

**The Newton Retirement Board will hold this meeting as a virtual meeting via ZOOM software on Wednesday, April 22, 2020 at 3:00 p.m. To view this meeting use this link at the above date and time: <https://zoom.us/j/95762423054?pwd=a0RmWXFVMDJJeGhVcnN3eU10SWtadz09>**

**New Agenda Items:**

1. Board to review minutes of meeting held on March 25, 2020.
2. Kathy Riley of Segal Consultants to present preliminary 1/1/2020 actuarial valuation findings, including several draft funding schedules as requested by the board at their 1/22/2020 meeting.
3. Board to review three medical panel certificates received in connection with Firefighter Freddy Elmeus' application for ordinary disability retirement.
4. Receipt of a temporary amendment to the job description for the Fire Department Wire Division personnel. The temporary amendment is to expedite certain fire department electrical work as may be needed during the Commonwealth's declared Coronavirus State of Emergency, which began on March 10, 2020. The temporary amendment will expire on the date such State of Emergency is officially terminated by the Commonwealth.

**Administrative Agenda Items:**

1. Monthly financial reporting for month ending February 29, 2020.
2. PERAC Annual Statement – Calendar year ending December 31, 2019.
3. Legal RFP process – current contract with Murphy, Hesse, Toomey & Lehane, LLP, expires 9/30/2020.
4. New application(s) for superannuation retirement:

Member	Position	Dept.	DOR
Scott Bleakney	Laborer	DPW	5/29/2020*
Laura DiMambro	Teacher Aide	School	6/30/2020
Richard Dore	Parking Meter Repair	DPW	4/17/2020
Robert Finelli	WF/Highway Const.	DPW	4/30/2020
William McKenzie	SHMEO	DPW	5/29/2020
J. David Plati	MEO	DPW	4/30/2020
Susan Shlager-Sherman	Teacher Aide	School	6/30/2020

\*new date

5. Board to approve the following expense warrants:

Warrant#	Date	Description	Amount
C3-20	4/23/2020	Federal tax deposit funding re: member account disbursements	\$ 1,644.24
7-20	4/23/2020	Administrative expense/member account disbursements	\$ 38,278.67
8-20	4/27/2020	4/30/2020 Contributory Pension Payroll	\$ 3,562,020.26

**Pending Agenda Items:**

1. Office security.
2. Timeline for Administrative Assistant position transition. Review draft job description/posting
3. Current status of pending disability/accidental death retirement application(s):

Applicant	Dept.	Current Status
Diane DeLuca	School Cust.	Staff are collecting medical records. <b>*PERAC is not scheduling exams until further notice due to COVID 19 situation.</b>

4. Current status of pending appeal cases - **informational only:**

Petitioner	Docket#	Status
Steven Caissie	CR-16-579	Board voted 1/25/2017 to withdraw appeal and join Atty. Poser's appeal as a participating party. Atty. Poser filed Joint Pre-Hearing Memorandum with DALA on 9/13/2018. Hearing held 8/1/19. DALA decision upholding NRB decision 2/7/20. PERAC appealed to CRAB 2/19/20.
Edward Murphy	CR-17-724	Board filed motion to add PERAC as necessary party on 1/10/2018. Motion approved 1/12/2018. DALA issued "First Pre-Hearing Order" on 6/25/19.

*NOTE: The Board reserves the right to consider items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session, in addition to or in lieu of discussion in Executive Session. A motion to convene an Executive Session may be entertained during the meeting. Meetings are open to the public and will be held in the designated meeting room in Newton City Hall.*

*The location of this meeting is wheelchair accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the City of Newton's ADA/Sec. 504 Coordinator, Jini Fairley, at least 2 business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or 617-796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.*