



Ruthanne Fuller  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
www.newtonma.gov

Barney S. Heath  
Director

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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS  
NEWTONVILLE HISTORIC DISTRICT COMMISSION**

**DATE:** July 2, 2020

**PLACE/TIME:** Full Remote Zoom Meeting  
7:30 p.m.

**ATTENDING:** Jim Gross, Chair  
Nancy Grissom, Member  
John Martin, Member  
Dave Morton, Member  
Tarik Lucas, Alternate  
Barbara Kurze, Commission Staff

**ABSENT:** Ralph Abele, Member  
Mark Chudy, Member  
Barbara Wales, Member  
Peter Mooradian, Alternate

The meeting was called to order at 7:30 p.m. with Jim Gross presiding as Chair. Voting permanent members were N. Grissom, J. Martin, and D. Morton. Alternate T. Lucas was appointed to vote as a full member. B. Kurze acted as recording secretary and the meeting was digitally recorded on Zoom.

**209 Walnut Street – Certificate of Appropriateness**

Adam Lewis and Sharon Lewis presented an application to remove all the existing fencing and gates; the existing fencing was a mix of shadowbox, post and rail with wire mesh, open picket, and scalloped closed board designs. The new scalloped closed board cedar fencing would be six feet high in most locations with some four-foot-high sections close to the sidewalks on Walnut and Foster Streets. Wooden gates would be installed on the left and right side of the house.

**Materials Reviewed:**

Assessors database map  
MHC Form B  
Project description  
Photographs

Commission members agreed that the proposed fencing and fence plan was appropriate. N. Grissom moved to grant a Certificate of Appropriateness for the application as submitted. J. Martin seconded the motion. The motion passed, 5-0.

**RECORD OF ACTION:**

**DATE:** July 7, 2020

**SUBJECT:** 209 Walnut Street – Certificate of Appropriateness

At a scheduled meeting and public hearing on July 2, 2020 the Newtonville Historic District Commission, by roll call vote of 5-0,

**RESOLVED** to **grant** a Certificate of Appropriateness for the application as submitted for 209 Walnut Street to remove all the existing fencing and gates and replace it with scalloped closed board cedar fencing and to install wooden gates.

**Voting in the Affirmative:**

Jim Gross, Chair

Nancy Grissom, Member

John Martin, Member

David Morton, Member

Tarik Lucas, Alternate

T. Lucas recused himself.

**47 Prescott Street – Working Session**

Julie Clinger requested feedback on a proposal to expand and change the left-side connector and garage to create additional living space, to change the front entry, and to add new dormers to the main house.

**Materials Reviewed:**

Assessors database map

Site plan

Plans

Elevations

Photographs

Commission members agreed that the design was appropriate. J. Martin said the design was balanced and consistent with the language of the house; the design unified the house. D. Morton said the design improved the character of the house; he recommended putting clapboard on the entire house and using a trim band between the existing and new siding. He also recommended removing the shutters. N. Grissom said the owner should pick one of the original window configurations for the new design to be consistent; six-over-six or eight-over-eight, etc. Windows needed to be double-hung simulated divided lites with interior and exterior grilles. T. Lucas confirmed that the garage chimney that would be removed was not functional.

**Administrative Discussion**

**Minutes:** The May meeting minutes were approved.

**Commission Elections:** Commission members agreed to keep the current officers for the next term. D. Morton moved to re-elect Jim Gross as Chair, Nancy Grissom as Vice Chair, and Barbara Wales as Secretary. J. Martin seconded the motion. The motion passed unanimously, 5-0.

**RECORD OF ACTION:**

**DATE:** July 14, 2020

**SUBJECT:** Newtonville Historic District Commission Election

At a scheduled meeting and public hearing on July 2, 2020 the Newtonville Historic District Commission, by roll call vote of 5-0.

**RESOLVED** to **re-elect** the current Chair Jim Gross, Vice Chair Nancy Grissom, and Secretary Barbara Wales.

**Voting in the Affirmative:**

Jim Gross, Chair

Nancy Grissom, Member

John Martin, Member

David Morton, Member

Tarik Lucas, Alternate

161 Walnut Street violations: Staff was working with the owner to address the outstanding window violations. The owner had also removed part of the historic retaining wall and started work on the driveway without approvals or permits.

The meeting was adjourned at 8:30 p.m.

Recorded by B. Kurze, Senior Preservation Planner