

Purchasing of goods & services: briefly summarize sponsor’s understanding of applicable state statutes and City policies

2Life Coleman Limited Partnership is a non-profit ownership entity. In anticipation of receiving CDBG and HOME funding awards, and since the total contract amount with the GC, Dellbrook, and many of their subcontractors, selected through competitive sub bidding, will be over \$100,000, Dellbrook and these qualifying subcontractors are responsible for all Section 3 “Group C” documentation including:

- Data Collection Form
- Contractor Certification Form
- FFATA Form
- Section 3 Plan
- Section 3 Business Concern Certification
- Section 3 Utilization Form
- Section 3 Resident Certification (when hiring new employees)
- Copy of executed contracts with “Section 3 Clause” included.

Project subcontractors with contract amounts less than \$100,000 are required to fill in the “Group B” forms including:

- Data Collection Form
- Contractor Certification Form
- Section 3 Business Concern Certification
- FFATA Form