



Commonwealth of Massachusetts

City of Newton
Business Certificate

\$35.00 Filing Fee
Requires Renewal Every 4 Years



In conformity with the provisions of Massachusetts General Law Chapter 110, Section 5, the undersigned hereby declare that a business is being conducted **under the following name:**

Business Name				
Business Use/Type				
Location of Business	Address	City	State	Zip code

The full name and address of each person conducting such business:

Name	Signature [In presence of Notary or City Clerk Staff]		
Address	City	State	Zip code
Name	Signature [In presence of Notary or City Clerk Staff]		
Address	City	State	Zip code
Name	Signature [In presence of Notary or City Clerk Staff]		
Address	City	State	Zip code

On _____ the above-named client(s) personally appeared before me and made oath that the foregoing statement is true.

Notary Public / City Clerk Agent

Commission Expiration / Seal

Under the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of the Mass. General Laws, business certificates shall be in effect for four years from the date of issue and shall be renewed each four years thereafter. A statement under oath must be filed with the City Clerk upon discontinuance or withdrawing from such business or partnership. Copies of such certificates shall be available at the address such business is conducted and shall be furnished upon request during regular business hours to any person who has purchased goods or services from such business. Violations are subject to a fine of not more than three hundred dollars, (\$300.00) for each month during which such violation occurs.

This certificate expires: _____
Date

The issuance of this Business Certificate does not imply that all relevant licenses required to legally operate this business have been obtained or are current. This certificate only records that a business is being conducted.

Is the business a home-based business and/or located within a residence?

YES___ NO___

If the proposed business is located within a residence, you must register your home-based business with the Inspectional Services Department **prior** to filing this Business Certificate with the Clerk.

Instructions for registering your home business can be found on the [Inspectional Services Department webpage](#). This information must be completed online.

Is the business new or being renewed?

NEW___ RENEWAL___

Inspectional Services Department Official:

I hereby certify that this business address is in the following zoning district, and is an allowed use in accordance with the revised zoning ordinances of the City of Newton:

Zoning District

Attest Initials / Date

Received in the City Clerk's Office

Book

Page

Entered in the records of business titles in the City Clerk's Office, City of Newton, Massachusetts

Carol Moore
Newton City Clerk

Time Stamp