These resources include but are not limited to: referrals to substance abuse programs-along the entire continuum of care such as detox, clinical stabilization service (CSS), transitional support service (TSS), post-traumatic stress disorder and crisis evaluation for further assessment. The JDP often assists with a Section 35(Warrant of Apprehension) process, which is issued by a judge to help those suffering from alcohol or drug addiction and is in need of urgent stabilization.

The JDP also assists on scene those suffering from acute mental illness with crisis evaluations. These evaluations help officers to determine if emergency hospitalization is required. This avoids unnecessary transport to the emergency room, which can be more traumatizing for the victim. The JDP makes appropriate referrals to inpatient, community stabilization units, and outpatient therapy or follow up calls with the JDP for support.

She and Officer Rosenbaum attend and assist with the "Newton District Drug Court" program. This program keeps individuals out of the criminal justice system and helps them in treating their addiction. Evidence based research shows that once an individual enters the criminal justice system, recidivism soars and as such, this program attempts to address the underlying cause(s) of their criminality.

In 2019, she wrote 375 reports, had 143 co-responses, 457 follow-ups and 36 overdose follow-ups, while conducting many follow-up phone calls with clients.

\*It should be noted that in 2019, there were 6 fatal overdoses in the city.

***CISM:***

Our JDP is also a member of the Critical Incident Stress Management Team (CISM), which is a peer support team that provides police officers with mental health support after a critical incident. A few years ago, our department joined other law enforcement partners in a regional CISM collaborative to effectively deal with stress encountered by officers. Our department understands that we must offer assistance and resources to any officer after a critical situation to alleviate any mental health problems that may arise.

**Community Outreach:**

During 2019, Officers Ferolito and Lau created a number of outreach events and/or participated in them, including 4 Coffee with a Cop, Pizza with a Cop, 3village days, No Shave November, Stuff a Cruiser, City Hall Lighting, Police Appreciation Day and National Night Out. They created a true partnership and collaborative within the city. They also work on solving community issues ranging from disturbances in playgrounds to neighborhood issues.

The officers also run a college Internship program, which exposes students to the law and inner workings of a police department. 11 Students from Mass Bay Community College, Framingham State University, Pine Manor College and Lasell College participated in the program.

In addition to above, the Community Outreach Officers attended 2 neighborhood meetings and 4 Village Days. They also helped put together a group of 8 Newton Police Officers to participate in the Framingham Shop with a Cop event on 12/18. Located at the Target in Framingham, over 200 disadvantaged children were given a 50 dollar budget and paired with a police officer to shop for holiday gifts for themselves.

They also planned, facilitated and executed a Community Conversation, which was a combined round table discussion which included Police Superior officers, members of the public, teenagers, members of Families Organized for Racial Justice, and a third party moderator. The event took place on 10/16, had an estimated 30 non-police members participate, which was well received.

They attended Harvest Fest in Newton Centre, co-manning the Police tent for several hours with members of the non-profit Verma Foundation. Able to raise over 600 dollars by selling "Pink Patches" During Breast Cancer Awareness month, and able to raise approximately 1,000 dollars

for the Verma Foundation, a non-profit that provides high quality cap wigs to women struggling with hair-loss from Cancer treatment.

On 10/26, gave candy to kids participating in the Halloween Store front window painting across 6 villages and attended trick or treat event at the Shops at Chestnut Hill, opening the trunk of a cruiser for "trunk or treat."

They attend the monthly Prevention Awareness Treatment and Hope (PATH) meetings held at City Hall. Those meetings bring together resources from Newton Health and Human Services, police, fire Cataldo Ambulance, Newton Wellesley Hospital and private organization to find ways to combat the opioid crisis.

### 2019 Accreditation process:

- In accordance with 700-07, there was no need to purge juvenile records:
- In 2019 there was no formal press conferences, however I consistently communicate with the press to give out needed information. On many occasions I've met with the broadcast media and gave them updates to incidents, which I documented with supplemental reports. I also used our social media platforms-Facebook and Twitter to give out timely information, which included but not limited to, Snow Emergencies, Prevention tips against motor vehicle breaks, traffic updates/road closures and medication take back days.
- I also have communicated with the media by phone and in person on numerous occasions. The purposes of those communications were to inform them of incidents that the department felt should be divulged to the public. The department continues to have an excellent working relationship with media outlets.
- In 2019, there were no instances requiring the coordination or release of information concerning confidential agency investigations or operations.
- There were no changes in our policies or procedures relating to the public information function, in 2019.
- On January 2, 2019, The Newton Police Department reminded our citizens that to be in compliance with national accreditation standards, they have a right to file citizen complaints. Complaints against police officers may be made verbally or in writing. Confidentiality will-be insured. Complaints in writing may be hand delivered to a superior officer at the Newton Police Department, or mailed to Chief MacDonald at 1321 Washington Street Newton, Ma. 02465:
- Citizens were also encouraged to commend police personnel verbally, in writing or in person. Compliments and commendations are copied to the personnel files of individual officers:

- All members of the Newton community were encouraged to call Newton Police Headquarters at 617 796-2100 at any time to ask for further information regarding this or any other police-related matter:
- Regarding Standard 33.61 & SOP 200-09, I want to inform you that for 2019, all of the officers assigned to the Community Services Bureau did not need to be retrained. If that need arises I will inform you forthwith.
- Budgetary recommendations would be to hold 4 outreach events, regarding recruitment, National Night Out and 3 Village Days at a cost of approximately \$1000.00.

***Goals for 2020:***

Greater success can only happen when we strive and commit to maintaining our many partnerships with local stake holders and citizenry. We know we cannot rest upon our past laurels and accomplishments. Over the years, these partnerships have kept the Community Service Bureau vibrant and at the forefront of dealing with adversity in the community. It is extremely important to keep this commitment otherwise it could adversely affect many years of community building, not only within our department but within the city as a well.

- Therefore, our goals for 2020 are the following: Increasing community engagement by holding a citizens police academy, which will expand partnerships with different stakeholders in the city.
- Expand a multi-disciplinary approach in opioid follow-ups by involving the Gavin House Foundation in assisting the addicted person and their family.
- Increase outreach into the elder and domestic violence community by holding community talks and meetings.
- Maintaining the partnerships with the schools, elder services, domestic violence groups and mental health resources is of paramount importance for this bureau. Having these relationships with youths, elders, victims of domestic violence and those with mental health and/or opioid issues, not only solidifies our commitment as a law enforcement agency but as a resource in the area of public health.
- Plan and facilitate a recruitment event for the 2021 Civil Service Police Exam

Note: Attached are the required 2018-2019 school year data.

Chief, this bureau always assists members of this department and others throughout the city, to fulfill the mission and high standards that you have rightfully set.

Respectfully submitted

*Bruce M. Apotheke*

Lieutenant Bruce M. Apotheke

Section 5  
Dispatch Bureau



# Newton Police Department

## Dispatch Bureau

1321 Washington Street  
West Newton Massachusetts 02465

Office : 617-796-2171  
Fax : 617-796-3684



Captain William Spalding  
Dispatch Commander

To: Chief D. MacDonald

Re: 2019 Annual Report

From: Captain William Spalding

Date: 01/15/20

### Calls for service

- In Dispatch during 2019 we logged 60,118 entries into the CAD system. Of those calls, 26,808 Directed Patrols. We responded to 291 leaf blower complaints.

### Staffing

- We hired 5 new dispatchers during the year. One was terminated, two completed training and two are still currently in training.
- We started the hiring process again in December and plan to hire one more dispatcher in February 2020. And then another to replace Trask as soon as one of the trainees completes training.
- We are currently down 1 dispatcher with anticipation of Joe Trask leaving in January 2020 to go to the fire academy we will then be down 2.

### Training

- All dispatchers attended more Con Ed training than is required by the State 911 Department per year.

### General

- Climate control in the Dispatch Center was corrected this year. The system appears to be working correctly.
- We are currently taking all phase 1 cell phone calls direct and there does not appear to be any difference from when the State received them first and transferred them to us. Text to 911 is working with no apparent issues.
- A new training program was written and appears to be well liked and working well.
- Monthly EMS meetings attended by Senior Supervisor McGerigle.
- Monthly MCSA meetings attended by Supervisors Ciccone, Kelly, McGerigle, and Poutas.
- I completed the 911 Training Grant Compliance for 2018-2019
- I completed the Applications for State 911 Training Grant for 2018-2019
- I completed the Applications for State 911 Support and Incentive Grant for 2019-2020

Section 6  
Special Operations and  
Training Bureau



Captain Dennis Geary  
Commander

*Newton Police Department*  
*Special Operations and Training Bureau*



Sergeant Dan Valente

2019 Annual Report

January 31, 2020

Attached are the quarterly reports from the Special Operations and Training Bureau. Also attached are the 2019 training record, FY21 Budget Goals and Objectives, and the bureau inventory. Officers attended 96 different training classes or sessions that do not include the 40 hours of in-service training. There were 210 police officers in the training. Drills included 12 active drills, 7 school lockdown drills, 2 Tabletop Exercises, 3 Active Shooter Presentations, and 10 safety assessments.

Training included ICS, LEEDA, Search Warrant, Women in Policing, School Resource Officer, Animal Abuse, Protecting Our Schools, ARIDE, Crash Investigation, Officer Safety and Survival, Urban Patrol Rifle, Sgt. Leadership, Identifying the Imposter, Property and Evidence and CIT - Crisis Intervention Training.

Instructors were trained in ASHER (Active Shooter Hostile Event Response). We then held training sessions with our officers, Newton Firefighters, and Cataldo Ambulance. That consisted of classroom and then walk-through scenarios at 160 Charlemont St. The bureau is attending the monthly School Safety Committee meetings. We are also attending the monthly Emergency Management meetings.

Three Officers were promoted to Sergeant, Daniel Poutas, Timothy Walton and Michael Wade. One Sergeant was promoted to Lieutenant, Sean Healy. Five new Officers were hired in 2019, Kevin Donovan, Richard Newton, Donald Murphy, Mark Hatfield, and Daniel Sohn. We conducted interviews for new hires in 2019. Applications for all positions are not rejected because of minor omissions or deficiencies that can be corrected prior to the testing or interview process.

EOE Statement: The Newton Police Department and the City of Newton has a long standing record of nondiscrimination in employment and providing equal opportunity without regard to race, color, sex, religion, creed, national origin, ancestry, sexual orientation, disability, or age. The Police Department is an Affirmative Action/Equal Opportunity Employer. We place high value on diversity and on ensuring that department employees are representative of the multi-cultural community we serve.

All new hires were certified for CJIS. Conflict of Interest certification was also conducted for all employees.

Lesson plans were submitted and approved for all classes conducted.

In-Service classes included Firearms Qualification, CPR, First Responder First Aid, ASHE - Active Shooter Hostile Event, Defensive Tactics, Investigations involving Animals, and Legal Updates.

A review was conducted on personnel assignments to the Special Operations Bureau. Sgt. Frank Eldridge retired on 7/15/19. In anticipation of his retirement, the Special Operations/Training Sergeant's position was posted. Sgt. Daniel Valente was selected for the position. It was determined that there was a need for an additional Assistant Armorer/Range Instructor. The position was posted. Officer David Schafer was selected for the position.

Section 7  
Support Services Bureau



*City of Newton*  
*Police Department*  
*Support Services Bureau*



TELEPHONE  
(617) 796-2107  
Fax # (617) 796-3685

Captain Dennis P. Berube  
Commander

**ANNUAL REPORT 2019**

January 6, 2020

As Commander of the Support Services Bureau my responsibilities include Accreditation, Planning and Research, Property and Evidence Management, Facility Maintenance, Fleet Acquisition, Fleet Maintenance and Uniforms.

For the period of January 1, 2019 to December 31, 2019 the Support Services Bureau set the following goals:

1. Prepare the Department for annual CALEA Accreditation review. Accreditation personnel are to prepare for our 3<sup>rd</sup> annual remote inspection in the new 4-year cycle.
2. To properly process, store and dispose of all property and evidence in accordance with Mass General Laws, department policies and CALEA Standards. To comply with all property and evidence inspections in compliance with CALEA Accreditation standards.
3. To review and update all policies and procedures as needed.
4. To respond to all facility issues in a timely and efficient manner.
5. To replace acquire new vehicles that are safer and more fuel-efficient.
6. To improve the process and acquisition of department uniforms.

The following accomplishments were made in my areas of responsibility:

**Accreditation**

- During this period I reviewed and updated any department General Orders and Standard Operating Procedures to conform to Accreditation Standards, Massachusetts General Laws, City Ordinances and Department policy.
- During this period the Accreditation team continued to improve the department's use of the Power DMS system. All department personnel

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS



needing access to the system were trained or updated in its use and given the proper access.

- Newly hired Officers were given initial training in the use of the PowerDMS system.
- The Accreditation team continued to work on Accreditation standards for our third remote assessment scheduled for the beginning of 2019.
- From April 5<sup>th</sup> thru April 12<sup>th</sup> our second remote assessment was conducted by CSM Judi King from CALEA. We were notified on April 8<sup>th</sup> that we had successfully completed our assessment.
- During 2018 the Newton Police Accreditation team attended monthly NNEPAC meetings at its training facility in New Hampshire.

### **Property & Evidence**

- During this period the Support Services Bureau Property and Evidence section was audited on four separate occasions. There were two semi-annual, an unannounced and an annual audit. All audits were successfully completed.
- During this period the Support Services Bureau continued its audit of the Property and Evidence section of the Bureau. The staff properly disposed of 485 items of property or evidence.
- During this period Support Services personnel prepared drug evidence from closed cases to be disposed through the Massachusetts State Police Narcotics Inspection Unit. On April 10<sup>th</sup> Off. Tocci and Off. Manouk went to the State Police Barracks in Millbury, Mass and disposed of 200 pieces of drug evidence per Massachusetts General Law.
- During this period \$1138.13 of forfeited cash was turned over to the Chief's Office to be turned over to the City Treasurer or the Middlesex District Attorney's office.
- On several occasions during this period abandoned property was turned over to the Propertyroom auction house.
- During this period Off. Tocci and Off. Manouk made several trips to the State Police Forensic Lab to drop off and pick up evidence sent there for forensic testing.
- During this period the Prescription Medication Disposal Kiosk was emptied several times by Support Services personnel. Drugs collected by Support

Service Bureau personnel were stored then disposed during the DEA Drug Take-back Days.

- Twice during this year (4/27/19,10/26/19) the Support Services Bureau participated in the DEA's Drug Take-back day at Police Headquarters. Approximately 783 pounds of Prescription Medication were turned in. On 4/27/19 the Newton Police Department partnered with the Newton Health Department and provided a second site for collection at the Rumford Ave. facility. On 10/26/19 the Newton Police Department partnered with Wegman's to provide an additional site to dispose of prescription medication. The medications collected were also sent to the State Police facility for destruction.
- During this period our Property and Evidence Working Group met twice. On March 22<sup>nd</sup> the group met at the Watertown Police Department and the training topic was Firearms evidence and destruction of firearms. We met again on December 11<sup>th</sup> at the State Police Facility in Maynard and the training topic was submission of drug evidence and Rape kit evidence. The group consists of Middlesex County Police Departments, Middlesex District Attorney's office and the State Police lab. During this period the group grew to approximately 25 departments. The group will continue to meet during 2020 and the training will cover a range of property and evidence issues.
- During this quarter the State Police Crime Lab requested that we do an audit of the sexual assault kits to see if we had any untested kits that required testing required by law. Three kits were located after the audit and they were turned over to the State Police facility in Milford.
- During this period Capt. Berube, Sgt. Schlegel, and Off. Manouk met with the Newton ADA to discuss streamlining the property and evidence disposal function to make it more efficient and effective.

### **Facilities**

- During this period the Department's back-up generator was maintained in accordance with the maintenance schedule. The generator was inspected on its annual basis and included a full load test.
- All minor maintenance requests during this year were sent to the appropriate city departments.
- During the past year the State Inspectors came to headquarters and inspected both the Juvenile and Adult cells. All problems found by inspectors were addressed and corrected. All passed inspection.
- During this period the following projects were assigned and completed:

- A new roof the Police Garage
  - Renovation of the office for the Patrol Sergeants and the Social Worker
  - Painting and carpeting on the third floor of the main building
  - Acquisition of funding to replace the existing boiler in the main building.
  - A new gun rack was placed in the range.
- During the past year Capt. Berube worked with Chief MacDonald on a Police Substation located at City Hall. The project was completed in the third quarter. This project will result in greater efficiency for the department and greater access to services for the public.

### Fleet

- The budget allotment for replacement vehicles remained at \$350,000 during this fiscal year.
- During this FY' the Support Services Bureau continued to reevaluate the department 5 year car plan. The plan continues to research ways to improve gas mileage, improve officer safety and lower the overall mileage of the fleet. The Support Services Bureau continued to purchase extended warranties on all new vehicles as a cost saving measure.
- The Support Services Bureau ordered 6 new frontline SUV's from MHQ. One of the new Supervisor vehicles ordered was a Ford Expedition. This vehicle was ordered at the request of the Patrol Sergeants to provide more room for equipment.
- During this year we were able to purchase 3 used unmarked vehicles at below market price from Muzi Ford in Needham and Enterprise Car Sales.
- During this period we brought 6 vehicles to the Lynnway Auction. All these vehicles sold.
- During the first quarter we prepared all vehicles and motorcycles for the Boston Marathon.
- During this year all vehicles were maintained according to the maintenance schedule. The Bureau was able to make substantial savings due to the fact that the majority of our vehicles were still under warranty.
- During this period the Support Services Bureau continued sending department vehicles to Perfection car wash for detailing upon Officer request.

- During this period all vehicles involved in accidents were repaired.
- During this period we continued to use of Muzi Ford for warranty work to substantially cut down on repair time turnaround and we were able to keep the fleet up to date quicker.
- During this period the final recalls for the CO2 issues were resolved . CO2 detectors were no longer needed in these vehicles.

### **Uniforms**

- Uniforms for recruits and promotions were placed and received during this period.
- During this period the department continued to use and update the new portal system with Atlantic Tactical. The switch to the portal system has made the acquisition of uniforms faster and more efficient.
- During the period all ballistic vests that needed replacement were ordered and delivered. New recruit vests were also ordered and delivered.
- Capt. Berube chaired Uniform Committee meetings during this period. All recommendations from these meetings were forwarded to Chief MacDonald.

### **Administrative**

- During the past year Capt. Berube attended several Bureau meetings and staff meetings with Chief MacDonald.
- In the first quarter Capt. Berube attended several pre-Marathon meetings.
- During the first quarter Capt. Berube consulted with Chief MacDonald on upcoming issues for the FY'19 budget.

### **Personnel**

- During the third quarter of 2019 Officer Tocci left the Support Services Bureau and transferred back to the Patrol Bureau.

### **Personnel Training**

- During the past year Off. Hill and Off. Mace attended monthly Accreditation training at N.N.E.P.A.C. in New Hampshire.
- On January 8<sup>th</sup> thru 10<sup>th</sup> Capt. Berube attended and completed ICS-300 Training at Boston College.

- On February 25<sup>th</sup> thru March 1<sup>st</sup> Capt. Berube attended F.B.I. LEEDA Supervisor Leadership Training at Hopkinton P.D. At the end of the training Capt. Berube received the F.B.I. LEEDA Trilogy award for completing all three phases of the training.
- On March 19<sup>th</sup> and 20<sup>th</sup> Off. Manouk attended and completed the International Association of Property and Evidence basic training course in Portsmouth N.H.
- During this period Capt. Berube and Off. Manouk took and completed an online training course by the International Association of Property and Evidence to become Certified Property and Evidence Specialists.

### **Supplies**

- During the past year all supplies requested from department bureau's were ordered and delivered.

### **Misc.**

- During the past year the Support Services Bureau prepared department documents for destruction. All necessary paperwork was prepared by Capt. Berube and submitted. The shred truck destroyed the documents on-site.

### **Bureau Summary**

During 2019 the Support Services Bureau made several significant accomplishments.

#### **Vehicles:**

We continued to update the department fleet with new safe, fuel-efficient and reliable vehicles.

The Support Services Bureau has an annual budget of \$350,000 for the acquisition of replacement vehicles. The Bureau consistently researches vendors on State contract to find the best price for the best quality vehicles that will fulfill our needs. To supplement our budget the Bureau annually conducts research to find vendors that will provide us with the most value for our trade-in vehicles. This year that was accomplished through our use of the Lynnway Auction in Billerica.

#### **Facilities:**

During this year the Support Service Bureau was able to complete all assigned problems and updates to the facilities.

Uniforms:

In 2019 the Support Services Bureau all uniform items were able to be ordered more easily and delivery was much quicker with the portal system. The return rate on items ordered continued to be less than 5% with Atlantic Tactical.

Property and Evidence:

During this period the Property and Evidence section of the Support Services Bureau continued to find more efficient and effective ways to streamline the Evidence custody and disposal process.

Support Service Bureau personnel continued to seek out and receive the most up to date training in the field of Property and Evidence.

The Support Services Bureau continued to expand the Property and Evidence Working group and provide free training to more than 20 departments in Middlesex County.

Review of Specialized Assignments (16.2.1):

During the third quarter of 2019 the Support Services Bureau lost one of its two Property and Evidence Officers to transfer. A request was made to the Chief to discuss filling this vacancy. The replacement of this Officer will help the Property and Evidence section to continue to be more effective and efficient.

Budget Recommendations (17.2.2.):

The Support Services Bureau recommends that the replacement vehicle budget should be reviewed annually to reflect increases in new vehicle prices.

The Support Services Bureau requests that funds be allocated in the upcoming budget to obtain more PowerDMS licenses. This request is based on increased department personnel.

Medical Assistance Procedure (72.6.1):

During this period S.O.P. 500-40 Detainee in Need of Medical Assistance was not updated. Physician signature was not required.

Remedial Training (35.1.9):

During this period there was no instance where remedial training was required for personnel in the Support Services Bureau.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dennis P. Berube". The signature is written in black ink and is positioned above the printed name.

Capt. Dennis P. Berube

# Section 8

## Information Systems



**NEWTON POLICE DEPARTMENT  
INFORMATION SYSTEMS**

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1321 Washington Street  
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Steven R. Smith  
Bureau Commander

December 31, 2019

Chief David L. MacDonald  
1321 Washington Street  
Newton, MA 02465

**SUBJECT: ANNUAL REPORT YEAR ENDING 2019**

In accordance with SOP 500-64 Rev 2 Paragraph 4, attached herein is our annual audit of authorized users for our computer and email system as well as radio inventory. For security purposes their passwords are excluded.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Steven R. Smith', written over a light blue horizontal line.

Steven R. Smith  
Director of Information Technology



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### **INTRODUCTION OF SOFTWARE (11.4.4)**

The department has installed a new attendance application effective January 1, 2019. This application consists on a SQL Server and a client application on each desktop.

### **REVIEW OF SPECIALIZED ASSIGNMENTS 16.2.1**

The special assignment within the IT Bureau consist of:  
IT Specialist  
Crime Analyst

At this time all specialists are working with the necessary standards to complete the assign work, There is no need for additional training.

#### **IT Specialist**

Each IT Specialist must be capable of technology problem resolution and the management of the network system. The IT Specialist must be capable of setting up individual computer system, maintaining the desktop operation of users computers, and manage the user security protocol.

The assignment of IT Specialist is required to meet the daily needs of the individual user, mobile computer data terminals, and maintain the system integrity of the computer network system. All of the operation are contingent on functioning systems on a 24/7 basis. From fingerprinting, to radio communications, it is essential that the IT Specialist be available and on-call to resolve any operational issues.

#### **Crime Analyst**

Each Crime Analyst must be capable of reviewing reports for NIBRS compliance and calculate response counts as requested or other analytical information.

### **Annual Documented Review of Existing Forms to include Development, Modification and Approval (11.4.2)**

We have reviewed the current forms and have made no changed at this time. We have initiated new worksheets as a result of the new attendance system.

### **Any Remedial Training- Need all documentation to included e-mails and training class required.**

There has been no need to provide any remedial training of current employees.



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### Annual Recommendations and Results of 2019

The current software that controls access to our physical facility is out of date (2008). This software needs to be updated to the current version so that it will properly operate in the current Windows OS.

**Upgrade the Security Software has been completed during 2019**

There are several cameras in the Support Services Building running on a separate video system. They should be included in our main video server system.

**Integrate the Support Services Cameras into the main video system has been completed during 2019**

### Plan for 2020

Upgrade desktop computers to current OS  
Implement payroll into new attendance application

### ANNUAL WRITTEN BUDGET RECOMMENDATIONS (17.2.2)

We recommend that the City create an accrual account of \$50,000 per year to facilitate the replacement of cruiser computers every three years.

We also recommend that the replacement of the Communication Vehicle be completed to provide a remote access point for Dispatch and to serve as a Command Post as needed.  
Estimated cost \$125,000

We recommend and upgrade of all desktop computers to the current Microsoft standard OS.



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Bureau Commander

USER LOGIN LIST

[REDACTED]	ADAM R	RUSSELL	ADAM	radam	OFFICER	ACTIVE
[REDACTED]	AMENDOLA L	LORIN	AMENDOLA		CIVILIAN	ACTIVE
[REDACTED]	ANASTASIA P	PAUL	ANASTASIA	pda	CAPTAIN	ACTIVE
[REDACTED]	ANDERSON N	NILS	ANDERSON	nils	OFFICER	ACTIVE
[REDACTED]	ANDERSON D	DANIEL	ANDERSON	danderson	OFFICER	ACTIVE
[REDACTED]	ANNESE S	STACEY	ANNESE	sannese	CIVILIAN	ACTIVE
[REDACTED]	APOTHEKER B	BRUCE	APOTHEKER	bapothek	LT	ACTIVE
[REDACTED]	BABCOCK J	JOHN	BABCOCK	jbabcock	SGT	ACTIVE
[REDACTED]	BANNON T	THOMAS	BANNON	tbannon	OFFICER	ACTIVE
[REDACTED]	BARTINELLI L	LAUREN	BARTINELLI	lbartine	OFFICER	ACTIVE
[REDACTED]	BARTKUS A	ANNE	BARTKUS	abartkus	DISPATCHER	ACTIVE
[REDACTED]	BARTON C	CHERYL	BARTON	cbarton	CIVILIAN	ACTIVE
[REDACTED]	BELLINGER	PATRICIA	BELLINGER	pbellinger	CIVILIAN	ACTIVE
[REDACTED]	BENES R	RICHARD	BENES	ribenes	OFFICER	ACTIVE
[REDACTED]	BERGDORF, J	JOHN	BERGDORF	jbergdorf	OFFICER	ACTIVE
[REDACTED]	BERUBE D	DENNIS	BERUBE	dberube	CAPTAIN	ACTIVE
[REDACTED]	BIBBO C	CHRISTINA	BIBBO	cbibbo	DISPATCHER	ACTIVE
[REDACTED]	BLANCHARD M	MAUREEN	BLANCHARD		CIVILIAN	ACTIVE
[REDACTED]	BOUDREAU M	MICHAEL	BOUDREAU	mboudrea	OFFICER	ACTIVE
[REDACTED]	BOUDREAU J	JEFFREY	BOUDREAU	jeboudre	LT	ACTIVE
[REDACTED]	BOUDREAU C	CHRISTOPHER	BOUDREAU	cboudreau	OFFICER	ACTIVE
[REDACTED]	BOUDROT E	EDWARD	BOUDROT	eboudrot	OFFICER	ACTIVE
[REDACTED]	BOYLE P	PAUL	BOYLE	pboyle	OFFICER	ACTIVE
[REDACTED]	BOZIO M	MICHAEL	BOZIO	mbozio	CIVILIAN	ACTIVE
[REDACTED]	BRADLEY R	RICHARD	BRADLEY	rbradley	OFFICER	ACTIVE
[REDACTED]	BRANDON H	HAGAI	BRANDON	hbrandon	OFFICER	ACTIVE
[REDACTED]	BROOKS J	JOSEPH	BROOKS	jbrooks	OFFICER	ACTIVE
[REDACTED]	BRUNELLE C	CHRISTINE	BRUNELLE	cbrunelle	DISPATCHER	ACTIVE
[REDACTED]	BULLEN C	CHRISTOPHER	BULLEN	cbullen	DISPATCHER	ACTIVE
[REDACTED]	CALDERON D	DAVID	CALDERON	dcalderon	OFFICER	ACTIVE
[REDACTED]	CAPONE A	ANTHONY	CAPONE	acapone	DISPATCHER	ACTIVE
[REDACTED]	CHAU L	LILIA	CHAU	lchau	DISPATCHER	ACTIVE
[REDACTED]	CHEN MEF	MEEFONG	CHEN		CIVILIAN	ACTIVE
[REDACTED]	CHIEU R	RAYMOND	CHIEU	rchieu	OFFICER	ACTIVE



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Bureau Commander

CHISHOLM G	GLENN	CHISHOLM	gchishol	SGT	ACTIVE
CICCONE M	MARGARET	CICCONE	mciccone	DISPATCHER	ACTIVE
CICCONE, A	ALLAN	CICCONE, III	aciccone	OFFICER	ACTIVE
CLAFLIN G	GEORGE	CLAFLIN	gclafin	OFFICER	ACTIVE
CLAFLIN JR J	JOHN	CLAFLIN JR	jclafin	SGT	ACTIVE
CLEMENTS R	RICHARD	CLEMENTS	rclement	OFFICER	ACTIVE
COLELLA M	MATTHEW	COLELLA	mcolella	OFFICER	ACTIVE
COLETTI A	ALEXANDER	COLETTI	acoletti	OFFICER	ACTIVE
CONARY K	KRISTINA	CONARY	kconary	OFFICER	ACTIVE
CONLEY B	BRIAN	CONLEY	bconley	OFFICER	ACTIVE
COTTENS S	STEPHEN	COTTENS	scottens	OFFICER	ACTIVE
CROWE, J	JAMES	CROWE	jcrowe	OFFICER	ACTIVE
CROWLEY D	DOROTHY	CROWLEY	dcrowley	CIVILIAN	ACTIVE
CRUZ N	NINA	CRUZ	ncruz	DISPATCHER	ACTIVE
CUPOLI KA	KATHLEEN	CUPOLI	leencup	DISPATCHER	ACTIVE
DALEY M	MARY	DALEY		CIVILIAN	ACTIVE
DANGELO K	KENNETH	DANGELO	kdangelo	LT	ACTIVE
DEMPSEY S	STEVEN	DEMPSEY	sdempsey	SGT	ACTIVE
DEVINE D	DANIEL	DEVINE	ddevine	SGT	ACTIVE
DICLEMENTE C	CHARLOTTE	DICLEMENTE	cdiclemente	CIVILIAN	ACTIVE
DONAHUE K	KELEIGH	DONAHUE	kdonahue	OFFICER	ACTIVE
DONAHUEKAYLA	KAYLA	DONAHUE	kaydonahue	OFFICER	ACTIVE
DONAHUE A	ALEAH	DONAHUE	adonahue	DISPATCHER	ACTIVE
DONOVAN K	KEVIN	DONOVAN	kdonovan	OFFICER	ACTIVE
DOUCETTE M	MAUREEN	DOUCETTE	mdoucett	CIVILIAN	ACTIVE
DOUCETTE D	DAMIEN	DOUCETTE	ddoucett	LT	ACTIVE
DOWLING D	DENNIS	DOWLING	ddowling	CAPTAIN	ACTIVE
DOYLE K	KATHLEEN	DOYLE	kdoyle	OFFICER	ACTIVE
DRAGON J	JENNIFER	DRAGON	jdragon	CIVILIAN	ACTIVE
DRAGONE R	ROBERT	DRAGONE	rdragone	DISPATCHER	ACTIVE
DUFFEY K	KATHLEEN	DUFFEY	kduffey	DISPATCHER	ACTIVE
DUFFY J	JENNIFER	DUFFY	jduffy	DISPATCHER	ACTIVE
DURICKAS K	KEVIN	DURICKAS	kdurickas	OFFICER	ACTIVE
EKNAIAN S	SARAH	EKNAIAN	seknaian	CIVILIAN	ACTIVE
EMMANUEL S	STEVEN	EMMANUEL	emmanuel	OFFICER	ACTIVE



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Bureau Commander

EVANS S	STEPHANIE	EVANS	sevans	DISPATCHER	ACTIVE
FERGUSON A	ANDREA	FERGUSON	aferguson	OFFICER	ACTIVE
FEROLITO B	BRETT	FEROLITO	bferolito	OFFICER	ACTIVE
FINLEY MB	MARY BETH	FINLEY		CIVILIAN	ACTIVE
FLEMING DAWN	DAWN	FLEMING	dmfleming	OFFICER	ACTIVE
FLEMING D	DONALD	FLEMING	dfleming	OFFICER	ACTIVE
FOLEY A	ANGELA	FOLEY		CIVILIAN	ACTIVE
FOLEY F	FRANK	FOLEY	ffoley	LT	ACTIVE
FONTANO S	STEPHEN	FONTANO	sfontano	OFFICER	ACTIVE
GABRIEL A	ADAM	GABRIEL	agabriel	OFFICER	ACTIVE
GAMBLE N	NICHOLAS	GAMBLE	ngamble	OFFICER	ACTIVE
GARCIA J	JUAN	GARCIA	kgarcia	OFFICER	ACTIVE
GAUDET M	MICHAEL	GAUDET	mgaudet	OFFICER	ACTIVE
GEAGAN T	THOMAS JR	GEAGAN	tgeagan	OFFICER	ACTIVE
GEARY D	DENNIS	GEARY	dgeary	CAPTAIN	ACTIVE
GENTILE D	DEBRA	GENTILE	dagentile	CIVILIAN	ACTIVE
GIARDINA S	STEPHEN	GIARDINA	sgiardina	SGT	ACTIVE
GOURDEAU J	JO	GOURDEAU	jagourde	OFFICER	ACTIVE
GUARINO C	CHARLES	GUARINO	cguarino	OFFICER	ACTIVE
HAGOPIAN M	MARK	HAGOPIAN	mhagopian	OFFICER	ACTIVE
HAMANN,T	TIFFANY	HAMANN	thamann	OFFICER	ACTIVE
HARRIS G	GLENN	HARRIS	gharris	OFFICER	ACTIVE
HATFIELD M	MARK	HATFIELD	mhatfield	OFFICER	ACTIVE
HEALY S	SEAN	HEALY	shealy	LT	ACTIVE
HEALY D	DECLAN	HEALY	dhealy	OFFICER	ACTIVE
HELMS G	GREGORY	HELMS	ghelms	OFFICER	ACTIVE
HENRICKSON A	AMANDA	HENRICKSON	ahenrickson	SGT	ACTIVE
HILL G	GREGORY	HILL	ghill	OFFICER	ACTIVE
HILL R	ROBERT	HILL	rhill	OFFICER	ACTIVE
HOWES C	CHRISTOPHER	HOWES	chowes	OFFICER	ACTIVE
HYDE D	DIANNE	HYDE	dhyde	CIVILIAN	ACTIVE
IAROSSO M	MICHAEL	IAROSSO	miarossi	OFFICER	ACTIVE
KANE A	ALEX	KANE	akane	OFFICER	ACTIVE
KATZEFF E	ERIN	KATZEFF	ekatzeff	INTERN	ACTIVE
KEEFE L	LAUREN	KEEFE	ldragone	OFFICER	ACTIVE



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Bureau Commander

KEEFE T	TIMOTHY	KEEFE	tkeefe	OFFICER	ACTIVE
KELLY JULIE	JULIE	KELLY	jkelly	DISPATCHER	ACTIVE
KOERBER P	PETER	KOERBER	pkoerber	OFFICER	ACTIVE
LARSON R	REID	LARSON	rlarson	OFFICER	ACTIVE
LAU J	JUSTIN	LAU	jlau	OFFICER	ACTIVE
LAWRENCE P	PAULA	LAWRENCE	paula	CIVILIAN	ACTIVE
LAZARAKIS Z	ZOI	LAZARAKIS	zlazarakis	OFFICER	ACTIVE
LEE B	BOB	LEE	blee	SGT	ACTIVE
LEITCH B	BRADFORD	LEITCH	bleitch	SGT	ACTIVE
LEONE C	CHARLES	LEONE	cleone	LT	ACTIVE
LYMAN J	JAMES	LYMAN	jlyman	DISPATCHER	ACTIVE
MACDONALD D	DAVID	MACDONALD	dmacdona	CHIEF	ACTIVE
MACE J	JEFFREY	MACE	jmace	OFFICER	ACTIVE
MALDONADO D	DANIELLE	MALDONADO	dmaldonado	DISPATCHER	ACTIVE
MANOUK K	KIMBERLY	MANOUK	kmanouk	OFFICER	ACTIVE
MARCH R	ROBERT	MARCH	rmarch	OFFICER	ACTIVE
MARCH J	JUSTIN	MARCH	jmarch	OFFICER	ACTIVE
MARCHAND S	SCOTT	MARCHAND	marchand	OFFICER	ACTIVE
MARDEROSIAN B	BRIAN	MARDEROSIAN	brimar	DISPATCHER	ACTIVE
MARINI R	ROCCO	MARINI	rmarini	OFFICER	ACTIVE
MARZILLI C	CHRISTOPHER	MARZILLI	cmarzill	CAPTAIN	ACTIVE
MCCARTHY T	THOMAS	MCCARTHY	tmccarth	OFFICER	ACTIVE
MCDONALD, J.	JUDITH	MCDONALD	jhayes	CIVILIAN	ACTIVE
MCDONALD R	ROBERT	MCDONALD JR	rmcdonal	DISPATCHER	ACTIVE
MCGERIGLE L	LAURA	MCGERIGLE	laura	DISPATCHER	ACTIVE
MCLAUGHLIN J	JOSEPH	MCLAUGHLIN	jmclaugh	OFFICER	ACTIVE
MCLEAN S	SEAN	MCLEAN	smclean	SGT	ACTIVE
MCLEAN M	MEGHAN	MCLEAN	mmclean	OFFICER	ACTIVE
MCMAINS G	GEORGE	MCMAINS	gmcmains	LT	ACTIVE
MCNEIL R	RONALD	MCNEIL	rmcneil	SGT	ACTIVE
MCSWEENEY M	MICHAEL	MCSWEENEY	mmcsween	OFFICER	ACTIVE
MEAD G	GEORGE	MEAD	gmead	LT	ACTIVE
MIKOLEIT L	LISA	MIKOLEIT	lmikolei	OFFICER	ACTIVE
MONTEIRO C	CIEARA	MONTEIRO	cmonteiro	CIVILIAN	ACTIVE



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Bureau Commander

MURPHY D	DONALD	MURPHY	dmurphy	OFFICER	ACTIVE
MURRAY K	KIM	MURRAY	kim1031	OFFICER	ACTIVE
MUSTO M	MARIA	MUSTO		CIVILIAN	ACTIVE
NARDELLI D	DANIEL	NARDELLI	dnardell	OFFICER	ACTIVE
NEWTON R	RICHARD	NEWTON	rnewton	OFFICER	ACTIVE
NORCROSS M	MATTHEW	NORCROSS	mnorcross	CIVILIAN	ACTIVE
OBRIEN D	DENNIS	O'BRIEN	dobrien	OFFICER	ACTIVE
OCONNELL J	JOHN	OCONNELL	joconnel	SGT	ACTIVE
PANICA J	JOHN	PANICA	jpanica	OFFICER	ACTIVE
PEARSON L	LISA	PEARSON	lpearson	CIVILIAN	ACTIVE
PEARSON A	ASHLEY	PEARSON	apearson	CIVILIAN	ACTIVE
PETERSON R	RILEY	PETERSON	rpeterson	DISPATCHER	ACTIVE
POHLMAN, K	KATELYN	POHLMAN	kpohlman	OFFICER	ACTIVE
POMPEI M	MICHELLE	POMPEI	mpompei	CIVILIAN	ACTIVE
POUTAS D	DANIEL	POUTAS	dpoutas	SGT	ACTIVE
POUTAS S	STACY	POUTAS	spoutas	DISPATCHER	ACTIVE
PROIA J	JOAN	PROIA	jproia	CIVILIAN	ACTIVE
PROIA C	CATHERINE	PROIA		CIVILIAN	ACTIVE
RAYMOND Z	ZACHARY	RAYMOND	zraymond	OFFICER	ACTIVE
ROBINSON D	DAVID	ROBINSON	drobinso	OFFICER	ACTIVE
ROCHE T	TIMOTHY	ROCHE	troche	OFFICER	ACTIVE
ROONEY M	MELANIE	ROONEY	mrooney	SGT	ACTIVE
ROSENBAUM E	ERIC	ROSENBAUM	erosenba	OFFICER	ACTIVE
RUDD K	KEVIN	RUDD	krudd	SGT	ACTIVE
SAMPSON R	ROBERT	SAMPSON	rsampson	OFFICER	ACTIVE
SCALTRETO F	FRANCIS	SCALTRETO	fscaltre	OFFICER	ACTIVE
SCHAEFER D	DAVID	SCHAEFER	schaefer	OFFICER	ACTIVE
SCHLEGEL J	JASON	SCHLEGEL	jschlegel	OFFICER	ACTIVE
SCULLY C	CHRISTOPHER	SCULLY	cscully	DISPATCHER	ACTIVE
SELIG, J	JAMES	SELIG	jselig	OFFICER	ACTIVE
SETIABUDI G	GITA	SETIABUDI	gsetiabu	OFFICER	ACTIVE
SIEGAL D	DERICK	SIEGAL	dsiegal	OFFICER	ACTIVE
SIEGAL S	SAMANTHA	SIEGAL	samsie	DISPATCHER	ACTIVE
SIEGAL SC	SCOTT	SIEGAL	scsiegal	OFFICER	ACTIVE
SMITH S	STEVEN	SMITH	ssmith	DIRECTOR	ACTIVE



# NEWTON POLICE DEPARTMENT INFORMATION SYSTEMS

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SOHN D	DANIEL	SOHN	dsohn	OFFICER	ACTIVE
SOLOMAN A	ALAN JR	SOLOMAN.	asoloman	OFFICER	ACTIVE
SPALDING W	WILLIAM	SPALDING	spalding	CAPTAIN	ACTIVE
SPINNEY A	ALEXANDER	SPINNEY	aspinney	OFFICER	ACTIVE
SPIRITO D	DAVID	SPIRITO	dspirito	OFFICER	ACTIVE
STAKE S	SEAN	STAKE	sstake	OFFICER	ACTIVE
SULLIVAN M	MELISSA	SULLIVAN	msulliva	DISPATCHER	ACTIVE
SULLIVAN P	PATRICK	SULLIVAN	psulliva	CIVILIAN	ACTIVE
SULLIVAN D	DANIEL	SULLIVAN	dsulliva	OFFICER	ACTIVE
TEMPESTA D	DAVID	TEMPESTA	dtempest	LT	ACTIVE
TOCCI M	MATTHEW	TOCCI	mtocci	OFFICER	ACTIVE
TRAMONTOZZI B	BRIAN	TRAMONTOZZI	btramontozzi	SGT	ACTIVE
TRASK J	JOSEPH	TRASK	jtrask	CIVILIAN	ACTIVE
UMINA S	STEVEN	UMINA	sumina	OFFICER	ACTIVE
VACCA D	DINA	VACCA	din1129	OFFICER	ACTIVE
VALENTE D	DANIEL	VALENTE	dvalente	SGT	ACTIVE
VELLO A	ANDREW	VELLO	avello	OFFICER	ACTIVE
WADE M	MICHAEL	WADE	mwade	SGT	ACTIVE
WADE P	PETER	WADE JR.	pwade	SGT	ACTIVE
WALLACE B	BRIAN	WALLACE	bwallace	OFFICER	ACTIVE
WALSH T	THOMAS	WALSH	twalsh	OFFICER	ACTIVE
WALSH D	DANIEL	WALSH	dwalsh	LT	ACTIVE
WALTON T	TIMOTHY	WALTON	twalton	SGT	ACTIVE
WILHITE	GLENN	WILHITE		CIVILIAN	ACTIVE
WILSON J	JEREMY	WILSON	jwilson	OFFICER	ACTIVE
WONG Y	YUEN	WONGLAM	wonglam	CIVILIAN	ACTIVE



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## RADIO ASSIGNMENTS

Current SU Id (hex)	New SU Id (dec)	Alias	3290	12944	3290 DISPATCH
			3473	13427	3473 DISPATCH
1302	4866	1302 Youth	491	1169	491 Patrol
1304	4868	1304 Youth	492	1170	492 Patrol
1306	4870	1306 Park Ctl	493	1171	493 Patrol
3291	12945	1307 MM	494	1172	494 Patrol
1307	4871	1307 Park Ctl	495	1173	495 Patrol
1308	4872	1308 Park Ctl	496	1174	496 Patrol
1309	4873	1309 Park Ctl	497	1175	497 Patrol
1310	4880	1310 Park Ctl	498	1176	498 Patrol
1311	4881	1311 Park Ctl	499	1177	499 Patrol
1312	4882	1312 Park Ctl	500	1280	500 Patrol
1314	4884	1314 DETECTIVE	501	1281	501 Patrol
1316	4886	1316 Com Polic	502	1282	502 Patrol
1330	4912	1330 Ptl Spec	503	1283	503 Patrol
1331	4913	1331 Ptl Spec	504	1284	504 Patrol
1332	4914	1332 Ptl Spec	505	1285	505 Patrol
1333	4915	1333 Ptl Spec	506	1286	506 Ptrl Sgt.
1334	4916	1334 Ptl Spec	507	1287	507 Ptrl Sgt.
1335	4917	1335 Ptl Spec	508	1288	508 Ptrl Sgt.
1336	4918	1336 Ptl Spec	516	1302	516 Detective
1337	4919	1337 Ptl Spec	518	1304	518 Detective
1338	4920	1338 Ptl Spec	519	1305	519 Detective
1339	4921	1339 Ptl Spec	521	1313	521 MAYOR
2001	8193	2001 WINER F	522	1314	522 Traffic
2107	8455	2107 AUXILIARY	523	1315	523 Traffic
2109	8457	2109 AUXILIARY	524	1316	524 Traffic
2111	8465	2111 AUXILIARY	525	1317	525 Traffic
2113	8467	2113 AUXILIARY	526	1318	526 Traffic
2114	8468	2114 AUXILIARY	527	1319	527 Auxiliary
2115	8469	2115 AUXILIARY	528	1320	528 Auxiliary
2116	8470	2116 AUXILIARY	529	1321	529 Auxiliary
2117	8471	2117 AUXILIARY	530	1328	530 Auxiliary
2118	8472	2118 AUXILIARY	532	1330	532 Ptl unmark
3253	12883	3253 OFFCE DSP	533	1331	533 M/C 1
3278	12920	3278 DISP	534	1332	534 M/C 2
3280	12928	3280 DISPATCH	535	1333	535 XTRA CAR



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536	1334	536 Anastasia	2110	8464	AUX 2110
537	1335	537 Comm. Off.	2112	8466	AUX 2112
538	1336	538 Animal Ctl	2119	8473	AUX 2119
540	1344	540 Garage Trk	3488	13448	AUX 3488
601	1537	601 Drug Unit	2004	8196	AUX A ROSENBA
602	1538	602 Drug Unit	2011	8209	AUX BLUM
603	1539	603 Ptl unmark	5510	21776	AUX BLUM
604	1540	604 CMTY SVCS	5656	22102	AUX BOWER
8100	33024	605 NEMLAC	5726	22310	AUX BRITO
608	1544	608 Domestic	2010	8208	AUX BRUNO
609	1545	609 CERT Van	2002	8194	AUX C ROSENBA
610	1552	610 Sp. Ops	5713	22291	AUX CASH
d299	53913	A1 MAYOR	5703	22275	AUX CASH
5517	21783	ABBRUZZE	5724	22308	AUX COLLINS
3293	12947	ABBRUZZESE	5607	22023	AUX DAVIS
4156	16726	ADAM B	5506	21766	AUX DEGREGORIS
7511	29969	AMENDOLA	3457	13399	AUX DEMOS
777	1911	AMNER	5523	21795	AUX DEMOS
509	1289	ANASTASIA CAPT	2014	8212	AUX HAMILTON
4147	16711	ANASTASIA CAPT	5723	22307	AUX HAMILTON
3268	12904	ANDERSON 3313	5718	22296	AUX KRANT
4157	16727	ANDERSON D	2015	8213	AUX MALOWHITZ
4158	16728	ANDERSON N	5705	22277	AUX MEAD C
3309	13065	Annese K	5751	22353	AUX Nahabedian
1303	4867	APOTHEKER LT	3353	13139	AUX NORMAN
4145	16709	APOTHEKER LT.	2016	8214	AUX OSHRY
5757	22359	AUX ELKIND	5504	21764	AUX OSHRY
5775	22389	AUX KENNEDY	5653	22099	AUX ROSENBAUM
5796	22422	AUX LU	2005	8197	AUX S. ROSENBA
2013	8211	AUX MEADC	2007	8199	AUX SEGAL
5636	22070	AUX NORMAN	5004	20484	AUX SILTON 2
2100	8448	AUX 2100	5769	22377	AUX SILTON J
2101	8449	AUX 2101	5754	22356	AUX SULLIVAN
2102	8450	AUX 2102	5631	22065	AUX TAVALONE
2103	8451	AUX 2103	2012	8210	AUX TAVARES
2104	8452	AUX 2104	2008	8200	AUX THORNER
2105	8453	AUX 2105	5657	22103	AUX TIMPERIO
2106	8454	AUX 2106	2017	8215	AUX TOPOL
2108	8456	AUX 2108	5763	22371	AUX TOPOL



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3285	12933	AUX Vrouhas	5533	21811	CHIEFS OFFICE
2003	8195	AUX WALL	4018	16408	CHIEU RAYMOND
5742	22338	AUX WINER	5526	21798	CHISHOLM SGT
5522	21794	AUX YEAGER	4019	16409	CHISHOLM SGT
5649	22089	BABCOCK J SGT	5528	21800	CICCONE
4159	16729	BABCOCK J SGT	4020	16416	CICCONE A
5729	22313	BANNON	3284	12932	CLAFLIN D
4160	16736	BANNON	5626	22054	CLAFLIN G
3348	13128	Bartinelli La	4021	16417	CLAFLIN G
4161	16737	BARTINELLI LA	4022	16418	CLAFLIN J
5634	22068	BARTINELLI LT.	4023	16419	CLEMENTS R
7505	29957	barton	3528	13608	CMD 610 3528
550	1360	BC BUNKER	4024	16420	COLELLA M.
9999	39321	BC COMMAND	4025	16421	COLETTI
5623	22051	BENS RICH	4026	16422	CONARY
4162	16738	BENS RICH	5780	22400	CONEY
4163	16739	BERGDORF	4028	16424	CONLEY
4149	16713	BERUBE CAPT	4029	16425	COTTENS
7506	29958	blanchard	5535	21813	CROWE J
5734	22324	bleitch	4030	16432	CROWE J
5774	22388	BOUDREAU A	7504	29956	crowley
5502	21762	BOUDREAU C	3511	13585	CUPOLI K
4010	16400	BOUDREAU J	4031	16433	CURRY
5624	22052	BOUDREAU M	7171	29041	Cyber Jamie
5711	22289	boudreau m	7e7e	32382	Cyber Mike
4011	16401	BOUDREAU M	7508	29960	daley m
5758	22360	BOUDROT E	5776	22390	DALY J
4012	16402	BOUDROT E	510	1296	DALY LT
4013	16403	BOYLE	4032	16434	DANGELO LT.
5704	22276	BOZIO M	3544	13636	DEMPSEY S
4014	16404	BRADLEY	4033	16435	DEMPSEY SGT
4015	16405	BRANDON	517	1303	Detective 517
5651	22097	BROOKS	4034	16436	DEVINE D
4016	16406	BROOKS	4170	16752	DISP_EOC1
7507	29959	caiola	4173	16755	DISP_EOC2
4017	16407	CALDERON D	5752	22354	DISPATCH 1
7509	29961	CHEN M	5764	22372	DISPATCH 2
512	1298	CHIEF	5759	22361	DISPATCH 3
5773	22387	CHIEF	3262	12898	DISPATCH 3262



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3270	12912	DISPATCH 3270	4052	16466	GEAGAN T
3512	13586	DISPATCH 3512	1321	4897	GEARY CAPT
5755	22357	DISPATCH 4	4148	16712	GEARY CAPT
5779	22393	DONAHUE K	3369	13161	GEARY J
4035	16437	DONAHUE KAYLA	4053	16467	GIARDINA
4036	16438	DONAHUE KELLY	4054	16468	GOURDEAU
4094	16532	DONOVAN K	4055	16469	GUARINO
7503	29955	doucette m	4056	16470	HAGOPIAN
5625	22053	DOUCETTE SGT	4057	16471	HAMANN
4037	16439	DOUCETTE SGT	4058	16472	HARRIS G
5728	22312	DOWLING CAPT	4165	16741	HATFIELD M
600	1536	DOWLING CAPT	5633	22067	HEALEY S
4101	16641	DOWLING CAPT	4059	16473	HEALEY S
5706	22278	doyle	d136	53558	HEALTH 2
4038	16440	DOYLE	d137	53559	HEALTH 3
5795	22421	DRAGON J	d135	53557	HEALTH ONE
4039	16441	DRAGONE L	4060	16480	HEALY DECLAN
5738	22328	DSULLIVAN	4061	16481	HELMS
4040	16448	DURICKAS	5741	22337	HENDERSON B
5739	22329	EDREHI	4116	16662	HENRICKSON SGT
4041	16449	ELDRIDGE SGT	4063	16483	HILL GREG
4042	16450	EMMANUEL STEVE	5785	22405	HILL ROBERT
5647	22087	FERGUSON	4064	16484	HILL ROBERT
4043	16451	FERGUSON	5616	22038	HOWES C
4044	16452	FEROLITO	4065	16485	HOWES C
7510	29968	finley	4066	16486	IAROSSO MIKE
4045	16453	FLEMING D	5110	20752	IT BUREAU
4046	16454	FLEMING DM	9002	36866	IT BUREAU
7501	29953	foley a	9003	36867	IT BUREAU 9003
4120	16672	FOLEY F	5793	22419	K.CONARY
4047	16455	FONTANO	4067	16487	KANE A
4048	16456	GABRIEL ADAM	5749	22345	KEEFE
5792	22418	GAMBLE	5530	21808	KEEFE TIM
4049	16457	GAMBLE	4068	16488	KEEFE TIM
3476	13430	GARAGE-KEVIN	4069	16489	KEORBER
3484	13444	GARAGE-KEVIN	5756	22358	L.DRAGONE
4050	16464	GARCIA J	3287	12935	LABELLE
3518	13592	GASSETT	4070	16496	LARSON
4051	16465	GAUDET	4071	16497	LAU



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4073	16499	LAZARAKIS	4091	16529	NARDELLI
4074	16500	LEE B	3267	12903	NEMLAC-1
3416	13334	LEITCH	4155	16725	NEWTON R
4075	16501	LEITCH	3289	12937	none
4076	16502	LEONE LT	5527	21799	NORCROSS M
5501	21761	M.COLELLA	5736	22326	norcross matt
4150	16720	MACDONALD CHIEF	4092	16530	OBRIEN DENNIS
3401	13313	Macdonald D	5771	22385	OCONNELL SGT
4077	16503	MACE J	4093	16531	OCONNELL SGT
4078	16504	MANOUK KIM	65	101	op01
3553	13651	MARATHON NG	66	102	op02
4079	16505	MARCH J	67	103	op03
5632	22066	MARCH R	68	104	op04
4080	16512	MARCH R	69	105	op05
4081	16513	MARCHAND S	70	112	op06
4082	16514	MARINI R	71	113	op07
3499	13465	MARINO	5516	21782	PAGLIA RICH
514	1300	MARZILLI 514	5519	21785	PAGLIA ROB
5767	22375	MARZILLI 5767	5601	22017	PANICA J
4151	16721	MARZILLI CAPT	4098	16536	PANICA J
888	2184	MAYOR	3532	13618	PATROL SPARE
4083	16515	MCCARTHY T	3265	12901	PELLEGRINE J
5612	22034	McCarthy J	5503	21763	POHLMAN
4085	16517	MCLAUGHLIN	4099	16537	POHLMAN
4086	16518	MCCLEAN MEG	5643	22083	POUTAS
4176	16758	MCCLEAN S	4102	16642	POUTAS
4153	16723	MCMAINS LT.	5655	22101	POUTAS STACY
5600	22016	MCNEIL	5507	21767	powell
4087	16519	MCNEIL	5701	22273	PSullivan
5525	21797	MCSWEENEY M	4103	16643	RAYMOND Z
4088	16520	MCSWEENEY M	4105	16645	ROBINSON
4089	16521	MEAD	4106	16646	ROCHE T
4090	16528	MIKOLEIT LISA	4107	16647	ROONEY
72	114	Mobile Console 1	1301	4865	ROSENBAUM
73	115	Mobile Console 2	4108	16648	ROSENBAUM ERIC
5733	22323	MROONEY	4109	16649	RUDD K
4164	16740	MURPHY D	3354	13140	RUFOL
4027	16423	MURRAY	3000	12288	SAMPSON R
5783	22403	NARDELLI	4110	16656	SAMPSON R



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4111	16657	SCALTRETO	5512	21778	TRAIN3
5716	22294	SCHAEFER D	5772	22386	TRAIN4
4112	16658	SCHAEFER D	5606	22022	TRAIN5
5735	22325	schlegel J	4132	16690	TRAMONTOZZI
4115	16661	SCHLEGEL J	4134	16692	UMINA S
4118	16664	SELIG J	3295	12949	VACCA
3301	13057	SERVICE 12/05	4135	16693	VACCA D
4119	16665	SETIABUDI GITA	4136	16694	VALENTE DANIEL
3255	12885	SETIABUDI OLD	4137	16695	VELLO A
5750	22352	SGT FOLEY	4139	16697	WADE M
5791	22417	SIEGAL D	4140	16704	WADE P SGT
4121	16673	SIEGAL D	7513	29971	WALLACE B
4117	16663	SIEGAL S	4141	16705	WALLACE B
8000	32768	SMITH APX7000	4142	16706	WALSH LT
6501	25857	SMITH S	4143	16707	WALSH T
511	1297	SMITH STEVE	5717	22295	WALTON
5700	22272	SOCIAL WORKER	4144	16708	WALTON
4084	16516	SOHN D	50	80	Wave Cellular
5637	22071	SOLOMAN ALAN	5646	22086	WEBB
4122	16674	SOLOMAN ALAN	3468	13416	WHITE
4146	16710	SPALDING CAPT	4152	16722	WILSON
3364	13156	SPALDING W	4154	16724	WILSON
3402	13314	SPALDING xts	7502	29954	WONGLAM
5509	21769	SPINNEY			
4124	16676	SPINNEY			
3387	13191	SPIRITO			
4125	16677	SPIRITO D			
4126	16678	STAKE S			
3307	13063	stolen3307			
4127	16679	SULLIVAN D			
5778	22392	Taskforce-River			
4128	16680	TEMPESTA LT			
3448	13384	TIVNON S			
4129	16681	TOCCI			
5641	22081	TORRES R			
4130	16688	TORRES R			
531	1329	TRAFFIC SGT			
5732	22322	TRAIN1			
5628	22056	TRAIN2			



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**IT BUREAU INVENTORY**

**INFORMATION & TECHNOLOGY BUREAU**

**AGENCY PROPERTY**

**INVENTORY CONTROL FORM**

As of 1/2/2019

#	ITEM	QUANTITY	BRAND NAME(S)	SERIAL OR MODEL NUMBER(S)
1.	Bookcase, metal	2	Durham	
1	Cabinet, file, 3 drawer	2	HON-HORIZONTAL	
3.	Cabinet, file, 4 drawer	0		
4.	Cabinet, file, 5 drawer	0		
5.	Cabinet, file, 6 drawer	3	HON	
6.	Camera, digital	1	1-SONY	
7.	Chairs, casters	6	STEELECAST	
8.	Computer, desktop	10	HP	
9.	Computer, laptop	6	Fujitsu	
10	Copier, CD/ DVD	1	Media echnics	
11	Digital Scanner	1	HP	9250c
12	Monitor, computer	7	HP/COMPAQ, SAMSUNG	(4) HP 1702, (2) HP1730, (1) SAMSUNG 172n
13	Monitor, video/other	1	VIEWSONIC	N2011



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14	Printer, black & white	3		
15	Printer, color	2	HP	HPpro400
16	Shredder	1	FELLOWS	SB-97cS
17	Telephone, standard	4	MITEL	
18	Television	2	JVC/COBY	TM-130su
19	Multi Battery Charger	1	Motorola	
20	Multi Battery Conditioner	1	Motorola	
21	12v output 110v generator	2	Astron	
22	Refrigerator	1	Abscold	
23	Microwave	1	Proctor Silex	
24	Tool Box w/ handtools	1		
25	ID Card Printer	1	Eltron	
26	Paper cutter	2	x-acto	
27	Small box fans	2	Duracraft	
28	Ht 1000 portable radio	46	Motorola	
29	Xts 3000 portable radio	12	Motorola	
30	Mcs 2000 mobile radio	4	Motorola	
31	Astro mobile radio	7	Motorola	
32	Vcr's	1	Toshiba, diebold	