



*Newton Contributory Retirement System*

CITY HALL  
1000 COMMONWEALTH AVENUE  
NEWTON CENTRE, MASSACHUSETTS 02459-1449

**RECEIVED**  
By Shawna Sullivan at 4:57 pm, Nov 15, 2017

BOARD  
Kimberly A. Fletcher, Esq  
Appointed Member  
CHAIR

Francis P. Capello  
Elected Member  
VICE CHAIR

Susan Dzikowski  
Ex-Officio Member

Paul Bianchi  
Elected Member

Nunzio J. Piselli.  
Mayoral Appointee

+

Kelly Byrne  
Director

Donna M. Cadman  
Administrative Assistant

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**FIFTH MEMBER  
NEWTON RETIREMENT BOARD**

The Newton Retirement Board is seeking applicants for the position of Fifth Member of the retirement board. The Fifth Member, together with the other four members of the Board, acts as a fiduciary of the Newton Retirement System and is involved in the administration of the 3,600 member system. The Board meets one day a month, generally the third or fourth Wednesday of each month and at other times as needed. Monthly meetings last from 1-3 hours plus additional supplemental and emergency meetings as necessary and all meetings are held at Newton City Hall. Applicants for the Fifth Member seat may not be an employee, retiree, member of the Newton Retirement System or an official of the City of Newton or one of its governmental units. This is a three-year term with an annual compensation of \$3,000.

**Qualifications:**

- Familiarity with MGL Chapter 32;
- An understanding of the MA public sector disability retirement process;
- Background in health, law, finance and/or workers' compensation preferred;
- Availability/flexibility to attend meetings and offsite trainings;
- Willingness to meet with membership, if asked.

**The Fifth Member will be required to:**

- Complete 18 hours of training to continue serving during their three-year term. A minimum of 3 hours of training must be completed annually but no more than 9 hours may be credited in one year.
- File an Annual Statement of Financial Interest with the Public Employee Retirement Administration Commission (PERAC) detailing your personal assets, debts and annual earnings.

Interested applicants should send a letter of interest and resume to Kelly Byrne, Director of the Newton Retirement System, 1000 Commonwealth Ave, Newton Centre, MA 02459 or email to [kbyrne@newtonma.gov](mailto:kbyrne@newtonma.gov) by 12:00 p.m. on Monday, December 11, 2017. The Board may conduct interviews as they deem necessary.