



## Finance Committee Agenda

### City of Newton In City Council

**RECEIVED**  
By City Clerk at 2:00 pm, Nov 09, 2018

**Wednesday, November 14, 2018**

**7:00 PM**  
**Room 211**

- #472-18**      **Selection of external auditor for FY 19 –FY 23**  
COMPTROLLER requesting that the City Council select a qualified public accounting firm to complete the City's annual financial audit for fiscal years 2019 to 2023.

**Note:** The Committee will receive an update on the Washington Street Visioning Project from the Planning & Development Department. Material for the discussion is attached.

- #409-18**      **Report on developers' profits on 40B projects**  
COUNCILORS NORTON AND GENTILE requesting a report from the Planning & Development Department on developers profits from Chapter 40B projects in the City.

#### **Referred to Public Facilities and Finance Committees**

- #535-18**      **Appropriate \$500,000 for interior improvements at the library**  
HER HONOR THE MAYOR requesting authorization to appropriate five hundred thousand dollars (\$500,000) from bonded indebtedness for the purpose of funding the design, procurement, and construction of the interior improvements at the Newton Free Library.  
**Public Facilities Approved 6-0-1 (Danberg abstaining; Norton not voting) on 11/07/18**

#### **Referred to Public Facilities and Finance Committee**

- #560-18**      **Appropriation window replacement and accessibility designs at Lincoln-Eliot School**  
HER HONOR THE MAYOR requesting authorization to appropriate one hundred fifty thousand dollars (\$150,000) from Free Cash for the purpose of funding the Lincoln-Eliot Elementary School window replacement and accessibility improvements design.  
**Public Facilities Approved 7-0 (Kelley not voting) on 11/07/18**

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The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

**Referred to Public Facilities and Finance Committee**

**#561-18 Appropriation of \$300,000 for building upgrades at Fire Stations 1 & 2**

HER HONOR THE MAYOR requesting authorization to appropriate three hundred thousand dollars (\$300,000) from Free Cash for the purpose of funding upgrades at Fire Stations 1 and 2 including isolation of apparatus bay from living quarters and pole rehab/replacement.

**Public Facilities Approved 7-0 (Kelley not voting) on 11/07/18**

**#558-18 Mayor's reappointment of Antonio Bianchi as a constable**

HER HONOR THE MAYOR reappointing ANTONIO BIANCHI, 15 Colonial Avenue, Newton, reappointed as a Constable for the City of Newton for a term of office to expire November 1, 2021. (60 days 01/04/19)

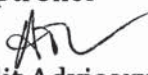
Respectfully submitted,

Leonard J. Gentile, Chair

## Financial Audit Advisory Committee City of Newton

To: Councilor Leonard J. Gentile  
Chair, Finance Committee of the City Council

CC: Members, FAAC  
Susan Dzikowski, Comptroller

From: Anthony T. Logalbo   
Member, Financial Audit Advisory Committee

Subj: Recommendation for appointment of Independent Auditor

Date: October 30, 2018

DAVID A. OLSON, CMC  
NEWTON, MA 02459

2018 OCT 30 PM 4: 11

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Newton City Clerk

### Recommendation

Pursuant to RFP #19-12, Financial Auditing Services, issued by the City on August 23, 2018, and to the Resolution Creating a Financial Audit Advisory Committee adopted by the City Council on December 10, 2010, this memorandum conveys the unanimous recommendation of the Financial Audit Advisory Committee (FAAC) for the appointment of **CliftonLarsonAllen LLP** (CLA) to conduct the independent audit of the City's Comprehensive Annual Financial Report and federal awards programs for each of the next five fiscal periods ending June 30, 2019 through June 30, 2023.

### Background information

The current five-year contract for independent financial audit services concludes with the audit examination for the fiscal year ended June 30, 2018. Upon your direction, in your capacity as chair of the FAAC, a subcommittee of the FAAC was assigned the task of issuing a Request for Proposals (RFP) for a new five-year term, conducting the evaluation of written proposals, conducting interviews of proposers meeting the minimum required criteria as deemed necessary, and making a recommendation for award of the new contract.

The FAAC Subcommittee consisted of:

- Councilor Rebecca Walker Grossman
- Councilor Christopher Markiewicz
- Citizen member Terry Finn
- Citizen member Tony Logalbo
- Citizen member David Spector
- City Comptroller Susan Dzikowski

The City's Chief Procurement Officer, Nicholas Read, advised and guided the subcommittee through this process.

### **Process Overview**

- June 27, 2018 - meeting with Chief Procurement Officer to review RFP requirements;
- July 31, 2018 - subcommittee meeting to approve draft RFP and final edits;
- Aug. 23, 2018 - RFP #19-12 issued;
- Oct. 1, 2018 - three proposals received, along with sealed price proposals which were retained unopened by the Chief Procurement Officer; All written proposals were evaluated to have met the minimum required criteria;
- Oct. 18, 2018 - interviews conducted with each proposer;
- Oct. 22, 2018 - evaluation forms submitted independently by each subcommittee member to the Chief Procurement Officer;
- Oct. 23, 2018 - full meeting of the FAAC authorized the subcommittee to make its recommendation directly to the City Council Finance Committee;
- Oct. 24, 2018 - Meeting of the subcommittee to receive the Chief Procurement Officer's compilation of proposer evaluations, the unsealed price proposals, and the Chief Procurement Officer's award recommendation; the subcommittee thereupon voted its recommendation.

Proposals were received from:

- CliftonLarsonAllen LLP (the incumbent auditor)
- MelansonHeath
- Powers & Sullivan, LLC

These are the preeminent firms performing municipal financial auditing services in Massachusetts. As contained in the Chief Procurement Officer's memorandum (attached), CliftonLarsonAllen LLP received the highest composite evaluation and was the lowest priced proposer.

### **First Year price (for audit of the year ending June 30, 2019)**

The new contract pricing submitted by CLA for the FY2019 audit (FY20 budget impact) is unchanged from the current year pricing, and is detailed as follows:

Annual Financial Report:	\$ 75,000
Federal Single Audit Report:	10,000
Mass. Dept. of Educ. Report:	5,000





## Washington Street Vision Plan &amp; Zoning Code - Progress Report 10/10/2018

Task	Description	Original Budget	Revised Budget	Total to Date	% Complete
Task 0.0	Project Management	\$ 31,855.00	\$ 41,855.00	\$ 30,273.50	72.33%
Task 1.0	Existing & Emerging Conditions Research	\$ 70,335.00	\$ 13,752.95	\$ 13,752.95	100.00%
Task 2.0	Community Connectors	\$ 2,920.00	\$ 3,176.80	\$ 3,176.80	100.00%
Task 3.0	Community Crowdsourcing	\$ 21,625.00	\$ 25,732.50	\$ 25,732.50	100.00%
Task 4.0	Multi-Day Planning Event (Charrette)	\$ 121,290.00	\$ 121,290.00	\$ 121,178.60	99.91%
Task 5.0	Plan Open House (Public Draft #1)	\$ 143,335.00	\$ 185,552.75	\$ 109,879.45	59.22%
Task 6.0	Forums	\$ 18,455.00	\$ 18,455.00	\$ 0.00	0.00%
Task 7.0	Revise Plan & Zoning Code (Public Draft #2)	\$ 38,190.00	\$ 38,190.00	\$ 0.00	0.00%
Task 8.0	Final Plan & Zoning Code (Public Draft #3)	\$ 20,255.00	\$ 20,255.00	\$ 0.00	0.00%
<b>Team Cost</b>		\$ 468,260.00	\$ 468,260.00	\$ 303,993.80	64.92%
<b>Direct Cost</b>		\$ 31,740.00	\$ 31,740.00	\$ 12,999.02	40.95%
<b>TOTAL</b>		\$ 500,000.00	\$ 500,000.00	\$ 316,992.82	63.40%

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**PRINCIPLE**

791 TREMONT STREET  
STUDIO W513  
BOSTON, MA 02118

1.786.361.5285  
STUDIO@PRINCIPLE.US  
PRINCIPLE.US



## Change Order

<b>Project:</b> Washington Street City of Newton, City Hall 1000 Commonwealth Avenue Newton Centre, MA 02459	<b>Contract Information:</b> Contract for: Principle Group Date: 10/25/2018	<b>Change Order Information:</b> Date: 10/25/2018 Change Order: #001
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The Contract is changed as follows:

The original contract sum was \$500,000.00

These adjustments were made to reallocate budgeted funds from past tasks to ongoing or future tasks.

The net reallocated sum is as follows

0.0 Project Management:	Increase	\$10,000.00
1.0 Existing & Emerging Conditions Research:	Decrease	\$56,582.05
2.0 Community Connectors:	Increase	\$256.80
3.0 Community Crowdsourcing:	Increase	\$4,107.50
5.0 Plan Open House:	Increase	\$42,217.75

The contract sum will be changed by this  
Change Order in the amount of \$0  
The new contract, including this Change Order, will be \$500,000.00

**NOT VALID UNTIL SIGNED BY ALL PARTIES**

RUSSELL PRESTON  
PRINTED NAME

Director  
TITLE

[Signature]  
SIGNATURE

11/1/18  
DATE

BARNEY HEATH  
PRINTED NAME

Director of Planning  
TITLE

[Signature]  
SIGNATURE

11/1/18  
DATE



RUTHANNE FULLER  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#535-18

Telephone  
(617) 796-1100

Telefax  
(617) 796-1113

TDD  
(617) 796-1089

E-mail  
[rfuller@newtonma.gov](mailto:rfuller@newtonma.gov)

October 9, 2018

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Councilors:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation of \$500,000 and authorize a general obligation borrowing of an equal amount for the purpose of funding the design, procurement, and construction of the interior improvements at the Newton Free Library.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller  
Mayor

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Newton City Clerk  
2018 OCT -9 AM 11:28  
David A. Olson, Clerk  
Newton, MA 02459

**Library Interior Improvements Phase 2 Breakdown of Funds**

11/2/2018

The Public Buildings Department respectfully requests \$500,000 for the design, procurement, and construction of the interior improvements at the Newton Free Library. Refer to attached Phased Renovation Prioritization Plans

	<b>Funds Required</b>
Design of interior improvements construction	<b>\$ 50,000.00</b>
Interior Improvements (carpet, paint, etc)	<b>\$ 398,750.00</b> (75 treads/6 landings)
Atrium	
Druker Auditorium	
Meetings Rooms A & B	
Circuation Office	
2nd Floor	
Circuation Office	
Communicating Stairs	
Installation of acoustical panels in the Druker Auditorium	<b>\$ 25,000.00</b>
Removal of Circulation Desk/replacement of reference desk & related work	<b>\$ 2,450.00</b>
Project Contingency	<b><u>\$ 23,800.00</u></b>
Current Request	<b>\$ 500,000.00</b>



# NEWTON FREE LIBRARY

## RENOVATIONS - PHASED PLAN

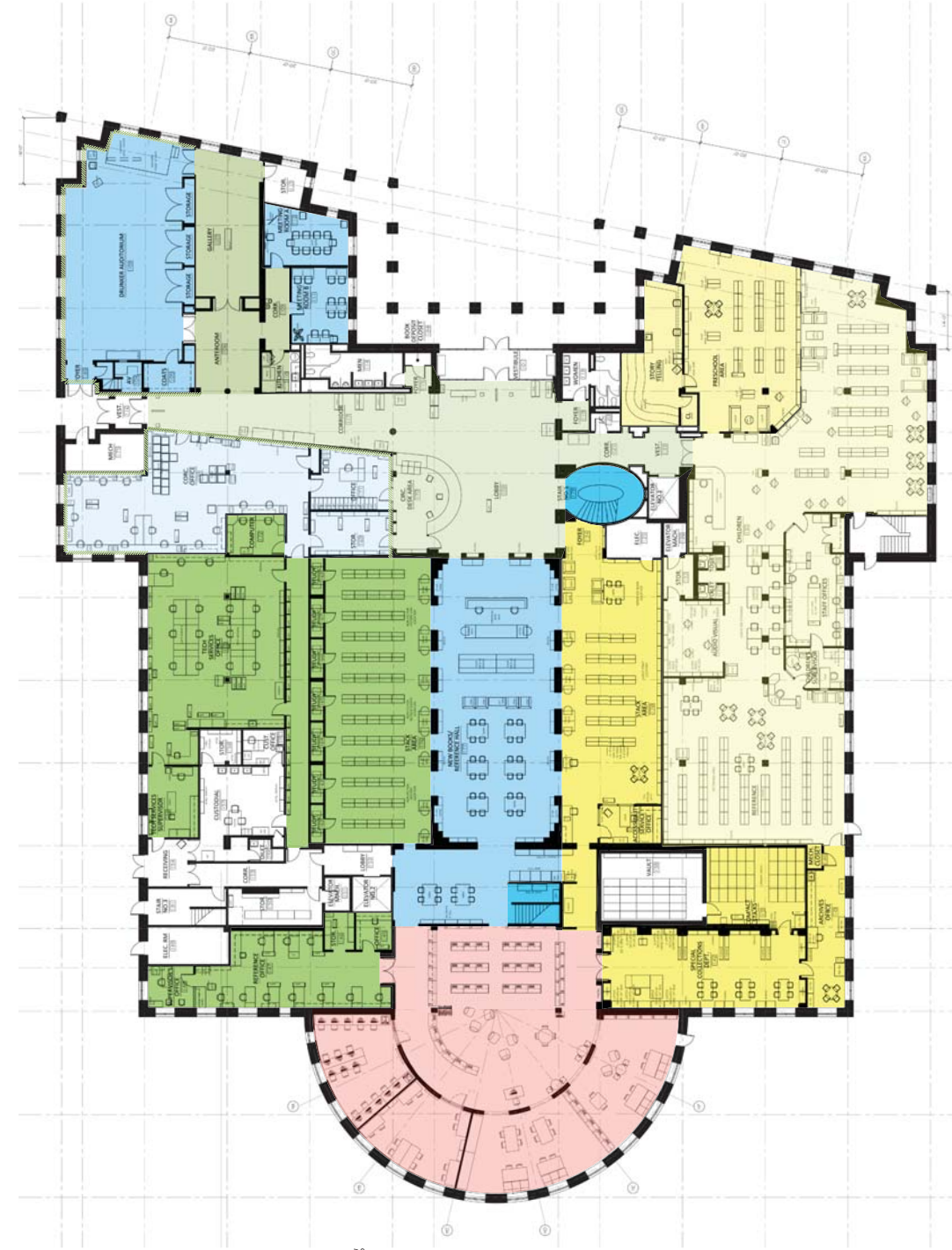
### GROUND FLOOR

#### PHASE 1

- PRIORITY 1** - Renovate new teen space (COMPLETED)

#### PHASE 2

- PRIORITY 1** - Refinish stairs - Paint Trustees Room
- PRIORITY 2** - New carpet in atrium, meeting room A, meeting room B, and portions of second floor - Remove Reference desk in atrium - Druker Auditorium to receive new acoustic wall treatment, new paint and carpet
- PRIORITY 3** - Circulation office, new carpet and paint - Second floor study rooms and administrative suite new carpet.



#### PHASE 3

- PRIORITY 1** - Expand children's room into existing large print & special collections areas - Local history moved to third floor

#### PRIORITY 2

- ADA compliant restrooms - Story room expanded

#### PRIORITY 3

- Refurnish children's room

#### PHASE 4

##### PRIORITY 1

- Staff offices relocated to the third floor
- Cafe / open study space to replace offices on east wing of first floor

##### PRIORITY 2

- Enlarge footprint of Druker Auditorium

##### PRIORITY 3

- Refurnish first floor - Paint first and third floor

#### PHASE 5

##### PRIORITY 1

- New Carpet in remaining second floor areas
- Repaint second level
- Mechanical upgrades to cooling tower 2, Generator, Chiller, new roof membrane and code issues

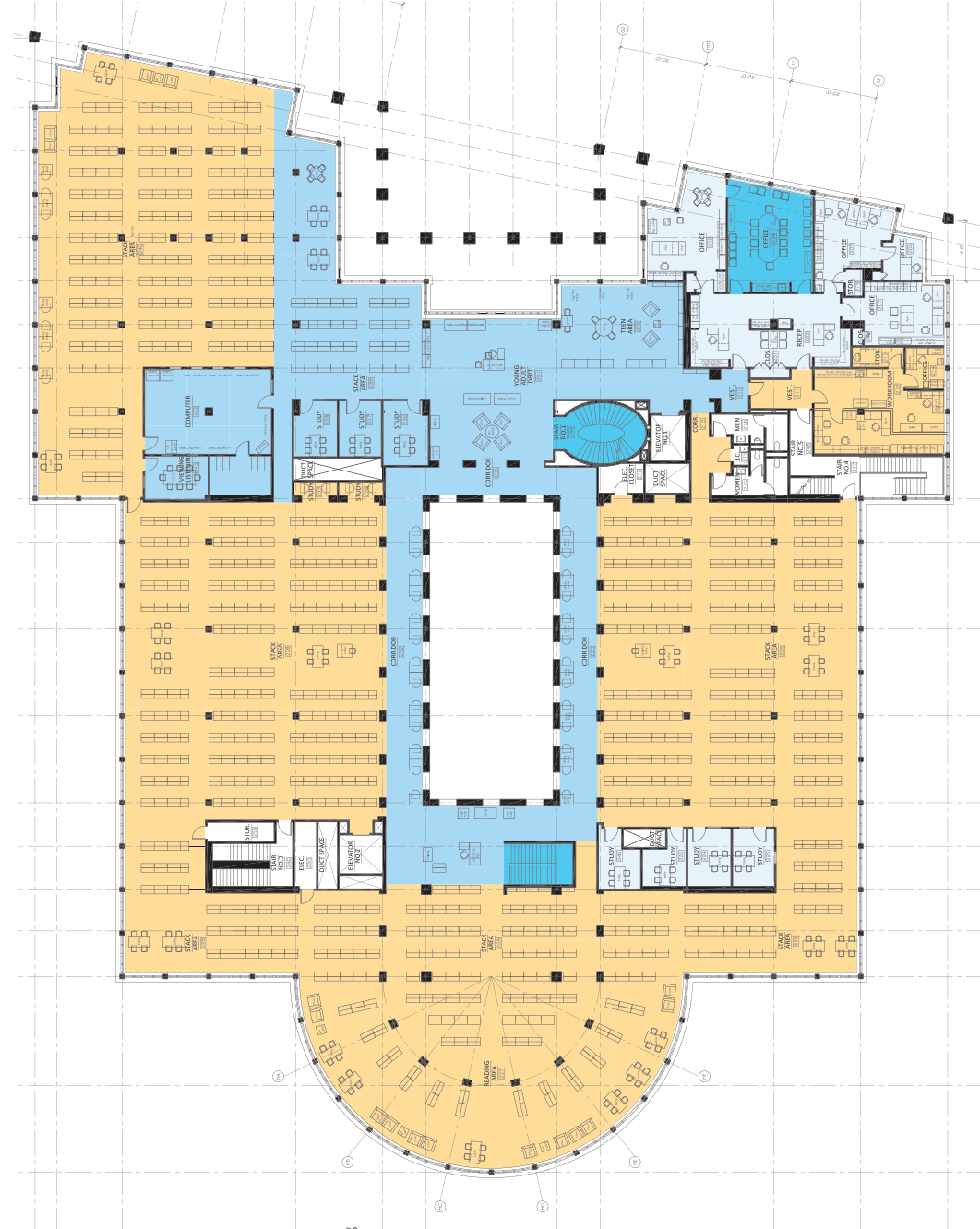
##### PRIORITY 2

- Add study rooms & study bank
- Refurnish study seating & lounge seating

# NEWTON FREE LIBRARY

## RENOVATIONS - PHASED PLAN

### SECOND FLOOR



**PHASE 1**

**PRIORITY 1**

- Renovate new teen space (COMPLETED)

**PHASE 2**

**PRIORITY 1**

- Refinish stairs
- Paint Trustees Room

**PRIORITY 2**

- New carpet in atrium, meeting room A, meeting room B, and portions of second floor
- Remove Reference desk in atrium
- Druker Auditorium to receive new acoustic wall treatment, new paint and carpet

**PRIORITY 3**

- Circulation office, new carpet and paint
- Second floor study rooms and administrative suite new carpet.

**PHASE 3**

**PRIORITY 1**

- Expand children's room into existing large print & special collections areas
- Local history moved to third floor

**PRIORITY 2**

- ADA compliant restrooms
- Story room expanded

**PRIORITY 3**

- Refurnish children's room

**PHASE 4**

**PRIORITY 1**

- Staff offices relocated to the third floor
- Cafe / open study space to replace offices on east wing of first floor

**PRIORITY 2**

- Enlarge footprint of Druker Auditorium

**PRIORITY 3**

- Refurnish first floor
- Paint first and third floor

**PHASE 5**

**PRIORITY 1**

- New Carpet in remaining second floor areas
- Repaint second level
- Mechanical upgrades to cooling tower 2, Generator, Chiller, new roof membrane and code issues

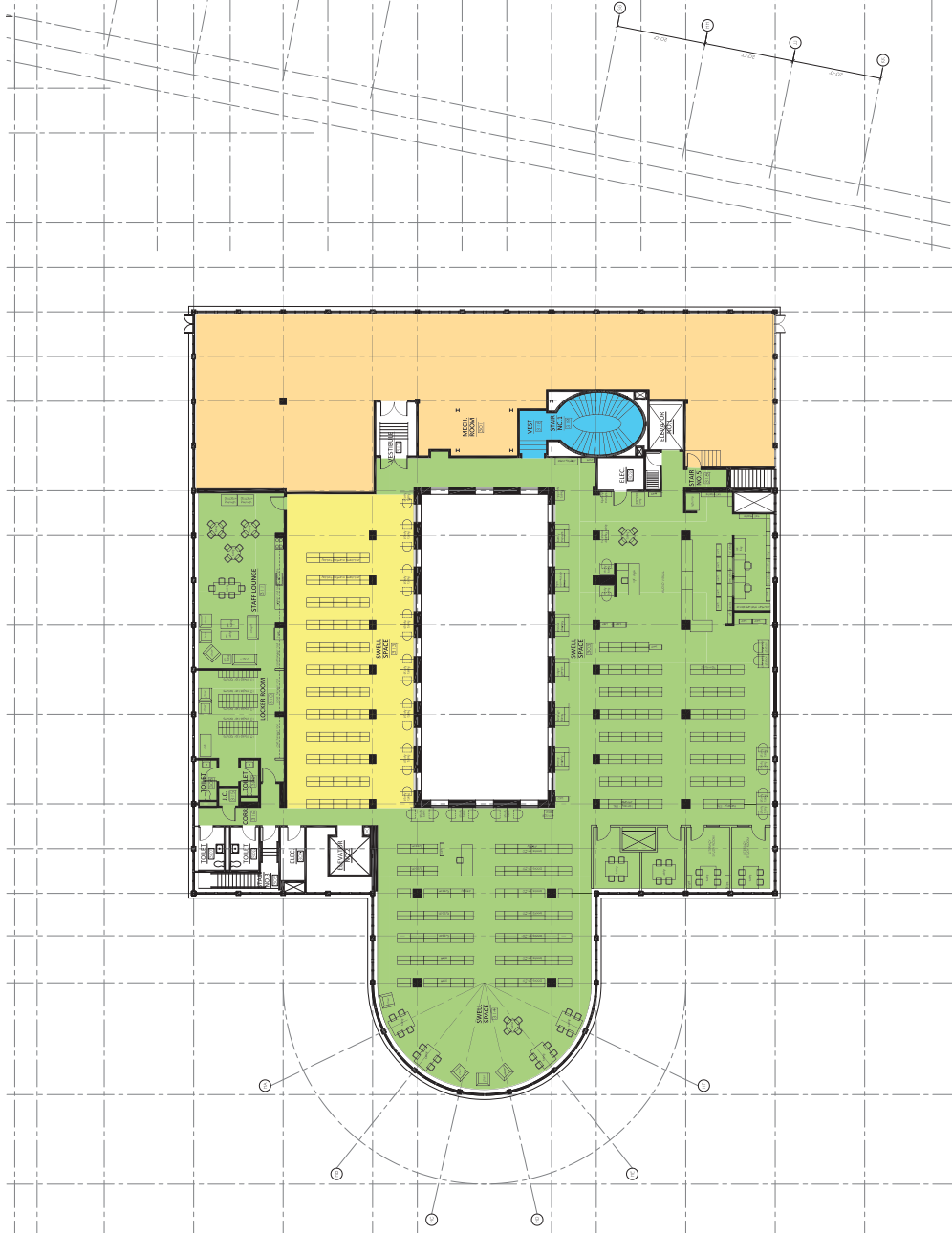
**PRIORITY 2**

- Add study rooms & study bank
- Refurnish study seating & lounge seating

# NEWTON FREE LIBRARY

RENOVATIONS - PHASED PLAN

## THIRD FLOOR



**PHASE 1**

**PRIORITY 1**

- Renovate new teen space (COMPLETED)

**PHASE 2**

**PRIORITY 1**

- Refinish stairs
- Paint Trustees Room

**PRIORITY 2**

- New carpet in atrium, meeting room A, meeting room B, and portions of second floor
- Remove Reference desk in atrium
- Druker Auditorium to receive new acoustic wall treatment, new paint and carpet

**PRIORITY 3**

- Circulation office, new carpet and paint
- Second floor study rooms and administrative suite new carpet.

**PHASE 3**

**PRIORITY 1**

- Expand children's room into existing large print & special collections areas
- Local history moved to third floor

**PRIORITY 2**

- ADA compliant restrooms
- Story room expanded

**PRIORITY 3**

- Refurnish children's room

**PHASE 4**

**PRIORITY 1**

- Staff offices relocated to the third floor
- Cafe / open study space to replace offices on east wing of first floor

**PRIORITY 2**

- Enlarge footprint of Druker Auditorium

**PRIORITY 3**

- Refurnish first floor
- Paint first and third floor

**PHASE 5**

**PRIORITY 1**

- New Carpet in remaining second floor areas
- Repaint second level
- Mechanical upgrades to cooling tower 2, Generator, Chiller, new roof membrane and code issues

**PRIORITY 2**

- Add study rooms & study bank
- Refurnish study seating & lounge seating



RUTHANNE FULLER  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#560-18

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[rfuller@newtonma.gov](mailto:rfuller@newtonma.gov)

October 29, 2018

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Councilors:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation of \$150,000 from June 30, 2018 Certified Free Cash for the purpose of funding Lincoln-Eliot Elementary School window replacement and accessibility improvements design.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller  
Mayor

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Newton City Clerk  
2018 OCT 29 PM 1:36  
DAVID A. OLSON, CMC  
NEWTON, MA 02459





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**CITY OF NEWTON, MASSACHUSETTS**  
**PUBLIC BUILDINGS DEPARTMENT**  
52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

---

Ruthanne Fuller, Mayor  
Josh Morse  
Building Commissioner

Telephone (617) 796-1600  
Facsimile (617) 796-1601  
TDD/tty # (617) 796-1608

October 23, 2018

Ruthanne Fuller, Mayor  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Funding for Lincoln Eliot Window Design

Dear Mayor Fuller:

The Public Buildings Department respectfully requests \$150,000 to fund Lincoln Eliot window replacement and accessibility improvements design.

Sincerely,

Josh Morse  
Public Buildings Commissioner

cc: Jonathan Yeo, Chief Operating Officer  
Maureen Lemieux, Chief Financial Officer  
James Mcgonagle, Commissioner of Public Works  
Alex Valcarce, Deputy Buildings Commissioner  
David Stickney, Director of Facilities  
Theodore Jerdee, Water/Sewer Superintendent

## Lincoln-Eliot School Windows Replacement Project

191 Pearl Street, Newton, MA 02458

The purpose of this project is to replace all the existing windows and storefront entrances in the school building.

The school consists of the main building that was built in 1938 and two additions built in 1963 and 1973, the original building has aluminum double hung windows and the additions have steel windows with single pane glazing.

At this time the architectural firm RDA Company was asked to provide a fee proposal for the design services for the window replacement at the school and the scope of their work is as follows:

- Field confirmation and documentation of existing conditions.
- Generate a set of as-built documents that will be used to develop the demolition plans.
- Provide design options for the new windows that indicate optional window configurations. Assist with local approvals as may be required.
- Provide estimates to accompany the options and solutions presented.
- Upon selection of the preferred scheme and options, generate the technical documents, including plans, elevations, sections, details and project manual, that will be required to bid this competitively under Chapter 149 bidding requirements.
- Construction administration

It is the understanding that the scope for window replacement includes the following work items:

- Remove and replace all windows and storefronts in the building.

The estimated costs for the work items described above is approximately \$1,350,000.

The architect's fee is estimated to be \$ 150,000.

#561-18



RUTHANNE FULLER  
MAYOR

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E-mail  
[rfuller@newtonma.gov](mailto:rfuller@newtonma.gov)

October 29, 2018

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Councilors:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation of \$300,000 from June 30, 2018 Certified Free Cash for upgrades at Fire Station 1 and 2 including isolation of apparatus bay from living quarters and pole rehab/replacement.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink that reads "Ruthanne Fuller".

Ruthanne Fuller  
Mayor

RECEIVED  
Newton City Clerk  
2018 OCT 29 PM 1:36  
David A. Olson, CMO  
Newton, MA 02459



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# CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

---

Ruthanne Fuller, Mayor  
Josh Morse  
Building Commissioner

Telephone (617) 796-1600  
Facsimile (617) 796-1601  
TDD/tty # (617) 796-1608

October 23, 2018

Ruthanne Fuller, Mayor  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Funding for Fire Station 1 and 2 Upgrades

Dear Mayor Fuller:

The Public Buildings Department respectfully requests \$300,000 for upgrades at Fire Station 1 and 2 including isolation of apparatus bay from living quarters and role rehab/replacement.

Sincerely,

Josh Morse  
Public Buildings Commissioner

cc: Jonathan Yeo, Chief Operating Officer  
Maureen Lemieux, Chief Financial Officer  
James Mcgonagle, Commissioner of Public Works  
Alex Valcarce, Deputy Buildings Commissioner  
David Stickney, Director of Facilities  
Theodore Jerdee, Water/Sewer Superintendent



The apparatus bays at Fire Stations #1 and #2 both need to work to restore the air separation needed between the bays and the living quarters above. To that end, we will need to repair some fire pole assemblies, remove and infill others, and seal any other penetrations in the bay ceilings.

The plan is to remove 3 of the 6 poles at Fire Station #2, and 2 of the 4 poles at Fire Station #1. The openings will be infilled with concrete and new flooring. All the fire poles will also need to be brought up to OSHA standards to prevent injury to the firefighters. This will consist of new entry gates and barriers to provide fall protection.

In addition to the work above, this project will include some modest investments in a variety of building systems to ensure we are maintaining comfortable, safe, reliable living and working conditions.

## Fire Stations 1 &amp; 2 Apparatus Bay separation &amp; Improvements

11/1/2018

## Funds Required:

Design & CA	\$52,000.00
Concrete Infills	\$15,000.00
Demolition & Disposal	\$25,000.00
Upgrade of OSHA Standards	\$90,000.00
Misc Painting, Flooring, Weather, HVAC	\$103,000.00
5 % Contingency	\$15,000.00
	<hr/>
	\$300,000.00



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

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rfuller@newtonma.gov

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RECEIVED  
Newton City Clerk  
October 9, 2019  
2019 OCT 9 2 PM 1:34  
David A. Oison, CMO  
Newton, MA 02459

Ladies and Gentlemen:

I am pleased to reappoint Antonio Bianchi of 15 Colonial Avenue, Newton as a Constable for the City of Newton. His term of office shall expire November 1, 2021 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

# Application Form

## Profile

Antonio

First Name

Bianchi

Last Name

a.bianchi@live.com

Email Address

15 Colonial Avenue

Home Address

Suite or Apt

Newton

City

MA

State

02460

Postal Code

## What Ward do you live in?

Ward 1

Home: (617) 244-5426

Primary Phone

Mobile: (617) 981-9509

Alternate Phone

Commonwealth of  
Massachusetts

Employer

Sessions Clerk

Job Title

## Which Boards would you like to apply for?

Constables: Appointed

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on a board or commission?

I have been a Constable for the city of Newton since 2011 and the job coincides with the work I do in the district court. I also enjoy assisting and treating people in a good way along with the duties I have to perform.



**Antonio Bianchi**  
**15 Colonial Ave**  
**Newton, MA 02460**  
**(617) 244-5426**  
**a.bianchi@live.com**

## EDUCATION

**Anna Maria College**  
 • MA: Criminal Justice

**Paxton, MA**

**Westfield State College**  
 • BS: Criminal Justice

**Westfield, MA**

## EMPLOYMENT

1988 – Present

**Framingham District Court**  
*Sessions Clerk I*

**Framingham, MA**

- Perform administrative support and responsibilities for a Supervisor, Assistant Clerk or Clerk Magistrate in any session including arranging for required papers, documents and exhibits, marking dockets and case papers, maintaining and processing files after court.
- Also responsible for Inventory Control, Court Archives/Record Retention, and collection of court monies and fees.
- Prepare a variety of orders, documents, and correspondence requiring a detailed knowledge of statutes, rules, administrative procedures and office policies.
- Performs specific functions in court such as calling the list, administering oaths, receiving documents and exhibits, and recording dispositions.
- COURTVIEW/MASSCOURTS system user.
- Provide customer service to attorneys, litigants, law enforcement personnel, and general public.

1999 – Present

**Boston College Police Department**  
*Security Officer*

**Newton, MA**

- Prevent loss, damage, and personal injury by patrolling and carefully monitoring the college at all times.
- Enforce rules and regulations at the college and assist with any special events held on campus.
- Report any conditions that are not safe, or are unsecured, and respond to alarms and emergencies.
- Protect and serve the public, students, faculty, and guests of the college.

2011 – Present

**City of Newton**  
*Constable*

**Newton, MA**

- Appointed by municipal authority working independently but must adhere to Federal, State and municipal legal guidelines along with guidelines of Massachusetts State Ethics Commission.
- Authorized to serve process court papers from United States Federal Courts to Massachusetts Courts.
- Serving court notices include: return of service, attachment, summons, complaints, capias, demand execution, subpoenas, and 48 hour notice to vacate premises.
- Serving summons to defendant and/or all civil and criminal processes.

1993 - 2004

**Wayland Police Department**  
*Auxiliary Police Officer*

**Wayland, MA**

- Massachusetts Criminal Justice Council Reserve/Intermittent Police Officer graduate.
- Enforce laws, codes, rules and regulations of the Commonwealth in conjunction with local town by-laws.
- Protect and serve the public and render first aid and CPR when needed.
- Specialized training included: Suicide Prevention, Firearms Qualifications, Chemical Agents (Capstun) Certifications, Police Baton (A.S.P.) Certification, and In-Service Training.

**REFERENCES PROVIDED UPON REQUEST**

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruffat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One CONSTABLE CITY OF NEWTON

bond with bond number 71180986

for ANTONIO BIANCHI

as Principal in the penalty amount not to exceed: \$5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruffat with the corporate seal affixed this 19 day of September, 2018.

ATTEST

L. Nelson  
L. Nelson, Assistant Secretary

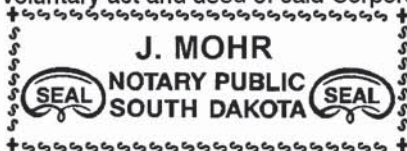
WESTERN SURETY COMPANY  
By Paul T. Bruffat  
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss



On this 19 day of September, 2018, before me, a Notary Public, personally appeared Paul T. Bruffat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



J. Mohr  
Notary Public

My Commission Expires June 23, 2021

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.







# Western Surety Company

## CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 71180986 briefly described as CONSTABLE CITY OF NEWTON

\_\_\_\_\_

for ANTONIO BIANCHI

\_\_\_\_\_, as Principal,

in the sum of \$ FIVE THOUSAND AND NO/100 Dollars, for the term beginning November 01, 2018, and ending November 01, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 19 day of September, 2018.



WESTERN SURETY COMPANY

By Paul T. Bruhat  
Paul T. Bruhat, Vice President

**THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.**