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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS
AUBURNDALE HISTORIC DISTRICT COMMISSION**

DATE: July 14, 2020

PLACE/TIME: Fully Remote
7:00 p.m.

ATTENDING: Italo Visco, Chair
Melinda Broderick, Member
Dante Capasso, Member
Paul Dudek, Member
Nancy Grissom, Member
Barbara Kurze, Staff

ABSENT: David Kayserman, Member
Richard Alfred, Alternate
Martin Smargiassi, Alternate

The meeting was called to order at 7:00 p.m. with Italo Visco presiding as Chair. Voting permanent members were M. Broderick, D. Capasso, P. Dudek, and N. Grissom. B. Kurze acted as recording secretary and the meeting was recorded on Zoom.

99 Hancock Street – Certificate of Appropriateness

Kate Frachtman presented an application to replace the existing wood gutters with fiberglass gutters that have the historic profile.

Materials Reviewed:

Assessor's database map
MHC Form B
Product information
Photographs

Commission members agreed that the proposed work was appropriate. The Commission had approved similar projects and the fiberglass gutters had the same look as historic wood gutters and functioned better. N.

Grissom moved to grant a Certificate of Appropriateness for the application as submitted. P. Dudek seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

RECORD OF ACTION:

DATE: July 15, 2020

SUBJECT: 99 Hancock Street - Certificate of Appropriateness

At a scheduled meeting and public hearing on July 14, 2020 the Auburndale Historic District Commission, by roll call vote of 5-0,

RESOLVED to **grant** a Certificate of Appropriateness for the project as submitted at 99 Hancock Street to replace the wood gutters with fiberglass gutters with a historic profile.

Voting in the Affirmative:

Italo Visco, Chair

Melinda Broderick, Member

Dante Capasso, Member

Paul Dudek, Member

Nancy Grissom, Member

29 Fern Street, Unit 1 – Certificate of Appropriateness

Dennis Howard presented an application to install an accessible ramp and is proposing a metal ramp system that would be at behind the house and go from the driveway area to the rear entrance. The Veterans Administration would install the ramp.

Materials Reviewed:

Photographs

Ramp plan

Product and material specifications

Commission members agreed that ramp would be minimally visible from the street and that it could be moved when there was no need for it. N. Grissom moved to grant a Certificate of Appropriateness for the application as submitted. D. Capasso seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

RECORD OF ACTION:

DATE: July 15, 2020

SUBJECT: 29 Fern Street, Unit 1 - Certificate of Appropriateness

At a scheduled meeting and public hearing on July 14, 2020 the Auburndale Historic District Commission, by roll call vote of 5-0,

RESOLVED to **grant** a Certificate of Appropriateness for the project as submitted at 29 Fern Street, Unit 1 to install a temporary metal accessible ramp.

Voting in the Affirmative:

Italo Visco, Chair

Melinda Broderick, Member

Dante Capasso, Member

Paul Dudek, Member

Nancy Grissom, Member

Administrative Discussion

Fiberglass gutters: Commission members agreed that the approved projects for fiberglass gutters demonstrated that the products looked like historical gutters and worked better than modern substitutes. N. Grissom moved to allow Staff to administratively approve applications for fiberglass gutters if the project was straightforward and did not require Commission review. P. Dudek seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

RECORD OF ACTION:

DATE: August 6, 2020

SUBJECT: Administrative Approval of Fiberglass Gutters

At a scheduled meeting and public hearing on July 14, 2020 the Auburndale Historic District Commission, by vote of 5-0:

RESOLVED to approve that future applications to replace existing gutters with fiberglass gutters with an historic profile can be administratively approved by Staff unless Staff determines that the Commission should review the application. Fiberglass gutters with historic profiles have been successfully installed in the district; they have the look of historic wood gutters and function more efficiently than wood gutters and other modern substitutes.

Voting in the Affirmative:

| | | |
|--------------------|---------------------------|-----------------------|
| Italo Visco, Chair | Melinda Broderick, Member | Dante Capasso, Member |
| Paul Dudek, Member | Nancy Grissom, Member | |

Minutes: The May meeting minutes were approved.

Commission elections: P. Dudek moved to elect the slate of I. Visco for Chair, N. Grissom for Vice Chair, and D. Capasso for Secretary. M. Broderick seconded the motion. There was a roll call vote and the motion passed unanimously, 5-0.

RECORD OF ACTION:

DATE: July 27, 2020

SUBJECT: Auburndale Historic District Commission Election

At a scheduled meeting and public hearing on July 14, 2020 the Auburndale Historic District Commission, by vote of 5-0,

RESOLVED to elect Italo Visco as Chair, Nancy Grissom as Vice Chair and Dante Capasso as Secretary.

Voting in the Affirmative:

| | | |
|--------------------|---------------------------|-----------------------|
| Italo Visco, Chair | Melinda Broderick, Member | Dante Capasso, Member |
| Paul Dudek, Member | Nancy Grissom, Member | |

The meeting was adjourned at 7:30 p.m.

Recorded by Barbara Kurze, Senior Preservation Planner