

**III. FY01 Capital Budget and Proposed Capital Spending**

**FY01 CAPITAL PLAN**  
**CAPITAL PROJECTS LISTED BY SOURCE OF FUNDS**

RANK	DEPARTMENT	PROJECT	REQUEST	TOTAL
<b>Free Cash</b>				
1	Library	Books and other library materials	100,000	\$100,000
1	Parks & Recreation	Field Renovations	25,000	\$125,000
1	Public Buildings	Elliot Street Garage Environmental Compliance	59,949	\$184,949
1	Public Buildings	Emerson Community Center	36,750	\$221,699
1	Public Buildings/School	Burr School Environmental Compliance	52,500	\$274,199
1	Public Buildings/School	Cabot School	44,326	\$318,525
1	Public Buildings/School	Horace Mann School Fuel Tank Remediation	43,225	\$361,750
2	Jackson Homestead	Burying Grounds Restoration	20,000	\$381,750
2	Jackson Homestead	Exterior Signage Upgrade	5,000	\$386,750
2	Parks & Recreation	Tree Planting	75,000	\$461,750
2	Parks & Recreation	Tree Pruning	50,000	\$511,750
2	Parks & Recreation	Turf Control	50,000	\$561,750
2	School	School CIP	275,000	\$836,750
2	Veterans	Veterans' Gravesites	50,000	\$886,750
3	Information Technology	Computer Software	25,000	\$911,750
3	Information Technology	Micro-Computers	50,000	\$961,750
3	Library	Carpeting circular stairs and reference atrium	15,000	\$976,750
3	Library	Reupholster chairs in the Main Library	14,500	\$991,250
3	Parks & Recreation	Playground Safety Surfacing	20,000	\$1,011,250
3	Public Buildings	Municipal UST Testing/Repair	16,537	\$1,027,787
3	Public Buildings	Replacement of (3) Heavy Duty Vans	45,000	\$1,072,787
3	Purchasing	Photocopiers	55,900	\$1,128,687
4	Parks & Recreation	Court Repairs	60,000	\$1,188,687
4	Public Buildings	Elliot Street Garage	20,250	\$1,208,937
4	Public Buildings	Health Department Fuel Tank Removal	36,750	\$1,245,687
4	Public Buildings	Purchase of Blueprint Machine	11,000	\$1,256,687
4	Public Buildings	Waban Library Fuel Tank Removal	36,750	\$1,293,437
4	Public Works	Maintenance and Installation of Curbs/Walks	100,000	\$1,393,437
<b>Additional Lottery</b>				
1	School	School CIP	\$175,000	\$175,000
2	Fire	Refurbish Ladder 3 (1985)	100,000	\$275,000
3	Public Buildings	Municipal Leak Detection System Repairs	33,075	\$308,075
3	Public Works	Betterment Streets/Private Way Repairs	\$90,000	\$398,075
4	Human Services	Furniture for Brigham Community House	8,000	\$406,075
4	Purchasing	Annual Vehicle Replacement	90,000	\$496,075
<b>General Fund Debt</b>				
	School	Elementary Tier 1 - Williams (previously approved)	\$4,008,000	\$4,008,000
	School	Elementary Tier 1 - Bowen (previously approved)	\$285,000	\$4,293,000
	School	High School Renovation Design (previous approved)	\$5,750,120	\$10,043,120

**Community Development Block Grant (CDBG)**

Parks and Recreation	Sand Wheelchair at Crystal Lake	\$25,000	\$25,000
Public Buildings	Access Signage at all City Buildings	\$10,000	\$35,000
Public Buildings	City Hall Access Improvements	\$15,000	\$50,000
Public Buildings	City Polling Places Access Survey and Improvements	\$22,500	\$72,500
Public Works	Access Curb Cuts	\$100,000	\$172,500
Public Works	Charlesbank, Orchard, Nonantum Place Sidewalks & C	\$150,000	\$322,500
Public Works	Pearl/Thornton Improvements	\$20,000	\$342,500
Public Works	Tremont/Park Sts. Traffic Signal - Design and Engineeri	\$30,000	\$372,500

**Water and Sewer Grant/Loans**

Public Works	Sewer Inflow/Infiltration Reduction	\$8,000,000	\$8,000,000
Public Works	Water Main Replacement, Cleaning & Lining	\$2,611,057	\$10,611,057
			\$10,611,057

**Other Funds**

Information Technology	GIS Enhancements {1}	\$25,000	\$25,000
Parks and Recreation	Edmands Park Improvements {2}	\$20,000	\$45,000
Parks and Recreation	Field Renovations {3}	\$25,000	\$70,000
Parks and Recreation	Playground Apparatus {4}	\$25,000	\$95,000
Police	Cruiser Replacement {5}	\$162,000	\$257,000
Police	Communication Equipment {5}	\$36,000	\$293,000
Public Buildings	Replace two vans {3}	\$30,000	\$323,000
Public Works	Centre St. Reconstruction {7}	\$1,900,000	\$2,223,000
Public Works	Installation of Betterment Curbs and Sidewalks {6}	\$153,000	\$2,376,000
Public Works	Road Repair, Reclamation, and Repaving {5}{7}	\$650,000	\$3,026,000
Public Works	Sidewalk Repair {5} {7}	\$566,000	\$3,592,000
Public Works	Vehicle Replacement {7}	\$410,000	\$4,002,000
Public Works - Water	Waban Hill Reservoir Repair {8}	\$1,000,000	\$5,002,000

{1} Reappropriation of funds

{2} Friends of Cabot Woods donation and Boston College matching donation

{3} Commonwealth Golf Course

{4} Marathon Receipts

{5} Operating Budget

{6} Betterment Revolving Fund account

{7} Ch. 90 - Transportation Funds Entitlement

{8} Water Operating Budget

**FY01 CAPITAL PLAN**  
**CAPITAL PROJECTS LISTED BY DEPARTMENT**

DEPARTMENT	FREE CASH	OTHER	DEBT	CDBG
<b>Fire</b>				
Refurbish Ladder 3	\$100,000			
<b>Fire Subtotal</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Human Services</b>				
Brigham House Furniture	\$8,000			
<b>Human Services Subtotal</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Information Technology</b>				
Computer Software	\$25,000			
GIS Enhancements		\$25,000 (Transfer of existing funds)		
Micro-computers	\$50,000			
<b>Information Technology Subtotal</b>	<b>\$75,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Jackson Homestead</b>				
Burial Ground Restoration	\$20,000			
Exterior Sign Upgrade	\$5,000			
<b>Jackson Homestead Subtotal</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Library</b>				
Books	\$100,000			
Carpeting circular stair and atrium	\$15,000			
Reupholstering chairs	\$14,500			
<b>Library Subtotal</b>	<b>\$129,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Parks &amp; Recreation</b>				
Court Repairs	\$60,000			
Edmands Park Improvements		\$20,000 (Friends of Cabot Woods & Boston College Gifts)		
Field Renovations	\$25,000	\$25,000 (Commonwealth Golf Course)		
Playground Apparatus		\$25,000 (Marathon Receipts)		
Playground Safety Resurfacing	\$20,000			
Sand Wheelchair at Crystal Lake				\$25,000
Tree Pruning and Planting	\$125,000			
Turf Control	\$50,000			
<b>Parks and Recreation Subtotal</b>	<b>\$280,000</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$25,000</b>
<b>Police</b>				
Communications Equipment		\$36,000 (Operating Budget)		
Cruiser Replacement		\$162,000 (Operating Budget)		
<b>Police Subtotal</b>	<b>\$0</b>	<b>\$198,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Public Buildings</b>				
Access Signage at all Public Buildings				\$10,000
Blueprint Machine	\$11,000			
Burr School Environmental Compliance	\$52,500			
Cabot School Environmental Compliance	\$44,326			
City Hall Access Improvements				\$15,000
City Polling Places - Access Survey and Improvements				\$22,500
Elliot St. Garage Door Repair	\$20,250			
Elliot St. Garage Environmental Compliance	\$59,949			
Emerson Community Center Environ. Compliance	\$36,750			
Fuel Tank Leak Detection System Repairs	\$33,075			
Fuel Tank Testing and Repair	\$16,537			
Health Dept. Fuel Tank Removal	\$36,750			
Horace Mann School Environmental Compliance	\$43,225			
Replace Five Vans	\$45,000	\$30,000 (Transfer of existing funds)		
Waban Library Fuel Tank Removal	\$36,750			
<b>Public Buildings Subtotal</b>	<b>\$436,112</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$47,500</b>

DEPARTMENT	FREE CASH	OTHER	DEBT	CDBG
<b>Public Works</b>				
Access Curb Cuts				\$100,000
Centre St. Reconstruction		\$1,900,000	(Chapter 90 - State Funds)	
Charlesbank, Orchard, Nonantum Place Sidewalks & Curbs				\$150,000
Installation of Betterment Curbs and Sidewalks		\$153,000	(Betterments Account)	
Maintenance of Curbs and Sidewalks	\$100,000	\$566,000		
Pearl/Thornton Improvements				\$20,000
Purchase of Trucks and Equipment		\$410,000	(Operating Budget)	
Road Repair, Reclamation, and Repaving		\$650,000	(Operating Budget & Ch. 90)	
Street Betterments	\$90,000			
Tremont/Park Sts. Traffic Signal - Design and Engineering				\$30,000
<b>Public Works Subtotal</b>	<b>\$190,000</b>	<b>\$3,679,000</b>	<b>\$0</b>	<b>\$300,000</b>
<b>Water and Sewer</b>				
Underdrain Separation Phase II			\$8,000,000	(previously approved)
Waban Reservoir Repair		\$1,000,000	(Water Operating Budget)	
Water Main Replacement Cleaning and Lining			\$2,611,057	(previously approved)
<b>Water and Sewer Subtotal</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$10,611,057</b>	<b>\$0</b>
<b>Purchasing</b>				
Photocopier Replacement	\$55,900			
Vehicle Replacement	\$90,000			
<b>Purchasing Subtotal</b>	<b>\$145,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>School</b>				
School CIP I	\$275,000			
School CIP II		\$175,000	(Additional Lottery)	
Tier One - Williams School (previously approved)			\$4,008,000	(previously approved)
Tier One - Bowen School (previously approved)			\$285,000	(previously approved)
High School Renovation Design (previously approved)			\$5,750,120	(previously approved)
<b>School Subtotal</b>	<b>\$275,000</b>	<b>\$175,000</b>	<b>\$10,043,120</b>	<b>\$0</b>
<b>Veterans</b>				
Purchase Veteran's Gravesites at Newton Cemetery	\$50,000			
<b>Veterans Subtotal</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Totals</b>	<b>\$1,714,512</b>	<b>\$5,177,000</b>	<b>\$20,654,177</b>	<b>\$372,500</b>
<b>GRAND TOTAL</b>	<b>\$27,918,189</b>			

## TAX-SUPPORTED FUTURE DEBT

Projected year when permanent debt will be *issued*. See CIP for proposed *authorization* year.

TAX-SUPPORTED DEBT	FY01	FY02	FY03	FY04	FY05	FY06
<b>PUBLIC WORKS:</b>						
Elliot Street Vehicle Storage Facility						750,000
<b>SUBTOTAL PUBLIC WORKS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>
<b>PUBLIC EDUCATION:</b>						
Tier One Elementary Projects	4,293,000	4,910,000				
NNHS Project	1,980,083	771,750	960,829	440,621	14,228,642	14,993,535
NSHS Project	3,770,037	20,464,398	21,070,045	7,879,854	2,683,706	
<b>SUBTOTAL EDUCATION</b>	<b>10,043,120</b>	<b>26,146,148</b>	<b>22,030,874</b>	<b>8,320,475</b>	<b>16,912,348</b>	<b>14,993,535</b>
<b>TOTAL TAX-SUPPORTED</b>	<b>10,043,120</b>	<b>26,146,148</b>	<b>22,030,874</b>	<b>8,320,475</b>	<b>16,912,348</b>	<b>15,743,535</b>
<b>OPENING TAX-SUPPORTED DEBT</b>	<b>28,429,243</b>	<b>34,015,416</b>	<b>54,291,180</b>	<b>68,343,912</b>	<b>67,081,933</b>	<b>73,813,674</b>
Debt Issued	10,043,120	26,146,148	22,030,874	8,320,475	16,912,348	15,743,535
Debt Retired - FY00 and prior year	4,456,947	4,866,072	4,359,215	3,760,439	3,526,546	3,202,834
Debt Retired - FY01 - FY06	NA	1,004,312	3,618,927	5,822,014	6,654,062	8,345,296
<b>CLOSING TAX-SUPPORTED DEBT</b>	<b>34,015,416</b>	<b>54,291,180</b>	<b>68,343,912</b>	<b>67,081,933</b>	<b>73,813,674</b>	<b>78,009,079</b>

## WATER/SEWER SUPPORTED DEBT

Projected year when permanent debt will be *issued*. See CIP for proposed *authorization* year.

WATER/SEWER DEBT	FY01	FY02	FY03	FY04	FY05	FY06
Elliot Street Vehicle Storage Facility						750,000
Water Meter Replacement			5,400,000			
MWPAT Sewer I&I	8,000,000	2,000,000	800,000			
Sewer I&I MWRA Grant/Loan Program		500,000	500,000	500,000	500,000	
MWRA Water Main Rehabilitation	2,611,057	2,611,057	2,611,057	2,611,057	2,611,057	
<b>TOTAL WATER/SEWER</b>	<b>10,611,057</b>	<b>5,111,057</b>	<b>9,311,057</b>	<b>3,111,057</b>	<b>3,111,057</b>	<b>750,000</b>
<b>OPENING WATER/SEWER DEBT</b>	<b>6,734,923</b>	<b>16,052,849</b>	<b>19,581,259</b>	<b>27,042,885</b>	<b>27,630,494</b>	<b>27,980,019</b>
Debt Issued	10,611,057	5,111,057	9,311,057	3,111,057	3,111,057	750,000
Debt Retired - FY00 and prior year	1,293,131	921,541	772,219	550,131	472,109	315,513
Debt Retired - FY01 - FY06	NA	661,106	1,077,211	1,973,317	2,289,423	2,605,529
<b>CLOSING WATER/SEWER DEBT</b>	<b>16,052,849</b>	<b>19,581,259</b>	<b>27,042,885</b>	<b>27,630,494</b>	<b>27,980,019</b>	<b>25,808,977</b>

**FY01 Capital Projects Descriptions – All Sources  
(Free Cash, unless otherwise noted)**

**Fire Department**

Refurbish Fire Engine

The Department will refurbish Ladder 3, a 1985 Emergency One 110 foot aerial ladder. The refurbishment will include enclosing the rear section of cab, where firefighters ride. Ladder 3 is the last of the first line trucks still to have open seating. The refurbishment will include repair of body rust and damage, upgrade electrical switches and outriggers, evaluate aerial and certify, recore or replace radiator, reupholster seats, replace rear windows of cab, repaint vehicle, check springs and shocks, upgrade warning lights, and check the entire hydraulic system. Repairs to the ladder will add another ten years of useful life to this piece of equipment.

Communications Equipment

Purchase mobile and portable radio units. (Operating Budget)

Fire Alarm

Purchase, repair, and upgrade fire alarm, fire call boxes, and boxes receiving and transmitting equipment to decode and transmit emergency signals from the street, city, and private buildings. (Operating Budget)

Public Safety Equipment

Purchase hoses, masks, axes, and other equipment. (Operating Budget)

**Human Services Department**

Furniture for Brigham House

Furniture is needed for a large group therapy and a smaller individual therapy room. Furniture must adhere to Cal. 133 Fire Code. The furnished rooms will be used for counseling sessions with Newton adolescents.

**Information Technology Department**

Geographic Information System

These monies are for map enhancements to keep our GIS data current and to add data layers as needed. (Reappropriation of funds previously appropriated for GIS.)

Micro-Computer Replacement

In order to keep abreast of changes in personal computer technology, the Information Technology Department replaces approximately 25% of the core computer equipment each year. In FY01, the Department will also add high speed line printers in the Comptroller's Office Treasury Department, and Utility Billing Office.

### Software

These monies are to ensure that the City has software licenses for every program installed on every personal computer in the City. Additional licenses for FrontPage and Pagemaker for new users who need the tools for desktop and web page publishing.

### Wide Area Network

Contracted maintenance of the fiber optic electronics. (Operating Budget)

## **Jackson Homestead**

### Exterior Signage

Replace existing signs on Washington Street, at the main entrance and at the driveway and gates. The new signs will include welcoming language, information about parking, and information about accessibility for disabled persons.

### Historic Burial Ground Restoration

Restore City's three burying grounds according to long-range plans and in cooperation with the Parks and Recreation Department.

## **Library**

### Purchase Books

The Newton Free Library will enhance its collection, particularly in the following areas: home improvement and renovation, health and nutrition, and computer software, and the children's collection in social studies and science. The Library will also expand its on-line business sources, and its adult and children's collections of Books on Tape and DVDs.

### Reupholstering Chairs

Reupholster 26 club chairs in the Main Library that have become worn through extensive public use.

### Carpeting Circular Stairs and Atrium

The carpeting on the circular stairs in the Main Library has been severely worn. The carpeting in the Reference atrium is in danger of tearing.

## **Parks and Recreation Department**

### Court Repairs

Repairs to courts at Wellington Park.

### Edmands Park Improvements

Through gifts from Boston College and from the Friends of Cabot Woods, the Department will work with neighbors and park users to develop an improvement plan for the park.



### Field Renovations

Renovations to fields by regrading, leveling, loaming, seeding, or sodding and irrigating. Funds for this project are supplemented with money from the Newton Commonwealth Golf Course and a matching donation of contracted services from Newton Youth Soccer.

### Playground Apparatus

New playground apparatus for Burr Park and Weeks Park playgrounds. City funds may be supplemented by donations from neighborhood groups.

### Playground Resurfacing

Playground surfaces will be covered with new Fibar, a material that provides a safe surface on which children can play.

### Tree Maintenance

Planting and pruning trees throughout the City. The new trees would be 2-2½ inches in caliper diameter, balled, burlled, lapped and installed by tree contractor.

### Turf Control

Over the past eight years, the City has invested heavily in field repairs, renovating almost 80 acres of playing fields. The turf control program protects that investment and gives special attention to recreation areas that show excessive wear and tear due to heavy use. The program encompasses fertilization, weeding, aeration, and seeding of playing fields and other irrigated areas, such as the Library lawns. In FY00 the following fields will undergo turf control: Albemarle, Burr Park, Brown School, Cabot School, Cold Springs Park, City Hall, Franklin School, Forte Park, Lower Falls Park, Main Library, Lincoln Warren, Nahanton Park, Newton Highlands Park, Newton North High School, Newton South High School, Warren Park, Weeks Park, Underwood School, and Zervas School. (Supplements Operating Budget)

## **Planning Department**

### CDBG Projects

- ❑ Access curbcuts – Public Works.
- ❑ Access Signage at all City buildings – Public Buildings.
- ❑ City Hall access improvements – Public Buildings.
- ❑ City polling places survey and access improvements – Public Buildings
- ❑ Sand wheelchair at Crystal Lake – Parks and Recreation.
- ❑ Sidewalks and curbs at Charlesbank, Orchard, Nonantum Place – Public Works.
- ❑ Tremont/Park Streets traffic signal – design and engineering – Public Works.
- ❑ Pear/ & Thornton Street improvements – Public Works.

## **Police Department**

### Vehicle Replacement

Replace six cruisers. The City replaces front line cruisers after approximately two years or 100,000 miles, whichever comes sooner. (Operating Budget)

### Radio Communications

- Replace a radio repeater for communications over new FCC narrow bands.
- 10 replacement cruiser radios and one radio repeater. (Operating Budget)

## **Public Buildings Department**

### Blue Print Machine

A new blue print machine will replace an old ammonia based machine.

### Exterior Doors

The department will replace the exterior doors at the Elliot Street DPW Operations Center.

### Replace Vehicles

The Department will replace five heavy duty vans, used by the maintenance staff to transport tools and materials, and one sedan, used by other personnel.

### Oil and Gas Tank Replacement and Cleanup

This work continues cleanup efforts at the sites listed below. The cleanups involve the removal from the surrounding soil of oil or gasoline that was discovered after the removal of old tanks at these locations. Some locations also house ongoing monitoring equipment.

- |   |   |
|---|---|
| <input type="checkbox"/> Burr School          | <input type="checkbox"/> Horace Mann School           |
| <input type="checkbox"/> Cabot School         | <input type="checkbox"/> Upper Falls Community Center |
| <input type="checkbox"/> Elliot Street Garage | <input type="checkbox"/> Waban Library                |
| <input type="checkbox"/> Health Department    |   |

### Underground Storage Tank Monitoring System Repair

Each underground storage tank containing gasoline or oil has a monitoring system to detect leaks and the intrusion of water. These systems need to be repaired and maintained.

### Underground Storage Tank Testing

Underground storage tanks and associated feeder pipes, valves, and other equipment require periodic testing, including pressure testing and other tests. This program will test 21 tanks in FY01.

## **Public Works Department**

### Architectural Access Curb Cuts

Installation of curb cuts throughout the City to provide wheelchair access. (CDBG funded)

### Curb and Sidewalk Improvements

The curb/sidewalk maintenance/contract program focuses on streets with deteriorated curbs and walkways. Whenever feasible, curb and sidewalk maintenance is coordinated with the street asphalt overlay program in order to increase the life expectancy of the streets and defer more costly reconstruction. The advanced age of much of the City's sidewalk system, along with

damage caused by tree roots, necessitate an ongoing commitment to sidewalk/curb maintenance. (Funded by Free Cash, Chapter 90 State funds, and Operating Budget funds.)

#### Street Betterment Repairs

Repair and resurfacing of Charlesbank Terrace and St. James Place. These private ways will remain private, but the City will repair the streets and drainage systems.

#### Street Reconstruction

The City will reconstruct, reclaim, or repave the following streets.

- Centre St. (Alderwood Rd. to Vernon St.)
- .Charlesbank Road
- Jackson St.
- Nonantum Pl.
- Nonantum St.
- Orchard St.
- Washington St.

#### Vehicles and Equipment

The Department replaces vehicles and equipment from its operating budget.

### **Water and Sewer Divisions**

#### Equipment

The Department replaces motor vehicles and heavy equipment through the operating budget. An inventory of Water/Sewer equipment follows. Specific pieces of equipment to be replaced each fiscal year will be determined during the annual budget process. (Operating Budget)

#### Sewer Infiltration/Inflow Reduction

Infiltration and inflow reduction Citywide is scheduled annually based on ongoing assessments of the system. This project not only reduces sewerage overflows, but has a direct effect on controlling Newton's MWRA sewer assessment. MWRA grants/loans will fund these major projects.

#### Waban Reservoir Repair

Repair leaks in the water reservoir on Waban Hill.

#### Water Main Rehabilitation

In July 1991, SEA Consultants Inc. completed a hydraulic analysis of Newton's entire water distribution system. The estimated cost of needed projects identified exceeded \$60,000,000. In order to address the most critical problems, for the past five years, the City spent in excess of \$1 million in the operating budget and will continue to do so during all the years of this document. The expenditures will include: cleaning/lining, looping dead ends, replacing undersized mains and other improvements. (Operating Budget and MWRA Grant/Loan program)

## **Purchasing Department**

### Office Furnishings

The Purchasing Department has an annual \$2,000 appropriation to pay for the purchase of large office furniture for other departments. (Operating Budget) In FY01, the Department also created a new \$3,000 revolving fund with the proceeds of the sale of surplus equipment to be used to buy office equipment.

### Photocopier Replacement Program

The Department catalogues, monitors, and replaces photocopiers based on age and annual rate of usage.

### Small Department Vehicle Replacement Program

The Purchasing Department coordinates the vehicle purchases for all the smaller departments including: Assessing, Engineering, Health, Human Resources, Human Services, Information Technology, Inspectional Services, the Library, and Planning. Based on the life expectancies, usage, and historic pattern of vehicle replacement, it is expected that the Department will purchase an average of eight vehicles per year. It is the City's policy to replace the vehicles that are in the worst condition each year and to transfer vehicles among and between departments to extend their use. The City currently buys used vehicles at auction.