

Newton, Massachusetts Community Preservation Program

HOW DO PROJECTS GET FUNDED?

Community Preservation Committee

Required by State Statute

- Study the needs & resources of the community
- Review & recommend projects to City Council for funding
- May not appropriate funds directly
- Committee may have up to nine members, with 5 of those members to be representatives of the following:
 - Conservation Commission
 - Historical Commission
 - Parks and Recreation Commission
 - Newton Housing Authority
 - Planning and Development Board

Required by Newton's CPA Ordinance

- Members are limited to two terms (3 years each)
- Four additional members appointed by the Mayor to represent community housing, historic resources, open space, and recreation

City Council

Required by State Statute

- May only appropriate funds for projects recommended by the CPC
- May vote to appropriate the amount recommended, less funding, or no funding for a project, but cannot increase the amount of CPA funding recommended by the CPC
- May appropriate additional funds from non-CPA sources

Required by Newton's CPA Ordinance

- All CPA funding recommendations are referred to two or more Council committees (Finance and at least one other committee) before the full Council votes on any funding

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PRE-PROPOSAL

Discuss with **Community Preservation Committee** at a **Public Meeting**;
ask CPC staff about other reviews to seek out at this stage.

FULL PROPOSAL

Community Preservation Committee holds a **Public Hearing**, followed by one or more working sessions before voting to recommend the project for City Council approval
City Council: One or more **Public Meetings** of at least two Council committees (one chosen by topic of proposal, plus Finance), followed by full Council funding vote

FUNDED PROJECT

Convene "kickoff" mtg with the project manager, any City depts. involved, nonprofit or neighborhood sponsors & CPC staff to finalize timeline & responsibilities. Re-confirm & begin meeting requirements set by City of Newton Purchasing Dept. (including for projects managed by private nonprofits).
Respond to CPC staff requests for brief monthly project updates. Final release of funds requires **written & in-person final report to the CPC**.

COMPLETED PROJECT

Organize & publicize opening or other celebration for the community at large. Maintain funded site or resources; respond to inquiries, host site tours, share updates through program website; advise new project managers ...