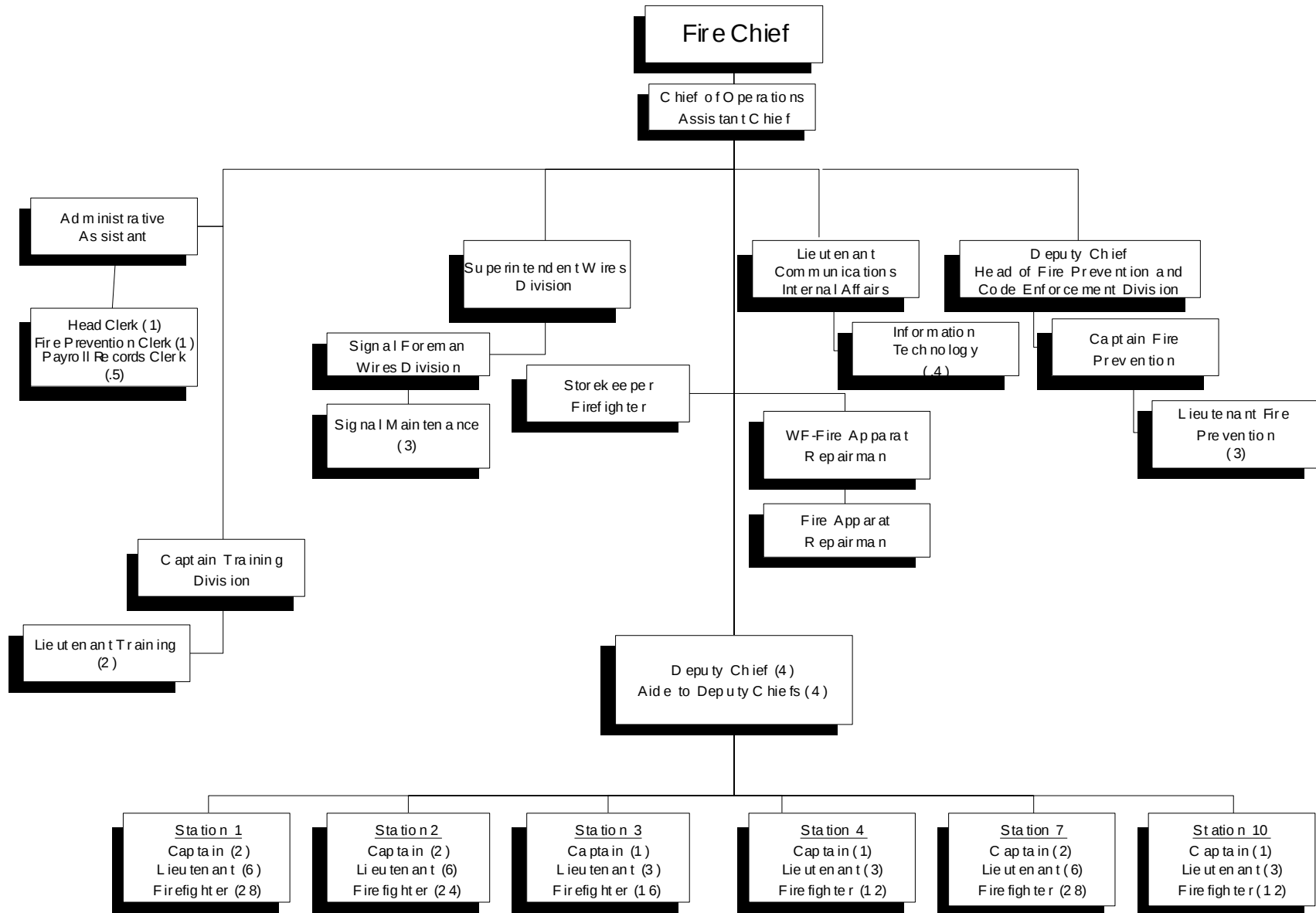




FIRE DEPARTMENT

DEPARTMENT DESCRIPTION

The Fire Department's primary function is providing fire protection and emergency services. The Department provides assistance during incidents involving hazardous materials, water rescue, and during all other emergencies requiring trained rescue personnel and equipment. The Department functions as an emergency medical delivery system, with all fire companies staffed by certified fire first responders who respond to emergency medical calls.

The primary duties of the Department are to prevent the occurrence of fires; to protect lives and property should a fire occur; to provide emergency medical services to the community; to deliver emergency services to the scene of an incident within six minutes; and to promote a climate of safety by decreasing or eliminating unreasonable threat from fire.

The Department is broken into the following seven subdivisions:

1. The **Administration Division** provides overall leadership and policy direction for the Department. The assigned staff includes the Chief, the Assistant Chief of Operations, storekeeper firefighter, 3.5 clerks.
2. The **Fire Suppression Division** prevents fires and extinguishes fires should they occur; initiates rescue when necessary; performs in-service inspections and pre-fire planning; maintains first responder staffed fire companies; and performs other emergency services requiring trained and properly equipped personnel. To deliver these services, nine fire companies manning six engines and three ladder trucks, are housed in six fire stations. The assigned personnel totals 164; 4 Deputy Chiefs, 9 Captains, 27 Lieutenants, and 124 Firefighters.
3. The **Fire Prevention and Code Enforcement Division** enforces all laws and ordinances; issues fire permits; investigates all fires and forwards appropriate reports to the State Fire Marshal; educates the public on fire prevention topics and techniques; manages in-service fire company inspections; handles fire safety-related citizen complaints; and approves building plans relating to fire protection. A Deputy Chief, Captain and 3 Lieutenants staff this Division.
4. The **Signal Maintenance Division** installs, operates, and maintains the City-wide Emergency Notification System. To deliver these services, 1314 fire alarm boxes, including 819 master boxes for schools, hospitals, and large apartment buildings, are strategically located throughout the City and are connected to the Dispatch Center. The system also contains – emergency call boxes connected to the police Department. The Superintendent of Wires, A Field Supervisor, and 3 Signal Maintainers staff this Division.
5. The **Equipment Maintenance Division** repairs and maintains the Department apparatus and related equipment, such as hoses, fittings, Jaws of Life, generators, fans, and any other emergency tools. The goal of the division is to ensure

that the Department's fleet of vehicles and emergency equipment is in working condition at all times. This division is staffed by a 2 Fire apparatus repairmen.

6. The **Training Division** promotes the uniformed personnel's development of required skills, knowledge, and abilities by providing continuous "hands on" training; instructs newly recruited firefighters in a basic eight-week training course; coordinates state level satellite training programs; and tests new firefighting equipment and techniques. It is staffed by a Captain and 2 Lieutenants.
7. The **Communications Liaison Division** this Division is responsible for data and maintaining all incident reports, overtime, private duty detail scheduling, department communications, hiring interviews and screening, manning and seniority records. The department information technology work is conducted through this department to include all records management, design all computer programs for all divisions and maintain all data bases. This division is staffed by a Lieutenant and a Civilian.

ACCOMPLISHMENTS

1. Hired and trained 5 new firefighters.
2. In the process of replacing 8 firefighters.
3. Placed the new Engine 2 in service, replacing Engine 16.
4. Completed review and design of new Ladder 3, to be placed in service this Spring.
5. Reviewed response plans for all apparatus due to station reconstruction, currently underway with Station 4.

6. Continue to create an inventory of Class B clothing to include new long sleeve polo shirts.
7. Purchased five new cars for the staff function of the Department.
8. Purchased new C-2 Expedition.
9. Purchased new M-5 F250 pickup truck
10. Purchased and distributed new ANSI safety vests for all personnel.
11. Purchased and assigned 11 new multi-gas meters for all Department companies (funded via grant).
12. Installed new mobile radios in all Department vehicles (funded via grant).
13. New Fire Ground communications channel 90% completed (funded via grant).
14. Implemented new accountability system for personnel on the Fire Ground and for fire alarm technicians (funded via grant).
15. Started first of five RIT training modules.
16. Reconstruction underway at Station 4.
17. Prep work underway for reconstruction of Station 7.
18. Replaced miscellaneous equipment on apparatus.
19. The Training Division has accomplished the following: safety vest training, new gas meter training, first module of RIT training, infectious diseases training, MBTA compress natural gas buses training, CPR/AED training, flat and pitched roof ventilation training, pre-fire planning of new and renovated buildings.

20. The Fire Prevention and Code Enforcement Division has accomplished the following: reviewed and approved 325 sets of plan, coordinated 910 inspections for stations, completed 59 fire investigations to include 30 building fires, 4 vehicle fires and 5 bomb scares.

GOALS

1. Start the reconstruction of Station 7.
2. Upgrade communications and technology on Ladders and Engines.
3. Implement a Rapid Intervention Team and plan for the Department.
4. Modify a Mayday procedure for the Department.
5. Start prep work for the next station reconstruction.
6. Publish and distribute a new Rules and Regulations book.
7. Establish an officers training program.

DEPARTMENT:

210 - FIRE DEPARTMENT

CITY OF NEWTON BUDGET DEPARTMENT SUMMARY

OBJECT SUMMARY	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	11,014,109	11,223,951	10,864,994	6,092,772	16,957,766	12,917,440	-4,040,326	-24%
52 - EXPENSES	662,517	532,124	619,703	95,600	715,303	558,295	-157,008	-22%
58 - DEBT AND CAPITAL	1,058	8,246	27,000	20,211	47,211	27,000	-20,211	-43%
5CONTROL - BUDGETARY SUSPENSE	0	0	0	0	0	0	0	0%
SUB-TOTALS:	11,677,684	11,764,321	11,511,697	6,208,583	17,720,280	13,502,735	-4,217,545	-24%
57 - FRINGE BENEFITS	1,906,901	2,041,061	2,007,673	81,140	2,088,813	2,268,015	179,202	9%
SUB-TOTALS:	1,906,901	2,041,061	2,007,673	81,140	2,088,813	2,268,015	179,202	9%
DEPARTMENT TOTALS:	13,584,586	13,805,382	13,519,370	6,289,723	19,809,093	15,770,750	-4,038,343	-20%

FUNCTIONAL ELEMENT SUMMARY	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
0121001 FIRE ADMIN.	534,873	544,588	566,608	74,167	640,775	590,512	-50,263	-8%
0121002 FIRE/RESCUE	11,156,356	11,501,069	11,157,511	5,362,469	16,519,980	13,135,159	-3,384,821	-20%
0121003 FIRE PREVENTION	394,604	397,868	408,325	235,124	643,449	533,773	-109,676	-17%
0121004 FIRE ALARM SERVICES	413,846	386,223	424,761	246,553	671,314	491,604	-179,710	-27%
0121004A STREET LIGHT MAINT.	198,533	153,789	0	0	0	0	0	0%
0121005 FIRE STATION MAINT.	270,350	228,138	267,084	78,990	346,074	232,839	-113,235	-33%
0121006 FIRE VEHICLE MAINT.	379,962	345,302	323,233	124,639	447,872	320,955	-126,917	-28%
0121007 COMMUNICATIONS	86,684	82,001	110,224	62,952	173,176	125,806	-47,370	-27%
0121008 FIRE TRAINING	146,007	164,308	259,624	104,051	363,675	338,102	-25,573	-7%
0121009 FIRE PRIVATE DETAILS	3,369	2,097	2,000	778	2,778	2,000	-778	-28%
DEPARTMENT TOTALS:	13,584,586	13,805,382	13,519,370	6,289,723	19,809,093	15,770,750	-4,038,343	-20%

FIRE ADMIN.	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	473,404	489,962	503,209	76,735	579,944	522,462	-57,482	-10%
52 - EXPENSES	18,299	8,158	14,018	-1,600	12,418	14,018	1,600	13%
58 - DEBT AND CAPITAL	0	0	0	0	0	0	0	0%
SUB-TOTALS:	491,703	498,120	517,227	75,135	592,362	536,480	-55,882	-9%
57 - FRINGE BENEFITS	43,170	46,468	49,381	-969	48,412	54,032	5,620	12%
SUB-TOTALS:	43,170	46,468	49,381	-969	48,412	54,032	5,620	12%
Element Totals:	534,873	544,588	566,608	74,167	640,775	590,512	-50,263	-8%

FIRE/RESCUE	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	9,433,175	9,633,453	9,270,435	5,331,708	14,602,143	11,032,086	-3,570,057	-24%
52 - EXPENSES	66,172	86,797	122,646	-28,505	94,141	122,646	28,505	30%
SUB-TOTALS:	9,499,347	9,720,250	9,393,081	5,303,203	14,696,284	11,154,732	-3,541,552	-24%
57 - FRINGE BENEFITS	1,657,009	1,780,819	1,764,430	59,266	1,823,696	1,980,427	156,731	9%
SUB-TOTALS:	1,657,009	1,780,819	1,764,430	59,266	1,823,696	1,980,427	156,731	9%
Element Totals:	11,156,356	11,501,069	11,157,511	5,362,469	16,519,980	13,135,159	-3,384,821	-20%

FIRE PREVENTION	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	326,114	329,802	339,088	232,405	571,493	451,702	-119,791	-21%
52 - EXPENSES	1,039	994	2,100	0	2,100	2,100	0	0%
SUB-TOTALS:	327,153	330,796	341,188	232,405	573,593	453,802	-119,791	-21%
57 - FRINGE BENEFITS	67,452	67,072	67,137	2,719	69,856	79,971	10,115	14%
SUB-TOTALS:	67,452	67,072	67,137	2,719	69,856	79,971	10,115	14%
Element Totals:	394,604	397,868	408,325	235,124	643,449	533,773	-109,676	-17%

FIRE ALARM SERVICES	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	331,547	304,985	326,360	237,894	564,254	387,750	-176,504	-31%
52 - EXPENSES	13,734	5,720	22,272	0	22,272	22,155	-117	-1%
58 - DEBT AND CAPITAL	0	5,195	8,000	4,262	12,262	8,000	-4,262	-35%
5CONTROL - BUDGETARY SUSPENSE	0	0	0	0	0	0	0	0%
SUB-TOTALS:	345,281	315,901	356,632	242,156	598,788	417,905	-180,883	-30%
57 - FRINGE BENEFITS	68,565	70,322	68,129	4,397	72,526	73,699	1,173	2%
SUB-TOTALS:	68,565	70,322	68,129	4,397	72,526	73,699	1,173	2%
Element Totals:	413,846	386,223	424,761	246,553	671,314	491,604	-179,710	-27%

STREET LIGHT MAINT.	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	124,008	114,561	0	0	0	0	0	0%
52 - EXPENSES	54,319	10,751	0	0	0	0	0	0%
SUB-TOTALS:	178,327	125,313	0	0	0	0	0	0%
57 - FRINGE BENEFITS	20,206	28,477	0	0	0	0	0	0%
SUB-TOTALS:	20,206	28,477	0	0	0	0	0	0%
Element Totals:	198,533	153,789	0	0	0	0	0	0%

FIRE STATION MAINT.	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
52 - EXPENSES	269,292	228,138	265,084	76,990	342,074	230,839	-111,235	-33%
58 - DEBT AND CAPITAL	1,058	0	2,000	2,000	4,000	2,000	-2,000	-50%
5CONTROL - BUDGETARY SUSPENSE	0	0	0	0	0	0	0	0%
SUB-TOTALS:	270,350	228,138	267,084	78,990	346,074	232,839	-113,235	-33%
Element Totals:	270,350	228,138	267,084	78,990	346,074	232,839	-113,235	-33%

FIRE VEHICLE MAINT.	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	128,484	129,112	127,882	71,146	199,028	149,497	-49,531	-25%
52 - EXPENSES	227,481	187,709	166,891	53,005	219,896	139,845	-80,051	-36%
SUB-TOTALS:	355,964	316,821	294,773	124,151	418,924	289,342	-129,582	-31%
57 - FRINGE BENEFITS	23,998	28,481	28,460	488	28,948	31,613	2,665	9%
SUB-TOTALS:	23,998	28,481	28,460	488	28,948	31,613	2,665	9%
Element Totals:	379,962	345,302	323,233	124,639	447,872	320,955	-126,917	-28%

COMMUNICATIONS	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	70,277	70,576	72,208	44,271	116,479	87,127	-29,352	-25%
52 - EXPENSES	11,431	3,316	14,892	5,710	20,602	14,892	-5,710	-28%
58 - DEBT AND CAPITAL	0	3,051	17,000	13,949	30,949	17,000	-13,949	-45%
5CONTROL - BUDGETARY SUSPENSE	0	0	0	0	0	0	0	0%
SUB-TOTALS:	81,708	76,943	104,100	63,930	168,030	119,019	-49,011	-29%
57 - FRINGE BENEFITS	4,976	5,058	6,124	-978	5,146	6,787	1,641	32%
SUB-TOTALS:	4,976	5,058	6,124	-978	5,146	6,787	1,641	32%
Element Totals:	86,684	82,001	110,224	62,952	173,176	125,806	-47,370	-27%

FIRE TRAINING	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
51 - PERSONAL SERVICES	127,101	151,500	225,812	98,613	324,425	286,816	-37,609	-12%
52 - EXPENSES	750	540	11,800	-10,000	1,800	11,800	10,000	556%
SUB-TOTALS:	127,851	152,040	237,612	88,613	326,225	298,616	-27,609	-8%
57 - FRINGE BENEFITS	18,156	12,267	22,012	15,439	37,451	39,486	2,035	5%
SUB-TOTALS:	18,156	12,267	22,012	15,439	37,451	39,486	2,035	5%
Element Totals:	146,007	164,308	259,624	104,051	363,675	338,102	-25,573	-7%

FIRE PRIVATE DETAILS	ACTUAL 2007	ACTUAL 2008	ORIGINAL	2009 ADJUSTMENTS	TOTAL	RECOMMENDED 2010	APPROPRIATION CHANGE 2009 To 2010	
57 - FRINGE BENEFITS	3,369	2,097	2,000	778	2,778	2,000	-778	-28%
SUB-TOTALS:	3,369	2,097	2,000	778	2,778	2,000	-778	-28%
Element Totals:	3,369	2,097	2,000	778	2,778	2,000	-778	-28%

DEPARTMENT:
210 - FIRE DEPARTMENT

CITY OF NEWTON BUDGET
PERSONAL SERVICES SUMMARY

ACCOUNT	POSITION TITLE	RANGE	2009 BUDGET		2010 RECOMMENDED	
			FTE	SALARY	FTE	SALARY
511001	Fire Chief	H16	1	123,545	1	126,030
	Asst Chief - Operations	H12	1	104,886	1	105,412
	Fire Fighter/ Storekpr	FLT	1	61,259	1	61,567
	Administrative Assist	S06	1	48,919	1	48,919
	Head Clerk	S05	1	44,534	1	44,757
	Payroll Records Clerk	S04	0.5	21,730	0.5	21,839
	Fire Prevention Clerk	S04	1	40,743	1	40,947
	Deputy Fire Chief	FAC	5	404,651	5	406,681
	Fire Captain	FCP	11	774,426	11	778,309
	Fire Lieutenant	FLT	32	1,960,304	32	1,970,136
	Fire Lieutenant/HQ	FLT	1	61,259	1	61,567
	Fire Fighter	FRF	124	6,361,604	124	6,424,059
	Superintendent - Alarms	FAC	1	80,930	1	81,336
	Signal Foreman	FCP	1	70,402	1	70,755
	Signal Maint Man	FLT	3	183,778	3	184,700
	WF-Fire Apparat Reprman	FCP	1	70,402	1	70,755
	Fire Apparat Repairman	FLT	1	61,259	1	61,567
Account Totals:			186.5	10,474,633	186.5	10,559,338
512002	IT Coordinator	QQQ	0.4	1,567	0.4	1,567
Account Totals:			0.4	1,567	0.4	1,567
Report Totals:			186.9	10,476,200	186.9	10,560,905