

## IPM Committee Meeting Minutes

3/19/2020

In attendance via conference call: Margaret Doris, Jonathan Yeo, Justin Traxler, Bruce Wenning, Kyle Simpson, Ian Lacy, Brian Luccini, Nicole Banks and Derek Mannion

- Minutes were approved from IPM meeting on 2/20/20.
- Minutes were approved from IPM meeting on 3/5/20. MD abstained from approving minutes because she did not attend March 5<sup>th</sup> IPM meeting.
- Discuss and review abutter letter. Recommend adding Derek Mannion's email address to abutter letter.
- Discuss the need to email pesticide application packet to user groups (camps, programs etc.). Derek M to reach out to Sheila B to contact user groups.
- Discuss and review ipm procedures, page 3 section D. Proposed changes are in red. It was determined the IPM Procedures would need to be amended further.
- Discuss using certified mail delivery for abutter letter. After discussing it was determined we would not use method. There was further discussion over notification.
- Discuss FAQ's. It was decided to change the con comm FAQ question to the following: "How is the Conservation Commission involved?".
- MD proposed removing the word "only" from the Conservation Commission response. The word only is used twice. I will forward this recommendation to Jennifer Steel.
- Discuss not having an IPM informational meeting at City Hall. MD was uncomfortable with the "no meeting" process.
- Discuss field trip to look at fields. Derek M will set up field trip with proper social distancing protocol.
- Discuss weed thresholds.

Respectfully submitted,

Derek Mannion

3/24/2020