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Candace Havens  
Director

**MEMORANDUM**

To: Land Use Committee of the Board of Aldermen  
From: Candace Havens, Director of Planning and Development  
Alexandra Ananth, Chief Planner for Current Planning   
RE: Information for July 23, 2013 Working Session – 45 Brae Burn Road  
DATE: July 19, 2013  
CC: Petitioners  
John Lojek, Commissioner of Inspectional Services

In response to questions raised at the Land Use Committee public hearings, previous working session meetings and/or staff technical reviews, the Planning Department is providing the following information for the upcoming working session. This information is supplemental to staff analysis previously provided at the public hearing.

**PETITION #215-13**

**45 Brae Burn Road**

Request to use 594 sq. ft. of the existing basement as an accessory apartment.

This project had a public hearing on July 9, 2013.

**Accessory Apartment Overlay Districts.** At the public hearing the Land Use Committee requested the Planning Department confirm that the proposed apartment is not in an overlay district. The Planning Department can confirm that there is no overlay in this neighborhood.

**Recommendation.** The Planning Department recommends **approval with conditions.**

