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**MINUTES OF PUBLIC MEETING AND PUBLIC HEARINGS
AUBURNDALE HISTORIC DISTRICT COMMISSION**

DATE: December 8, 2020

PLACE/TIME: Fully Remote
7:00 p.m.

ATTENDING: Italo Visco, Chair
Melinda Broderick, Member
Dante Capasso, Member
Paul Dudek, Member
Barbara Kurze, Staff

ABSENT: Nancy Grissom, Member
David Kayserman, Member
Martin Smargiassi, Alternate
Richard Alfred, Alternate

The meeting was called to order at 7:00 p.m. with Italo Visco presiding as Chair. Voting permanent members were M. Broderick, D. Capasso, and P. Dudek. B. Kurze acted as recording secretary and the meeting was recorded on Zoom.

248 Grove Street – Certificate of Appropriateness

Jaime Morin presented an application to replace 14 windows with Renewal by Andersen Full Divided Lite windows (simulated divided lite windows with interior and exterior grilles and spacer bars.) The Fibrex material was a wooden polymer that was close to wood and could be painted. The half-round window would be maintained.

Materials Reviewed:

Contract
Photographs
Product specifications

Staff advised that Seminary Avenue was a private way, but the Commission had jurisdiction over the windows which were visible from Grove Street. Commission members said that the lite pattern of the middle window under the half-round window needed to be maintained; if replaced, it should have substantially the same look.

M. Broderick moved to grant a Certificate of Appropriateness for the application as submitted with conditions for the middle window. P. Dudek seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0.

RECORD OF ACTION:

DATE: December 9, 2020

SUBJECT: 248 Grove Street - Certificate of Appropriateness

At a scheduled meeting and public hearing on December 8, 2020 the Auburndale Historic District Commission, by roll call vote of 4-0,

RESOLVED to **grant** a Certificate of Appropriateness for the project as submitted at 248 Grove Street to replace 14 windows with Renewal by Andersen Fibrex windows with interior and exterior grilles and spacer bars and lite patterns to match the existing windows **with the requirement that if the middle window of the triple window (the window below the half round window) cannot be replicated, the owner must submit an application for the proposed options to the Commission.**

Voting in the Affirmative:

Italo Visco, Chair Melinda Broderick, Member
Dante Capasso, Member Paul Dudek, Member

29 Fern Street – Working Session

Dennis Howard asked for feedback on a project to install French doors and a simple squared-off, two-tiered wood deck landing on the left side of the house behind the bay. This would be used for a temporary access ramp that would go to the driveway at the back of the house.

Materials Reviewed:

Plan sketch
Photographs

I. Visco said that the project would be appropriate if the details and construction were consistent with the rest of the house. The owner agreed in writing to continue the review to a future regularly scheduled meeting.

Utility Pole at 49 Seminary Avenue – Certificate of Appropriateness

Alicia Selman and Michael Giaimo presented an application to install “small cell” wireless communications facility on an existing pole.

Materials Reviewed:

Aerial view
Photographs
Rendering
Equipment and installation details
Assessors database map
Authorization letter
Affidavit from pole owner

Staff advised that Myrtle and Seminary Avenues were private ways, but the Commission had jurisdiction over the elements that were visible from Grove Street. I. Visco noted that there was a lot of equipment on the pole already and the additional equipment would not significantly change the appearance. Commission members said the pole was some distance from Grove Street, so the additional equipment would not be that noticeable.

D. Parker from Lasell University requested that the applicants keep the university in the loop. M. Broderick moved to grant a Certificate of Appropriateness for the application as submitted. D. Capasso seconded the motion. There was a roll call vote and the motion passed unanimously, 4-0.

RECORD OF ACTION:

DATE: December 9, 2020

SUBJECT: Utility Pole at 49 Seminary Avenue - Certificate of Appropriateness

At a scheduled meeting and public hearing on December 8, 2020 the Auburndale Historic District Commission, by roll call vote of 4-0,

RESOLVED to **grant** a Certificate of Appropriateness for the project as submitted at the utility pole at 49 Seminary Avenue to install "small cell" wireless communications facility on the existing utility pole.

Voting in the Affirmative:

Italo Visco, Chair Melinda Broderick, Member
Dante Capasso, Member Paul Dudek, Member

Administrative Discussion

Minutes: The October meeting minutes were approved.

The meeting was adjourned at 8:00 p.m.

Recorded by Barbara Kurze, Senior Preservation Planner